

Agenda
Bayshore Gardens Park & Recreation District
Board of Trustees Meeting
Wednesday; June 23, 2021 @ 7:00 P.M.

1. Call to Order
2. Roll Call
3. Pledge to Flag
4. Approval of Minutes: 5/26/21 BOT Meeting; 5/27/21 Annual Budget Hearing Meeting & 6/9/21 BOT Work Session Meeting
5. Treasurer's Report
6. District Office Manager's Report
7. Trustee Committee Reports:
 - Recreation Committee (Belle)
 - Marina Committee (Morris)
 - House & Grounds Committee (Morris & Barbara S.)
 - i. Agenda Motion - Barbara S. - Removal Invasive Trees
 - Policy & Procedure Committee (Melanie)
 - i. Agenda Motion - Melanie - Revision of Marina Work Area Contract 1005WAC
8. Agenda Motion - Terry - Pool Pay Scale 1010PS
9. Agenda Motion - Terry - Vessel Length Rounded
10. Agenda Motion - Terry - Personnel Raise
11. Agenda Motion - Terry - Personnel Raise
12. Agenda Motion - Terry - Personnel Raise
13. Additional Items as Needed

(Resident comments agenda item 3 minutes)

14. Adjournment

Pursuant to Section 286.26, Florida Statutes, and the Americans with Disabilities Act, any handicapped person desiring to attend this meeting should contact the District Manager at least 48 hours in advance of meeting to ensure that adequate accommodations are provided for access to the meeting.

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the Board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is based.

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance

May 2021

Ordinary Income/Expense	May 21	Budget	Oct '20 - May 21	YTD Budget	Annual Budget
Income					
4000 - Assessments					
4005 - Property Tax	8,986.08	42,368.00	475,700.51	338,952.00	508,428.00
4006 - Commission fees	-269.58	-1,143.41	-14,271.01	-9,147.36	-13,721.00
4007 - Excess fees (Excess commission fees)	0.00		3,821.35		
Total 4000 - Assessments	8,716.50	41,225.59	465,250.85	329,804.64	494,707.00
4100 - Rent					
4111 - Screen Room Rental	75.00	83.33	700.00	666.68	1,000.00
4120 - Hall Rentals	1,275.00	1,666.67	11,374.76	13,333.32	20,000.00
4150 - Marina Rentals					
4151 - Slip Rental					
4152 - Resident slip rentals	0.00	3,008.33	36,974.09	24,066.68	36,100.00
4153 - Non Resident slip rentals	-759.16	7,850.00	98,155.96	62,800.00	94,200.00
4155 - Short Term Slip Rental	0.00		0.00	0.00	0.00
4158 - Homeowner-Non Resident	-688.46	391.67	4,051.54	3,133.32	4,700.00
Total 4151 - Slip Rental	-1,447.62	11,250.00	139,181.59	90,000.00	135,000.00
4154 - Small Boat Area	0.00	33.33	1,920.00	266.68	400.00
4156 - Trailer Space Rental	96.00	383.33	3,545.58	3,066.68	4,600.00
4157 - Gate Keys	480.00	646.67	7,850.00	5,173.32	7,760.00
4805 - late fees	0.00		0.00	0.00	0.00
4825 - Work Area/Pressure Washer	20.00		380.00	0.00	0.00
Total 4150 - Marina Rentals	-851.62	12,313.33	152,877.17	98,506.68	147,760.00
Total 4100 - Rent	498.38	14,063.33	164,951.93	112,506.68	168,760.00
4300 - Pool					
4360 - Pool FOB	330.00		820.00		
Total 4300 - Pool	330.00		820.00		
4500 - Publications					
4530 - Banner - Classified Ads	0.00		0.00	0.00	0.00
Total 4500 - Publications	0.00		0.00	0.00	0.00
4600 - Interest Income (Interest Income)	47.07	83.33	434.64	666.68	1,000.00
4700 - Recreation Income					

Bayshore Gardens Park & Recreation District
Profit & Loss Budget Performance

May 2021

	May 21	Budget	Oct '20 - May 21	YTD Budget	Annual Budget
4745 · Swim Team - Barracudas	48.00		48.00		
4700 · Recreation Income - Other	0.00		900.00		
Total 4700 · Recreation Income	48.00		948.00		
4800 · Miscellaneous Income	16.00		41.50		
4802 · Office Services	0.00		0.00		
4815 · Insurance Refunds	-0.12		-0.27		
4800 · Miscellaneous Income - Other	0.00	17.33	11.20	138.68	208.00
Total 4800 · Miscellaneous Income	15.88	17.33	52.43	138.68	208.00
Total Income	9,655.83	55,389.58	632,457.85	443,116.68	664,675.00
Gross Profit	9,655.83	55,389.58	632,457.85	443,116.68	664,675.00
Expense					
5000 · Administration Expenses					
5100 · Wages, Taxes and Fees					
5120 · Wages - Administration	2,640.00	4,583.33	23,180.00	36,666.68	55,000.00
5130 · Wages - Maintenance	8,822.40	9,602.50	73,826.26	76,820.00	115,230.00
5132 · Wages - Dockmaster	700.00	700.00	4,900.00	5,600.00	8,400.00
5133 · Marina Project Manager	0.00		0.00	0.00	0.00
5135 · Wages - Pool	3,172.73	4,500.00	11,490.57	36,000.00	54,000.00
5170 · Health Insurance Compensation	300.00	583.33	2,550.00	4,666.68	7,000.00
5210 · FICA-941 Taxes	1,196.06	1,500.00	8,869.94	12,000.00	18,000.00
5215 · Unemployment Taxes	32.04	50.00	3,083.30	400.00	600.00
5450 · Cell Phone	0.00		0.00	0.00	0.00
5610 · Accounting Fees	575.00	1,133.33	6,700.00	9,066.68	13,600.00
6080 · Travel Mileage	0.00	41.67	0.00	333.32	500.00
Total 5100 · Wages, Taxes and Fees	17,438.23	22,694.16	134,600.07	181,553.36	272,330.00
Total 5000 · Administration Expenses	17,438.23	22,694.16	134,600.07	181,553.36	272,330.00
5200 · Marina Expense					
5250 · Property Tax	0.00	400.00	4,885.63	3,200.00	4,800.00
5575 · Marina Repair/Maintenance	397.24		7,180.21	0.00	0.00
Total 5200 · Marina Expense	397.24	400.00	12,065.84	3,200.00	4,800.00
5300 · Security					

**Bayshore Gardens Park & Recreation District
Profit & Loss Budget Performance**

May 2021

	May 21	Budget	Oct '20 - May 21	YTD Budget	Annual Budget
5311 · Security Camera R&M	0.00	333.33	0.00	2,666.68	4,000.00
5320 · Gate Closing Expense	0.00		0.00	0.00	0.00
5335 · Key Fobs	0.00		0.00	0.00	0.00
5300 · Security - Other	0.00		0.00		
Total 5300 · Security	0.00	333.33	0.00	2,666.68	4,000.00
5400 · Utilities					
5410 · Electric	0.00	1,291.67	7,605.80	10,333.32	15,500.00
5420 · Water/Sewer	1,351.77	1,291.67	10,802.38	10,333.36	15,500.00
5430 · Telephone/Pager/Cable/Web	250.57	208.33	1,934.52	1,666.68	2,500.00
5440 · Gas/Propane	0.00	25.00	92.35	200.00	300.00
Total 5400 · Utilities	1,602.34	2,816.67	20,435.05	22,533.36	33,800.00
5500 · Building and Grounds					
5511 · Professional/Contract Services	565.88	816.67	8,897.67	6,533.32	9,800.00
5512 · Repairs, Maintenance & Supplies	778.33	583.33	5,078.80	4,666.68	7,000.00
5515 · Janitorial and Cleaning	345.72	416.67	1,786.24	3,333.32	5,000.00
5516 · Gasoline (Grounds machinery fuel)	0.00	58.33	269.32	466.68	700.00
5520 · Maintenance Equipment	0.00	250.00	1,529.08	2,000.00	3,000.00
5530 · Pest Control	200.00	250.00	771.05	2,000.00	3,000.00
5560 · Landscaping	97.86	1,666.67	1,330.52	13,333.32	20,000.00
5580 · Pool Maintenance	250.00	416.67	319.97	3,333.32	5,000.00
5585 · Pool Repair/Replacement	0.00	866.67	20,522.08	6,933.32	10,400.00
5590 · Pool Chemicals	927.15	1,333.33	4,572.00	10,666.68	16,000.00
5591 · EPA/Water	0.00	102.50	0.00	820.00	1,230.00
5683 · Certification Reimbursement	225.00	166.67	225.00	1,333.32	2,000.00
6500 · Playground Expense	0.00		2,460.00	0.00	0.00
Total 5500 · Building and Grounds	3,389.94	6,927.51	47,761.73	55,419.96	83,130.00
5600 · Other Administration Expense					
5519 · Leased Equipment	0.00	183.34	6.95	1,466.68	2,200.00
5650 · Postage	0.00	41.66	153.35	333.33	500.00
5660 · Legal Fees	275.00	1,000.00	1,287.00	8,000.00	12,000.00
5665 · Seminars, Training and Fees	0.00	83.34	354.00	666.68	1,000.00
5670 · Office Supplies/Expenses	508.84	416.64	5,054.43	3,333.31	5,000.00

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance

May 2021

	May 21	Budget	Oct '20 - May 21	YTD Budget	Annual Budget
5680 · Audit Fees	0.00	985.00	11,500.00	7,880.00	11,820.00
5682 · Organizational Fees and License	0.00	125.00	10.00	1,000.00	1,500.00
5686 · Website Maintenance	100.00	100.00	800.00	800.00	1,200.00
5690 · Advertising	187.87	125.00	474.52	1,000.00	1,500.00
6020 · Bank Fees	409.43	500.00	4,909.94	4,000.00	6,000.00
6040 · Trustee Election	0.00	0.00	0.00	0.00	0.00
Total 5600 · Other Administration Expense	1,481.14	3,559.98	24,550.19	28,480.00	42,720.00
5630 · Insurance-Business					
5631 · Insurance - Liability	2,238.75	1,266.67	6,716.25	10,133.32	15,200.00
5632 · Insurance - Workers Compensatio	3,309.75	872.50	3,450.25	6,980.00	10,470.00
5633 · Insurance - Auto Liability	54.50	16.67	163.50	133.32	200.00
5634 · Insurance -Property	5,488.75	894.17	16,466.25	7,153.32	10,730.00
5635 · Insurance - Flood	0.00	0.00	9,938.43	0.00	0.00
Total 5630 · Insurance-Business	11,091.75	3,050.01	36,734.68	24,399.96	36,600.00
5700 · Publications Expense					
5710 · Banner - Commissions	0.00	0.00	0.00	0.00	0.00
5711 · Banner composition	770.00	191.67	2,695.00	1,533.36	2,300.00
5720 · Banner - Printing Costs	32.38		503.20	0.00	0.00
5740 · Banner - Paper Delivery	55.55		829.07	0.00	0.00
5760 · Banner - Miscellaneous Expenses					
5761 · Tide Tables	0.00	0.00	0.00	0.00	0.00
5762 · King Features	0.00	0.00	0.00	0.00	0.00
Total 5760 · Banner - Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00
Total 5700 · Publications Expense	857.93	191.67	4,027.27	1,533.36	2,300.00
5800 · District Recreation					
5830 · Expenses -	20.00	333.33	3,298.00	2,666.68	4,000.00
Total 5800 · District Recreation	20.00	333.33	3,298.00	2,666.68	4,000.00
5900 · Capital Layout					
5901 · Survey	0.00	416.67	0.00	3,333.32	5,000.00
5903 · Sheds to Replace Porta Potty	0.00	0.00	0.00	0.00	0.00
5906 · Fishing Pier Repair	0.00	0.00	0.00	0.00	0.00
5907 · Basketball Court	0.00	4,166.67	0.00	33,333.32	50,000.00

Bayshore Gardens Park & Recreation District
Profit & Loss Budget Performance

May 2021

	May 21	Budget	Oct '20 - May 21	YTD Budget	Annual Budget
5909 · Screen Room Repair	0.00	3,333.33	0.00	26,666.68	40,000.00
5911 · Rec Hall Repairs	0.00	1,916.67	7,544.99	15,333.32	23,000.00
5912 · Automatic Gate to the Beach	0.00		0.00	0.00	0.00
5913 · Splash Park	0.00		0.00	0.00	0.00
5914 · Dog Park	0.00		0.00	0.00	0.00
5916 · Lighting Basketball Court	0.00		0.00	0.00	0.00
5917 · Pool ADA Bathrooms	0.00		0.00	0.00	0.00
5918 · Lighting Pool	0.00		0.00	0.00	0.00
5921 · Capital Layout - Marina Project	0.00	5,249.58	0.00	41,996.68	62,995.00
Total 5900 · Capital Layout	0.00	15,082.92	7,544.99	120,663.32	180,995.00
9010 · Bank Service Charges	22.75		150.50		
Total Expense	36,301.32	55,389.58	291,168.32	443,116.68	664,675.00
Net Ordinary Income	-26,645.49	0.00	341,289.53	0.00	0.00
Other Income/Expense					
Other Income					
10000 · Sales Tax Discount	13.14		81.55		
Total Other Income	13.14		81.55		
Net Other Income	13.14		81.55		
Net Income	-26,632.35	0.00	341,371.08	0.00	0.00

Bayshore Gardens Park & Recreation District

Balance Sheet

As of May 31, 2021

May 31, 21

ASSETS

Current Assets

Checking/Savings

1000 · Checking-Operating 5/3 2537	101,928.68
1004 · Petty Cash - District	350.00
1005 · Escrow Account 5/3 - 3919	36,000.00
1006 · Checking-Payroll 5/3 2545	18,383.71
1016 · Savings - Operating 5/3 4032	278,666.38
1019 · Savings Reserves 5/3 5013	
1021 · Reserve Fund-Roofing	4,607.39
1022 · Reserve Fund-Hall Upgrade	1,967.02
1023 · Reserve Fund-Pool	7,110.59
1024 · Reserve Fund - Wood Shop Exp	800.00
1025 · Reserve Fund - ADA	25,000.00
1032 · Reserve Fund - Marina	44,843.69
1033 · Reserve Fund-Outdoor Recreation	5,000.00
1036 · Reserve Fund - Security System	10,000.00
1019 · Savings Reserves 5/3 5013 - Other	-2,566.37
Total 1019 · Savings Reserves 5/3 5013	<u>96,762.32</u>

Total Checking/Savings 532,091.09

Accounts Receivable

1100 · Accounts Receivable	46,050.93
Total Accounts Receivable	<u>46,050.93</u>

Other Current Assets

11500 · Water Boy Bottle Deposit	35.00
1499 · *Undeposited Funds	1,789.14
Total Other Current Assets	<u>1,824.14</u>

Total Current Assets 579,966.16

Fixed Assets

1900 · Land	400,000.00
1910 · Buildings	1,307,197.93
1920 · Recreation Area	1,768,907.19
1940 · Recreation Area F & E	97,308.64
1960 · Machines & Equipment	90,008.21
1980 · Office Furniture and Equipment	36,158.54
1990 · Other Furniture and Equipment	53,448.88
1995 · Accumulated Depreciation	-1,195,385.52
1999 · 2019-2020 FY Reserve Expenses	55,385.53
Total Fixed Assets	<u>2,613,029.40</u>

Other Assets

1800 · Utility Deposits	280.00
Total Other Assets	<u>280.00</u>

TOTAL ASSETS 3,193,275.56

LIABILITIES & EQUITY

Liabilities

Bayshore Gardens Park & Recreation District
Balance Sheet
As of May 31, 2021

	<u>May 31, 21</u>
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	28,880.10
Total Accounts Payable	<u>28,880.10</u>
Other Current Liabilities	
2010 · Accrued Wages	6,180.17
2100 · Payroll Liabilities	
2300 · Garnishment of Wages	-989.27
2100 · Payroll Liabilities - Other	1,511.74
Total 2100 · Payroll Liabilities	<u>522.47</u>
2171 · Sales Tax Payable	798.46
2500 · Security Deposits	
2501 · Hall Security Deposits	730.00
2502 · Marina Security Deposits	36,071.00
2503 · Screen Room Deposit (Screen Room Deposit)	160.00
Total 2500 · Security Deposits	<u>36,961.00</u>
2600 · Deferred Revenues	46,682.59
2700 · Prepaid Income	665.65
Total Other Current Liabilities	<u>91,810.34</u>
Total Current Liabilities	<u>120,690.44</u>
Total Liabilities	120,690.44
Equity	
3040 · Owners' Equity	182,295.76
3050 · Retained Earnings (Retained Earnings)	1,420,774.85
3200 · Fund Balance	-86,517.97
3300 · Investment in GFAAG	1,214,661.51
Net Income	341,370.97
Total Equity	<u>3,072,585.12</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,193,275.56</u></u>

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Removal of Invasive Trees Meeting Date: 6-23-21

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: To have the invasive trees removed from the marina

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____
3 Bids - Suncoast Enviromental Group
- Olive Branch
- Terry's Tree Service

Board Trustee: Barbara Susdorf Date: 6/15/21

Print Name: Barbara Susdorf

Received by: Lia C... Date: 6/15/21

1

Suncoast Environmental Group, Inc.

PO BOX 10214
Bradenton, FL 34282
(941) 753-0203
info@suncoasteg.com
www.suncoasteg.com



Quote

ADDRESS

Bayshore Gardens Park and
Recreation
6919 26th Street West
Bradenton, FL 34207

QUOTE # 78777

DATE 05/03/2021

ACTIVITY	AMOUNT
For the area North of the marina entrance: Flush cut and treat the Brazilian pepper trees from within the mangrove fringe area. The Carrotwood and Melaleuca trees will remain in place for shading.	4,400.00
Haul all cut material to the County landfill for disposal.	
TOTAL	\$4,400.00

Accepted By

Accepted Date

Please remit to:
Suncoast Environmental
PO Box 10214
Bradenton, FL 34282



Olive Branch Enterprises of Florida Inc.
 2904 45th Street East
 Bradenton, FL 34208 US
 941-748-5030
 general@olivebranchtreecare.com
 http://www.olivebranchtreecare.com

2

"...for your tree's every need."

Estimate

ADDRESS

Bayshore Gardens Park &
 Recreation
 6919 26th Street West
 Bradenton, FL 34207

ESTIMATE # 5892

DATE 06/01/2021

SALES REP

Jared Allman

ACTIVITY	QTY	RATE	AMOUNT
This work is located at the North boat ramp			
Tree Removal	1	2,200.00	2,200.00
Remove all of the Peppertrees and flush cut the stumps as low as possible. There are approximately 16 Peppertrees within this area.			
TOTAL			\$2,200.00

Accepted By

Accepted Date



Terry's Tree Service of SW FL LLC

4304 Lorraine Rd
Bradenton, FL 34211
941-748-4484

Proposal #15148

Created: 06/04/2021

From: Travis Newell



Proposal For

Bayshore Gardens Park & Recreation

6919 26th Street West
Bradenton, FL 34207

main: 941-755-1912
office@bayshoregardens.org

Location

6919 26th St W
Bradenton, FL 34207

Terms

Due Upon Receipt

ITEM DESCRIPTION	QUANTITY	AMOUNT
1) Tree Removal - Brazilian Pepper Located at East end of Marina: Access through North side marina gate. * Remove all Pepper Trees * Treat all stumps with herbicide.	1	\$ 1,800.00

All work will be completed in accordance with these plans unless subsequent changes are agreed upon in writing. All pruning will be done according to ANSI 300 Pruning Standards. Balances not paid by the due date are subject to late fees.

TOTAL	\$ 1,800.00
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Signature

x

Date:

Please sign here to accept the terms and conditions



TERRY'S
TREE SERVICE

TERMS AND CONDITIONS

It is agreed by and between Terry's Tree Service of SW FL LLC and the authorizing party (customer and/or customer's agent) that the following provisions are made as part of this contract:

INSURANCE BY CONTRACTOR TERRY'S TREE SERVICE OF SW FL LLC warrants that it is insured for liability resulting from injury to person(s) or property and that all employees are covered by Workers' Compensation as required by law. Certificates of coverage are available upon request.

CANCELLATION FEE: Terry's Tree Service of SW FL LLC kindly requests that the authorizing party provide at least 24 hours advance notice of any full or partial work cancellation. If a crew has been dispatched to the job site, the customer will be assessed a mobilization fee of \$300.00 for incurred expenses.

COMPLETION OF CONTRACT TERRY'S TREE SERVICE OF SW FL LLC agrees to do its best to meet any agreed upon performance dates, but shall not be liable in damages or otherwise delays because of inclement weather, labor or any other cause beyond its control; nor shall the customer be relieved of completion for delays.

TREE OWNERSHIP: The authorizing party warrants that all trees listed are located on the customer's property, and if not, that the authorizing party has received full permission from the owner to allow Terry's Tree Service of SW FL LLC to perform specified work. Should any tree be mistakenly identified as to the ownership, the customer agrees to indemnify Terry's Tree Service of SW FL LLC, for any damages or costs incurred from the result thereof.

SAFETY: Terry's Tree Service of SW FL LLC, warrants that all arboricultural operations will follow the latest version of the ANSI Z133.1 industry safety standards. The authorizing party agrees to not enter the work area during arboricultural operations unless authorized by the crew leader on site.

STUMP REMOVAL: Unless specified in the proposal, stump removal is not included in the price quoted. Grindings from stump removal are hauled away unless specified in this proposal. Surface and subsurface roots beyond the stump are not removed unless specified in this proposal.

CONCEALED CONTINGENCIES: Any additional work or equipment required to complete the work, caused by the authorizing party's failure to make known or caused by previously unknown foreign material in the trunk, the branches, underground or any other condition not apparent in estimating the work specified, shall be paid for by the customer on a time and material basis.

CLEAN-UP: Clean-up shall include removing wood, brush and clippings, and raking of the entire area affected by the specified work, unless noted otherwise on this proposal.

LAWN REPAIR: Terry's Tree Service of SW FL LLC will attempt to minimize all disturbances to the customer's lawn. Lawn repairs are NOT included in the contract price, unless noted otherwise on this proposal.

DRIVEWAY REPAIR: Terry's Tree Service of SW FL LLC will take all necessary precautions to mitigate risk however we do not know the underground conditions of the driveway. Driveway is defined as concrete ,pavers etc... Repairs are NOT included in the contract price and Terry's Tree Service of SW FL LLC will NOT be liable for damages.

TERMS OF PAYMENT: Unless otherwise noted in this proposal, the customer agrees to pay the account in full at the completion of the work unless prior arrangements have been made. Failure to remit full payment within the payment term will result in a finance charge of 15% per month.

RETURN CHECK FEE: There will be a \$45.00 fee charged for all checks returned to our office to non-sufficient funds.

STUMP GRINDING/ PLANTING/ ROOT PRUNING DISCLAIMER: Terry's Tree Service of SW FL LLC is NOT LIABLE for any damage done to underground utilities/lighting/irrigation/water/cable or anything else that may be underground around the stump grinding area. We take every precaution to ensure no damage will be done, however once our machines go underground it is impossible for us to see and know what lies beneath. Our goal is to make this process as smooth and safe as possible for our clients and in no way intend to damage underground utilities. We have secured a utility locate for the area surrounding your stump, planting or root pruning area to better assist us. The utility locate is simply used as a guideline and does not guarantee that no damage will occur.

By signing the proposal, Terry's Tree Service of SW FL LLC is NOT LIABLE for any damage done to underground utilities/lighting/irrigation/water/cable or anything else that may be underground around the stump grinding, root pruning or planting area AND you agree/acknowledge all the other terms and conditions.

Thank you for making Terry's Tree Service your tree care specialist of choice!

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Voting on Marina Work Area Contract Meeting Date: 6/23/21

Type of Meeting: BOT Workshop _____ Board Meeting X

Motion: X Discussion: _____ (check one)

Rationale for Request: deleting the word license from the requirement for the lease.

Estimated Costs to District (if applicable)

NA

Attachments/Supporting documents: None

1005 WAC

Board Trustee: Melanie A Woodcraft Date: 6-10-21

Print Name: Melanie A Woodcraft

Received by: [Signature] Date: 6/10/21

MARINA WORK AREA CONTRACT

1005 WAC

I, _____ being a slip holder or a resident of Bayshore Gardens have reached an Agreement with Bayshore Gardens Board of Trustees which is as follows:

1. That I will abide by the general rules and conditions as set forth in the Bayshore Gardens Marina Rules.
2. That at my expense for crane services, I will pull my boat and place in the work space assigned to me by the Dock Master. I will notify the District Office at least one week prior to date the Crane is to come in with a copy of the crane insurance ~~and license~~.
3. That all boats needing power sanding must have a barrier to comply with EPA Codes.
4. That it is understood that all work must be completed within 30 days unless a new agreement (1005 WAC) is executed in the District Office.
5. Failure to adhere to the rules of the Work Area can result in this Agreement being terminated.

The Boat owner will not hold Bayshore Gardens Park and Recreation District or its agents responsible for any injury, loss, damage, vandalism or theft.

Work Area: North Side: _____ South Side: _____
Space: 1 ___ 2 ___ 3 ___ Space: 1 ___ 2 ___ 3 ___

Work to be performed: _____

Date in Work Area: _____ Date Out of Work Area: _____

Type of Boat: Power: _____ Sail: _____ Name or Make of Boat: _____

Florida Registration #: _____ Insurance Company: _____
(Minimum \$100,000 liability copy attached)

The Agreement commences on _____ and ends on _____ not to exceed 30 days. (May be extended if facility is available and payment received.)

Extension from date: _____ to date: _____ Approved by: _____ Date: _____

Deposit of \$40.00 paid for gate key to be refunded when key returned. Total \$ _____

Resident Fee shall be \$20.00 per week # weeks _____ x \$20.00 Total \$ _____

Non-Resident boat slip lessee \$30.00 per week # weeks _____ x \$30.00 Total \$ _____

Extension \$ _____ per week. # of weeks _____ Total \$ _____

All fees must be paid in advance of moving into work area.

Owner Signature: _____ Date: _____

Address: _____ Phone: _____

Approved by: _____
Dock Master District Manager

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Pool Pay Scale - 1010PS Meeting Date: 6-23-2021

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: see attached wage increase

Estimated Costs to District (if applicable)

0

Attachments/Supporting documents: None: _____

Board Trustee: Terry Zimmerman Date: 6/10/21

Print Name: Terry Zimmerman

Received by: Dia Cruz Date: 6/10/2021

**BAYSHORE GARDENS PARK AND RECREATION DISTRICT
POOL PAY SCALE**

1010 PS

POOL ATTENDANT PAY SCALE					
	Per Hour		Per Hour		
STRONG SWIMMER	\$8.65	to	\$9.25		
STRONG SWIMMER PLUS PAST FIRST AID/CPR CERTIFICATION	\$9.26	to	\$10.25		
STRONG SWIMMER PLUS CURRENT FIRST AID/CPR CERTIFICATION	\$10.26	to	\$11.50		
LIFEGUARD PAY SCALE					
MUST HAVE CURRENT CERTIFICATION AND CPR/FIRST AID					
STARTING PAY/ JUST COMPLETED TRAINING	\$12.00	to	\$13.00		
2 YEARS OR MORE EXPERIENCE / ASSISTANCE SUPERVISOR	\$14.00	to	\$15.00		
SUPERVISOR	\$16.00	to	\$18.00		
SWIMMING INSTRUCTOR	\$15.00	to	\$18.00		
Swimming Instructor Certification and CPR/First Aid by YMCA, Red Cross, or other accredited agencies					

Approved: 3/19/2019
Revised: 1/1/2021
Effective: 3/19/2019

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Vessel Length Revisited Meeting Date: 5/23/21

Type of Meeting: Up to 6 full ft. length Board Workshop _____ Board Meeting _____

Motion: Discussion: _____ (check one)

Rationale for Request: _____

Estimated Costs to District (if applicable)
0

Attachments/Supporting documents: None: _____

Board Trustee: Terry Zimmerman Date: 6/4/21
Print Name: Terry Zimmerman
Received by: Hia Date: 6/4/21

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Personal Raise Meeting Date: 6/23/21

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request:

Phil Hunsberger Annual Review 25% increase \$15.75-16.00 17 years
Cost of Living Raise

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____

Board Trustee: Terry Zimmerman Date: 6/23/21

Print Name: Terry Zimmerman

Received by: Lia Cruz Date: 6/4/21

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Personal Issues Meeting Date: 6/23/21

Type of Meeting: ✓ Workshop _____ Board Meeting ✓

Motion: ✓ Discussion: _____ (check one)

Rationale for Request: _____

4~~0~~ year Life Guard - Joseph Trable ^{used 2018} \$12.00 - \$12.50

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____

Board Trustee: Terry Zimmerly Date: 6/23/21

Print Name: Terry Zimmerly

Received by: [Signature] Date: 6/4/21

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Personnel Raise Meeting Date: 6/23/21

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: _____ Discussion: _____ (check one)

Rationale for Request: _____

Pool attendant min: wage raise
effective Sep. 30th 2021 to \$10.00

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____

Board Trustee: Terry Zimmerman Date: 6/10/21

Print Name: Terry Zimmerman

Received by: [Signature] Date: 6/10/2021