

BAYSHORE GARDENS BOARD OF TRUSTEES WORKSHOP MINUTES
SEPTEMBER 4, 2019

1. Call to Order - The meeting was called to order by chairman James Frost at 7:00 PM. Roll Call - Trustees present were Sharon Denson, Thom Williams, Terry Zimmerly, Dan Rawlinson, James Frost, Steve Watkins, Barbara Susdorf, Belle Baxter, Sandy McCarthy. No quorum required.
2. Spending of District Funds for Charter Change to Enforce Rules; Still being advised by attorneys to be included. Sharon said not a good idea to ignore a group of attorneys recommending our joining the charter change to protect enforcement of our rules. The only modification to the charter would be adding one sentence. Jim stated the Dye said if we have good contracts in place that we can enforce our rules and protect our property. Sharon said if we make the policy for the fob and it says, "A violation of any rule, regulation, policy or procedure, you may lose access to your key fob." The marina violator can be trespassed, and his vehicle can be towed according to attorney Dye. Trespass policy is pending.
3. Clarifying Policy 1002PR Agenda Procedures; Sharon said she got an email from Jodie today wanting her to change her agenda for next week. She said that the agenda didn't adhere to the policy. A disclaimer statement is not required for a committee meeting group because the committee group is not a decision-making body. Sharon read an email from Jodie and said the email was totally inappropriate. Sharon further stated it is not up to the office to oversee the Board and decide what we're doing is pro per. She said if there is a question it should be brought to the Board and sending an email to her who wrote the policy and procedure condemning her is an insult. Sharon to further clarify that if she sends an agenda to the office and there is something wrong with it, the Board is responsible not the office. She said that this was not okay Mr. Chairman. Sharon said the Board needs to help the office understand how to handle public records. She said they are creating public records that are not public records. A document was found with no date or originator initials/ signature, looks like a cut and paste job. There are people listed on committees that are not on committees, it also states that Sharon is an ex-officio member of a committee and that is not true because our bylaws prohibit that. Barbara stated that maybe the office needs to run this by someone before they do all of that. The office is getting requests for information and they are looking the information up, reading the minutes and answering the questions. Sharon said we are not an info rm at ion booth. Sandy said that is not a proper response to a records request. Barbara said they have to be accurate; they can't fabricate things. Steve stated that the office is giving a lot of information to Mr. Riga based on what he writes. Sandy told Steve to bring the proof and we will discuss it.

4. Website; How to Correct Posting of Minutes; Sharon will check on this. For the minute's submission, the Secretary creates the minutes, submit s the minutes to Kim in draft with a disclaimer stating the minutes have not been approved at a Board meeting. The Banner policy needs to be modified regarding the submission of the minutes.
5. Hall Contract Review; Jim requests Board members to review the current contract. Jim wants to remove hall monitor. Sharon said substitute current hall monitor with maintenance personnel. Jim wants no subletting or flea markets in the hall. Steve asked what is the justification? The charter says the hall is for the use of the residents. Sharon then read her letter to the Board concerning Mr. Rig a's comments on Next-door Bayshore regarding CERT (Community Emergency Response Team). A copy was provided to the Secretary for the record.
6. Marina Contract; Terry would like to raise the boat ramp access fee from \$40 to \$80 to be approved at the next Board meeting.
7. Pool Policy; The office will determine the work hours for the lifeguards.
8. Review and Board Approval for Fence placed on District Property; Requires a permit per Code Enforcement. Contract will require attorney review. The District owns the property up to the asphalt on the 26th Street extension.
9. Additional Agenda Items; Sharon said that we do not have a public records policy.

Meeting adjourned at 9:14pm.

A handwritten signature in black ink, appearing to be 'Jim Riggs', written in a cursive style.