

**BAYSHORE GARDENS PARK AND RECREATION DISTRICT**

**BOARD OF TRUSTEES**

**MINUTES OF MEETING**

**March 21, 2018**

The regular meeting of the Board of Trustees of Bayshore Gardens Park and Recreation District was called to order by Chairman Maynard Boyce 7:22 pm and was followed by the Pledge of Allegiance. Notice of the meeting was posted in the February Bayshore Banner.

Roll Call: Steve Watkins, Sharon Denson, Terry Zimmerly, Dan Rawlinson, Maynard Boyce, Debbie Korell, Barbara Susdorf, Thom Williams, Jim Couey.

A quorum was established.

Present: Don Gassie, Suzanna Young, Laurie Boyce, Alan Riga, Barbara Greensburg, Holly Clouse.

Steve made a motion to approve the December 20, 2017 minutes. Terry seconded. **MOTION PASSED.**

Steve made a motion to approve the minutes for February 20, 2018 minutes. Jim Couey seconded. **MOTION PASSED.**

Steve made a motion to approve the minutes for the special meeting on March 5, 2018. Discussion; Debbie complained about the correct spelling of her name as it was spelled incorrectly in the minutes. Steve then rescinded his motion and made another motion to approve the amended minutes. Thom Williams seconded, **MOTION PASSED.**

**BUDGET & FINANCE**

**Terry Zimmerly**

Maynard addressed his concern regarding the presentation of the current budget. Sharon stated under the Uniform Accountability Act that the budget for Special Districts must be presented in the manner pursuant to F.S. 189. Debbie made a motion to approve the financials for February. Terry seconded, **MOTION PASSED.**

**HOMEOWNERS ASSOCIATION:**

**Dan Rawlinson**

Dan stated for the February meeting there was a potluck dinner and special guest from Edward Jones Financial who gave an informative talk on Scamming the Elderly which included useful handouts to all attendees. The community breakfast was very successful however Dan is looking for a sponsor for the next breakfast sometime in September to be posted in the August Banner. There will be a taco supper for the April meeting. Deputy Ralston from the sheriff's Crime Prevention Office will discuss trending law enforcement issues for our community and surrounding areas. Dan stated that the HOA meetings are always on the second Thursday beginning at 7 pm and breakfasts are always on the second Saturday of the month from 9 to 11 am.

**Next meeting will be April 12<sup>th</sup>, 2018 at 7 pm.**

**CRIME WATCH:**

**Steve Watkins**

Steve reported that some of the security lights still require replacement in the marina and in front of the Woodchoppers building. He stated that he found a resident who has a lift machine who would replace the lights for us at a reduced cost on an as-needed basis. Contact information will be given to the District office. Steve stated that he has reserved 101 spaces/tables for the March 2018 Attic Sale. **Next meeting will be April 10<sup>th</sup>, 2018 at 7 pm.**

**RESTORE BAYSHORE:**

**Suzanna Young**

Suzanna stated sidewalks will be installed on Columbia, Dartmouth and Roslyn. Bids are currently out for Florida Blvd. During her meeting crosswalks with painted lines and lighted crosswalks were discussed. Paving that was recently completed on Harvard covered up part of the gutter area. Apparently there is a drainage issue. Suzanna stated that contacts for the Manatee County Public Works paving and drainage issues will be posted in the April edition of the Banner. **Next meeting will be April 9<sup>th</sup>, at 6:30 pm.**

## MANAGER'S REPORT:

Jodie Lawman

Jodie stated that Quick Books is being programmed to generate auto billing to all boat slip owners in the marina every 6 months. This system of auto billing will also work for the Banner ads to track payments. An accounting sheet will be attached to the Banner contracts. The chart of accounts in Quick Books is in the process of being narrowed to eliminate duplication of accounts. This process is very time consuming. This discussion will be tabled for the next work session meeting. Variety Fence company repaired the hurricane damaged fence at the pool and marina. Jodie would not recommend them for future work due to their inability to appear on time and lack of professional conduct. Randy from maintenance built a shelving unit for the record room. This will assist us in establishing an organized and methodical system for inventory of the records we are to retain per state statute. The locks to this room will be changed and access to this room will be accomplished by a sign in/sign out sheet in the office. Maynard mentioned that all of the documents in the record/electrical room should be scanned to the cloud and the paper destroyed. Jodie acknowledged this and stated that retention periods need to be researched first so that we may shred the documents that are not necessary. Maynard voiced concerned that Laine Boyce was not getting an aquatics book and forms done during her office time. Jodie inquired about the aquatic's position and asked why this position did not have a job description in the District's employee handbook. She further stated that it was her understanding that Laine was hired for office duties. Laine was dismissed from office duties on 3/16/18 due to her inability to perform the required aspects of the position and lack of experience in an office environment. Jodie then mentioned that the hiring of a relative, of a Board member, for compensation by the District is cited in FL. Statute 112.3135(d) and (2)a. This issue has gone to Attorney James Dye for a legal opinion. Much discussion among the Trustees and attending residents ensued regarding this issue and the conflict of interest. Thereafter, Chairman Maynard Boyce read his letter of resignation from the Board of Trustees. He further stated that he previously had not intended to run for another term as chairman. He further stated that he has been on the board of Trustees for 21 years and that it was time to resign. He asked that the current Board members reinstate the youth activities that were removed by previous board members. Members then voiced their appreciation to Maynard for his work and dedication to the District.

As First Vice Chairman, Debbie took control of the remainder of the meeting. Jim Couey then made a motion to pause the meeting for 5 minutes, Steve seconded as one of the Trustees left the room. Meeting then resumed with Debbie nominating Thom Williams to be the next Chairman of the Board, Sharon seconded the motion. Thom requested he be given a short period of time to consider his nomination. After further discussion, the motion and seconded was rescinded. There was a suggestion to place an ad in the April banner to fill the vacancy on the Board. Steve said he would see that this was accomplished. Then Debbie directed the suggestion to Jim Couey. Jim said that he would resign his position as Banner Chair. Debbie then stated that she did not recognize Jim's resignation. Then Steve made a motion to appoint Debbie as Chairman, Jim seconded, **MOTION PASSED**. Then there was further discussion on procedural actions to fill the Board vacancies. Then Steve nominated Dan to be First Vice Chairman, Sharon seconded. Then it was suggested to continue the meeting and leave the other vacancies to be decided at a later meeting. The motion and second was then rescinded.

Jodie said she has received estimates from Dehart and Big Fish contractors to make the necessary repairs to the cameras at the marina. Steve made a motion to accept the estimate from Big Fish, Terry seconded **MOTION PASSED**.