

Agenda
Bayshore Gardens Park & Recreation District
Board of Trustees Meeting
Wednesday; November 19, 2025, at 7:00 P.M.

1. Roll Call
2. Call to Order
3. Pledge to Flag
4. Approval of Minutes: 10/29/25 BOT Meeting
5. Treasurer's Report
6. Trustee Committee Reports
 - Personnel & Salaries (T. Zimmerly)
 - Marina (E. Talman)
7. District Office Manager's Report
8. Old Business
9. New Business
10. Resident Comments on Agenda Items - 3 Minutes
11. Announcements for Clubs & Organizations
12. Adjournment

Pursuant to Section 286.26, Florida Statutes, and the Americans with Disabilities Act, any handicapped person desiring to attend this meeting should contact the District Manager at least 48 hours in advance of meeting to ensure that adequate accommodations are provided for access to the meeting.

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the Board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is based.

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance October 2025

	<u>Oct 25</u>	<u>Budget</u>	<u>Oct 25</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
4000 · Assessments					
4005 · Property Tax	0.00	47,994.13	0.00	47,994.13	575,930.00
4006 · Commission fees	0.00	-3,125.63	0.00	-3,125.63	-37,508.00
4007 · Excess fees (Excess commission fees)	2,745.29		2,745.29		
Total 4000 · Assessments	<u>2,745.29</u>	<u>44,868.50</u>	<u>2,745.29</u>	<u>44,868.50</u>	<u>538,422.00</u>
4100 · Rent					
4111 · Screen Room Rental	115.00	12.50	115.00	12.50	150.00
4120 · Hall Rentals	3,515.00	2,083.37	3,515.00	2,083.37	25,000.00
4150 · Marina Rentals					
4151 · Slip Rental					
4152 · Resident slip rentals	53,193.36	5,000.00	53,193.36	5,000.00	60,000.00
4153 · Non Resident slip rentals	129,537.00	10,000.00	129,537.00	10,000.00	120,000.00
Total 4151 · Slip Rental	<u>182,730.36</u>	<u>15,000.00</u>	<u>182,730.36</u>	<u>15,000.00</u>	<u>180,000.00</u>
4154 · Small Boat Area	1,840.00	83.37	1,840.00	83.37	1,000.00
4156 · Trailer Space Rental	5,220.00	416.63	5,220.00	416.63	5,000.00
4157 · Gate Keys	3,690.00	500.00	3,690.00	500.00	6,000.00
4162 · NR Boat Ramp	12,000.00	1,000.00	12,000.00	1,000.00	12,000.00
4805 · late fees	100.00		100.00		
4825 · Work Area/Pressure Washer	200.00		200.00		
Total 4150 · Marina Rentals	<u>205,780.36</u>	<u>17,000.00</u>	<u>205,780.36</u>	<u>17,000.00</u>	<u>204,000.00</u>
Total 4100 · Rent	<u>209,410.36</u>	<u>19,095.87</u>	<u>209,410.36</u>	<u>19,095.87</u>	<u>229,150.00</u>
4300 · Pool					
4360 · Pool FOB	180.00	250.00	180.00	250.00	3,000.00
Total 4300 · Pool	<u>180.00</u>	<u>250.00</u>	<u>180.00</u>	<u>250.00</u>	<u>3,000.00</u>
4600 · Interest Income (Interest Income)	230.57		230.57		
4800 · Miscellaneous Income					
4802 · Office Services	6.00	6.63	6.00	6.63	80.00
4885 · Credit Card Surcharge (3% Credit Card Surcharge)	796.24		796.24		

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance October 2025

	<u>Oct 25</u>	<u>Budget</u>	<u>Oct 25</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
4800 · Miscellaneous Income - Other	50.00		50.00		
Total 4800 · Miscellaneous Income	852.24	6.63	852.24	6.63	80.00
Total Income	213,418.46	64,221.00	213,418.46	64,221.00	770,652.00
Gross Profit	213,418.46	64,221.00	213,418.46	64,221.00	770,652.00
Expense					
5000 · Administration Expenses					
5100 · Wages, Taxes and Fees					
5120 · Wages - Administration	9,296.00	6,250.00	9,296.00	6,250.00	75,000.00
5130 · Wages - Maintenance	4,326.75	10,833.37	4,326.75	10,833.37	130,000.00
5132 · Wages - Dockmaster	969.24	750.00	969.24	750.00	9,000.00
5135 · Wages - Pool	0.00	4,500.00	0.00	4,500.00	54,000.00
5170 · Health Insurance Compensation	300.00	291.63	300.00	291.63	3,500.00
5210 · Payroll Taxes	1,425.21	1,250.00	1,425.21	1,250.00	15,000.00
5215 · Unemployment Taxes	0.00	150.00	0.00	150.00	1,800.00
5610 · Accounting Fees	950.00	333.37	950.00	333.37	4,000.00
6080 · Travel Mileage	0.00	0.00	0.00	0.00	0.00
Total 5100 · Wages, Taxes and Fees	17,267.20	24,358.37	17,267.20	24,358.37	292,300.00
Total 5000 · Administration Expenses	17,267.20	24,358.37	17,267.20	24,358.37	292,300.00
5200 · Marina Expense					
5240 · Sales Tax	0.02		0.02		
5250 · Property Tax	0.00	300.00	0.00	300.00	3,600.00
5575 · Marina Repair/Maintenance/FOBS	2,764.34	2,083.37	2,764.34	2,083.37	25,000.00
Total 5200 · Marina Expense	2,764.36	2,383.37	2,764.36	2,383.37	28,600.00
5300 · Security					
5311 · Security Camera R&M	0.00	416.63	0.00	416.63	5,000.00
Total 5300 · Security	0.00	416.63	0.00	416.63	5,000.00
5400 · Utilities					
5410 · Electric	1,341.78	2,666.63	1,341.78	2,666.63	32,000.00
5420 · Water/Sewer	1,750.48	2,000.00	1,750.48	2,000.00	24,000.00
5430 · Telephone	160.25	100.00	160.25	100.00	1,200.00

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance October 2025

	<u>Oct 25</u>	<u>Budget</u>	<u>Oct 25</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
5440 · Gas/Propane	0.00	8.37	0.00	8.37	100.00
5460 · Internet	281.67	283.37	281.67	283.37	3,400.00
Total 5400 · Utilities	3,534.18	5,058.37	3,534.18	5,058.37	60,700.00
5500 · Building and Grounds					
5511 · Professional/Contract Services	1,377.70	833.37	1,377.70	833.37	10,000.00
5512 · Repairs, Maintenance & Supplies	911.53	2,083.37	911.53	2,083.37	25,000.00
5514 · Building Maintenance	471.85	1,333.37	471.85	1,333.37	16,000.00
5515 · Janitorial and Cleaning	406.22	583.37	406.22	583.37	7,000.00
5516 · Gasoline (Grounds machinery fuel)	0.00	50.00	0.00	50.00	600.00
5520 · Maintenance Equipment	679.99	500.00	679.99	500.00	6,000.00
5530 · Pest Control	0.00	50.00	0.00	50.00	600.00
5560 · Landscaping	9,750.00	1,666.63	9,750.00	1,666.63	20,000.00
5580 · Pool Maintenance	0.00	483.37	0.00	483.37	5,800.00
5585 · Pool Repair/Replacement	1,895.74	166.63	1,895.74	166.63	2,000.00
5590 · Pool Chemicals	1,921.35	2,083.37	1,921.35	2,083.37	25,000.00
5591 · EPA/Water	550.00	108.37	550.00	108.37	1,300.00
5683 · Certification Reimbursement	0.00	83.37	0.00	83.37	1,000.00
5684 · Woodchoppers	188.00	0.00	188.00	0.00	0.00
6500 · Playground Expense	0.00	250.00	0.00	250.00	3,000.00
Total 5500 · Building and Grounds	18,152.38	10,275.22	18,152.38	10,275.22	123,300.00
5600 · Other Administration Expense					
5519 · Leased Equipment	313.00	350.00	313.00	350.00	4,200.00
5625 · Quickbooks	0.00	83.37	0.00	83.37	1,000.00
5650 · Postage	0.00	100.00	0.00	100.00	1,200.00
5660 · Legal Fees	109.20	416.63	109.20	416.63	5,000.00
5665 · Seminars, Training and Fees	0.00	166.63	0.00	166.63	2,000.00
5670 · Office Supplies/Expenses	156.89	582.93	156.89	582.93	7,000.00
5680 · Audit Fees	0.00	833.37	0.00	833.37	10,000.00
5682 · Organizational Fees and License	0.00	16.63	0.00	16.63	200.00
5686 · Website Maintenance	4,406.00	208.37	4,406.00	208.37	2,500.00

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance October 2025

	<u>Oct 25</u>	<u>Budget</u>	<u>Oct 25</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
5690 · Advertising	0.00	58.37	0.00	58.37	700.00
6020 · Bank Fees	236.66	750.00	236.66	750.00	9,000.00
6021 · Credit Card Fees	4,030.08		4,030.08		
6040 · Trustee Election	0.00	250.00	0.00	250.00	3,000.00
6041 · Board Ethics Course	0.00	83.37	0.00	83.37	1,000.00
Total 5600 · Other Administration Expense	9,251.83	3,899.67	9,251.83	3,899.67	46,800.00
5630 · Insurance-Business					
5631 · Insurance - Liability	10,387.00	1,083.37	10,387.00	1,083.37	13,000.00
5632 · Insurance - Workers Compensatio	3,089.92	416.63	3,089.92	416.63	5,000.00
5634 · Insurance -Property	34,000.00	2,833.37	34,000.00	2,833.37	34,000.00
Total 5630 · Insurance-Business	47,476.92	4,333.37	47,476.92	4,333.37	52,000.00
5700 · Publications Expense					
5711 · Banner composition	0.00	0.00	0.00	0.00	0.00
5750 · Banner - Office Supplies					
5752 · Office supplies	62.00		62.00		
5750 · Banner - Office Supplies - Other	168.00	33.37	168.00	33.37	400.00
Total 5750 · Banner - Office Supplies	230.00	33.37	230.00	33.37	400.00
Total 5700 · Publications Expense	230.00	33.37	230.00	33.37	400.00
5800 · District Recreation					
5830 · Expenses -	0.00	166.63	0.00	166.63	2,000.00
5870 · Swim Team	0.00	416.63	0.00	416.63	5,000.00
Total 5800 · District Recreation	0.00	583.26	0.00	583.26	7,000.00
5900 · Capital Layout					
5915 · Maintenance Shed Awning	0.00	1,250.00	0.00	1,250.00	15,000.00
5917 · Pool ADA Bathrooms	0.00	0.00	0.00	0.00	0.00
5921 · Beach Restoration/Fitness Trail	0.00	2,500.00	0.00	2,500.00	30,000.00
5922 · Hall	0.00	0.00	0.00	0.00	0.00
5923 · Playground	0.00	0.00	0.00	0.00	0.00
5970 · Marina Expense	0.00	9,129.37	0.00	9,129.37	109,552.00
Total 5900 · Capital Layout	0.00	12,879.37	0.00	12,879.37	154,552.00

Bayshore Gardens Park & Recreation District
Profit & Loss Budget Performance
 October 2025

	<u>Oct 25</u>	<u>Budget</u>	<u>Oct 25</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
6000 · Miscellaneous Expenses					
6010 · Over/Short Expenses	0.15		0.15		
Total 6000 · Miscellaneous Expenses	<u>0.15</u>		<u>0.15</u>		
8500 · STORM EXPENSES	4,750.00	0.00	4,750.00	0.00	0.00
Total Expense	<u>103,427.02</u>	<u>64,221.00</u>	<u>103,427.02</u>	<u>64,221.00</u>	<u>770,652.00</u>
Net Ordinary Income	109,991.44	0.00	109,991.44	0.00	0.00
Other Income/Expense					
Other Income					
10000 · Sales Tax Discount	4.33		4.33		
Total Other Income	<u>4.33</u>		<u>4.33</u>		
Net Other Income	<u>4.33</u>		<u>4.33</u>		
Net Income	<u><u>109,995.77</u></u>	<u><u>0.00</u></u>	<u><u>109,995.77</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>

Bayshore Gardens Park & Recreation District
Balance Sheet
 As of October 31, 2025

Oct 31, 25

ASSETS

Current Assets

Checking/Savings

1000 · Checking-Operating 5/3 2537	130,678.78
1004 · Petty Cash - District	350.00
1005 · Escrow Account 5/3 - 3919	35,848.44
1006 · Checking-Payroll 5/3 2545	16,130.45
1016 · Savings - Operating 5/3 4032	491,993.18

Total Checking/Savings 675,000.85

Accounts Receivable

1100 · Accounts Receivable	99,501.05
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Total Accounts Receivable 99,501.05

Other Current Assets

11500 · Water Boy Bottle Deposit	35.00
1200 · Prepaid Insurance	47,475.24
1200.50 · Reserve Accounts	
1032 · Reserve Fund - Marina	169,711.72
1036 · Reserve Fund - Security	44,000.00
Total 1200.50 · Reserve Accounts	213,711.72
1250 · Roof Deposit	40,725.00
1499 · *Undeposited Funds	7,336.47

Total Other Current Assets 309,283.43

Total Current Assets 1,083,785.33

Fixed Assets

1900 · Land	400,000.00
1910 · Buildings	1,539,916.72
1920 · Recreation Area	2,237,147.21
1940 · Recreation Area F & E	109,890.05
1960 · Machines & Equipment	136,767.67
1980 · Office Furniture and Equipment	49,599.28
1990 · Other Furniture and Equipment	53,448.88
1995 · Accumulated Depreciation	-1,836,265.82

Total Fixed Assets 2,690,503.99

TOTAL ASSETS 3,774,289.32

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable	87,253.04
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Total Accounts Payable 87,253.04

Other Current Liabilities

2010 · Accrued Wages	6,165.04
2100 · Payroll Liabilities	659.10

Bayshore Gardens Park & Recreation District Balance Sheet

As of October 31, 2025

	<u>Oct 31, 25</u>
2171 · Sales Tax Payable	14,436.73
2500 · Security Deposits	
2501 · Hall Security Deposits	11,000.00
2502 · Marina Security Deposits	34,000.00
2503 · Screen Room Deposit (Screen Room Deposit)	100.00
Total 2500 · Security Deposits	<u>45,100.00</u>
2600 · Deferred Revenues	
2610 · Prepaid Ramp and Pool Fobs	110.00
2600 · Deferred Revenues - Other	39,450.89
Total 2600 · Deferred Revenues	<u>39,560.89</u>
2800 · Deposit on Boat Slips	1,250.00
Total Other Current Liabilities	<u>107,171.76</u>
Total Current Liabilities	<u>194,424.80</u>
Total Liabilities	194,424.80
Equity	
3040 · Owners' Equity	182,295.76
3050 · Retained Earnings (Retained Earnings)	2,234,408.21
3200 · Fund Balance	-86,517.97
3300 · Investment in GFAAG	1,139,682.75
Net Income	109,995.77
Total Equity	<u>3,579,864.52</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,774,289.32</u></u>