

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
COMMITTEE POLICY

1013 P

Committee Chairmen are selected from the Trustees and appointed by the Chairman of The Board of Trustees.

The Committee Chairman may select committee members from the residents of the District. The names are to be brought forward in a regularly scheduled Board of Trustee meeting for Official appointment by the Chairman of the Board. Should the Chairman fail to make appointments, the Chairman of the Committee may make the appointment and post names of committee members in the District Office.

The agenda is set by the Committee Chairman. It will be published on the District website along with documents if appropriate, seven days prior to the meeting dates. Additions may be proposed by committee members, by email to the Chairman or brought to the Committee meeting. Only the Committee Chairman may forward items to the Office Manager for further distribution or posting on the District website. Emails are to be directed to the Trustee Committee Chairman's official District email address, which may be found on the District website or in the Bayshore Banner.

Committee meetings must be noticed in the Bradenton Herald if more than one Trustee to be present.

Original Public Records shall not be removed from the office, a committee uses copies only.

Community members are encouraged to offer comments to Committee Chairmen any time via their District email addresses or in person at a Committee meeting.

The meetings will be informal and all opinions addressing an agenda item are important. The Attendees are encouraged to have a copy of the Charter and Bylaws with them for all policy discussions.

Committees shall not spend, authorize to spend, or contract to spend District funds

Rules for discussion:

1. Community comments will be heard after committee discussion of each topic on the agenda.
2. One person speaks at a time.
3. The comment will address the agenda item being discussed.
4. Comments may be limited by the Committee Chairman at his/her discretion , to three minutes if there is a large agenda or many who wish to speak.

Date Approved_____

Date Revised_____

Date Effective_____