

**Bayshore Gardens Park & Recreation District**  
**Board of Trustees Meeting**  
**Wednesday June 23, 2021 @ 7:00 PM**

**Preliminaries** - Meeting was called to order at 7:02 p.m. by 1<sup>st</sup> Vice Chairman Dan Rawlinson. Roll call was taken, and a quorum was established. The Pledge of Allegiance was conducted.

**Trustees Attending** - Barbara Greenberg, Melanie Woodruff, Terry Zimmerly, Barbara Susdorf, Dan Rawlinson, and Belle Baxter. Chairman, Morris Raymer and member, Steve Watkins were absent.

**Also Attending** - Gia Cruz, District Office Manager.

**Approval of Minutes** - D. Rawlinson called for the **approval of the minutes for the Board of Trustees meeting from May 26, 2021**. B. Baxter seconded. **Motion Passed Unanimously**. D. Rawlinson called for the **approval of the minutes from the Board of Trustees Annual Budget Hearing/Meeting**. B. Susdorf seconded. **Motion Passed Unanimously**. D. Rawlinson called for approval of the **minutes from the June 09, 2021, Trustees Work Session**. M. Woodruff seconded. **Motion Passed Unanimously**.

**Treasurer's Report** - T. Zimmerly presented the monthly reports. D. Rawlinson **made a motion to accept the treasurer's report**. B. Baxter seconded. **Motion Passed Unanimously**.

**District Office Manager's Report** - An informational computer rendering of the County's proposed lift station on the Bayshore Gardens Property was presented to the office. Project scheduled for 2022. The rendering makes the station appear bigger than it is however the area has been marked. Some adjustment to parking spaces will be needed. Once the new station is in place the old one will be removed. The survey for the marina electrical has been completed. The results will need to be recorded with the County. Once recorded Duncan Marine will be able to finish up the marina project. Due to some issues with running toilets and lack of rain the water bills were high this month. A request was received in the office to allow lap swimming at 7:00 a.m. Discussion ensued. M. Woodruff made a **motion to allow Diana and Marcus to swim laps at 7:00 a.m. after signing waivers**. T. Zimmerly seconded. **Motion Passed Unanimously**.

**Committee Reports**

**Recreation Committee** - B. Baxter reported that the drop-in Volleyball Night is continuing to progress, and a game was underway during this meeting. Thank you, Brian Murphy for doing the leg work to help make this happen. The pool party was a success with 32 participants. Next Recreation Committee meeting Tuesday, July 6 at 8:00 p.m. to discuss what to work on next.

**Marina Committee** - T. Zimmerly made a **motion to hire Jose Sr. temporarily as Dock Master**. B. Baxter seconded. **Motion Passed unanimously**. T. Zimmerly made a **motion to round a vessels length up to the next whole foot for slip lease fee computation**. B. Baxter seconded. **Motion Passed Unanimously**.

**Grounds Committee** - B. Susdorf reported on the proposals/quotes for trimming of the invasives on the northside of the Marina. B. Susdorf made a **motion to accept the quote from Terry's Tree Service to remove and treat the stumps, pending verification they will remove the debris, of the Brazilian Peppers for \$1800.00**. M. Woodruff seconded. **Motion Passed Unanimously**.

**Committee Reports Cont.**

**Policy and Procedures - M. Woodruff made a motion to revise Marina Work Area Contract (1005 WAC) to strike the words requiring a crane operators license.** T. Zimmerly seconded. **Motion Passed Unanimously.** Next Policy and Procedure meeting will be July 06 at 7:00p.m. The marina slip rental contract will be discussed. Sharon Densen presented a thumb drive reportedly containing previously approved documents. Gia will print them for review by the committee toward reconstruction of the policy and procedures book. D. Rawlinson thanked Sharon Densen for her work with the Policy and Procedure Committee.

**Personnel and Salaries - T. Zimmerly made a motion to cure a minimum wage increase of \$.09 from last year that had never come before the Board.** M. Woodruff seconded. **Motion Passed Unanimously.** T. Zimmerly **made a motion to approve the state mandated minimum wage of \$10.00 on September 30, 2021.** B. Baxter seconded. **Motion Passed Unanimously.** T. Zimmerly proposed a motion of \$.50 an hour raise for a lifeguard with 4 years of Bayshore Gardens Service. The motion was withdrawn after discussion. T. Zimmerly made a **motion to raise lifeguard Joseph's pay rate to \$12.50 an hour.** B. Susdorf seconded. **Motion Passed Unanimously.** T. Zimmerly made a **motion to raise Phil's payrate to \$16.00.** B. Baxter seconded. **Motion Passed. B. Susdorf voted against.**

**Additional Items -** B. Baxter thanked Jeanette and Diana for their work with the swim team and the swim meet. 200 people were in attendance. D. Rawlinson invited Simone Peterson to speak. Simone did not have anything new to add.

D. Rawlinson called for the meeting to be adjourned. B. Baxter seconded. Meeting adjourned at 7:46p.m.

A handwritten signature in blue ink, appearing to read "M. Woodruff", is centered on the page.