

*BAYSHORE GARDENS PARK AND RECREATION DISTRICT*

*BOARD OF TRUSTEES*

*MINUTES OF MEETING*

*April 17, 2018*

The regular meeting of the Board of Trustees of Bayshore Gardens Park and Recreation District was called to order by acting Chairperson Debbie Korell at 7:00 pm and was followed by the Pledge of Allegiance. Notice of the meeting was posted in the March Bayshore Banner.

Roll Call: Steve Watkins, Sharon Denson, Dan Rawlinson, Debbie Korell, Terry Zimmerly, Jim Couey. Barbara Susdorf arrived at 28 minutes into the meeting.

A quorum was established.

Present: Jodie Lawman, Don Gassie, Maynard Boyce, Laurie Boyce, Lenny Cichewicz, Mary Cichewicz, Vic Kasperian, Gwen Norris, Suzanna Young, Richard Nelson, Mike Sheets, Allan Riga, Barbara Greenburg.

As the first order of business, Debbie read the resignation letter of Thom Williams.

After discussion of filling either one or both vacant seats on the board, Terry made a motion to accept 2 people to fill both vacant seats on the Board at tonight's meeting. Dan seconded, **MOTION PASSED, 3 for and 2 against.** Debbie then asked for anyone who is running for Trustee to stand up. Suzanna then expressed interest and was asked to approach the podium. Motion was made by Debbie to elect Suzanna Young to the Board of Trustees. **MOTION PASSED, 4 for and 2 against.**

Debbie asked for election of officers. She then asked if anyone would like for her to resign as Chairperson? Dan said yes. She then resigned as Chairman. Steve nominated Sharon Denson as Chairman. Dan seconded, **MOTION PASSED, 4 for and 2 against.** Sharon asked for nominations for; 1<sup>st</sup> Vice Chair and Steve nominated Dan Rawlinson. Jim seconded, **MOTION PASSED;** 2<sup>nd</sup> Vice Chair, Dan nominated Steve and Terry nominated Debbie. Steve was elected 2<sup>nd</sup> Vice Chair, **4 for and 2 against. Secretary;** Dan nominated Steve. Since Steve is already chair of 2 other committees, Terry made a motion that Steve remain as Secretary until such time as the other 2 trustee seats are filled. Dan seconded, **MOTION PASSED.** Treasurer; Sharon nominated Terry, Dan seconded, **MOTION PASSED.** Upon completion of the election of the officers, Debbie resigned from the Board of Trustees effective immediately. This action left the Marina Committee Chair vacant. Terry said that she would fill the position for one month. Chairman Denson appointed Terry as Marina Chairman.

Sharon then began discussion on the revised bylaws. Steve made a motion to approve the Bayshore Gardens Board of Trustees Bylaws and Jim seconded. After a few comments during a discussion, Sharon called on each Trustee for an up or down vote. All voted in the affirmative, **MOTION PASSED.** Then Barbara made a motion to forward the revised bylaws to the attorney for review. Steve seconded, **MOTION PASSED.**

At this time, Sharon reviewed a portion of the Policies and Procedures that have been worked on in several previous committee meetings. Steve made a motion to approve **ID Card Policy 1001P and the ID Card Form 1001F.** Jim seconded, **MOTION PASSED.** Sharon called for a motion to approve the Agenda Policy 1002P to include the Agenda Procedure 1002PR and Agenda Form 1002F. Jim made the motion, Terry seconded, **MOTION PASSED** unanimous. Steve made a motion to approve the Meeting Notice Policy 1003P and Meeting Notice Procedure 1003PR, Barbara seconded. **MOTION PASSED, 5 for and 1 against.** Terry made a motion to approve **the** Hall/Screen Room Contract 1004F, Inspection 1004FI and Procedure 1004PR, Barbara seconded, **MOTION PASSED.** Pool Event Policy 1010P; Jim made a motion to approve the policy, Dan seconded, **MOTION PASSED, 5 for and 1 against.** Steve made a motion to approve the Concession Stand Policy 1015P, Job Description 1015JD and Cash Report 1015F, Jim seconded, **MOTION PASSED.** Hiring Policy 1007P; Jim made a motion to approve, Steve seconded, **MOTION PASSED.**



Sharon then began discussion on joining the Florida Association of Special Districts and reviewed all of the advantages of our District becoming a member. Steve made a motion to join the Florida Association of Special Districts, Barbara seconded. **MOTION PASSED, 5 for and 1 against.**

Terry gave the financial report. Dan made a motion to approve, Steve seconded, **MOTION PASSED.**

Terry made a motion to approve the minutes of the last Board meeting, Steve seconded, **MOTION PASSED.**

Terry made a motion to approve a \$2,500 expenditure for replenishing the playground mulch, Dan seconded, **MOTION PASSED.**

Terry then made a motion based on attorney James Dye's "verbal" opinion to approve all of the existing policies and procedures in the District office. Chairman Denson then read an attorney's opinion from Blaylock & Walters P.A. reference approving ANY policy in violation with the Florida in the Sunshine Laws. **MOTION FAILED.**

Terry made a motion to move the workshop meeting to the week BEFORE the Board meeting and to have the two committee meetings be held on the first and the fourth week. Steve seconded, **MOTION PASSED.**

**MANAGER'S REPORT:**

**Jodie Lawman**

Jodie passed out her report at the meeting but did not get to discuss it due to the length of the meeting. She will bring the issues to the next Board meeting.

**PERSONNEL & SALARY:**

**Dan Rawlinson**

Dan made a motion to terminate Vic Kasperian from his position as Dock Master and hire a replacement to be approved by the Board. Jim seconded the motion, **MOTION PASSED, 4 for and 2 against.** Dan Rawlinson will take over the Dock Master responsibilities until a new dock master is hired and becomes familiar with the job.

**HOUSE & GROUNDS:**

**Steve Watkins**

The check to pay the design challenge students has been mailed out. On May 17<sup>th</sup>, the State College of Florida will host an historical review of the Bayshore Gardens Subdivision from conception to present day. The material will be displayed on the second floor of the new campus library across from the McNeal Auditorium. The displays will include an original property abstract and several poster boards depicting the early design architecture of the Bayshore Gardens subdivision. The display is expected to last for two weeks.

**OLD BUSINESS:**

No old business.

**NEW BUSINESS:**

Jodie said that she has found a new lifeguard, Steven Grandolf who has all of the current certifications to work at our pool. Steve Watkins made a motion to hire the new lifeguard, Dan seconded, **MOTION PASSED.**

Terry made a motion to contract the trailer spaces for a 6 month term at \$90 for residents and \$180 for non-residents. Steve seconded, **MOTION PASSED.**

Jim made a motion to adjourn, Terry seconded. Meeting adjourned at 9:37 pm.

*Respectfully submitted*

Steve Watkins, Secretary