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- Office Manager shall place the ad/s in the Legal Notice section of the Bradenton Herald at least annually and list all Regular, Budget meeting, Work Session, Organizational meeting or individual committee meetings by date, time and the place of the meetings
 - The Notice will be placed to appear by the last full week in December for the next calendar year. The notice must be seven days prior to organizational meeting.
 - Special meetings shall be noticed in the Newspaper at least seven days prior to the meeting as described above.
 - A Trustee may call a Special Meeting by notifying the District Manager to notice in paper and distribute the reason for the meeting. No other business may be conducted at a Special Meeting. Agenda must be posted on bulletin board.
 - An Emergency meeting may be held without the mandatory notice if it is a true emergency by Black's Law Dictionary definition, but it will be noticed on the website and will have to be cured at the next noticed meeting. The definition of an Emergency will be as follows: *"Situation requiring immediate attention and remedial action. Involves injury, loss of life, damage to the property, or catastrophic interference with normal activities. A sudden unexpected, or impending situation. Black's Law Dictionary,"* The Chairman/Vice Chairman may call an Emergency Meeting with as much notice as possible. The notice and agenda will immediately be placed on the Bayshore Gardens Website and District Bulletin Boards.
 - When possible all of the above meetings will also be noticed in Banner, Official website, and Bulletin Board, as well as the Newspaper.

Approved 4/17/18 *Sharon Denson, Chairman*

Revised _____

Effective 4/17/18