

## Agenda

### Board of Trustee Work Session

APRIL 3, 2019

1. Roll call (do not need a quorum)
2. Bathroom fixtures replace
3. Budget for 2019/2020
4. Public records policy 1034 PR
5. Club storage

Pursuant to Section 286.26, Florida Statutes, and the Americans With Disabilities Act, any handicapped person desiring to attend this meeting should contact the District Manager at least 48 hours in advance of the meeting, to ensure that adequate accommodations are provided for access to the meeting

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA MOTION FORM

1002 F

TODAY'S DATE 3-26-19

MEETING DATE 4-3-19  
At least 8 days prior to meeting date

REGULAR MEETING\_\_ WORK SESSION\_\_  SPECIAL MEETING\_\_ EMERGENCY  
\_\_ COMMITTEE MEETING\_\_ BUDGET

Trustee requesting Jen Frost

Subject: Bathroom fixtures

Reason Pledged draw field

BRIEF EXPLANATION

Replace bathroom fixtures with appropriate  
fixtures for our use

MOTION IF NEEDED

Supporting documentation attached

Received by \_\_\_\_\_ Date \_\_\_\_\_

Approved April 17, 2018 Sharon Denson, Chairman

Revised \_\_\_\_\_ Effective 4/17/18 00000

BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA MOTION FORM

1002 F

TODAY'S DATE 3-26-19

MEETING DATE 4-3-19  
At least 8 days prior to meeting date

REGULAR MEETING\_\_ WORK SESSION  SPECIAL MEETING\_\_ EMERGENCY  
\_\_ COMMITTEE MEETING\_\_ BUDGET

Trustee requesting Sharon Denson

Subject: Budget

Reason \_\_\_\_\_

BRIEF EXPLANATION

Start budget process to approve in  
May

MOTION IF NEEDED

Supporting documentation attached

Received by \_\_\_\_\_ Date \_\_\_\_\_

Approved April 17, 2018 Sharon Denson, Chairman

Revised \_\_\_\_\_ Effective 4/17/18

	BUDGET 2019/2020				
	Bal forward 18/19				
	projected income				
	projected expense				
	projected ending bal				
	Capital Outlay forward				
	Reserves forward				
	Projected beginning bal				
	<b>2019/2020 INCOME</b>	<b>2019/2020</b>	2018/2019	2017/2018 ACT	2017/18 BUDGE
4000	ASSESSMENTS			\$ 488,562.18	\$ 501,228.00
4006	COMMISSIONS			\$ (12,347.14)	\$ (16,500.00)
4111	SCREEN ROOM			\$ 1,423.86	\$ 1,200.00
4121	HALL			\$ 20,478.93	\$ 16,000.00
4150	MARINA			\$ 134,319.54	\$ 132,100.00
4157	FOB			\$ 5,443.16	\$ 5,000.00
4400	DONATIONS			\$ -	\$ 50.00
4500	BANNER			\$ 22,990.10	\$ 14,055.00
4600	INTEREST			\$ 9,102.24	\$ 1,700.00
4800	MISC			\$ 5,427.38	\$ 5,900.00
<b>4130</b>	<b>sales tax **</b>			<b>\$ (146.09)</b>	<b>\$ 10,000.00</b>
	<b>Total</b>			<b>\$ 675,254.16</b>	<b>\$ 670,733.00</b>
	SALES TAX IS NOT A BUDGET ITEM**				
	<b>2019/2020 EXPENSE</b>				
5100	WAGES			\$ 242,192.14	\$ 243,275.00
5300	SECURITY			\$ 12,149.94	\$ 20,376.09
5400	UTILITIES			\$ 36,091.17	\$ 36,550.00
5500	MAINTENANCE/REPAIR			\$ 53,765.07	\$ 56,500.00
5600	OTHER ADMINISTRATIVE			\$ 21,431.64	\$ 22,000.00
5630	INSURANCE			\$ 41,413.88	\$ 39,500.00
5700	BANNER			\$ 19,796.16	\$ 22,801.00
5800	RECREATION			\$ 356.31	\$ 100.00
5900	CAPITAL OUTLAY				
	BALANCE FORWARD			\$ 133,375.00	\$ 189,000.00

**TOTAL**

\$ 560,571.31 \$ 630,102.09



CATEGORY	NAME	2019/2020	SPENT 17/18	budget 17/18
<b>5100 WAGES</b>				
	WAGES 5120/5125		\$ 56,061.53	\$ 60,000.00
	ACCT FEES/5610		\$ 27,700.00	\$ 15,000.00
	HALL MONITOR/5330		\$ 2,733.50	\$ 2,500.00
	FICA/5210		\$ 14,281.73	\$ 14,000.00
	UNEMP/5215		\$ 76.91	\$ 500.00
	TRAVEL/6080		\$ 302.50	\$ 1,000.00
	CELL REIMBURSEMENT		\$ 300.00	\$ 675.00
	FED UNEMP 5220		\$ 260.90	
	HEALTH INS 5170		\$ 5,350.00	\$ 4,400.00
	VACATION 5157		\$ 3,220.20	\$ 4,000.00
	POOL 5135		\$ 31,207.16	\$ 36,000.00
	MARINA PROJECT MGE			
	DOCKMASTER 5132		\$ 8,750.00	\$ 8,400.00
	MAINTENANCE 130		\$ 91,947.71	\$ 73,000.00
	<b>5100 TOTAL</b>		<b>\$ 242,192.14</b>	<b>\$ 219,475.00</b>
<b>5300 SECURITY/5310/ 5311</b>				
			\$ 9,999.94	\$ 18,126.09
	5320		\$ 1,375.00	\$ 1,500.00
	5335		\$ 775.00	\$ 750.00
	<b>5300 TOTAL</b>		<b>\$ 12,149.94</b>	<b>\$ 20,376.09</b>
<b>5400 UTILITIES</b>				
	ELECTRIC 5410		\$ 15,845.51	\$ 18,000.00
	WATER/SEWER/5420		\$ 14,758.49	\$ 13,700.00
	TEL/PAGER/WEB/5430		\$ 4,780.90	\$ 4,200.00
	GAS/PROPANE 5440		\$ 706.27	\$ 650.00
	<b>5400 TOTAL</b>		<b>\$ 36,091.17</b>	<b>\$ 36,550.00</b>
<b>5630 INSURANCE BUSINESS</b>				
	LIABILITY 5631		\$ 8,228.50	\$ 5,000.00
	WORK COMP 5632		\$ 12,269.50	\$ 9,000.00
	AUTO LIABILITY 5633			
	PROPERTY 5634			
	FLOOD 5635		\$ 7,271.88	\$ 8,500.00
	5633 BUDGET IS BONDS			
	<b>5630 TOTAL</b>		<b>\$ 27,769.88</b>	<b>\$ 22,500.00</b>
<b>5500 MAINTENANCE/REPAIR</b>				

<b>5630 TOTAL</b>	<b>\$ 41,413.88</b>	<b>\$ 39,500.00</b>
5500 MAINTENANCE/REPAIR		
5512 MAIN/REP	\$ 6,932.46	\$ 12,000.00
5513 CONTRACT SERVICES	\$ 9,343.20	\$ 11,000.00
5515 JANITOR CLEANING	\$ 4,154.08	\$ 1,600.00
5516 GASOLINE	\$ 533.81	\$ 500.00
5520 MAINT EQUIP	\$ 3,015.47	\$ 3,500.00
5530 PEST CONTROL	\$ 840.00	\$ 1,500.00
5560 LANDSCAPING	\$ 4,484.03	\$ 6,000.00
5580 POOL MAINT	\$ 1,924.17	\$ 1,500.00
5585 POOL REPAIR	\$ 4,382.81	\$ 5,000.00
5590 POOL CHEMICALS	\$ 15,935.04	\$ 11,000.00
5683 POOL ATT CERT	\$ -	\$ 700.00
6500 PLAYGROUND MAINT	\$ 2,220.00	\$ 2,200.00
<b>TOTAL</b>	<b>\$ 53,765.07</b>	<b>\$ 56,500.00</b>
5600 OTHER ADMINISTRATION		
5800 DIST RECREATION	\$ 356.31	\$ 100.00
5650 POSTAGE	\$ 473.97	\$ 800.00
5660 LEGAL FEES	\$ 7,317.00	\$ 10,000.00
5665 SEMINARS/TRAINING	\$ 2,326.59	\$ 250.00
5670 OFFICE SUP/EQUIP	\$ 8,067.86	\$ 8,000.00
6020 BANK FEES	\$ 999.49	\$ 50.00
5680AUDIT FEES	\$ 143.00	\$ -
5682 ORGANIZATION FEES	\$ 223.00	\$ 800.00
6040 TRUSTEE ELECTION	\$ -	\$ -
5690 ADVERTISING	\$ 1,524.42	\$ 2,000.00
<b>TOTAL</b>	<b>\$ 21,431.64</b>	<b>\$ 22,000.00</b>
5700 BANNER		
5710 COMMISSION	\$ 1,729.67	\$ 3,200.00
5711 COMPOSITION	\$ 3,511.17	\$ 6,000.00
5720 PRINTING COSTS	\$ 9,461.70	\$ 10,000.00
5740 PAPER DELIVERY	\$ 3,000.00	\$ 3,000.00
5750 OFFICE SUPPLIES	\$ 748.44	\$ 200.00
5761 TIDE TABLES	\$ 73.50	\$ 126.00
5762 KING FEATURES	\$ 271.68	\$ 275.00
<b>TOTAL</b>	<b>\$ 18,796.16</b>	<b>\$ 22,801.00</b>
	<b>\$ 242,192.14</b>	<b>\$ 243,275.00</b>

\$ 12,149.94	\$ 20,376.09
\$ 36,091.17	\$ 36,550.00
<b>\$ 41,413.88</b>	<b>\$ 39,500.00</b>
\$ 53,765.07	\$ 56,500.00
\$ 21,431.64	\$ 22,000.00
\$ 18,796.16	\$ 22,801.00

capital outlay

<b>\$ 425,840.00</b>	<b>\$ 441,002.09</b>
\$ 181,522.00	

\$ 607,362.00





BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA MOTION FORM

1002 F

TODAY'S DATE 3-26-19

MEETING DATE 4-3-19  
At least 8 days prior to meeting date

REGULAR MEETING  WORK SESSION  SPECIAL MEETING  EMERGENCY   
 COMMITTEE MEETING  BUDGET

Trustee requesting Sharon Denson

Subject: Public Records Policy

Reason: Do not have approved Policy by this Board  
or done in Sunshine

BRIEF EXPLANATION

To expedite Public records request  
& formalize appropriate changes  
Policy # 1034 PR

MOTION IF NEEDED

Supporting documentation attached

Received by \_\_\_\_\_ Date \_\_\_\_\_

Approved April 17, 2018 Sharon Denson, Chairman

Revised \_\_\_\_\_ Effective 4/17/18 00000

BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA MOTION FORM

1002 F

TODAY'S DATE 3/25/19

MEETING DATE 4/3/19  
At least 8 days prior to meeting date

REGULAR MEETING \_\_\_ WORK SESSION  SPECIAL MEETING \_\_\_ EMERGENCY

\_\_\_ COMMITTEE MEETING \_\_\_ BUDGET

Trustee requesting

Dan Rawlinson

Subject:

CLUBS

Reason

STORAGE

BRIEF EXPLANATION

TO Reduce all the STUFF that  
may or may NOT NOB Use Call

MOTION IF NEEDED

Supporting documentation attached

Received by

Mia C

Date

3/25/19

Approved

4-17-18 [Signature]

Revised

Effective

4-17-18