

Bayshore Gardens Park & Recreation District
Board of Trustees Work Session Minutes
Wednesday; October 13, 2021 @ 7:00 PM

Reciting of The Pledge of Allegiance.

Roll call was taken, and a quorum was established.

Attending Trustees: Morris Raymer, Steve Watkins, Barbara Greenberg, Terry Zimmerly, Belle Baxter, Barbara Susdorf, and Melanie Woodruff. **Absent Trustee(s):** Dan Rawlinson

The meeting was called to order by M. Raymer at 7:02 P.M.

Recreation Committee - Chair B. Baxter - there was no work on the Basketball / Pickleball Court. The party that had expressed an interest in this did not attend the meeting. Softball is still in the works with Jeanette Sparrow facilitating. B. Baxter stated that she is looking into getting something into the swimming pool for kids. One possible thing is replacing the slide. The cost should be around \$4,000.00. B. Baxter is requesting the purchase of a first-aid kit and AED for use by those participating in the outdoor recreational activities. She is looking for someone to make a motion for this at the next Board Meeting since she will not be able to attend.

Policy and Procedures - M. Woodruff presented several revised and new contracts. Non-Resident Gate Parking Agreement - 1019NRC will include \$10.00 FOB replacement charge. The Employee Complaint Form - 1014ECF is still in committee. The Clubs and Organization Policy is still in committee. The Office Public Records, Procedure, and Fee Schedule Book is almost totally complete. There is a plan proposed to provide a hard copy index and electronic copies of this to each of the members of the Board of Trustees. S. Watkins suggested the purchase of a device for each member of the Board. Discussion commenced. Some research needs to be done.

Personnel and Salaries - T. Zimmerly advised that a list of Maintenance Duties has been compiled and she is looking for the Board to review this list for comments. S. Watkins suggested that the ice machine be checked weekly. B. Baxter suggested that the ice machine be totally emptied at some interval. S. Watkins amend the stop bars to read concrete wheel stops. S. Watkins advised that there should be provisions to ensure stormwater drains are maintained. T. Zimmerly advised that there had been 6 applicants for the office part-time position. 5 appear to be highly qualified. The office is going to have candidates work a couple of hours for evaluation to determine the best candidate. Some are Bayshore residents. More information will be presented at the Board meeting.

Additional Items - M. Raymer stated Olive Branch will be trimming trees next Tuesday. No Committee Meetings on November 2, due to elections being held in the Hall. M. Woodruff stated that the landscape project proposed at the beach area looks to be a great idea. B. Baxter wanted to raise awareness about the potential to tie a referendum to the upcoming elections. S. Watkins stated that the kids enjoy the water park at the river, and he feels that we should make create a water area for kids. B. Baxter stated that in the past the Board had determined that it was cost prohibitive. M. Woodruff, we should know about people before we appoint them to the Board. S. Watkins Made a Motion to adjourn. No second. B. Greenberg asked that the setup of tables be on the Maintenance Duties. B. Greenberg ask for reassurance that the spraying of insecticides by our personnel is in accordance with government requirements. M. Raymer stated that the drain for the air conditioner in the west end of the hall is missing. Ocean - Aire estimated a cost of \$500.00 to replace it. M. Raymer will talk with them about replacing it.

Motion to adjourn by T. Zimmerly, B. Susdorf **seconded**. Meeting adjourned at 8:12 p.m.

