

Agenda
Bayshore Gardens Park & Recreation District
Board of Trustees Meeting
Wednesday; June 28, 2023 @ 7:00 P.M.

1. Roll Call
2. Call to Order
3. Pledge to Flag
4. Approval of Minutes: 4/12/23 BOT Work Session / 5/10/23 BOT Work Session / 5/24/23 BOT Meeting / 6/14/23 BOT Work Session & 6/22/23 Budget Hearing Meeting
5. Treasurer's Report
6. Trustee Committee Reports
 - Landscaping
 - House & Grounds
 - Auditor Selection
7. District Office Manager's Report
8. Old Business
 - Agenda Motion - Kyle - Courts Contract - Lawson Courts
9. New Business
 - Agenda Motion - Kyle - Pool / Showers / ADA - Engineer
10. Resident comments agenda item 3 minutes
11. Announcements for Clubs & Organizations
12. Adjournment

Pursuant to Section 286.26, Florida Statutes, and the Americans with Disabilities Act, any handicapped person desiring to attend this meeting should contact the District Manager at least 48 hours in advance of meeting to ensure that adequate accommodations are provided for access to the meeting.

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the Board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is based.

Bayshore Gardens Treasurer's Monthly Report

| | |
|----------------------------------|---------------------------|
| Fiscal Year - 2022 - 2023 | Month - 05/30/2023 |
|----------------------------------|---------------------------|

| INCOME | Year to date | Budget |
|----------------------|---------------------|---------------------|
| ASSESSMENTS / 4000 | \$507,567.25 | \$531,424.00 |
| RENTAL INCOME / 4100 | \$242,405.95 | \$142,250.00 |
| OTHER INCOME | \$14,073.64 | \$0.00 |
| TOTAL INCOME | \$764,046.84 | \$673,674.00 |

| | | |
|------------------|-----------------------|---------------------|
| RESERVES FORWARD | \$91,660.86 | \$91,660.86 |
| BALANCE FORWARD | \$200,000.00 | \$200,000.00 |
| TOTAL | \$1,055,707.70 | \$965,334.86 |

| EXPENSES | | |
|---------------------------|---------------------|---------------------|
| Wages/5100 | \$92,654.99 | \$289,600.00 |
| Marina expense/5200 | \$15,197.87 | \$8,200.00 |
| Security/5300 | \$2,844.80 | \$5,000.00 |
| Utilities/5400 | \$20,860.87 | \$38,320.00 |
| Bldg & Grounds /5500 | \$37,792.66 | \$101,930.00 |
| Other Administration/5600 | \$22,666.60 | \$52,350.00 |
| Insurance /5630 | \$24,821.50 | \$55,000.00 |
| Publication/5700 | \$4,629.42 | \$7,000.00 |
| Recreation/5800 | \$0.00 | \$5,000.00 |
| TOTAL OPERATING | \$221,468.71 | \$562,400.00 |

| CAPITAL OUTLAY | | |
|-----------------------|---------------|---------------------|
| Hall 5922 | \$0.00 | \$15,000.00 |
| Basketball Court 5907 | \$0.00 | \$64,502.00 |
| Marina Bathroom 5903 | \$0.00 | \$5,000.00 |
| ADA Bathroom 5917 | \$0.00 | \$26,772.00 |
| TOTAL OUTLAY | \$0.00 | \$111,274.00 |

| | | |
|-----------------------|---------------------|---------------------|
| TOTAL EXPENSES | \$221,468.71 | \$673,674.00 |
|-----------------------|---------------------|---------------------|

| RESERVES | | |
|-----------------------|---------------------|---------------------|
| Marina | \$59,942.88 | \$59,942.88 |
| Pool/ Shower / ADA | \$150,000.00 | \$150,000.00 |
| Pool Repair | \$7,110.59 | \$7,110.59 |
| Screen Room | \$40,000.00 | \$40,000.00 |
| Roofing | \$4,607.39 | \$4,607.39 |
| Security System | \$10,000.00 | \$10,000.00 |
| Pickleball Court | \$10,000.00 | \$10,000.00 |
| Fitness Trail | \$10,000.00 | \$10,000.00 |
| RESERVES TOTAL | \$291,660.86 | \$291,660.86 |

| | | |
|------------------------------------|-----------------------|----------------------|
| TOTAL INCOME & RESERVES | \$1,055,707.70 | \$965,334.86 |
| LESS TOTAL EXPENSE | -\$221,468.71 | -\$673,674.00 |
| BALANCE FORWARD | \$834,238.99 | \$291,660.86 |

| | |
|-----------------------|--------------------|
| ESCROW ACCOUNT | \$36,000.00 |
|-----------------------|--------------------|

Bayshore Gardens Park & Recreation District
Profit & Loss Budget Performance
May 2023

| Ordinary Income/Expense | May 23 | Oct '22 - May 23 | Annual Budget |
|---|----------|------------------|---------------|
| Income | | | |
| 4000 · Assessments | | | |
| 4005 · Property Tax | 8,182.17 | 520,038.40 | 531,424.00 |
| 4006 · Commission fees | -261.00 | -15,616.68 | 0.00 |
| 4007 · Excess fees (Excess commission fees) | 517.51 | 3,145.53 | |
| Total 4000 · Assessments | 8,438.68 | 507,567.25 | 531,424.00 |
| 4100 · Rent | | | |
| 4111 · Screen Room Rental | 125.00 | 500.00 | 800.00 |
| 4120 · Hall Rentals | 2,105.21 | 23,063.02 | 17,000.00 |
| 4150 · Marina Rentals | | | |
| 4151 · Slip Rental | | | |
| 4152 · Resident slip rentals | 132.00 | 57,286.72 | 38,500.00 |
| 4153 · Non Resident slip rentals | 0.00 | 132,601.50 | 71,500.00 |
| 4158 · Homeowner-Non Resident | 0.00 | 0.00 | 0.00 |
| Total 4151 · Slip Rental | 132.00 | 189,888.22 | 110,000.00 |
| 4154 · Small Boat Area | 0.00 | 2,496.00 | 1,000.00 |
| 4156 · Trailer Space Rental | 0.00 | 6,660.00 | 3,000.00 |
| 4157 · Gate Keys | 450.10 | 6,800.10 | 6,000.00 |
| 4162 · NR Boat Ramp | 400.00 | 11,200.00 | 4,400.00 |
| 4825 · Work Area/Pressure Washer | 60.00 | 1,798.60 | |
| Total 4150 · Marina Rentals | 1,042.10 | 218,842.92 | 124,400.00 |
| Total 4100 · Rent | 3,272.31 | 242,405.94 | 142,200.00 |
| 4300 · Pool | | | |
| 4360 · Pool FOB | 2,270.00 | 3,070.00 | 0.00 |
| Total 4300 · Pool | 2,270.00 | 3,070.00 | 0.00 |
| 4500 · Publications | | | |
| 4520 · Banner - Subscriptions | 45.00 | 155.00 | |
| Total 4500 · Publications | 45.00 | 155.00 | |
| 4600 · Interest Income (Interest Income) | 371.56 | 2,666.21 | 0.00 |
| 4800 · Miscellaneous Income | | | |
| 4802 · Office Services | 27.95 | 144.00 | 50.00 |

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance May 2023

| | May 23 | Oct '22 - May 23 | Annual Budget |
|---|------------------|-------------------|-------------------|
| 4815 · Insurance Refunds | 0.00 | 0.00 | |
| 4830 · Over/Short | 0.00 | 1.00 | |
| 4800 · Miscellaneous Income - Other | 5.00 | 8,037.43 | 0.00 |
| Total 4800 · Miscellaneous Income | 32.95 | 8,182.43 | 50.00 |
| Total Income | 14,430.50 | 764,046.83 | 673,674.00 |
| Gross Profit | 14,430.50 | 764,046.83 | 673,674.00 |
| Expense | | | |
| 5000 · Administration Expenses | | | |
| 5100 · Wages, Taxes and Fees | | | |
| 5120 · Wages - Administration | 3,435.00 | 29,447.50 | 55,000.00 |
| 5130 · Wages - Maintenance | 4,781.50 | 42,084.78 | 130,000.00 |
| 5132 · Wages - Dockmaster | 646.16 | 5,276.96 | 9,000.00 |
| 5133 · Marina Project Manager | 0.00 | 0.00 | |
| 5135 · Wages - Pool | 727.50 | 727.50 | 54,000.00 |
| 5170 · Health Insurance Compensation | 150.00 | 1,525.00 | 7,000.00 |
| 5210 · FICA-941 Taxes | 758.67 | 6,061.75 | 20,000.00 |
| 5215 · Unemployment Taxes | 22.45 | 331.50 | 600.00 |
| 5610 · Accounting Fees | 775.00 | 7,200.00 | 13,500.00 |
| 6080 · Travel Mileage | 0.00 | 0.00 | 500.00 |
| Total 5100 · Wages, Taxes and Fees | 11,296.28 | 92,654.99 | 289,600.00 |
| Total 5000 · Administration Expenses | 11,296.28 | 92,654.99 | 289,600.00 |
| 5200 · Marina Expense | | | |
| 5240 · Sales Tax | 0.00 | -0.01 | |
| 5250 · Property Tax | 0.00 | 3,486.43 | 6,200.00 |
| 5575 · Marina Repair/Maintenance | 2,728.72 | 11,711.45 | 2,000.00 |
| 5200 · Marina Expense - Other | 0.00 | 0.00 | |
| Total 5200 · Marina Expense | 2,728.72 | 15,197.87 | 8,200.00 |
| 5300 · Security | | | |
| 5311 · Security Camera R&M | 2,611.50 | 2,844.80 | 5,000.00 |
| 5300 · Security - Other | 0.00 | 0.00 | |
| Total 5300 · Security | 2,611.50 | 2,844.80 | 5,000.00 |
| 5400 · Utilities | | | |

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance

May 2023

| | May 23 | Oct '22 - May 23 | Annual Budget |
|--|-----------------|------------------|-------------------|
| 5410 · Electric | 0.00 | 8,104.55 | 16,500.00 |
| 5420 · Water/Sewer | 1,246.40 | 10,525.46 | 17,200.00 |
| 5430 · Telephone | 33.00 | 275.42 | 3,000.00 |
| 5440 · Gas/Propane | 0.00 | 0.00 | 120.00 |
| 5460 · Internet | 245.88 | 1,955.44 | 1,500.00 |
| Total 5400 · Utilities | 1,525.28 | 20,860.87 | 38,320.00 |
| 5500 · Building and Grounds | | | |
| 5511 · Professional/Contract Services | 377.70 | 2,643.90 | 8,800.00 |
| 5512 · Repairs, Maintenance & Supplies | 23.27 | 7,375.91 | 8,100.00 |
| 5514 · Building Maintenance | 0.00 | 0.00 | 15,000.00 |
| 5515 · Janitorial and Cleaning | 0.00 | 2,654.63 | 3,000.00 |
| 5516 · Gasoline (Grounds machinery fuel) | 60.00 | 320.63 | 800.00 |
| 5520 · Maintenance Equipment | 0.00 | 3,501.93 | 3,000.00 |
| 5530 · Pest Control | 0.00 | 398.00 | 1,000.00 |
| 5560 · Landscaping | 0.00 | 6,572.89 | 23,000.00 |
| 5580 · Pool Maintenance | 363.52 | 2,097.80 | 5,000.00 |
| 5585 · Pool Repair/Replacement | 50.94 | 1,343.72 | 5,000.00 |
| 5590 · Pool Chemicals | 2,273.30 | 6,297.25 | 25,000.00 |
| 5591 · EPA/Water | 0.00 | 146.00 | 1,230.00 |
| 5683 · Certification Reimbursement | 1,500.00 | 1,500.00 | 500.00 |
| 6500 · Playground Expense | 0.00 | 2,940.00 | 2,500.00 |
| Total 5500 · Building and Grounds | 4,648.73 | 37,792.66 | 101,930.00 |
| 5600 · Other Administration Expense | | | |
| 5519 · Leased Equipment | 147.84 | 1,278.49 | 2,200.00 |
| 5650 · Postage | 0.00 | 246.54 | 750.00 |
| 5660 · Legal Fees | 0.00 | 1,780.00 | 10,000.00 |
| 5665 · Seminars, Training and Fees | 0.00 | 175.00 | 1,000.00 |
| 5670 · Office Supplies/Expenses | 584.58 | 3,524.06 | 9,000.00 |
| 5680 · Audit Fees | 0.00 | 6,050.00 | 14,000.00 |
| 5682 · Organizational Fees and License | 0.00 | 0.00 | 1,500.00 |
| 5686 · Website Maintenance | 100.00 | 800.00 | 1,200.00 |
| 5690 · Advertising | 30.42 | 761.02 | 700.00 |

**Bayshore Gardens Park & Recreation District
Profit & Loss Budget Performance
May 2023**

| | May 23 | Oct '22 - May 23 | Annual Budget |
|--|-------------------|-------------------|-------------------|
| 6020 · Bank Fees | 739.74 | 8,051.49 | 12,000.00 |
| 6040 · Trustee Election | 0.00 | 0.00 | 0.00 |
| Total 5600 · Other Administration Expense | 1,602.58 | 22,666.60 | 52,350.00 |
| 5630 · Insurance-Business | | | |
| 5631 · Insurance - Liability | 0.00 | 5,296.50 | 10,000.00 |
| 5632 · Insurance - Workers Compensatio | 0.00 | 6,046.50 | 14,000.00 |
| 5633 · Insurance - Auto Liability | 0.00 | 131.00 | 250.00 |
| 5634 · Insurance -Property | 0.00 | 13,347.50 | 30,750.00 |
| 5635 · Insurance -Marina | 0.00 | 0.00 | 0.00 |
| Total 5630 · Insurance-Business | 0.00 | 24,821.50 | 55,000.00 |
| 5700 · Publications Expense | | | |
| 5711 · Banner composition | 420.00 | 3,550.00 | 4,500.00 |
| 5720 · Banner - Printing Costs | 145.80 | 605.42 | |
| 5740 · Banner - Paper Delivery | 45.00 | 360.00 | |
| 5750 · Banner - Office Supplies | 0.00 | 114.00 | 2,500.00 |
| Total 5700 · Publications Expense | 610.80 | 4,629.42 | 7,000.00 |
| 5800 · District Recreation | | | |
| 5830 · Expenses - | 0.00 | 0.00 | 5,000.00 |
| Total 5800 · District Recreation | 0.00 | 0.00 | 5,000.00 |
| 5900 · Capital Layout | | | |
| 5903 · Sheds to Replace Porta Potty | 0.00 | 0.00 | 5,000.00 |
| 5907 · Basketball Court | 0.00 | 0.00 | 64,502.00 |
| 5909 · Screen Room Repair | 0.00 | 0.00 | 0.00 |
| 5911 · Pool Repairs | 0.00 | 0.00 | 0.00 |
| 5917 · Pool ADA Bathrooms | 0.00 | 0.00 | 26,772.00 |
| 5921 · Capital Layout Exercise Path | 0.00 | 0.00 | 0.00 |
| 5922 · Hall Floors | 0.00 | 0.00 | 15,000.00 |
| 5940 · Security Cameras | 0.00 | 0.00 | 0.00 |
| Total 5900 · Capital Layout | 0.00 | 0.00 | 111,274.00 |
| 6900 · Uncategorized Expenses | 0.00 | 0.00 | |
| Total Expense | 25,023.89 | 221,468.71 | 673,674.00 |
| Net Ordinary Income | -10,593.39 | 542,578.12 | 0.00 |

**Bayshore Gardens Park & Recreation District
 Profit & Loss Budget Performance**

May 2023

| | May 23 | Oct '22 - May 23 | Annual Budget |
|----------------------------|-------------------|-------------------|---------------|
| Other Income/Expense | | | |
| Other Income | | | |
| 10000 - Sales Tax Discount | 28.31 | 129.95 | |
| Total Other Income | 28.31 | 129.95 | |
| Net Other Income | 28.31 | 129.95 | |
| Net Income | <u>-10,565.08</u> | <u>542,708.07</u> | <u>0.00</u> |

Bayshore Gardens Park & Recreation District

Balance Sheet

As of May 31, 2023

May 31, 23

ASSETS

Current Assets

Checking/Savings

| | |
|--|------------|
| 1000 · Checking-Operating 5/3 2537 | 244,446.45 |
| 1004 · Petty Cash - District | 350.00 |
| 1005 · Escrow Account 5/3 - 3919 | 36,000.00 |
| 1006 · Checking-Payroll 5/3 2545 | 31,059.04 |
| 1016 · Savings - Operating 5/3 4032 | 213,976.60 |
| 1019 · Savings Reserves 5/3 5013 | |
| 1021 · Reserve Fund-Roofing | 14,607.39 |
| 1022 · Reserve Fund-Hall Upgrade | 2,626.33 |
| 1022.5 · Building Maintenance | 15,000.00 |
| 1023 · Reserve Fund-Pool | 77,335.91 |
| 1024 · Reserve Fund - Wood Shop Exp | 941.73 |
| 1025 · Reserve Fund - ADA | 119,000.00 |
| 1027.5 · Basketball Court | 56,000.00 |
| 1032 · Reserve Fund - Marina | 144,754.69 |
| 1033 · Reserve Fund-Outdoor Recreation | 25,000.00 |
| 1036 · Reserve Fund - Security System | 10,000.00 |
| 1019 · Reserves 5/3 5013 Interest minus Bank Charges | -4,823.03 |

Total 1019 · Savings Reserves 5/3 5013 460,443.02

Total Checking/Savings 986,275.11

Accounts Receivable

| | |
|----------------------------|-----------|
| 1100 · Accounts Receivable | 45,829.70 |
|----------------------------|-----------|

Total Accounts Receivable 45,829.70

Other Current Assets

| | |
|----------------------------------|----------|
| 11500 · Water Boy Bottle Deposit | 35.00 |
| 11600 · A/R Lupson (gate repair) | 150.00 |
| 1499 · *Undeposited Funds | 2,419.20 |

Total Other Current Assets 2,604.20

Total Current Assets 1,034,709.01

Fixed Assets

| | |
|---------------------------------------|---------------|
| 1900 · Land | 400,000.00 |
| 1910 · Buildings | 1,307,197.93 |
| 1920 · Recreation Area | 1,768,907.19 |
| 1940 · Recreation Area F & E | 97,308.64 |
| 1960 · Machines & Equipment | 94,144.21 |
| 1980 · Office Furniture and Equipment | 36,158.54 |
| 1990 · Other Furniture and Equipment | 53,448.88 |
| 1995 · Accumulated Depreciation | -1,195,385.52 |
| 1999 · Reserve Expenses | 139,455.39 |

Total Fixed Assets 2,701,235.26

Other Assets

| | |
|-------------------------|--------|
| 1800 · Utility Deposits | 280.00 |
|-------------------------|--------|

Total Other Assets 280.00

Bayshore Gardens Park & Recreation District
Balance Sheet
 As of May 31, 2023

| | May 31, 23 |
|--|----------------------------|
| TOTAL ASSETS | <u>3,736,224.27</u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 2000 · Accounts Payable | 24,277.71 |
| Total Accounts Payable | <u>24,277.71</u> |
| Credit Cards | |
| 2055 · Fifth Third CC | -5,298.00 |
| Total Credit Cards | <u>-5,298.00</u> |
| Other Current Liabilities | |
| 2010 · Accrued Wages | 6,180.17 |
| 2100 · Payroll Liabilities | |
| 2215 · SUTA Payable | -0.70 |
| 2220 · FUTA Payable | -4.20 |
| 2300 · Garnishment of Wages | 435.88 |
| 2100 · Payroll Liabilities - Other | -2,625.13 |
| Total 2100 · Payroll Liabilities | <u>-2,194.15</u> |
| 2171 · Sales Tax Payable | 2,593.61 |
| 2500 · Security Deposits | |
| 2501 · Hall Security Deposits | 560.00 |
| 2502 · Marina Security Deposits | 37,750.00 |
| 2503 · Screen Room Deposit (Screen Room Deposit) | -740.00 |
| Total 2500 · Security Deposits | <u>37,570.00</u> |
| 2600 · Deferred Revenues | 46,682.59 |
| 2700 · Prepaid Income | 665.65 |
| 2800 · Deposit on Boat Slips | 1,000.00 |
| Total Other Current Liabilities | <u>92,497.87</u> |
| Total Current Liabilities | <u>111,477.58</u> |
| Total Liabilities | 111,477.58 |
| Equity | |
| 3040 · Owners' Equity | 182,295.76 |
| 3050 · Retained Earnings (Retained Earnings) | 1,893,427.39 |
| 3200 · Fund Balance | -86,517.97 |
| 3300 · Investment in GFAAG | 1,092,833.44 |
| Net Income | 542,708.07 |
| Total Equity | <u>3,624,746.69</u> |
| TOTAL LIABILITIES & EQUITY | <u>3,736,224.27</u> |

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Courts Contract Meeting Date: 6-28-23

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: _____

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____
Lawson Courts Contract

Board Trustee: [Signature] Date: 6/20/23

Print Name: Kyle Weatherly

Received by: [Signature] Date: 6/20/23



LAWSON COURTS

P.O. Box 6
Bradenton, FL 34206

since 1984
www.lawsoncourts.com

Phone: (941) 748-3399
Fax: (941) 748-3393
info@lawsoncourts.com

PROPOSAL/CONTRACT

| | |
|---|---|
| Job Name: Bayshore Gardens | Today's Date: Thursday, June 8, 2023 |
| Job Address: 6919 26th Street West, Bradenton, FL 34207 | Email Address: office@bayshoregardens.org |
| Proposal Submitted to: Gia Cruz | Phone Number 941-755-1912 |

We hereby submit specifications and a Budgetary Estimate to:

Completely Remove and Replace One Basketball Court/with adding Two Pickleball Courts

REMOVAL OF OLD COURT:

1. Remove and dispose of existing fence and poles.
2. Remove and dispose of existing net and poles.
3. Remove existing asphalt and haul from site.
4. Remove all concrete haul from site.

BASE AND ASPHALT:

1. Install six inches **6"** of **DOT base material** rolled and compacted to 95% LBR.
2. After base has set up to compaction we will install 1 1/4 inches of **SP-95 Asphalt** compacted to a uniform 1 1/4 inches.

FENCE AND ACCESSORIES:

1. During cure time we will install a 10 foot high chain link fence. All posts to be 2 1/2 inch line posts Top rail to be **1 5/8 inch BLACK Vinyl Coated**. All posts and top rail to be **sch.40 heavy duty pipe**.
2. Wire to be 1-3/4 inch weave and attached with heavy duty hardware.
3. Install two new heavy duty gates with sizes to be **4' x 7'**.
4. Install a **6 gauge** bottom tension wire to the fence attached with hog rings.
5. Install **Two** sets of Pickleball net posts sleeves in concrete footers during cure time.
6. **Add Two New Basketball Goals.**

SURFACE:

1. After the new asphalt has cured we will flood the court with clean water and let stand for one hour. Any areas holding water deeper than the depth of a five cent coin will be marked and filled with non-shrink leveling material. This will bring the low spots up to within the **USTA tolerance guidelines**.
2. After all leveling is complete, we will install an all new playing surface. This will consist of **two coats** of fortified, **Black resurfacer**, leveling course material and **2 coats** acrylic latex **DARK BLUE** and **OASIS BLUE** color. All color coats to be fortified with silica sand.
3. Install new white two-inch playing lines on the court per standard **USPA/USBA** specifications.
4. Install a new set of Pickleball net posts and new **Pickleball net**.

PRICE: We propose hereby to furnish material and labor for the sum of:
One hundred twenty thousand & 00/100 Dollars-----(\$120,000.00)

Progress Payments will be made at start of work and as each phase of construction is completed, as follows:

Sub base: \$23,00.00 Base: \$28,000.00 Asphalt Installed: \$28,000.00 Fence Material: \$ 12,000.00
Fence Installed: \$9,000.00 Surface Material: \$10,000.00 Completion: \$10,000.00

We expect total payment upon completion. All late payments will be charged 1.5% per month 18% per year.

Authorized Initial for Lawson Courts, Inc.:

Authorized Initial for Bayshore Gardens: _____



LAWSON COURTS

P.O. Box 6
Bradenton, FL 34206

since 1984
www.lawsoncourts.com

Phone: (941) 748-3399
Fax: (941) 748-3393
info@lawsoncourts.com

OWNER OR OWNER'S AGENT'S RESPONSIBILITIES:

1. Provide suitable access to potable water at court site for base construction, flooding of court(s) mixing materials.
2. Owner Shall use professional service to mark all underground electrical, plumbing, irrigation etc. in the access area.
3. Any alteration or deviation from above specifications involving extra costs will be executed on upon written orders and will become an extra charge over and above estimate.
4. Provide 2 designated contact persons to be in communication with Lawson Courts, and Gate Access if Applicable.

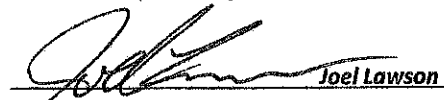
- Name and Phone Number: **Kyle Weatherly 941-565-5688**
- Name and Phone Number: **Gia Cruz 941-755-1912**

CONDITION OF SALE

- The Purchaser and Seller or its assigns agree to the purchase and sale of above-described property on the following conditions:
- Purchaser will pay to Seller or its assigns the Total Contract Price in accordance with the terms set forth.
- If the Purchaser shall default in the payment of any installment or violate any of the provisions of this Contract, the Seller or its assigns shall have the right to declare due the whole amount unpaid and without notice or demand, legal process, liability for trespass or damages, and without prejudice to other action, enter the premises where said property may be repossess and remove same.
- Lawson Courts will exercise care, but will not be held responsible for damage caused by normal construction operations (damage to sod, landscaping, sprinkler lines, pavement access, etc.)
- Scheduled start date and completion date is subject to change.
- That there are no agreements or warranties in connection with this transaction which are not expressly set forth in this Contract.
- Buyer hereby assigns without recourse Lawson Courts the right and interests of the material and equipment in the above Contract and in the property described therein until paid in full.
- Venue for any legal actions shall be Manatee County, FL.
- This service comes with **Two years** limited warranty against excessive fading or surface delamination; this is contingent upon proper court maintenance. Hairline cracks may appear in the future due to ground movement; this is beyond our control. There is no warranty against cracks. There is no warranty against abuse by players or excessive high winds or flooding.

The parties agree that in the event that payment is not made as provided herein, Contractor may terminate this contract, refuse to complete any work remaining pursuant to the contract, and any alternate proposals, amendments, changes, or modifications thereto, and sue for the payment due, plus any work performed by contractor up until the date of termination, including a reasonable profit and overhead, court costs, attorney's fees (including attorney's fees incurred in arbitration and administrative proceedings and all state and federal actions and appeals), and interest at the rate of 1 1/2% per month, 18% per year.

Authorized Signature for Lawson Courts, Inc.:


Joel Lawson

Date: **June 8, 2023**

****Note: This proposal may be withdrawn by us if not accepted within 30 days.****

ACCEPTANCE OF PROPOSAL/CONTRACT

*****THIS PROJECT WILL BE CARRIED OUT WITHIN A PERIOD OF NO MORE THAN 120 DAYS, ONCE IT HAS ALREADY STARTED.***

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Print Name: _____ Signature: _____ Date: _____

Bayshore Gardens -Complete Renovation One Basketball Court/with adding Two Pickleball Courts



LAWSON COURTS

P.O. Box 6
Bradenton, FL 34206

since 1984
www.lawsoncourts.com

Phone: (941) 748-3399
Fax: (941) 748-3393
info@lawsoncourts.com

PROPOSAL/CONTRACT

| | |
|---|---|
| Job Name: Bayshore Gardens | Today's Date: Friday, May 12, 2023 |
| Job Address: 6919 26th Street West, Bradenton, FL 34207 | Email Address: office@bayshoregardens.org |
| Proposal Submitted to: Gia Cruz | Phone Number: 941-755-1912 |

We hereby submit specifications and a Budgetary Estimate to: **Completely Remove and Replace One Basketball Court/with adding Two Pickleball Courts**

REMOVAL OF OLD COURT:

1. Remove and dispose of existing fence and poles.
2. Remove and dispose of existing net and poles.
3. Remove existing asphalt and haul from site.
4. Remove all Shuffleboard Court Concrete haul from site.

BASE AND ASPHALT:

1. Install six inches **6" of DOT base material** rolled and compacted to 95% LBR.
2. After base has set up to compaction we will install 1 1/4 inches of **SP-95 Asphalt** compacted to a uniform 1 1/4 inches.

FENCE AND ACCESSORIES:

1. During cure time we will install a 10 foot high chain link fence. All posts to be 2 1/2 inch line posts Top rail to be **1 5/8 inch BLACK Vinyl Coated**. All posts and top rail to be **sch.40** heavy duty pipe.
2. Wire to be 1-3/4 inch weave and attached with heavy duty hardware.
3. Install two new heavy duty gates with sizes to be **4' x 7'**.
4. Install a **6 gauge** bottom tension wire to the fence attached with hog rings.
5. Install Two sets of Pickleball net posts sleeves in concrete footers during cure time.
6. **Add Two New Basketball Goals.**

SURFACE:

1. After the new asphalt has cured we will flood the court with clean water and let stand for one hour. Any areas holding water deeper than the depth of a five cent coin will be marked and filled with non-shrink leveling material. This will bring the low spots up to within the **USTA tolerance guidelines**.
2. After all leveling is complete, we will install an all new playing surface. This will consist of two coats of fortified, **Black resurfacer**, leveling course material and **2 coats** acrylic latex **BLUE** and **GREEN** color. All color coats to be fortified with silica sand.
3. Install new white two-inch playing lines on the court **per standard USPA/USBA** specifications.
4. Install a new set of Pickleball net posts and **new Pickleball net**.

PRICE:

We propose hereby to furnish material and labor for the sum of:

One hundred twenty-eight thousand & 00/100 dollars ~~(\$120,000.00)~~ **24K. 120,000**

Progress Payments will be made at start of work and as each phase of construction is completed.

Payment as follows:

Deposit, Materials, Mobilization: \$ With the Balance due Upon Completion: \$

We expect total payment upon completion. All late payments will be charged 1.5% per month 18% per year.

Authorized Initial for Lawson Courts, Inc.: 

Authorized Initial for Bayshore Gardens 



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OWNER OR OWNER'S AGENT'S RESPONSIBILITIES:

1. Provide suitable access to potable water at court site for base construction, flooding of court(s) mixing materials.
2. Owner Shall use professional service to mark all underground electrical, plumbing, irrigation etc. in the access area.
3. If owner requires initiation of contract despite inadequate access, Lawson Courts shall back charge a minimum of \$150.00 per hour for extra work/or down time due to the above. Back charge is subject to change.
4. Any alteration or deviation from above specifications involving extra costs will be executed on upon written orders, and will become an extra charge over and above estimate.
5. Provide 2 designated contact persons to be in communication with Lawson Courts, and Gate Access if Applicable.

Name and Phone Number _____

Name and Phone Number _____

CONDITION OF SALE

- The Purchaser and Seller or its assigns agree to the purchase and sale of above-described property on the following conditions:
- Purchaser will pay to Seller or its assigns the Total Contract Price in accordance with the terms set forth.
- If the Purchaser shall default in the payment of any installment or violate any of the provisions of this Contract, the Seller or its assigns shall have the right to declare due the whole amount unpaid and without notice or demand, legal process, liability for trespass or damages, and without prejudice to other action, enter the premises where said property may be repossess and remove same.
- Lawson Courts will exercise care, but will not be held responsible for damage caused by normal construction operations (damage to sod, landscaping, sprinkler lines, pavement access, etc.)
- Scheduled start date and completion date is subject to change.
- That there are no agreements or warranties in connection with this transaction which are not expressly set forth in this Contract.
- Buyer hereby assigns without recourse Lawson Courts the right and interests of the material and equipment in the above Contract and in the property described therein until paid in full.
- Venue for any legal actions shall be Manatee County, FL.
- This service comes with a one-year limited warranty against excessive fading or surface delamination; this is contingent upon proper court maintenance. Hairline cracks may appear in the future due to ground movement; this is beyond our control. There is no warranty against cracks. There is no warranty against abuse by players or excessive high winds or flooding.

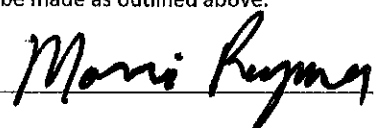
The parties agree that in the event that payment is not made as provided herein, Contractor may terminate this contract, refuse to complete any work remaining pursuant to the contract, and any alternate proposals, amendments, changes, or modifications thereto, and sue for the payment due, plus any work performed by contractor up until the date of termination, including a reasonable profit and overhead, court costs, attorney's fees (including attorney's fees incurred in arbitration and administrative proceedings and all state and federal actions and appeals), and interest at the rate of 1 1/2% per month, 18% per year.

Authorized Signature for Lawson Courts, Inc.:  Joel Lawson Date: May 12, 2023

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL/CONTRACT

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Print Name: MORRIS RAYNER Signature:  Date: 5-24-23

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Pool/Showers/Ada Engineer Meeting Date: 6-28-23

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: Pool/Showers/Ada To higher an Engineer to design plans so we have specs for R.F.P.

Estimated Costs to District (if applicable)

\$7,137.51 - \$9,100.00

Attachments/Supporting documents: None: _____

Invoice from Licensed Structural Engineers Inc. and World Design Inc.

Board Trustee: [Signature] Date: 6/20/23

Print Name: Kyle Weatherly

Received by: [Signature] Date: 6/20/23

INVOICE

Licensed Structural Engineers, Inc.
8404 Epicenter Blvd, Lakeland, Florida 33809-1708
Licensed Structural Engineers, Inc. is a member of
QuiGig's Professional Community

Order Date: Monday, June 19, 2023
Order Number: 17613

LIMITED SERVICE PROPOSAL

| | | | |
|----------------|---|-------------------|-----------------|
| Client Name: | Sharon Denson | Order Number: | 17613 |
| Order Address: | 6919 26th St W, Bradenton, FL 34207, USA | Order Start Date: | |
| | | Order Status: | Proposal |

Architectural Design , Structural Engineering Blueprints, Mechanical, Electrical, and Plumbing Plans, with a Site Visits and No Permitting Support

Architectural, Structural, Mechanical, Electrical, and Plumbing Plans for a commercial shower and bathroom (men and women) at the pool area and the breezeway.

This is your unique proposal and order link, where you can review the proposal, sign the contract, make payment (unless you want to mail in a check or make a wire transfer, please get in touch with our office for instructions), see your project progress, and download your final documents.

This bundled service package includes multiple disciplines by multiple engineers or architects that work closely with your project manager and you to complete your project plans.

All commercial plans will be issued with a sign and seal of a licensed architect or engineer. Residential projects are signed and sealed by a licensed structural engineer unless the discipline does not require the seal by the state. Please discuss your requirements with your project manager during your kickoff meeting.

Please note this order includes site visits.

Initial payment is due at the beginning of the project.

Please note unless you ask for a Rush Order, your plans can take a few weeks to be issued. Rush orders include a rush fee.

Please verify on this proposal that the project address is correct.

We appreciate your business and patience with our professional team, who work on multiple projects daily and work hard to meet deadlines in delivering your and other customers' projects.

For any questions or feedback about our team's performance, please send a text message to the phone number from which you once received this proposal link form.

Our supervisors and customer service team review text messages.

PAYMENT INFORMATION

| | |
|--------------|-------------------|
| Project fee: | \$7,137.51 |
| Total paid: | \$0.00 |
| Balance: | \$7,137.51 |

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LIMITED SERVICE PROPOSAL

SERVICES

Project Inspection

The project assessment is performed by a trained engineer to gain an in depth understanding of the work involved for the project. The engineer will take measurements, pictures, and whatever else they deem necessary to understand the project. This stage does not guarantee the continuation of the project following the assessment. At the end of the assessment the engineer assessing the project will provide the client with an overview of their understanding and recommendations of how the project may be designed. The engineers recommendations may not be how the project is undertaken once the design phase begins. During the assessment the engineer is only looking for the feasibility of the project and is not inspecting the home for structural integrity or looking for damages. Should the engineer notice issues of concern they may be required to inform the client of these issues. A written report for this assessment is not provided to the client and is not within the scope of this assessment. This item includes one inspection of the site, should additional inspections be required, the client will be charged for additional visits unless the additional site visit is brought about because of the mistake of an engineer.

Proposed Project Assessment Report

The project assessment report refers to the report written by the engineer who did the on-site project assessment. This report is for internal use only and is not sent for review or provided to the client. The report includes measurements, pictures, recommendations and the general concept of the project. The report is used to break down the needs of the project for any engineer that works on the project. This is also used to adjust the pricing of the project should the scope of work be larger than originally understood or anticipated. The project assessment is typically completed within 3 days of the assessment date and the project cannot continue without the completion of the report by the assessing engineer.

Architectural Feasibility Assessment

The architectural feasibility assessment is the architects preliminary drawings and review to ensure that the project is possible and within the scope of the original work. At this stage the architect will decide if the project is viable to continue or if a discussion with the client needs to be held in order to refine the project scope and possibly make changes as needed.

Architectural Schematic Design Documents

The schematic design documents only consist of drawings such as a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some sketches or digital representations. Construction materials are not included in the drawings. The Architect shall accept 1 major change in the Schematic Design Documents.

Project Reviews

General reviews, follow up, and assign new/current projects

Architectural Design Development Documents

Upon Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Design, the architect shall prepare Design Development Documents for the Owner's approval. The Design Development documents include plans, sections, elevations, typical construction details, material definitions and opening schedules. Design Development Documents do not include Construction Documents. The Architect shall accept 2 minor changes in the Design Development Documents.

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Order Date: Monday, June 19, 2023
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LIMITED SERVICE PROPOSAL

Preparing Structural Engineering Blueprints

The drafting of structural engineering plans also referred to as blueprints involves applying the architectural designs to develop a reliable safe and precise structural plan. Client input may be required at some stages. Once the licensed engineer approves of the plans they will sign and seal the plans approving them for the next stage. However, architectural drawings will either need to be provided or created to proceed with the drafting process of structural engineering plans. In addition, this service does not include the creation of architectural drawings, structural engineering calculations or MEP plans - mechanical, electrical and plumbing. This item includes structural engineering plans for only the specified item/project, should additional structural engineering plans be required, the client will be charged for additional structural engineering plans. Examples of additional structural engineering plans include, Items that are not in the original scope of work or changes to the original scope of work after the items completion. The structural engineering plans are considered completed so long as they are in the review stage.

Review and Approval of Structural Engineering Blueprints

The structural engineering plans are reviewed by a licensed practicing engineer in the corresponding state for quality and correctness. This approval and signing by a licensed engineer is required for the plans to be used. This check ensures the accuracy and safety of the plans. These plans are for construction phase of the project. However, this service only includes a review and approval of structural engineering plans, not the creation of one. This item includes the review of structural engineering plans for only the specified item/project, should additional reviews of structural engineering plans be required, the client will be charged for additional reviews of structural engineering plans. Examples of additional reviews of structural engineering plans include, items that are not in the original scope of work or changes to the original scope of work after the items completion.

Mechanical Electrical and Plumbing (MEP) Blueprints

Mechanical, electrical, and plumbing (MEP) plans involves using the architectural designs to develop a reliable, safe and precise blueprint of the subsystems within the building. The MEP plans are comprised of a host of integral components like the heating, ventilation and air conditioning layout (HVAC), electrical outlets, transformers, lights and switches, and plumbing floor plan. This item includes one set of plans of the site, should additional plans be required, the client will be charged for additional plans.

Review and Approval of Mechanical Electrical and Plumbing (MEP) Plans

This review and approval is conducted by a licensed engineer who will sign and seal the MEP plans after ensuring their quality, safety, and functionality. These plans are approved for construction only for this project, and are subject to changes per any adjustments made to the architectural plans.

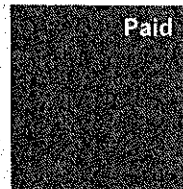
PROJECT STEPS

Step 1

Please sign your order to get started. You may sign your order by clicking on the button here. You will be prompted to sign your name and enter a validation code sent to you by email and/or phone.

Price

Paid



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LIMITED SERVICE PROPOSAL

Step 2

Please make your payment online now or by cash or check when our engineer visits your property. Payments are due by the start time of your inspection appointment.

\$2,426.75

Step 3

Please call us to book your inspection appointment. Now that you have signed your contract, we need you to call us to schedule your appointment. If you signed your contract while on the phone with us, please ask your engineer or receptionist to help you book an appointment.

Step 4

Our engineer should visit your property at your scheduled time for your structural inspection. He needs access to the structure where he feels is necessary.

Step 5

Once the architect engineer in charge of your project receives all the necessary documents, our architect engineering team will work and then draft your professional architectural plans.

Step 6

Customer Approval of Architectural Plans - Signature Required

Step 7

Upon your approval of the plans, a professional architectural engineer who is licensed in your state will ensure the designs meet every code requirement. When the PE is confident in the design, they will place their signature and seal on your architectural drawings approving it for the permitting office.

Step 8

Please make your second payment online.

\$2,355.38

Step 9

Now that we have provided your structural engineering blueprints and it's ready to go the stage of PE approval.

Step 10

Upon your approval of the plans, a professional engineer who is licensed in your state will ensure the designs meet every code requirement. When the PE is confident in the design, they will place their signature and seal on your blueprint approving it for the permitting office.

Step 11

Once the electrical and mechanical and plumbing (MEP) engineers team in charge of your project receives all the necessary documents, our MEP engineering team will draft your professional MEP blueprints.

Step 12

Upon your approval of the plans, a professional engineers who is licensed in your state will ensure the designs meet every code requirement. When the PE is confident in the design, they will place their signature and seal on your MEP blueprints approving it for the permitting office.

Step 13

\$2,355.38

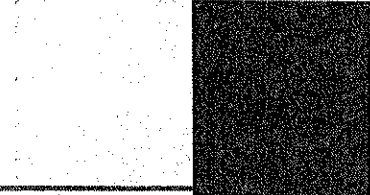
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LIMITED SERVICE PROPOSAL

Your project is now complete and the blueprints are ready for use! Please make the final payment here and you will be able to view and download your plans. Please do not hesitate to reach out to us if you would like your plans shipped to you or if you have any questions or concerns.



| | | |
|----------------|-------------------|-------------------|
| Total | \$7,137.51 | \$0.00 |
| Balance | | \$7,137.51 |

WORLD DESIGN, INC.

818 13th Street West
Bradenton, Florida 34205
(941) . 755 . 3934
(941) . 756 . 6869 Fax
John@WDIarchitects.com



AA C001570 • AR0012518
Architecture • Engineering
Land Planning • Space Planning
Development • Est. 1979

June 23rd, 2023

Ms. Gia Cruz
District Office Manager
Bayshore Gardens Park &
Recreation District
6919 26th Street West
Bradenton, Florida 34207

Re: Remodel existing bathrooms to ADA standards

Dear Ms. Cruz,

World Design, Inc. is pleased to submit this Contract for Architectural Services for the above mentioned project. These services shall be charged out on a lump sum basis per the Scope of Services as listed below. Fees are based on time and materials for each Scope of Services rendered.

SCOPE OF SERVICES

1. Measure existing building restrooms and prepare preliminary drawings for new ADA restrooms for approval.
2. Upon approval of preliminary drawings, prepare architectural construction drawings for new remodeled ADA restrooms for bidding purposes and permit process.
3. Provide Inspections as required during construction. (4 visits).
4. Provide PDFs for sub-bidding process and permit submittal.

FEES

| | |
|--|-------------|
| For Item No. 1 of the Scope of Services the fee shall be a lump sum of | \$ 3,500.00 |
| For Item No. 2 of the Scope of Services the fee shall be a lump sum of | \$ 4,300.00 |
| For Item No. 3 of the Scope of Services the fee shall be a lump sum of | \$ 1,000.00 |
| For Item No. 4 of the Scope of Services the fee shall be a lump sum of | \$ 300.00 |

Total Fees \$ 9,100.00

ITEMS NOT INCLUDED IN PROPOSAL

1. No Government fees, i.e. permit, impact or the like.
2. No Survey or Site/Civil drawings.
3. No environmental studies or Geotechnical soils reports.
4. No Final Site Plan submittals.
5. No renderings for promotional purposes.
6. No Interior design services.

The above mentioned fees shall be charged out at the completion of each Scope of Services. If additional services are required, they shall be charged out at the flat rate of \$ 250.00/hour.

A \$ 1,500.00 retainer is required and shall be applied at the end of the billing cycle.

Any claims of disputes made during design, construction or post-construction between the Client and World Design, Inc. shall be submitted to non-binding mediation. Client shall pay all Attorney fees in the process of collection of monies owed. Interest in the amount of 1-1/2% per month shall be charged for any outstanding monies owed.

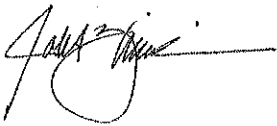
ACCEPTANCE

Acceptance of this Contract may be indicated by the signature of a duly authorized official in the space provided below. One signed copy along with the required retainer sent to this office will constitute an Agreement between the two parties. We are prepared to start work immediately.

If you should have any questions, please feel free to call upon us.

Sincerely,

Date: _____



John A. Ziemnicki, AIA, NCARB

By: _____

Architect/President
JAZ/tbj
Bayshore Gardens proposal