

Bayshore Gardens Park & Recreation District
Board of Trustees Meeting
Wednesday May 26, 2021 @ 7 PM

Preliminaries - Meeting was called to order at 7:04 by 1st Vice Chairman Dan Rawlinson. Roll call was taken, and a quorum was established. The Pledge of Allegiance was conducted.

Trustees Attending - Steve Watkins, Barbara Greenberg, Melanie Woodruff, Terry Zimmerly, Barbara Susdorf, Dan Rawlinson, and Belle Baxter. Chairman Morris Raymer was absent.

Also Attending - Gia Cruz, District Office Manager.

Approval of Minutes - 1st Vice Chair D. Rawlinson called for the approval of the minutes for the April 28th Board of Trustee meeting, and May 12, 2021, Trustees Work Session. Also presented for approval were the minutes from the May 24th Special Meeting of the Board of Trustees. **B. Baxter made a motion to approve the minutes for the April 28th Board of Trustees meeting.** M. Woodruff seconded. Discussion, B. Green wanted the minutes changed to reflect her no vote for the resolution to incorporate last year's residual funds into this year's budget. **B. Baxter Amended the Motion to approve the minutes as corrected.** M. Woodruff seconded. **Motion passed;** S. Watkins dissented. **S. Watkins made a motion to approve the minutes from the May 12, 2021, Trustees Work Session.** B. Baxter seconded. **Motion Passed Unanimously.** **T. Zimmerly made a motion to approve the minutes for the Special Meeting of May 24, 2021.** S. Watkins seconded. **Motion Passed Unanimously.**

Treasurer's Report - T. Zimmerly presented the monthly report. **B. Baxter made a motion to accept the treasurer's report.** B. Susdorf seconded. **Motion Passed Unanimously.** **Financial report.** T. Zimmerly presented information for total cost figure breakdowns for Marina and Hall projects. Adam Hange requested that this information be included in the minutes. G. Cruz will include the figures for the hall with these minutes.

District Office Manager's Report - A port-a-potty was set on fire with minimum damage. No additional cost to the District. The sump pump in the park burned out and is to be replaced. Both bathroom projects are complete awaiting final inspection by the county. The bulletin boards will be put back up since the painting is complete. The squeaking deck boards at the office entrance have been fixed. The office has been contacted by people asking what to do about suspicious activity taking place around the District and the neighborhood. The office has referred them to Manatee County resources and has spoken with County Commissioner Servia about these concerns.

Committee Reports

Personnel and Salaries - T. Zimmerly reported that the committee is continuing to work on the safety manual.

Recreation Committee - B. Baxter reported that Game Night is a club of its own and not a Board driven activity. Brian Murphy and Chad Saunders are actively pursuing getting the volleyball equipment arranged for and set up before the kid's pool party Tuesday June 08 from 1pm until 4pm. The district's maintenance personnel will set the volleyball equipment up on Wednesdays prior to leaving for the day and Brian Murphy will be seeing that the equipment is taken down and ready for the next week. The lifeguards have been scheduled for the kid's pool party. Snacks and drinks will be provided. The next committee meeting will be June 1st @ 8:00 p.m.



House Committee - No report.

Grounds Committee - B. Susdorf reported on the quote for the trimming of the mangroves both on the shore and water sides. The proposal for trimming of the invasives on the northside of the Marina was high so we are seeking further proposals. Total quote for the mangroves including the invasives that they trimmed in 2019 is \$3800.00. **B. Susdorf made a motion to approve the \$3800.00 for the maintenance trimming.** T. Zimmerly seconded. Discussion confirmed that we are using the same company as Trailer Estates for mangrove trimming. **Motion Passed Unanimously.** Spectrum hospitality services was contacted about having Wi-Fi coverage throughout the District's park area. We were referred to Volt Communication Solutions. They would do a survey to determine what will be necessary for us to secure the property with Wi-Fi. We have not yet had contact with Volt but expect to hear from them soon.

Marina Committee - No report.

Policy and Procedures - M. Woodruff thanked S. Watkins for his help with the Attorney Contact Policy. Also, she thanked S. Denson and the rest of her committee their work. Next meeting will be June 01, 2021 @ 7:00 p.m. Items to be covered will include restoration of the policy book and possibly the marina slip rental contract. **M. Woodruff made a motion to approve the revised Marina Work Area Contract (1005 WAC).** S. Watkins seconded. Discussion, approval will validate the contract. Comment, the requirement for the crane operator to provide a license may be inappropriate as Florida has no such license. The proposed contract was changed to read business license and the **Motion was amended to approve the contract with that change. Motion Passed Unanimously.** The proposed Attorney Contact Policy for District Personnel was presented. **M. Woodruff made a Motion to Accept the Attorney Contact Policy (1012 P).** S. Watkins seconded. **Motion Passed Unanimously.**

D. Rawlinson recognized Simone Peterson from Manatee County who wanted to speak to the meeting. Simone mentioned the neighborhood enhancement grant good up to \$1000.00 reimbursement for doing projects within the community. If you need specific information, contact her. There is an application process for these grants that take about a month to process. Level one is for projects costing \$1000.00 or less and is not a fund matching grant. Level two is for projects costing more than \$1000.00 and requires funds matching.

Additional Items - S. Watkins proposed removal of the unapproved signs. Discussion ensued. This issue will go to committee for further action. B. Greenberg added that she would like the beach signs to be looked at. She also requested that she be given a sign to repaint for the Pre-school Sprinkle Garden.

Resident Comment Period

- Mary Lou Smith asked how it was that she got a survey when it was still under development? Sharon Denson asked how other residents were to receive the survey. Mary Lou Smith felt that the survey requested half of the information it should have. T. Zimmerly advised that this survey is an ongoing process. M. Smith asked how the surveys are to be tabulated. It was suggested that the returned surveys go to the committee for evaluation.
- B. Greenberg stated that she wishes to change her vote from a yes to a no on the cancellation of the flood insurance based on the information that she now has.
- G. Cruz announced coming meetings next week to be Policy and Procedures and Marina Committee, June 01 @ 7:00 p.m. The Recreation Committee, June 01 @ 8:00 p.m. The House and Grounds Committee June 02 @ 7:00 p.m.

D. Rawlinson made a motion to adjourn. S. Susdorf seconded. **Motion passed.** Meeting adjourned at 8:39 p.m.

Dan Rawlinson acting chair

Bayshore Gardens Park & Recreation District Transactions by Account

All Transactions

Type	Date	Num	Name	Amount
Bill Pmt -Check	01/17/2019	105	Manatee Home Inspection Services LLC	-1,500.00
Bill Pmt -Check	01/17/2019	104	R&S Professional Engineering	-500.00
Check	02/22/2019	107	DecoCrete Services	-2,993.00
Check	02/22/2019	108	DecoCrete Services	-2,973.00
Check	02/28/2019	109	R&S Professional Engineering	-600.00
Check	03/07/2019	110	Richards Plumbing & Electric, Inc	-875.00
Check	03/12/2019	111	DecoCrete Services	-2,973.00
Check	03/12/2019	112	DecoCrete Services	-2,993.00
Check	03/22/2019	113	DecoCrete Services	-1,500.00
Check	03/22/2019	114	Goodwood and Stone Builders	-1,000.00
Check	05/30/2019	120	R&S Professional Engineering	-800.00
Check	08/08/2019	121	Interior Motives Design Group	-450.00
Check	08/15/2019	129	Kruse Drywall Stucco & Remodeling LLC	-2,082.50
Check	08/15/2019	130	Marshall Rae Renovation LLC	-16,000.00
Check	08/19/2019	131	Jose Rosario	-500.00
Check	08/19/2019	132	R&S Professional Engineering	-3,400.00
Check	10/10/2019	134	Goodwood and Stone Builders	-5,987.82
Check	10/10/2019	135	Tony Davis Drywall Inc	-3,000.00
Check	10/10/2019	136	JANSEN & SONS INSULATION	-7,109.00
Check	10/10/2019	137	Marshall Rae Renovation LLC	-4,175.00
Check	10/17/2019	139	Tempus Pro Service	-18,879.22
Check	10/18/2019	140	Your Way Painting	-2,900.00
Check	10/31/2019	141	Your Way Painting	-2,900.00
Check	10/31/2019	142	Florida Real Estate Advisors	-900.00
Check	12/04/2019	143	Goodwood and Stone Builders	-4,867.07
Check	12/04/2019	144	Frogwater Enterprises Inc	-5,832.27
Check	12/19/2019	145	Tempus Pro Service	-4,612.55
Check	12/19/2019	146	Screens Now Enterprises Inc	-380.00
Check	01/16/2020	148	Frogwater Enterprises Inc	-7,250.00
Check	02/06/2020	153	Tempus Pro Service	-18,879.23
Check	02/10/2020	154	Marshall Rae Renovation LLC	-1,600.00
Check	02/14/2020	155	Builders First Source	-1,348.46
Check	02/20/2020	157	Goodwood and Stone Builders	-1,852.27
Check	02/27/2020	159	Marshall Rae Renovation LLC	-1,000.00

1019 - Savings Reserves 5/3 5013
1022 - Reserve Fund-Hall Upgrade

JUST EXPENSES

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All Transactions				
Type	Date	Num	Name	Amount
Check	02/27/2020	160	Goodwood and Stone Builders	-1,869.75
Check	02/27/2020	161	Builders First Source	-357.07
Check	03/05/2020	162	Marshall Rae Renovation LLC	-200.00
Check	03/05/2020	164	Frogwater Enterprises Inc	-263.22
Check	03/12/2020	169	Marshall Rae Renovation LLC	-5,450.00
Check	03/12/2020	170	Tony Davis Drywall Inc	-400.00
Check	03/12/2020	171	Goodwood and Stone Builders	-1,560.73
Check	03/25/2020	173	Builders First Source	-1,111.78
Check	03/25/2020	174	Builders First Source	-484.00
Check	03/25/2020	175	Frogwater Enterprises Inc	-166.50
Check	03/26/2020	176	Marshall Rae Renovation LLC	-5,000.00
Check	03/26/2020	177	Goodwood and Stone Builders	-1,911.84
Check	03/27/2020	178	Kruse Drywall Stucco & Remodeling LLC	-1,000.00
Check	04/09/2020	180	Marshall Rae Renovation LLC	-3,000.00
Check	04/09/2020	181	Marshall Rae Renovation LLC	-4,850.00
Check	04/09/2020	182	Goodwood and Stone Builders	-4,052.50
Check	04/09/2020	183	Tony Davis Drywall Inc	-1,100.00
Check	04/16/2020	184	Goodwood and Stone Builders	-3,270.00
Sales Receipt	04/21/2020	586095	Builders First Source.	-293.53
Check	04/23/2020	185	Tony Davis Drywall Inc	-1,200.00
Check	04/23/2020	186	Blanton Plumbing Inc.	-375.00
Check	04/30/2020	188	Marshall Rae Renovation LLC	-250.00
Check	04/30/2020	189	Goodwood and Stone Builders	-5,298.49
Check	04/30/2020	190	Your Way Painting	-2,600.00
Check	05/14/2020	192	Goodwood and Stone Builders	-5,036.35
Check	05/14/2020	194	Cool Coast Heating and Cooling	-689.00
Check	05/14/2020	193	Frogwater Enterprises Inc	-686.68
Check	05/21/2020	197	Fleury's Plumbing LLC	-3,262.50
Check	05/28/2020	198	Tony Davis Drywall Inc	-1,500.00
Check	06/04/2020	201	Frogwater Enterprises Inc	-1,221.44
Check	06/04/2020	202	GEORGIA CARPET AND FLOORS	-1,388.69
Check	06/12/2020	203	Goodwood and Stone Builders	-2,686.77
Check	06/12/2020	204	Marshall Rae Renovation LLC	-1,000.00
Check	06/18/2020	205	Marshall Rae Renovation LLC	-1,250.00
Check	06/25/2020	207	Your Way Painting	-768.00
Check	07/16/2020	208	Goodwood and Stone Builders	-820.15

Bayshore Gardens Park & Recreation District Transactions by Account

All Transactions				
Type	Date	Num	Name	Amount
Check	08/06/2020	210	Fleury's Plumbing LLC	-2,800.00
Check	08/06/2020	211	Cool Coast Heating and Cooling	-235.00
Check	08/13/2020	212	Marshall Rae Renovation LLC	-300.00
Check	08/13/2020	213	Goodwood and Stone Builders	-1,579.79
Check	08/27/2020	215	Frogwater Enterprises Inc	-248.79
Check	09/03/2020	216	Goodwood and Stone Builders	-1,555.00
Check	09/17/2020	217	Fleury's Plumbing LLC	-662.50
Check	09/17/2020	218	R&S Professional Engineering	-200.00
Check	09/24/2020	219	Goodwood and Stone Builders	-374.38
Check	09/25/2020	220	AVL Systems, Inc	-2,632.98
Check	10/22/2020	401	Fifth Third Bank-9308	-1,708.63
Bill Pmt -Check	11/05/2020	402	AVL Systems, Inc	-2,632.98
Bill Pmt -Check	02/03/2021	403	Goodwood and Stone Builders	-2,628.07
Bill Pmt -Check	02/03/2021	404	Marshall Rae Renovation LLC	-8,187.12
Bill Pmt -Check	02/03/2021	405	Prince USA LLC	-2,500.00
Bill Pmt -Check	02/11/2021	409	Goodwood and Stone Builders	-750.00
Bill Pmt -Check	02/11/2021	410	Marshall Rae Renovation LLC	-5,000.00
Bill Pmt -Check	03/04/2021	403	Fleury's Plumbing LLC	-1,000.00
Bill Pmt -Check	03/04/2021	404	Frogwater Enterprises Inc	-2,772.26
Bill Pmt -Check	03/04/2021	405	Goodwood and Stone Builders	-565.84
Bill Pmt -Check	03/04/2021	406	Prince USA LLC	-5,000.00
Bill Pmt -Check	03/10/2021	407	Marshall Rae Renovation LLC	-3,500.00
Check	03/29/2021	417	Design Works	-1,150.00
Bill Pmt -Check	04/08/2021	408	Design Works	-140.00
Bill Pmt -Check	04/08/2021	410	Frogwater Enterprises Inc	-1,277.81
Bill Pmt -Check	04/21/2021	411	Fleury's Plumbing LLC	-6,919.79
Bill Pmt -Check	05/06/2021	412	Goodwood and Stone Builders	-3,233.18
Bill Pmt -Check	05/06/2021	413	Marshall Rae Renovation LLC	-9,856.95
				-270,397.45
				-270,397.45
				-270,397.45