

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
BOARD OF TRUSTEES

MINUTES OF MEETING

August 15, 2017

The regular meeting of the Board of Trustees of Bayshore Gardens Park and Recreation District was called to order by Chairman Maynard Boyce at 7:00 PM and was followed by the Pledge of Allegiance. Notice of the meeting was posted in the August Bayshore Banner.

Roll: Steve Watkins, Dan Rawlinson, Holly Clouse, Terry Zimmerly, Debbie Korell, Maynard Boyce, Richard Nelson, Jonna Koellhoffer and Jim Couey.

A quorum was established.

Present: Joanne Manse, Don Gassie, Suzanna Young, Alan Riga, Barbara Greensburg and John Woodruff

Holly made a motion to approve the July minutes. Jonna seconded. **Motion passed.**

Holly made a motion to approve the July Financials. Terry seconded. **Motion Passed**

NEIGHBORHOOD ASSOCIATION:

Dan Rawlinson

Dan stated they will be having their meeting in September. They are ordering more signs for the yards that say "Slow down drive like your kids live here". There will be a pancake breakfast with the board on the first Saturday of October which is October 7th from 9am to 11am. **Next meeting will be September 14, 2017 at 7:00 pm.**

CRIME WATCH:

Steve Watkins

Steve reported the Attic Sale is coming up October 28th from 8am to 2pm. Crime Watch did a gate key check on Sunday August 13th. Steve stated this is the 40th year of Crime Watch serving the community. Steve introduced Deputy Donnie Olmstead. Deputy Olmstead served this area for 30 years. We can hire off duty officers for three hours at a time at \$42.00 per hour to do the gate key checks. Steve wanted to thank the person that left the printer toner cartridge. **Next meeting is September 12, 2017 at 7:00 pm.**

RESTORE BAYSHORE:

Suzanna Young

Suzanna stated they did not have a meeting in August but will resume in September. **Next meeting will be September 11, 2017 at 6:30 pm.**

MANAGER'S REPORT:

Joanne Manse

Joanne reported all the light ballasts in the hall have been replaced, the bad flooring in the hall has been fixed, two lights in the park have been replaced, the dead tree in the south marina has been removed, the tree hanging over the boat ramp light has been trimmed and the hall fans have all been cleaned. The toilet in the men's shower had to be replaced. The north gate card reader has been replaced and Randy was able to get all the cards programmed back into the system. Joanne stated Maynard had asked her to get the average pay for lifeguards. The national average is \$9.38 per hour. This will be taken to the next committee for review. To put a check valve in our sewer line we do not need a permit as long as it is on our property.

BUDGET & FINANCE

Terry Zimmerly

Terry stated her concern was to make sure there are enough funds in the reserve account to take care of the plants and mangroves at the boat ramp. Terry made a motion to pay Suncoast Environmental Group \$4,550.00 to remove the Pepper trees and Melaluca tree at the boat ramp. Holly seconded. **Motion passed. Next meeting will be September 13th, 2017 at 5:30 pm.**

WEB/BANNER:

Dan Rawlinson

Dan stated to save money on the Banner; our new assistant will start training on composing the Banner. This will be done slowly. **Next meeting is September 13th, 2017 at 5:30 pm.**

MARINA:

Debbie Korell for Richard Nelson

Debbie stated we received the response from our attorney on the contract for an engineer to do the boat ramp. Debbie reported we will have bids from the engineers in October. The board will have a special meeting to establish gate key policy and boat slip policy. This meeting will be August 30th at 5:30 pm. **Next meeting will be September 13th, 2017 at 5:30 pm.**

HOUSE & GROUNDS:

Holly Clouse

Holly reported on August 26, 2017 the students from State College will be here to start the design challenge. The time will be from 9 am to 11:30 am. Any resident of Bayshore Gardens is welcome to submit a design for the hall. Joanne reported on the cost to have a credit card machine in the office. It would be 2.65% plus 19 cents for every transaction plus a monthly fee of \$10.00. Another \$31.00 per month to lease the machine and \$5.00 per month for a paper statement. Joanne will look into other options. **Next meeting will be September 13th, 2017 at 5:30 pm.**

PERSONNEL & SALARY:

Dan Rawlinson

Dan stated he was not in agreement with the board decision last month on the slide. **Next meeting will be September 13th, 2017 at 5:30 pm.**

OLD BUSINESS: Joanne stated there was a motion made in January 2014 for the office to purchase an OCR to scan all the records in the office. Later there was discussion that we should hire an outside company due to the overwhelming amount of records to scan. This motion needs to be amended.

NEW BUSINESS: Maynard stated he has a motion for the Board to support the fishing tournament. . Debbie made a motion for support of the fishing tournament. The Bayshore Gardens Yacht Club will provide the following;

Volunteers to manage all aspects of the tournament, leaving the District office staff with as little work as possible. This includes signing up contestants and boat owners, acquiring prizes and conducting the tournament itself on October 14th 2017

Bayshore Gardens Park and Recreation District will provide the following:

1. Rent free use of the screened porch.
2. Co-sponsorship of the tournament, allowing use of the District name and tax number when acquiring prizes and other items necessary for the tournament.
3. The district will donate \$100. To help buy prizes and cover other costs of putting on the tournament.

Next meeting is September 19th, 2017 at 7:00 pm.

Maynard asked for a motion to adjourn. Steve made a motion to adjourn. Jim seconded Meeting adjourned at 8:47 pm.

Respectfully submitted
Joanne Manse

Chairman, Maynard Boyce