

Agenda
Bayshore Gardens Park & Recreation District
Board of Trustee Work Session
April 14, 2021 @ 7:00 P.M.

1. Call to Order
2. Roll Call
3. Pledge to Flag
4. Trustee Committee Reports:
 - Policy & Procedure (Melanie) - Marina Boat Ramp Contract
 - Policy & Procedure (Melanie) - Small Boat Area Contract
 - Policy & Procedure (Melanie) - Pool Policy
 - Policy & Procedure (Melanie) - Additional Items Discussed (If Any)
 - House & Grounds (Morris) - No Members Showed up (Meeting Canceled)
 - Long Term Planning (Terry) - Review New Ideas
 - Long Term Planning (Terry) - Begin Survey
 - Long Term Planning (Terry) - Additional Items Discussed (If Any)
 - Budget & Finance (Terry) - Continue Next Year Budget
 - Budget & Finance (Terry) - Review Final Audit
 - Budget & Finance (Terry) - Additional Items Discussed (If Any)
 - Personnel & Salaries (Terry) - Maintenance Handbook
 - Personnel & Salaries (Terry) - Additional Items Discussed (If Any)
 - Communication (Dan) - Mission Statement
 - Communication (Dan) - Zoom
 - Communication (Dan) - Banner
 - Communication (Dan) - Official District Facebook Page
 - Communication (Dan) - Additional Items Discussed (If Any)
 - Recreation (Belle) - Review May 15th Event
 - Recreation (Belle) - Volleyball Equipment
 - Recreation (Belle) - "Schools Out" Party
 - Recreation (Belle) - Additional Items Discussed (If Any)
5. Additional Items as Needed

(Resident comments agenda item 3 minutes)
6. Adjournment

Pursuant to Section 286.26, Florida Statutes, and the Americans with Disabilities Act, any handicapped person desiring to attend this meeting should contact the District Manager at least 48 hours in advance of meeting to ensure that adequate accommodations are provided for access to the meeting.

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the Board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is based.

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
MARINA RAMP ACCESS CONTRACT

ANNUAL CONTRACT
Residents only 1019A

Key FOB# _____ Key FOB # _____ Key FOB # _____
Decal # _____ Decal # _____ Decal # _____

I accept and understand the Rules and Regulations below. I also understand that I must follow all posted marina ramp rules. Violations of the Rules controlling marina use and fob use may result in suspension or loss of privileges.

1. Copy of current vessel, trailer and vehicle registration, drivers' license, and proof of insurance on the towing vehicle, must be presented at the time of application for a key FOB.
2. A maximum of three (3) key FOBs are permitted per household per tow vehicle. Person in household obtaining key FOB must come into the District Office and show proper identification and proof of residence. If the identification does not reflect a Bayshore Gardens address, a lease or deed must be presented for residency verification.
3. Key FOBs are solely for the use of those assigned the FOB. Unauthorized transfer, including lending of FOB, will result in suspension and/or loss of privileges.
4. Key FOBs are done on a fiscal year from October 1st through September 30th. Failure to renew prior to expiration date will result in your key FOB being deactivated. FOB will be reactivated upon contract renewal completion. Expiration of FOBs is posted on the marina north gate and will be noted in the Bayshore Banner 30 days preceding the expiration date. (adjusted rate of \$10.00 per month plus tax from June 1 thru September 30th.)
5. A Bayshore Gardens parking decal will be issued with each key FOB upon approval of the application. The decal must be **permanently** displayed on the lower, exterior windshield rear window of on the driver's side of the registered vehicle. ~~The decal must be fixed on the windshield. A decal displayed on the dashboard or somewhere other than permanently fixed on the windshield is considered a violation of this contract.~~ Vehicles and trailers parked behind the marina gates MUST display the parking permit to park in the secured area. Key FOB holders may obtain additional parking decals upon request, no more than a maximum of three (3) may be issued to a household. ~~Vehicles not registered with the office and/or not properly displaying the numbered parking decal are subject to being towed at owner's expense.~~
6. No boats, attached to the towing vehicle, are permitted to be stored on trailers in the secured marina area at any time. ~~Vehicles in the secured parking area of the marina MUST display a parking permit.~~
7. Resident's guests are encouraged to park outside of the secured area. ~~Vehicles NOT displaying a parking permit are subject to being towed at the owner's expense.~~

A COPY OF DRIVERS LICENSE, CURRENT VESSEL, TRAILER AND VEHICLE REGISTRATION AND VALID PROOF OF INSURANCE ARE REQUIRED TO BE ATTACHED TO THIS CONTRACT. THESE DOCUMENTS ARE INCORPORATED HEREIN BY REFERENCE AND MADE A PART OF THIS CONTRACT. LOSS OF RESIDENCY WITHIN BAYSHORE GARDENS TERMINATES FOB/RAMP ACCESS PRIVILEGES.

I ACKNOWLEDGE THE TERMS OF THIS CONTRACT AND AGREE TO ADHERE. I FURTHER UNDERSTAND THAT IT IS MY RESPONSIBILITY TO PROVIDE THE DISTRICT OFFICE WITH CURRENT REGISTRATIONS AND INSURANCE DOCUMENTS UPON EXPIRATION FAILURE TO PROVIDE THE DISTRICT OFFICE WITH CURRENT DOCUMENTS MAY RESULT IN DEACTIVATION OF FOB UNTIL PROVIDED. _____ initial.

I UNDERSTAND AN ANNUAL FEE OF \$80.00 plus tax PER FOB WILL BE CHARGED FOR THE RAMP ACCESS. REPLACEMENT COST OF FOB IS \$10.00 plus tax. LOST KEY FOBs WILL BE DEACTIVATED. IF FOUND, NO REIMBURSEMENT WILL BE ISSUED.

Print Name: _____ Telephone: _____

Address: _____ Email: _____

Signature: _____ Date: _____

Office: _____ Date: _____

ANNUAL CONTRACT

Small Boat Area (SBA) Space Rental Contract will include kayaks, canoes, and any boat 17 foot or less with single hull and no motor. Name _____ Phone # _____
Address _____ Email _____
hereinafter called Lessee, agree as follows: The District hereby grants to Lessee the privilege of using an assigned space for his/her water craft in the SBA located on the District property on an annual basis for a term commencing on Oct 1, 20____ and ending on September 30, 20____ the amount _____ of paid annually, in advance and non-refundable. Payment type _____
Description of Water Craft: _____ Trade Name: _____
Type of craft _____ Vessel Name _____ ID or Hull # _____
Color _____ Length _____ Beam _____ ATTACH PICTURE OF VESSEL
If applicable, Insurance Company _____ Insurance Co phone number _____

Owner 24 Hr phone # _____

First priority will be given to a Resident that is at least 18 years of age and resides within Bayshore Gardens special taxing District and will pay the resident rate, all others will be charged at nonresident rate. Lease may be terminated by either party with 30 days written notice.

A non-resident Lessee must vacate by 30 days from the date of a notice-to-vacate if a space is needed by a District resident and monies paid will be prorated for time used. All notices to Lessee shall be considered delivered when sent USPS certified mail. Any changes to contact information must be reported to District immediately.

A late fee of \$100.00 shall be added to the contract if payment is not received within 15 days of due date. After 30 days from renewal date the boat will be removed from the storage area at the owner's expense and above fees and late fees shall apply. **After 60 days, owner agrees that if the District removes the kayak/canoe/ or other small boat from the designated area, that kayak/canoe/small boar becomes the property of the District.** Lessee agrees to abide by all the rules and regulations established in the District and are a part of this contract.

RULES

1. Hours of use 7:00AM to 10:00PM.
2. Vehicle parking in parking lot in front of Recreation Hall. No parking in SBA area.
3. Gate keys for use of owner or their designee only. Gates kept locked at all times
4. Boat dollies or beach wheels will be provided for porting watercraft to the beach to launch.

RULES CONTINUED

- Dollie or wheels to be rinsed off after every use and returned to designated storage place.
5. Lessees must keep the equipment supplied by the District in good working condition and keep their space neat and orderly.
 6. Boats may be inspected by District staff, or appointed agent at any time. Boats may rest on timbers supplied by boat owner
 7. **Owner/lessee must provide picture of kayak/canoe/small boat when registering.**
 8. **Must attach Bayshore Gardens decal to kayak/canoe/small boat.**
 9. **Boats may rest on timbers supplied by boat owner but must be assigned a lot number by Bayshore Gardens.**
 10. All tie down equipment is the responsibility of the boat owner. Tie downs to be installed no more than 10 feet from boat hull
 11. No maintenance of boat allowed in SBA.

I/We am/are in full understanding of the above and agree to be bound to this Lease. The management of Bayshore Gardens Park and Recreation District will endeavor to protect all personal property on the premises, but in no way accepts or assumes any responsibility for the loss or damage to said property by fire, theft, vandalism, robbery, acts of God, or damage of any kind to said property. The undersigned hereby relieves Bayshore Gardens Park and Recreation District owners and agents from all responsibility of fire, theft, vandalism, robbery, acts of God or damage of any kind to the property of said undersigned.

I/We have read and Lessee agrees to pay all expenses, including legal fees and court costs incurred by the District for moving or removing the said boat due to non-payment or rule violation. ***If I/we fail to pay within 60 days of renewal date, the kayak/canoe/small boat becomes the property of the district.***

Owner(s) Signature DATE _____

Owner(s) Print name Date _____

Accepted by: _____ Date _____
District Office Signature **Manager or Agent**

SBA fees are subject to review by the District or its agents and may be amended at the time of lease renewal. Notice to lessee will be noticed at time of annual renewal.

<i>Fee Schedule Resident</i>		<i>Non-resident</i>
<i>Small Boat</i>	<i>\$96.00</i>	<i>\$192.00</i>
<i>Kayak/canoe</i>	<i>\$96.00</i>	<i>\$192.00</i>
<i>sailboat</i>	<i>\$96.00</i>	<i>\$192.00 (Must fit on kayak rack</i>

Date approved 6/19/18. Sharon Denson

Date Revised 8/21/18

Date Effective 6/19/18

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
SWIMMING POOL POLICY RESIDENTS

1010 P

CHARTER 2002-365

Section 3 Use of district facilities—Persons entitled to use the district facilities and property of the district shall be limited to residents within the district, their family members and guests, and such other persons and groups as the trustees may authorize from time to time, The property of the district shall consist of real or personal property and improvements now or hereafter acquired, erected, or purchased by the trustees for the district. For the purposes of this act, each parcel of property in said district is hereby declared to be uniformly and generally benefited by the provisions hereof.

For Pool to be open the water temperature in the pool must be at least 70 degrees.

The swimming pool shall be for the use of residents and their guests and others as approved by the Board of Trustees on a case by case basis.

At least one Lifeguard and one pool attendant shall be on duty when pool is open to the public.

The residents and their guests shall sign a waiver and **the residents shall** obtain a pool FOB (each FOB is a onetime \$10.00 expenditure) before using the pool. A guest may come to the pool with the resident. There shall be no cost to the residents or their guests.

The pool shall be closed 8:00AM until noon daily to the public unless one lifeguard and one pool attendant is on duty. The Board may authorize Bayshore Gardens Clubs and Organizations the use the pool during the 8:00AM until Noon (or until lifeguards and pool attendant are present) for Lap swimming / organized exercise. The time for lap swimming/exercise may be extended if Lifeguards and pool attendants are not available after noon. No one under the age of 10 will be admitted to the pool for lap swimming without a lifeguard and a pool attendant on duty unless accompanied by an adult.

Pool hours will be published. See Website

~~Public Pool hours shall be for the month of May, 4:00 to 8:00PM Monday thru Friday and noon until 8:00PM Saturday and Sunday. Must be closed ½ hour before dusk.~~

~~Summer months while school is not in session, Noon until 8:00PM, At least one Lifeguard and one pool attendant must be on duty when pool is open to the public. October until the end of the season, noon until 6:00PM Monday thru Sunday, lifeguards must be on duty. Should the District experience a shortage of lifeguards the pool will be closed to the Public during the hours that Lifeguards and pool attendants are not on duty.~~

Should the Board of Trustees authorize non-residents the use the pool, the charges per swim will be set by the Board at the time approval is granted to non-resident/s group. The non-resident/s shall sign a waiver before entering the pool area. The non-resident events shall have a certified lifeguard on duty at their expense

Approved 5/15/2018 Sharon Denson

Revised 6/19/18 Sharon Denson Revised 11/21/18 Revised 3/19/19

Effective 5/15/2018