

**Bayshore Gardens Park & Recreation District
Board of Trustees Meeting
Wednesday August 25, 2021 @ 7:00 PM**

Preliminaries - Meeting was called to order at 7 PM by Chairman Morris Raymer. Roll call was taken, and a quorum was established. The Pledge of Allegiance was conducted.

Trustees Attending - Morris Raymer, Steve Watkins, Barbara Greenberg, Melanie Woodruff, Terry Zimmerly, Barbara Susdorf, Dan Rawlinson and Belle Baxter.

Approval of Minutes - M. Raymer called for the approval of the minutes of the Board of Trustees meeting from July 28, 2021. M. Woodruff made a correction to a form number. S. Watkins requested an addition to information regarding CommTow parking decals. T. Zimmerly made a **motion to accept with changes, M. Woodruff seconded. Motion Passed 6 to 2. S. Watkins and B. Greenberg voted no.**

Treasurer's Report - T. Zimmerly presented the monthly reports as a draft. No vote was taken.

District Office Manager's Report - B. Baxter reported for Gia Cruz.

- Reminder to all committee chairs - agendas for Tuesday September 7 meetings must be in the office by Monday August 30. Agendas for Wednesday September 8 meetings must be in the office by Tuesday August 31.
- Bayshore High School has requested to use our pool for their swim practice. They were supposed to use the YMCA but cannot because of the increase in Covid. They had used our pool last year for the same reason. B. Baxter made a **motion to allow Bayshore High School swim team to use our pool for practice between the hours of 4-6 PM on weekdays only, subject to the signing of our waiver, beginning Tuesday, September 7, continuing until the end of competition or the pool is closed for the season. M. Woodruff seconded. Motion Passed, Unanimously.**

Recreation Committee - B. Baxter reported the next meeting will be Tuesday September 7 at 8 PM. The entire meeting will be devoted to an alternate venue for the sprinkle park.

- There was no meeting on August 3rd, however Rose Woodruff, the only attendee, reported on the swim team's final meet at G. T. Bray.
- The swim team has requested to use the hall for awards dinner, instead of the pool. J. Sparrow still has to determine the date. No vote is necessary as the team can use the hall at any time just like any other group.
- There are only 3 lifeguards available at this time.

Marina Committee - B. Baxter made a **motion that stored larger trailers be reassigned to the north parking area just inside the gate on the north side. T. Zimmerly seconded. Discussion clarified what kind of trailers would be in these spots. And what kind of signage would be necessary. Motion Passed, Unanimously.**

- M. Raymer had a conversation with Duncan Seawall about the procedure to finish connecting the electric to the marina. Also, the check for \$15,000.00 from last July was destroyed. A new check will be written and given to Duncan when the electricity is finished.

Marina Committee Report Continues

- T. Zimmerly reported that the Attorney suggested the class of Owner/Non-Resident be eliminated. T. Zimmerly made a **motion that owner/non resident classification including Tung Nguyen and Mark be limited to September 2022. M. Woodruff seconded. Motion Passed 7 to 1, B. Greenberg voted no.**
- D. Rawlinson made a **motion to allow the office to sell 20 pool FOBs to non-residents at the price of \$400.00 per year subject to a new Policy to be presented at the September meeting. Seconded by T. Zimmerly who said the Attorney is OK with selling a limited number of FOBs to non-residents. M. Woodruff expressed dismay that no Agenda Form was submitted and how much more work this is for the P & P committee. Motion Passed 6 to 2, S. Watkins & B. Greenberg voted no.**

House & Grounds Committee - T. Zimmerly spoke with our Attorney who has advised there is no problem with the No Parking signs on the grounds. He also suggested different wording that might be used instead of Private Property/Parking. There was extensive discussion about signs on the District property. M. Raymer made a **motion that overflow parking signs that included no trailer parking should be removed & replaced by signs saying only overflow parking for the marina. S. Watkins seconded. Motion Passed, Unanimously.**

Communications Committee - D. Rawlinson made a **motion to charge \$12 to households that have the Banner mailed to them. There was discussion but no second.**

Policy & Procedure Committee - M. Woodruff presented 13 new and/or updated policies for approval.

- Marina Vessel Slip Contract Form 1005SC - Seconded by S. Watkins. M. Woodruff noted a change that had to be made in the format. And that a paragraph be added to define counter-weight systems which was supposed to be in the contract, but was missing. T. Zimmerly requested Owner/Non Resident be removed from this and all other contracts as this class had been removed by an earlier vote. **Motion Passed, Unanimously.**
- Marina Rules & Regulation Form 1005MRR - Seconded by B. Baxter. Counterweight system information to be corrected. **Motion Passed, Unanimously.**
- Recreation Hall Contract Form 1004HC - Seconded by S. Watkins. Tax rate needs to be changed from 7% to 6.5%. **Motion Passed, Unanimously.**
- Hall Rules & Regulation Form 1004HR - Seconded by B. Susdorf. **Motion Passed, 7 to 1. B. Greenberg voted no.**
- Screen Room Contract Form 1004SR - Seconded by Barbara Susdorf. Tax rate needs to be changed from 7% to 6.5%. **Motion Passed, 7 to 1. B. Greenberg voted no.**
- Screen Room Rules & Regulations Form 1004SRR - Seconded by S. Watkins. **Motion Passed, 7 to 1. B. Greenberg voted no.**
- Recreation Hall/Screen Room Rates form 1004RATE - Seconded by S. Watkins. **Motion Passed, Unanimously.**
- FOB Charges for Marina & Pool Form 1026P - Seconded by D. Rawlinson. **Motion Passed, Unanimously.**
- FOB for Swimming Pool Form 1026FOB - Seconded by D. Rawlinson. **Motion Passed, Unanimously subject to changes to policy to be presented in September.**
- Pool Pay Scale Form 1010PS - Seconded by B. Baxter. **Motion Passed, Unanimously.**

Policy & Procedure Committee Report Continues

- Safety Rules for Employees Form 1007SR - Seconded by S. Watkins. **Motion Passed, Unanimously.**
- Safety Rules for Employees Form 1007SRF - Seconded by B. Baxter. **Motion Passed, Unanimously.**
- Insurance Committee Special Purpose - Seconded by D. Rawlinson. **Motion Passed, Unanimously.**

Additional Items - S. Watkins brought up his feelings about signs in the parking lot regarding advertising CommTow. M. Raymer advised this is OK with the attorney. B. Susdorf suggested a sign committee be formed.

He also recognized M. Woodruff and S. Denson for their time and effort to work on these policies.

D. Rawlinson made a **motion to adjourn the meeting**. It was seconded by S. Watkins. **Motion Passed, Unanimously.**

Meeting was adjourned at 9:20 PM.

