#### Agenda

#### Bayshore Gardens Park & Recreation District Board of Trustees Meeting Wednesday; April 26, 2023 @ 7:00 P.M.

- 1. Roll Call
- 2. Call to Order
- 3. Pledge to Flag
- 4. Approval of Minutes: 1/25/23 BOT Meeting / 2/22/23 BOT Meeting / 3/29/23 BOT Meeting & 4/12/23 BOT Work Session
- 5. Treasurer's Report
- 6. Trustee Committee Reports
- 7. District Office Manager's Report
- 8. Old Business
  - Agenda Motion Terry Employee Evaluation Tonya
  - Agenda Motion Terry Marina Work Area Contract 1005WAC
  - Agenda Motion Terry North Marina Handrails
  - Agenda Motion Terry Hall Acoustic Panels
- 9. New Business
  - Agenda Motion Kyle Pool Furniture
  - Agenda Motion Dan Suspend Work Sessions
- 10. Resident comments agenda item 3 minutes
- 11. Announcements for Clubs & Organizations
- 12. Adjournment

Pursuant to Section 286.26, Florida Statutes, and the Americans with Disabilities Act, any handicapped person desiring to attend this meeting should contact the District Manager at least 48 hours in advance of meeting to ensure that adequate accommodations are provided for access to the meeting.

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the Board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is based.

Bayshore Gardens Treasurer's Monthly Report

Fiscal Year - 2022 - 2023	Month - 03/31/2023	
INCOME	Year to date	Budget
ASSESSMENTS / 4000	\$478,145.47	\$531,424.00
RENTAL INCOME / 4100	\$231,951.63	\$142,250.00
OTHER INCOME	\$2,600.48	\$0.00
TOTAL INCOME	\$712,697.58	\$673,674.00
DESCRIPTS FORWARD	404 CC0 0Cl	404,550,051
RESERVES FORWARD	\$91,660.86	\$91,660.86
BALANCE FORWARD	\$200,000.00	\$200,000.00
TOTAL	\$1,004,358.44	\$965,334.86
EXPENSES		
Wages/5100	\$70,640.35	\$289,600.00
Marina expense/5200	\$6,760.15	\$8,200.00
Security/5300	\$233.30	\$5,000.00
Utilities/5400	\$15,139.20	\$38,320.00
Bldg & Grounds /5500	\$22,339.15	\$101,930.00
Other Administration/5600	\$19,450.98	\$52,350.00
Insurance /5630	\$24,821.50	\$55,000.00
Publication/5700	\$3,420.08	\$7,000.00
Recreation/5800	\$0.00	\$5,000.00
TOTAL OPERATING	\$162,804.71	\$562,400.00
CAPITAL OUTLAY		
Hall 5922	\$0.00	\$15,000.00
Basketball Court 5907	\$0.00	\$64,502.00
Marina Bathroom 5903	\$0.00	\$5,000.00
ADA Bathroom 5917	\$0.00	\$26,772.00
TOTAL OUTLAY	\$0.00	\$111,274.00
TOTAL EXPENSES	\$162,804.71	\$673,674.00
RESERVES		
Marina	\$59,942.88	\$59,942.88
Pool/ Shower / ADA	\$150,000.00	\$150,000.00
Pool Repair	\$7,110.59	\$7,110.59
Screen Room	\$40,000.00	\$40,000.00
Roofing	\$4,607.39	\$4,607.39
Security System	\$10,000.00	\$10,000.00
Pickleball Court	\$10,000.00	\$10,000.00
Fitness Trail	\$10,000.00	\$10,000.00
RESERVES TOTAL	\$291,660.86	\$291,660.86
TOTAL INCOME & RESERVES	\$1,004,358.44	\$965,334.86
LESS TOTAL EXPENSE	-\$162,804.71	-\$673,674.00
BALANCE FORWARD	\$841,553.73	\$291,660.86
ESCROW ACCOUNT	\$20,000,00	
ESCRUVY ACCOUNT	\$36,000.00	

10:06 AM 04/24/23 Accrual Basis

#### Bayshore Gardens Park & Recreation District Balance Sheet

As of March 31, 2023

	Mar 31, 23
SSETS	
Current Assets	
Checking/Savings	
1000 ⋅ Checking-Operating 5/3 2537	378,227.28
1004 · Petty Cash - District	350.00
1005 ⋅ Escrow Account 5/3 - 3919	36,000.00
1006 · Checking-Payroll 5/3 2545	50,934.32
1016 · Savings - Operating 5/3 4032	404,140.95
1019 · Savings Reserves 5/3 5013	
1021 · Reserve Fund-Roofing	14,607.39
1022 · Reserve Fund-Hall Upgrade	2,626.33
1022.5 ⋅ Building Maintenance	15,000.00
1023 · Reserve Fund-Pool	17,193.45
1024 · Reserve Fund - Wood Shop Exp	800.00
1025 · Reserve Fund - ADA	25,000.00
1027.5 · Basketball Court	20,000.00
1032 · Reserve Fund - Marina	22,754.69
1033 · Reserve Fund-Outdoor Recreation	5,000.00
1036 · Reserve Fund - Security System	10,000.00
1019 · Savings Reserves 5/3 5013 - Other	-4,888.29
Total 1019 · Savings Reserves 5/3 5013	128,093.57
Total Checking/Savings	997,746.12
Accounts Receivable	
1100 · Accounts Receivable	52,583.54
Total Accounts Receivable	52,583.54
Other Current Assets	
11500 - Water Boy Bottle Deposit	35.00
11600 · A/R Lupson (gate repair)	150.00
1499 · *Undeposited Funds	685.80
Total Other Current Assets	870.80
Total Current Assets	1,051,200.46
Fixed Assets	
1900 · Land	400,000.00
1910 · Buildings	1,307,197.93
1920 · Recreation Area	1,768,907.19
1940 · Recreation Area F & E	97,308.64
1960 · Machines & Equipment	94,144.21
1980 · Office Furniture and Equipment	36,158.54
1990 · Other Furniture and Equipment	53,448.88
1995 · Accumulated Depreciation	-1,195,385.52
1999 · Reserve Expenses	139,917.85
Total Fixed Assets	2,701,697.72
Other Assets	_,. v 1, v 01 112
1800 · Utility Deposits	280.00
Total Other Assets	280.00
	200.00

10:06 AM 04/24/23 Accrual Basis

#### Bayshore Gardens Park & Recreation District Balance Sheet

As of March 31, 2023

·	Mar 31, 23
TOTAL ASSETS	3,753,178.18
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	18,264.56
Total Accounts Payable	18,264.56
Credit Cards	
2055 · Fifth Third CC	-4,562.00
Total Credit Cards	-4,562.00
Other Current Liabilities	
2010 · Accrued Wages	6,180.17
2100 · Payroll Liabilities	
2215 · SUTA Payable	-0.70
2220 FUTA Payable	-4.20
2300 · Garnishment of Wages	164.20
2100 · Payroll Liabilities - Other	-2,504.54
Total 2100 · Payroll Liabilities	-2,345.24
2171 · Sales Tax Payable	3,653.60
2500 · Security Deposits	
2501 · Hall Security Deposits	3,310.00
2502 · Marina Security Deposits	36,750.00
2503 · Screen Room Deposit (Screen Room Deposit)	-760.00
Total 2500 · Security Deposits	39,300.00
2600 · Deferred Revenues	46,682.59
2700 · Prepaid Income	665.65
2800 · Deposit on Boat Slips	500.00
Total Other Current Liabilities	94,636.77
Total Current Liabilities	108,339.33
Total Liabilities	108,339.33
Equity	
3040 ⋅ Owners' Equity	182,295.76
3050 · Retained Earnings (Retained Earnings)	1,893,427.39
3200 · Fund Balance	-86,517.97
3300 · Investment in GFAAG	1,105,659.53
Net Income	549,974.14
Total Equity	3,644,838.85
TOTAL LIABILITIES & EQUITY	3,753,178.18

# Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance March 2023

4802 · Office Services	4800 · Miscellaneous Income	4600 · Interest Income (Interest Income)	Total 4500 · Publications	4520 · Banner - Subscriptions	4500 · Publications	Total 4300 · Pool	4360 · Pool FOB	4300 · Pool	Total 4100 · Rent	Total 4150 · Marina Rentals	4825 · Work Area/Pressure Washer	4162 · NR Boat Ramp	4157 · Gate Keys	4156 · Trailer Space Rental	4154 · Small Boat Area	Total 4151 · Slip Rental	4158 · Homeowner-Non Resident	4153 · Non Resident slip rentals	4152 · Resident slip rentals	4151 ⋅ Slip Rental	4150 · Marina Rentals	4120 · Hall Rentals	4111 · Screen Room Rental	4100 · Rent	Total 4000 · Assessments	4007 · Excess fees (Excess commission fees)	4006 · Commission fees	4005 · Property Tax	4000 · Assessments	Income	Ordinary Income/Expense	
8.20		70.56	10.00	10.00		230.00	230.00		2,447.11	586.60	378.60	0.00	260.00	360.00	96.00	-508.00	0.00	0.00	-508.00			1,785.51	75.00		12,357.54	0.00	-382.19	12,739.73				Mar 23
4.17									11,850.00	10,366.66		366.67	500.00	250.00	83.33	9,166.66		5,958.33	3,208.33			1,416.67	66.67		44,285.33			44,285.33				Budget
94.45		1,926.60	110.00	110.00		470.00	470.00		231,951.63	216,343.82	1,718.60	10,800.00	6,200.00	6,660.00	2,496.00	188,469.22	0.00	131,314.50	57,154.72			15,307.81	300.00		478,145.47	2,628.02	-14,706.72	490,224.17				Oct '22 - Mar 23
24.98		0.00				0.00	0.00		71,100.00	62,200.04		2,199.98	3,000.00	1,500.00	500.02	55,000.04	0.00	35,750.02	19,250.02			8,499.98	399.98		265,712.02		0.00	265,712.02				YTD Budget
50.00		0.00				0.00	0.00		142,200.00	124,400.00		4,400.00	6,000.00	3,000.00	1,000.00	110,000.00	0.00	71,500.00	38,500.00			17,000.00	800.00		531,424.00		0.00	531,424.00				Annual Budget

# **Bayshore Gardens Park & Recreation District** Profit & Loss Budget Performance March 2023

5420 · Water/Sewer	5410 · Electric	5400 · Utilities	Total 5300 · Security	5300 · Security - Other	5311 · Security Camera R&M	5300 · Security	Total 5200 · Marina Expense	5575 · Marina Repair/Maintenance	5250 · Property Tax	5200 · Marina Expense	Total 5000 · Administration Expenses	Total 5100 · Wages, Taxes and Fees	6080 · Travel Mileage	5610 · Accounting Fees	5215 · Unemployment Taxes	5210 · FICA-941 Taxes	5170 · Health Insurance Compensation	5135 · Wages - Pool	5133 · Marina Project Manager	5132 · Wages - Dockmaster	5130 · Wages - Maintenance	5120 · Wages - Adminstration	5100 · Wages, Taxes and Fees	5000 · Administration Expenses	Expense	Gross Profit	Total income	Total 4800 · Miscellaneous Income	4800 · Miscellaneous Income - Other	4830 · Over/Short	4815 · Insurance Refunds	
1,284.31	1,093.82		0.00	0.00	0.00		53.91	53.91	0.00		9,834.70	9,834.70	0.00	750.00	66.14	640.90	150.00	0.00	0.00	646.16	4,149.50	3,432.00				15,123.41	15,123.41	8.20	0.00	0.00	0.00	Mar 23
1,433.33	1,375.00		416.67		416.67		683.34	166.67	516.67		24,133.33	24,133.33	41.67	1,125.00	50.00	1,666.67	583.33	4,500.00		750.00	10,833.33	4,583.33				56,139.50	56,139.50	4.17				Budget
7,696.27	5,801.83		233.30	0.00	233.30		6,760.15	3,273.72	3,486.43		70,640.35	70,640.35	0.00	5,475.00	287.22	4,610.47	1,225.00	0.00	0.00	3,984.64	32,288.52	22,769.50				712,697.58	712,697.58	93.88	-1.57	1.00	0.00	Oct '22 - Mar 23
8,600.02	8,250.00		2,499.98		2,499.98		4,099.96	999.98	3,099.98		144,800.02	144,800.02	249.98	6,750.00	300.00	9,999.98	3,500.02	27,000.00		4,500.00	65,000.02	27,500.02				336,837.00	336,837.00	24.98	0.00			YTD Budget
17,200.00	16,500.00		5,000.00		5,000.00		8,200.00	2,000.00	6,200.00		289,600.00	289,600.00	500.00	13,500.00	600.00	20,000.00	7,000.00	54,000.00		9,000.00	130,000.00	55,000.00				673,674.00	673,674.00	50.00	0.00			Annual Budget

# **Bayshore Gardens Park & Recreation District** Profit & Loss Budget Performance March 2023

6040 · Trustee Election	6020 · Bank Fees	5690 · Advertising	5686 · Website Maintenance	5682 · Organizational Fees and License	5680 · Audit Fees	5670 · Office Supplies/Expenses	5665 · Seminars, Training and Fees	5660 · Legal Fees	5650 · Postage	5519 · Leased Equipment	5600 · Other Administration Expense	Total 5500 · Building and Grounds	6500 · Playground Expense	5683 · Certification Reimbursement	5591 · EPA/Water	5590 · Pool Chemicals	5585 · Pool Repair/Replacement	5580 · Pool Maintenance	5560 · Landscaping	5530 · Pest Control	5520 · Maintenance Equipment	5516 · Gasoline (Grounds machinery fuel)	5515 · Janitorial and Cleaning	5514 · Building Maintenence	5512 · Repairs, Maintenance & Supplies	5511 · Professional/Contract Services	5500 · Building and Grounds	Total 5400 · Utilities	5460 · Internet	5440 · Gas/Propane	5430 · Telephone	
0.00	367.38	35.10	100.00	0.00	0.00	145.59	0.00	575.00	200.00	147.84		6,957.06	0.00	0.00	0.00	850.50	1,309.83	11.98	1,280.43	105.00	2,396.99	0.00	238.64	0.00	385.99	377.70		2,624.01	245.88	0.00	0.00	Mar 23
	1,000.00	58.33	100.00	125.00	1,166.67	750.00	83.33	833.33	62.50	183.33		8,494.17	208.33	41.67	102.50	2,083.33	416.67	416.67	1,916.67	83.33	250.00	66.67	250.00	1,250.00	675.00	733.33		3,193.33	125.00	10.00	250.00	Budget
0.00	6,777.64	226.48	600.00	0.00	6,050.00	2,612.51	175.00	1,780.00	246.54	982.81		22,339.15	0.00	0.00	146.00	850.50	1,309.83	32.17	6,515.99	398.00	3,471.99	190.63	2,121.70	0.00	5,413.84	1,888.50		15,139.20	1,463.68	0.00	177.42	Oct '22 - Mar 23
0.00	6,000.00	350.02	600.00	750.00	6,999.98	4,499.96	500.02	5,000.02	375.00	1,100.02		50,964.98	1,250.02	249.98	615.00	12,500.02	2,499.98	2,499.98	11,499.98	500.02	1,500.00	399.98	1,500.00	7,500.00	4,050.00	4,400.02		19,160.02	750.00	60.00	1,500.00	YTD Budget
0.00	12,000.00	700.00	1,200.00	1,500.00	14,000.00	9,000.00	1,000.00	10,000.00	750.00	2,200.00		101,930.00	2,500.00	500.00	1,230.00	25,000.00	5,000.00	5,000.00	23,000.00	1,000.00	3,000.00	800.00	3,000.00	15,000.00	8,100.00	8,800.00		38,320.00	1,500.00	120.00	3,000.00	Annual Budget

# **Bayshore Gardens Park & Recreation District** Profit & Loss Budget Performance March 2023

					Other Income
					Other Income/Expense
0.00	0.00	549,892.87	0.00	-19,333.89	Net Ordinary Income
673,674.00	336,837.00	162,804.71	56,139.50	34,457.30	Total Expense
		0.00		0.00	6900 · Uncategorized Expenses
111,274.00	55,636.96	0.00	9,272.84	0.00	Total 5900 · Capital Layout
0.00	0.00	0.00		0.00	5940 · Security Cameras
15,000.00	7,500.00	0.00	1,250.00	0.00	5922 · Hall Floors
0.00	0.00	0.00		0.00	5921 · Capital Layout Exercise Path
26,772.00	13,386.00	0.00	2,231.00	0.00	5917 · Pool ADA Bathrooms
0.00	0.00	0.00		0.00	5911 · Pool Repairs
0.00	0.00	0.00		0.00	5909 · Screen Room Repair
64,502.00	32,250.98	0.00	5,375.17	0.00	5907 · Basketball Court
5,000.00	2,499.98	0.00	416.67	0.00	5903 · Sheds to Replace Porta Potty
					5900 · Capital Layout
5,000.00	2,499.98	0.00	416.67	0.00	Total 5800 · District Recreation
5,000.00	2,499.98	0.00	416.67	0.00	5830 · Expenses -
					5800 · District Recreation
7,000.00	3,500.02	3,420.08	583.33	1,005.96	Total 5700 · Publications Expense
2,500.00	1,250.02	114.00	208.33	0.00	5750 · Banner - Office Supplies
		270.00		45.00	5740 · Banner - Paper Delivery
		306.08		150.96	5720 · Banner - Printing Costs
4,500.00	2,250.00	2,730.00	375.00	810.00	5711 · Banner composition
					5700 · Publications Expense
55,000.00	27,500.06	24,821.50	4,583.33	12,410.75	Total 5630 · Insurance-Business
0.00	0.00	0.00		0.00	5635 · Insurance -Marina
30,750.00	15,375.00	13,347.50	2,562.50	6,673.75	5634 · Insurance -Property
250.00	125.02	131.00	20.83	65.50	5633 · Insurance - Auto Liability
14,000.00	7,000.02	6,046.50	1,166.67	3,023.25	5632 · Insurance - Workers Compensatio
10,000.00	5,000.02	5,296.50	833.33	2,648.25	5631 · Insurance - Liability
					5630 · Insurance-Business
52,350.00	26,175.02	19,450.98	4,362.49	1,570.91	Total 5600 · Other Administration Expense
Annual Budget	YTD Budget	Oct '22 - Mar 23	Budget	Mar 23	

Other Income

9:59 AM 04/24/23 Accrual Basis

# **Bayshore Gardens Park & Recreation District** Profit & Loss Budget Performance March 2023

Total Other Income 10000 · Sales Tax Discount

Net Income Net Other Income

4.27 -19,329.62	4.27	4.27	Mar 23
0.00			Budget
81.27 <b>549,974.14</b>	81.27	81.27	Oct '22 - Mar 23
0.00			YTD Budget
0.00			Annual Budget

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.  Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.
Agenda Item: Evaluation of Januar Meeting Date: april 16, 9012
Workshop Roard Moots
Motion: \ Discussion: \ (check one)
Rationale for Request: Jonya las demonstrated pursuant
en see Office and felps keep the park
Rationale for Request: Jorya los demonstrated puserence in the Office and helps keep the park/
Estimated Costs to District (if applicable)
Blows + 7 52 = 936,00
Attachments/Supporting documents: None:
Board Trustee: Very Mumerly Date: 4/5/23
Print Name: Print Name: 2 immer/
Received by: Date: 4/5/23

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date. This form can be utilized to bring a motion and/or discussion topic to the board. Motion Defined: A motion is a request, or proposal, for the board to take action on an issue. Agenda Item: Marina Work Area Contract Meeting Date: 4-26-23 Type of Meeting: \_\_\_\_\_ Workshop \_\_\_\_ Board Meeting \_\_\_\_ Motion: \_\_\_\_\_ (check one) Rationale for Request: Added #16 Estimated Costs to District (if applicable) Attachments/Supporting documents: None: Marina Work Area Contract - 1005WAC Date: 4-18-23 Print Name: Terry Zimmer Date: 4-18-23 Received by:

BAYSHORE GARDENS PARK AND RECF	REATION DISTRICT	SLIP #
MARINA WORK AREA CONTRACT		1005WAC
I, reached an Agreement with Bayshore Ga	being a slip holder or a resider ardens Board of Trustees which is as	•
1. That I will abide by the general re	ules and conditions as set forth in th	e Bayshore Gardens Marina Rules.

- 2. That at my expense for crane services, I will pull my boat and place in the workspace assigned to me by the Dock Master. I will notify the District Office at least one week prior to date the Crane is to come in with a copy of the crane insurance.
- 3. That all boats needing power sanding must have a vacuum and barrier to comply with EPA Codes.
- 4. That it is understood that all work must be completed within 30 days unless a new agreement (1005 WAC) is executed in the District Office.
- 5. Failure to adhere to the rules of the Work Area can result in this Agreement being terminated.
- 6. Failure to remove your boat at termination of this contract will result in your boat being removed, by the District, at owner's expense.

The Boat owner will not hold Bayshore Gardens Park and Recreation District or its agents responsible for any injury, loss, damage, vandalism, or theft.

Work Area: North Side:		South Side:	
Work to be performed:			
Date in Work Area:	<del></del>	Date Out of Work Area:	
Type of Boat: Power: S	ail: Name (	or Make of Boat:	
Florida Registration #:		Insurance Company:(Minimu	m \$100,000 liability copy attached)
The Agreement commence	s on	and ends on	not to
exceed 30 days. (May be e	xtended if facility	is available and payment receive	d.)
Extension from date:	to date:	Approved by:	Date:
		funded when key returned.	
Resident Fee shall be \$20.0	0 per week # we	eks x \$20.00	Total \$
Non-Resident boat slip less	ee \$30.00 per we	eek # weeks x \$30.00	Total \$
Extension \$ pe	r week. # of weel	ks	Total \$
•		n advance of moving into work a	
Owner Signature:		Date:	
Address:		Phone:	
Approved by:			
District Manager		Dock Master	

Approved: 9/18/18 Sharon Denson

Revised: <u>5/26/21</u> Revised: <u>6/23/21</u> Revised: <u>7/28/21</u> Revised: <u>4/26/23</u>

Effective: 9/18/18

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.  Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.
Agenda Item: North Marina Handrails Meeting Date: 4-26-23
Type of Meeting: Workshop Board Meeting
Motion: (check one)
Rationale for Request:
Estimated Costs to District (if applicable)
Attachments/Supporting documents: None:
Board Trustee: <u>Jerry Jummerly</u> Print Name: <u>Terry Zimmerly</u> Date: <u>4-18-23</u>
Received by: Date:

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date. This form can be utilized to bring a motion and/or discussion topic to the board. Motion Defined: A motion is a request, or proposal, for the board to take action on an issue. Agenda Item: Hall Accoustic Cealing Tiles Meeting Date: 4-26-23 Type of Meeting: Workshop \_\_\_\_\_ Board Meeting \_\_\_\_ Motion: \_\_\_\_\_ (check one) Rationale for Request: Estimated Costs to District (if applicable) Attachments/Supporting documents: None: \_\_\_\_\_ from Home Der Board Trustee: Print Name: 181 Date: 4-18-23 Received by:

You're shopping Bradenton >

O OPEN until 10 pm

Delivering to 34207 🗸

Home / Building Materials / Ceilings / Ceiling Tiles / Surface Mount Tiles

#### Armstrong CEILINGS

#### Fine Fissured 1 ft. x 1 ft. Beveled Tongue and Groove Ceiling Tile (40 sq. ft./case)

\*\*\* Answers (19)



Share 🛱 Print

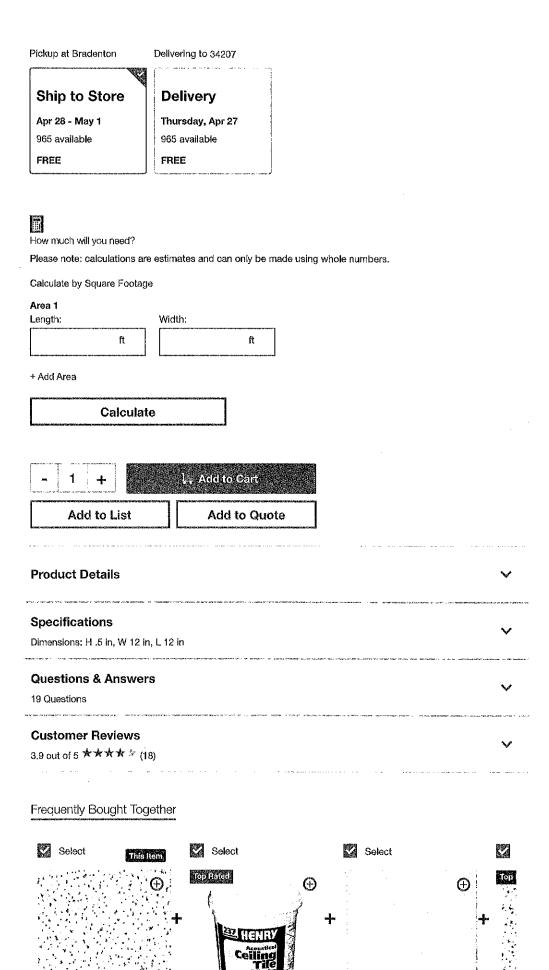
Covers 40 sq. ft.

\$3.14/sq. ft.

\$125.69 /case



Save up to \$100 on your qualifying purchase 10 Apply for a Pro Xtra Credit Card



1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date. This form can be utilized to bring a motion and/or discussion topic to the board. Motion Defined: A motion is a request, or proposal, for the board to take action on an issue. Agenda Item: Pool Forniture Meeting Date: 4-26-23 Type of Meeting: \_\_\_\_\_ Workshop \_\_\_\_ Board Meeting Motion: \_\_\_\_ (check one) Rationale for Request: 6 tables 6 umbrellas 6 stands 24 chais 16 lalounge Chairs. 3 benches Estimated Costs to District (if applicable) Up to \$8,000 Attachments/Supporting documents: None: \_\_\_\_\_ Board Trustee: Print Name: Received by: Date: 4-18-2023

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date. This form can be utilized to bring a motion and/or discussion topic to the board. Motion Defined: A motion is a request, or proposal, for the board to take action on an issue. Agenda Item: Suspend Work Session Meeting Date: 4-26-23 Type of Meeting: \_\_\_\_\_ Workshop \_\_\_\_ Board Meeting Motion: \_\_\_\_\_ (check one) Estimated Costs to District (if applicable) Attachments/Supporting documents: None:

Board Trustee: Dan Cow Creen Date: 4/18/23

Print Name:

Received by: Mice Date: 4-18-23

### BAYSHORE GARDENS PARK AND RECREATION DISTRICT DISPOSAL OF PUBLIC PERSONAL SURPLUS PROPERLTY POLICY

1018F

Date of this inspection	4-20-23 ccis Raymer	se of personal surplus proper	
Name of property	noe y considered surplus	Where located Maint.	Shop.
Condition of the Property_			
Estimated value \$10 (	080		
		Amount sold for	
TRUSTEE SIGNATURE		EMPLOYEE SIGNATURE	DATE

Upon completion this form to be completed and filed with the inventory of the District

APPROVED 5-15-18

REVISED 5-15-18

