

Bayshore Gardens Park & Recreation District
Board of Trustees Meeting
Wednesday July 28, 2021 @ 7 PM

Preliminaries - Meeting was called to order at 7:01 p.m. by Chairman Morris Raymer. Roll call was taken, and a quorum was established. The Pledge of Allegiance was conducted.

Trustees Attending – Morris Raymer, Steve Watkins, Barbara Greenberg, Melanie Woodruff, Terry Zimmerly, Barbara Susdorf, Dan Rawlinson, and Belle Baxter.

Also Attending - Gia Cruz, District Office Manager.

Approval of Minutes - M. Raymer called for the **approval of the minutes for the Board of Trustees meeting from June 23, 2021**. D. Rawlinson made a motion to accept, B. Baxter seconded. **Motion Passed Unanimously**. M. Raymer called for **approval of the minutes from the July 14, 2021, Trustees Work Session**. D. Rawlinson made the motion to accept, B. Susdorf seconded. **Motion Passed, Unanimously**. M. Raymer announced the addition of **Brian Murphy to the Recreation Committee**.

Treasurer's Report - T. Zimmerly presented the monthly reports. B. Susdorf made a **motion to accept the treasurer's report**. M. Woodruff seconded. **Motion Passed, Unanimously**.

District Office Manager's Report - Manatee County Supervisor of Elections advised they need the hall for a School Board Election November 2, 2021 which will conflict with scheduled committee meetings. Let the office know what changes are to be made. Easement survey for Marina electrical is complete, Duncan will be doing prep for FPL to do the hook-up. An inspection will be required before Duncan can do their part. Cedar Hammock Fire has requested to use our pool and marina in August for their water training. In addition, they wish to provide training for our lifeguards on one day. A calendar was presented with the dates. T. Zimmerly made a **Motion to accept the Cedar Hammock training as presented**. S. Watkins seconded. **Motion Passed, Unanimously**. The ice machine is requiring extensive repairs due to its age. Recommended two cleanings a year at a cost of \$435.00 each time or replace the upper portion of the machine for \$2936.00. This price includes installation. T. Zimmerly made a motion to purchase a new ice maker upper unit and include an added sanitizer for a total cost of \$3,300.00. B. Baxter seconded. **Motion Passed, Unanimously**. Mauldin & Jenkins (Audit) engagement letters were provided for review by the board members. 12 - 4 pool swim at own risk no lifeguards provided. M. Woodruff made a **motion to adopt a pool schedule effective Aug 9, 2021 of 8-12 for lap swimming, 12-4 no lifeguards provided, swim at your own risk and 4-7 lifeguards provided**. B. Baxter seconded. **Motion Passed, Unanimously**. B. Baxter requested that a cost schedule for Mauldin & Jenkins be included in the letter of engagement.

Recreation Committee - B. Baxter reported the next committee meeting will be Tuesday August 3, 2021 at 8:00p.m. Thank you for adding Brian Murphy to the Recreation Committee. The drop-in Volleyball Night is continuing to progress. People that are attending seem to be generally happy with this activity. B. Baxter made a **motion to let the swim team exclusively use the pool for awards ceremony August 14, 2021, 4 p.m. to 7 p.m. and an expenditure of \$50.00 dollars for hotdogs**. M. Woodruff seconded. **Motion passed with S. Watkins voting no**. B. Baxter made a **motion to permit the Recreation Committee to host a "Back to School Party" on August 6, 2021, 4 p.m. to 7 p.m. approving an expenditure of \$70.00 dollars for hotdogs, chips, and drinks**. T. Zimmerly seconded. **Motion Passed, Unanimously**.

Marina Committee - M. Raymer ask for motions to be made for slip increases. T. Zimmerly made a **motion to increase slip fees for Non-residents to \$9.00 per foot per month.** M. Woodruff seconded. **Motion Passed, Unanimously.** Public comment from (Jenny Smetters) was received against the overall development and justification of the marina increases. B. Baxter made a **motion to increase slip fees for Non-Resident Homeowners to \$6.50 per foot per month.** M. Woodruff seconded. Public comments were received. Non-resident Homeowner Mark Bertenthal objects to the Non-Resident Homeowner designation and not being able to vote for the district budget. Tung Nguyen objects to losing his marina privileges due to being a Non-Resident Homeowner. John Woodruff suggested that the Board establish a date when the Non-Resident Homeowner rate would cease to be applied leaving only Resident or Non-Resident rates. **Motion Passed with B. Greenberg voting no.** T. Zimmerly made a **motion to increase slip fees for Residents to \$4.00 per foot per month.** M. Woodruff seconded. **Motion Passed, Unanimously.**

Policy and Procedures - The next Policy and Procedures Committee meeting will be August 3, 2021 at 7p.m. M. Woodruff **made a motion to approve Marina Work Area Contract (1005 WAC)** T. Zimmerly seconded. **Motion Passed, Unanimously.** M. Woodruff made a **motion to approve the Work Area Request Form (1005FR).** S. Watkins seconded. **Motion Passed, Unanimously.**

Personnel and Salaries - T. Zimmerly reported that her committee finalized safety procedures for employees and discussed time sheets. They also requested that Board members submit jobs that are currently being performed or should be being performed by district personnel. Send lists to Gia. T. Zimmerly **made a motion to raise Randy's pay rate to \$17.80 per hour a \$0.30 per hour increase.** B. Baxter seconded. Discussion: D. Rawlinson suggested that pay raised should be a function of the district office and not the Board. Public Comment Adam Hange inquired about the process/justification for determining employee raises. T. Zimmerly responded that it was a combination of Employee Annual Review, Cost of living, and job performance level. **Motion Passed, Unanimously.** T. Zimmerly made a **motion, based on his review, and cost of living, to raise Austin's pay rate to 14.80 per hour a raise of \$0.30 per hour.** B. Susdorf seconded. **Motion Passed, Unanimously.** B. Susdorf made a **motion to raise Phil's payrate to \$16.25.** T. Zimmerly seconded. Comment: Dan Smith stated that the pay rates are quite reasonable. Sharon Densen spoke in support citing Phil's job performance and reliability. **Motion Passed, Unanimously.**

Additional Items - D. Rawlinson made a **motion to make the charge for a Pool Fob an annual fee of \$20.00.** B. Baxter seconded. Comments- Mary Lou Smith feels that the residents already pay for use of the pool through the assessment. Sharon Densen echoed this opinion. Suzanna Young feels that a \$10.00 annual fee would be better. Adam Hange supports the charging of fees for facility use to offset expenses since the assessment does not cover the expenses. Tung Nguyen feels that it is unfair not to charge for use of some facilities and not others. Jenny Smetters stated agreement with the need to charge for the use of the facilities since the Board can not raise the assessment to the appropriate level. **Motion Passed** with M. Woodruff and S. Watkins voting no. T. Zimmerly made a motion to increase the Hall rental rate \$100.00, to be effective immediately. B. Susdorf seconded. Comments - S. Watkins feels this is appropriate for Non-Residents but not for Residents, Mary Lou Smith feels that the Board has no authority to raise funds outside of the assessment. Suzanna Young feels that the assessment should be raised to realistic levels. B. Greenberg feels that the raise for Non-Residents is fine but for Residents should only be a token amount. **Motion Passed** with Barbara Greenberg, S. Watkins, and B. Baxter voting no.

Additional Items Cont.

S. Watkins expressed concern about not being able to contact the Dockmaster. Both numbers will be posted at the Marina. Adam Hange has had no issues with communicating with the Dockmasters. S. Watkins expressed concern with the use of CommTow parking decals because they were not approved by the Board of Trustees. It was explained that these stickers had been purchased at a cost of \$0.15 each as opposed to \$3.00 each for the previous Bayshore Stickers. The stickers have been in use since October 2020 and the numbers are in our system. Further concern was voiced about advertising for an outside interest. S. Watkins raised various issues about the stickers and signs in the parking lots. Consensus was that he should bring these items to the House and Grounds Committee. B. Greenberg made a **motion for Board approval to run a test with and without kids of two items for the sprinkle garden.** S. Watkins seconded. Discussion ensued. T. Zimmerly noted that if you let preschoolers run anywhere in the pool area it will be unsafe and that this will create mud. M. Woodruff echoed this opinion. Jeanette Sparrow asked if B. Greenberg was going to be present every day to monitor these tests so that it will not impact the lifeguard and attendant duties. B. Greenberg said that she would be present during the testing. Suzanna Young asked to consider maybe an alternate site. Jeanette Sparrow restated that it's a bad idea. Mary Lou Smith stated that toddlers would not be unsupervised because of the parents watching them. **Motion Failed with S. Watkins, B. Greenberg, and D. Rawlinson voting yes and M. Woodruff, T. Zimmerly, B. Susdorf, M. Raymer and B. Baxter voting no.** B. Greenberg questioned the Board's understanding of the districts insurance policies. It was decided to form a committee to review these and report to the Board. M. Woodruff made a **motion to form an Insurance Information Committee.** B. Baxter **seconded. Motion Passed, Unanimously.**

M. Raymer recognized and thanked Simone Peterson for her attendance at the meeting. Dan Smith stated that we need to work toward selling the voters on raising the assessment. Gia announced the upcoming schedule of the various committee meetings.

B. Susdorf made a motion **for the meeting to be adjourned.** S. Watkins seconded. Meeting adjourned at 9:25p.m.

