

**Bayshore Gardens Park & Recreation District**  
**Board of Trustees Meeting**  
**Wednesday October 21, 2020 @ 7:00 PM**

1-3. The Meeting was called to Order at 7:05 PM by John Lindsey. **Trustees Attending:** Terry Zimmerly, Dan Rawlinson, John Lindsey, Morris Raymer, Melanie Woodruff, Barbara Greenberg, Steve Watkins and Lorna Pierce. Absent - Barbara Susdorf. A quorum was established.

Pledge of Allegiance was conducted.

4. BOT Meeting minutes of 9/16/20 were reviewed. Minor corrections were requested regarding spelling of Barbara Greenberg's name. Zimmerly made a motion to approve with correction, seconded by Woodruff. **Call for a vote and the motion passed unanimously.** BOT Work Session minutes of 10/7/20 were reviewed. A correction was requested to strike the sentence about the alcove being separate from the hall was requested as it is a part of the hall. A second correction was requested regarding committees to clarify Rawlinson is now on Recreation Committee, Woodruff moved to the Policy and Procedures and looking into the Mosquito Island issue. Zimmerly will be on Long-Term Planning Committee and Lindsey will be on the Changing Charter Committee. Zimmerly made a motion to approve with correction, Woodruff seconded the motion. **Call for a vote and the motion passed unanimously.**

Watkins asked about the status of the screen room and whether it was condemned by any county inspector. Gia said no, someone had looked at it and said it needed to be repaired. The room had been locked at night to prevent people sleeping in there and it might have been barricaded off at some point when the steps were being repaired or when there was construction being done. Lindsey requested Gia to contact the county about building citations and see if there are any.

Pierce reported that she will be unable to continue preparing the minutes for future BOT meetings or BOT work sessions after this meeting. Lindsey said replacement to take minutes will be discussed at the next BOT workshop meeting.

5. **Treasurer's report** - Zimmerly stated that this is the end of the year and the budget will be likely revised after the auditor's report is finished. Zimmerly explained the differences between the two which reflect items such as the marina not being finished and the hall not being rented. Anything that was not spent on projects goes back into reserves and will be reallocated back to their original accounts or new projects. Gia reported that all boats slips rentals and boat trailer/parking space rentals have been paid and are up to date. There are 3 slips on the waiting list as vacant. A question was asked about modification of the budget regarding income for the District. Zimmerly explained that the budget cannot be modified since it is planned a year ahead of time. Raymer made a motion to approve the Treasurer's Report, Pierce seconded the motion. **Call for a vote and the motion passed unanimously.**

6. **District Office Manager's Report** - Gia reported the pool has small leak which is being managed until the pool closes in November. There will be contact made with pool repair to locate and fix the leak during the offseason. The ballfield is being worked on, but the tractor has flat tires. Locating replacement tires has become an issue. The blinds for the hall should be here by the end of November and the acoustic panels are being made. There is no hard date for their arrival at this time. It was suggested that Gia contact the John Deere dealership in Palmetto to deal with the tires for the tractor.

7. **Trustee Committee Reports:** Woodruff reported that on October 28th, at 7:00 pm., she will be holding the first Policies and Procedures meeting. The first topic of discussion will be Contracts. Zimmerly reported she will be holding the Long-Range Planning Committee meeting on October 28th at 7:00 pm as well. Raymer will hold the Marina Committee and House Committee meetings as well. As soon as the details are worked out regarding the agendas and setting them on a different night. Planning committee meetings are a work in progress. Lindsey suggested putting the committee meetings as an agenda item on the working session so we can move forward.

8. **Motion - John Lindsey - Courtesy Hall Use for Local Government Entities.**

There was discussion from the Work Session to allow FDOT to use the hall for an upcoming meeting. More information was requested, and it involves some construction on 41 and is part of a webinar. FDOT does not have any idea of the physical number of people who will attend on November 17, 2020 but are estimating about 100 people. A question came up about the criteria for different groups to use the hall. There was a discussion that the Policy and Procedure committee should look into setting up some guidelines regarding use of the hall by outside groups or governmental groups when it is not in use by residents or rentals. Rawlinson made a motion to let the FDOT use the hall on November 17, Raymer seconded the motion. **Call for a vote and the motion passed unanimously.**

9. **Motion - Discussion - John Lindsey - Basketball Court.**

After some discussion about some injuries on the basketball court, Lindsey made a visual inspection of it. Around the edge, there is some damage to the asphalt. He has requested that the office get some quotes to make a temporary patch until such time as the court can be resurfaced or re-asphalted. Woodruff asked the office for the report from the insurance company that showed their recommendation to have it repaired and/or resurfaced. She also inquired about any written reports or incidents of injuries and the office could find none. Zimmerly stated it is in the budget to have the basketball court resurfaced.

10. **Motion - Barbara Greenberg.**

Greenberg stated she has now received her new trustee orientation district manual from the office. Greenberg stated she had been unsuccessful in using the AV equipment in the hall. There are no instructions for the equipment. If someone rents the hall, are they able to access the equipment and the answer was no. The AV equipment is for the use by the clubs not for renters of the facilities. Greenberg still cannot get her emails on her phone or laptop. Gia tried to assist her, but it is not working. Lindsey said he would try to assist her so she can get her emails.

#### **Discussions from Working Session:**

11. **Hall Chairs -** Lindsey stated during the Work Session the purchase of chairs were discussed and it was decided to be put on hold until the hall is completely finished.

12. **Boat Lifts and Boat Ramp -** These two items were discussed by the Board and attending residents during the Work Session. Discussion of use, liability and other issues were examined and whether it benefited the District and its residents. The general consensus was that both items should be tabled for an undetermined period of time.

13. **Small Boat Area** - Lindsey reported that this was discussed, the fees charged and that boats were being stolen. There was some discussion about the original purpose of the small boat area and the theft that seems to be ongoing. Small boat area is at their own risk and renters sign a waiver regarding there. Fence needs to be repaired and maybe other security measures could be put in place. Maintenance is currently checking the area every day. Lindsey stated that this issue will be sent to the Grounds Committee for follow-up to see if it can be improved.

14. **Screen Room Locking** - There was a question about locking the screen room and it was locked because unwanted people were sleeping in it. It will continue to be locked until a better method can be figured out.

15. **Sprinkler Park** - Greenberg provided everyone a copy of the presentation for a proposed sprinkler park. Manatee County was contacted regarding water conservation. Drainage was discussed. Park would be children 5 and under. Children would have to be supervised by their parents. Guidelines for children wearing diapers and swim diapers were outlined. Four types of sprinklers were presented, and the cost of the equipment would be from a private donation. The sprinkler park would only be operational when the pool was opened and a lifeguard present. There was a question about the potential destruction of the grassy area and where the water would go. The sprinkler park seems like a good idea but needs more discussion and planning. It was felt that this idea should go back to a committee.

16. **Committee Assignments and Planning:**

- a. Planning Committee - Terry Zimmerly
- b. Island Committee- Melanie Woodruff
- c. Recreation Committee - Dan Rawlinson
- d. Changing Charter Committee – John Lindsey
- e. Policy and Procedure Committee - Melanie Woodruff

17. **Additional Items** - A discussion about the project of getting Mosquito Island declared a bird sanctuary and the purpose of doing so. It was hoped that if that happened, it would enable the District to contact law enforcement or Fish and Wildlife to come out to remove trespassers. Island would still be property of the State.

A motion was made to adjourn the meeting by Raymer and seconded by Woodruff, **call for a vote and the motion passed unanimously** meeting was adjourned at 8:45 p.m.

