

**Bayshore Gardens Park & Recreation District  
Board of Trustees Work Session Minutes  
Wednesday January 13, 2021 @ 7:00 PM**

**Trustees Attending:** Barbara Greenberg, Lorna Pierce, Morris Raymer, Dan Rawlinson, Barbara Susdorf, Steve Watkins, Melanie Woodruff, Terry Zimmerly

**Trustees Absent:** None

**Visitors:** Suzanna Young, Rose Woodruff, Susan Donaldson, Sharon Denson, Mary Lou Smith, Marie Young. See Sign in Sheet

**Preliminaries:**

1-3. The meeting was called to order by Morris Raymer at 7:00 PM. Roll call was taken, and a quorum was established. The Pledge of Allegiance was conducted.

**Meeting Items:**

4. Items on the Agenda: Trustee Reports

- **The Policy and Procedure Committee** - Melanie Woodruff reported that the Small Boat Area Contract and the Marina Boat Slip Contract are still being worked on in Committee. The Marina Ramp Access Contract was done. There was one issue about the placement of parking decals. The law states they can not go on front windows. It was decided to place them on the lower back window driver's side. Discussion on what type of decal that we have clings, stickers, inside, outside? Checking on that in the office. Discussion ensued about deleting the towing ability sentence. We cannot tow guest's cars because they are not under contract. Those attending the workshop talked about various ways to protect the parking areas behind the gates. Terry Zimmerly was concerned about the guest's insurance, and misuse of the facilities. A Policy and Procedure's Committee member reminded everyone that we cannot exclude residents and their guests from the facilities. It was suggested that verbiage be used so that any resident can get a FOB if they satisfy the requirements. The signage was mentioned and will have to be looked into, maybe changed. Suggestions to require guest passes to be obtained in the office. Access to the fishing pier was discussed. Also discussed was sending the idea for a walking trail to the Recreation Committee. The Marina Ramp Access Contract will go back to Committee.
- **The House and Grounds Committee** - Morris Raymer has three estimates for the screen room, all of them were over 50,000 and one was close to 60,000. He investigated making it smaller and the estimates did not change. He suggested that we tear it down. A discussion ensued about the history of that room and how popular it is. Discussed the policy about sending RFP's out and receiving them sealed. Bids were not requested yet only estimates. Bounced ideas about fixing screen room and what needed to be done. Suggested if we want to rebuild the screen room, we need a new referendum. Steve Watkins noted extreme leaking in the corner outside. Discussion about why the last referendum will not cover the new construction, construction prices have increased, and previous cost estimates are no longer valid.

- **The House and Grounds Committee** - Morris Raymer had a bid for \$7500 to paint the exterior of the hall. Another bid was for \$13,000. These are just estimates. He said he would like to get one more estimate. He said he would get sealed bids to open at the next meeting. Paint will cost approximately \$5000. We would use Sherwin Williams. The community will have an opportunity to give input on the paint color, details will be in the Banner.
  - **The Communication Committee** - The Chairman of the Board appointed Dan Rawlinson to be the Chairman of the Communication Committee. Morris noted that you cannot have two Chairmen on a committee. Steve Watkins raised an objection to the appointment. It was pointed out that the Committee Chairs serve at the pleasure of the Chairman of the Board.
5. A discussion about the water collection for EPA regulations in the Marina work areas revealed that all necessary collections have been made. Steve Watkins left the meeting approximately at this point.
  6. Terry Zimmerly informed the meeting that she will make a motion at the next BOT to separate the House and Grounds Committee by changing that wording in the By-Laws. A suggestion was made that if two Committees meet together, the meeting would be called a workshop. Also, the Island Committee will be not be a Trustee Committee anymore. It might become a club for an environmental purpose, not connected to the Board.
  7. Discussing towing again, Morris Raymer brought up that we need to contact a lawyer to define our legal rights when it comes to towing vehicles off the Bayshore property. A discussion about not having contracts ensued. Melanie Woodruff wants to put cancelling the towing contract on the BOT agenda. The signage issue will be sent to Committee.
  8. **Meeting Adjourned:** 9:00 p.m.

