

**Bayshore Gardens Park & Recreation District
Policy and Procedures Committee Meeting Minutes
October 28, 2020 @ 7:00PM**

In Attending: Bayshore BOT members - Melanie Woodruff (Committee Chair), and Dan Rawlinson. Committee participants, Sharon Denson and Marie Young

Agenda Items Discussed

- Committee talked about history of the Small Boat Area Rental Contract
- Discussed Record Retention Laws
- Talked about several potential changes to various contracts for future consideration
- Sharon advised that she would bring the Small Boat Contract as amended and approved 06-19-18 & revised 08/21/18
- Next meeting will revisit the Small Boat Contract and begin a review of the Marina Contract.
- Marina Contract to be e-mailed to Committee Members in advance of next meeting.

Meeting Adjourned at 8:20 p.m.

Melanie A. Woodruff