

Bayshore Gardens Park & Recreation District
Board of Trustees Meeting
Wednesday March 24, 2021 7 PM

Preliminaries - Meeting was called to order by Chair Morris Raymer at 7:01 pm. Roll call was taken, and a quorum was established. The Pledge of Allegiance was conducted.

Trustees Attending - Steve Watkins, Barbara Greenberg, Melanie Woodruff, Terry Zimmerly, Barbara Susdorf, Morris Raymer, Dan Rawlinson, and Belle Baxter.

Also Attending - Gia Cruz, District Office Manager; Susan Donaldson, Harold Donaldson, Suzanna Young, Allen Riga, Sharon Denson, Mary Lou Smith, John Woodruff, Rose Woodruff, Marie Young, and Simone Peterson from the Board of County Commissioners office.

Approval of Minutes – M. Woodruff asked that her telephone attendance be stricken from the minutes of the 2-24-2021 meeting citing that she terminated the call due unacceptable reception. D. Rawlinson made a motion to approve the minutes from the February 24, 2021 Board Meeting as amended. B. Susdorf seconded. **Motion Passed Unanimously**. D. Rawlinson made a motion to approve the minutes from the March 10, 2021 Workshop. B. Baxter seconded. **Motion Passed Unanimously**.

Treasurer's Report – T. Zimmerly reported the check for flood insurance was still in the report for last month and that it had been voided and would be taken off this month. M. Woodruff made a motion to approve the Treasurer's Report. D. Rawlinson seconded. **Motion Passed Unanimously**.

District Office Manager's Report - G. Cruz reported

- The swim team fund raiser (May 15, 2021) is cancelled due to lack of support from other teams. Action by the BOT is required to release the park from the reservation for this activity. B. Baxter made a motion to rescind the motion reserving the park for May 15, 2021. M. Woodruff seconded. **Motion Passed Unanimously**
- Pool repairs are complete. Pool was opened for a short period but reclosed due to low water temperature but should reopen by this coming Friday. Final cost for repairs was \$13,000. This information is in the financial report and will require BOT action later in this meeting. The contractor for these repairs advised that for planning purposes the rest of the pool will need to be replumbed at an approximate cost of \$75,000.
- The district has a surplus 10" radial arm saw that has been advertised for sale for over a year with no inquiries. The Wood Choppers Club is requesting that the saw be returned to the club to be used for replacement parts and repurposing of the table. S. Watkins confirmed this request. The advertisement has been removed from the Bayshore Banner and the saw is in the possession of the Wood Choppers. No BOT action required.
- We are waiting for a completed easement survey for the county. Once the survey is received Duncan Seawall can complete electrical work on the Marina Project.
- Bayshore Gardens/Trailer Estates Channel Marker #4 has disappeared and will need to be replaced. Duncan is working locally and will do the work for approximately \$1600.00. Approximately 13 other channel marking signs need replacing. Trailer Estates will replace these signs with all labor and hardware included for \$1200.00. Total cost for both projects is about \$2800.00 to be split with Trailer Estates. T. Zimmerly made a motion to proceed with both projects. B. Susdorf seconded. **Motion Passed Unanimously**.

Committee Reports

Recreation – B. Baxter reported her committee meeting was attended by Rose Woodruff, Alan Riga, Joyce Fischer, Jeanette Sparrow, and Brian Murphy. Items discussed included, The Swim Team Boosters Club fund raiser, which is now cancelled, the purchase of two volleyball sets equivalent to those used for Beach Volleyball and investigating having a “Schools Out Kids Pool Party”.

Long Range Planning - T. Zimmerly reported that the committee will be working on preparing next year’s budget at their next meeting. The planning committee is working on a putting out a survey to get community input.

Personnel and Salaries- T. Zimmerly reported that the revised Lifeguard Manual had been distributed electronically to the members of the BOT. T. Zimmerly made a motion to accept the changes to the Lifeguard Manual. S. Watkins seconded. **Motion Passed Unanimously.** They will be working on the Maintenance Manual next.

Communication - D. Rawlinson reported that there was no report.

House & Grounds -

- M. Raymer reported that three bids have been obtained for work on the Basketball Courts.
- Cameras – Still investigating Wi-Fi cameras. A suggestion from G. Cruz was to investigate getting Wi-Fi coverage out to the Marina. This would allow for Wi-Fi individuals to provide security on their vessels. M. Raymer advised that he will call Spectrum to investigate this.

Board Agenda Motions

- T. Zimmerly made a motion to add \$1000.00 to the amount already allotted for the pool repair. S. Watkins seconded. **Motion Passed Unanimously.**
- B. Baxter made a motion to spend \$2600.00 @ \$100.00 per resident member for 26 resident members. D. Rawlinson seconded. **Motion Passed Unanimously.** This money is for equipment provided to the resident members.
- B. Baxter made a motion to purchase two Volleyball sets including nets, balls, and whistles for a cost of \$700.00. B. Susdorf seconded. **Motion Passed Unanimously.**
- M. Raymer advised proposed work on the Basketball Court is going back to committee.

Committee Member Assignments – Chairperson M. Raymer advised the following:

- **Budget and Finance Committee** - Chair is Terry Zimmerly and the members are Joyce Fisher and Marie Young
- **Communication (Banner/Web) Committee** - Chair is Dan Rawlinson and the members are Joyce Fisher, Suzanna Young, Daryl Lamb and Mary Lou Smith
- **House Committee** - Chair is Morris Raymer and the members are Marie Young, Suzanna Young and Debra Markley
- **Grounds Committee** - Chair is Barbara Susdorf and the members are Marie Young, Suzanna Young and Debra Markley

Committee Member Assignments Cont.

- **Marina Committee** - Chair is Morris Raymer and the members are Adam Hange, Jenny Smetters, John Woodruff and Jose Alicia (Dockmaster)
- **Long Term Planning Committee** - Chair is Terry Zimmerly and the members are Alan Riga, Mary Lou Smith, Skip Wilhoit, Susan Donaldson and Jeannette Sparrow
- **Personnel & Salaries Committee** - Chair is Terry Zimmerly and the members are Sharon Denson and Marie Young
- **Policy & Procedures Committee** - Chair is Melanie Woodruff and the members are Sharon Denson and Marie Young
- **Recreation Committee** - Chair is Belle Baxter and the members are to be determined.
- **Charter Committee** - Chair is Barbara Greenberg and the members are to be determined.

Other discussions included.

- S. Watkins recognized Simone Peterson from the county. Simone was thanked for her attendance.
- T. Zimmerly noted that the Long-Term Planning Committee is meeting and anyone having ideas for that committee should attend the meeting or get their ideas to her prior to the meeting for possible inclusion into the survey that is being developed. Meeting is April 6, 2021 @ 7:00p.m.
- M. Woodruff thanked B. Baxter for doing the minutes for her during the last BOT meeting.

Resident Comment Period

- Alan Riga requested that the Board Members Terry Zimmerly and Morris Raymer resign from the Board of Trustees. He cited perceived misrepresentation of the facts about flood zones regarding the Board of Trustees' decision to discontinue flood insurance. Also, he alleged inappropriate repurposing of money saved from the discontinuance of this insurance.
- Sharon Denson investigated an alleged incident, reported by Morris Raymer involving a disruption at the local postal substation. Her investigation determined that the report of an incident was unfounded and would be based on hearsay. She also had a letter from the U.S. Post Office denying that there had been any incident. She advised that she will provide the office with the document to create a record. She requested that in the future before public statements are made that the facts are investigated. Steve Watkins requested that the office provide a copy of the document to each of the Trustees.

D. Rawlinson made a motion to adjourn the meeting, motion was seconded by B. Baxter and the meeting was adjourned at 8:30 pm.

DISCLAIMER: These minutes have not been officially approved by the Board of Trustees. Approval will occur at the next publicly noticed Board meeting.