

AGENDA  
**Labor Day Planning Committee**  
**August 15, 2018, 7:00 p.m.**

1. Discussion of volunteers and assigned duties
2. Organization of events and times: 10 to 3 or 5?
3. Finalize layout of where activities/tables/apparatus will be placed (items needing water/electric, etc.) Dunk tank reserved. Joyce has
4. Foods items/bottled water that need to be ordered by the District/quantity. Should pizza be delivered/pick-up?
5. Check in table; food ticket table: Tickets have been ordered for food tickets. Wrist bands for resident/guest check in. Details needed. Suggested two volunteers per table. Shade tents
6. Maintenance will be here to set up 10 long tables on the field under the trees. They will return at the end of the day to assist with clean up. Start time?
7. Waste Pro contacted for disposable garbage cans. (12) They come with liners and pick up has been scheduled for Aug 29<sup>th</sup>. Volunteer for pick up? Boxes are collapsed.
8. Two (2) directional signs ordered for pool games. Additional signs needed?
9. Wednesday, 8/29: Date to meet with volunteers and assign duties. Tickets have been made to give each volunteer a free meal. Pizza or hotdog and beverage.
10. Cedar Hammock Fire Truck will be here from 11- 1, pending any emergency calls. They need to park facing north in the event of a call. Propose we place them near south marina gate, behind cones. I have offered meal tickets to the three (3) volunteers.
11. Open discussion for event details. Prizes, etc.

Pursuant to Section 286.26, Florida Statutes, and the Americans With Disabilities Act, any handicapped person desiring to attend this meeting should contact the District Manager at least 48 hours in advance of the meeting, to ensure that adequate accommodations are provided for access to the meeting

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.