

Agenda
Bayshore Gardens Park & Recreation District
Board of Trustees Meeting
Wednesday; February 26, 2025 at 7:00 P.M.

1. Roll Call
2. Call to Order
3. Pledge to Flag
4. Approval of Minutes: 1/15/25 Special Meeting / 1/22/25 BOT Meeting & 2/12/25 Special Meeting
5. Treasurer's Report
6. Trustee Committee Reports
 - Long Range Planning (Skip)
7. District Office Manager's Report
8. Old Business
 - Agenda Motion - (C. Howell) - Pool Panel Upgrade & Riser
 - Agenda Motion - (C. Howell) - Clarification of Committees
9. New Business
10. Resident Comments on Agenda Items - 3 Minutes
11. Announcements for Clubs & Organizations
12. Adjournment

Pursuant to Section 286.26, Florida Statutes, and the Americans with Disabilities Act, any handicapped person desiring to attend this meeting should contact the District Manager at least 48 hours in advance of meeting to ensure that adequate accommodations are provided for access to the meeting.

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the Board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is based.

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance January 2025

	<u>Jan 25</u>	<u>Budget</u>	<u>Oct '24 - Jan 25</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
4000 - Assessments					
4005 - Property Tax	345,840.64	46,862.50	482,319.67	187,450.00	562,350.00
4006 - Commission fees	-10,375.22	-3,046.42	-14,469.59	-12,185.64	-36,557.00
4007 - Excess fees (Excess commission fees)	871.08		4,841.56		
Total 4000 - Assessments	<u>336,336.50</u>	<u>43,816.08</u>	<u>472,691.64</u>	<u>175,264.36</u>	<u>525,793.00</u>
4100 - Rent					
4111 - Screen Room Rental	100.00	12.50	35.00	50.00	150.00
4120 - Hall Rentals	4,225.00	2,083.34	4,042.09	8,333.36	25,000.01
4150 - Marina Rentals					
4151 - Slip Rental					
4152 - Resident slip rentals	312.00	5,000.00	48,504.00	20,000.00	60,000.00
4153 - Non Resident slip rentals	-360.00	10,000.00	136,647.00	40,000.00	120,000.00
Total 4151 - Slip Rental	<u>-48.00</u>	<u>15,000.00</u>	<u>185,151.00</u>	<u>60,000.00</u>	<u>180,000.00</u>
4154 - Small Boat Area	384.00	83.34	1,920.00	333.36	1,000.00
4156 - Trailer Space Rental	180.00	416.67	4,956.00	1,666.68	4,999.99
4157 - Gate Keys	360.00	500.00	3,600.00	2,000.00	6,000.00
4162 - NR Boat Ramp	800.00	1,000.00	9,600.00	4,000.00	12,000.00
4825 - Work Area/Pressure Washer	450.00		750.00		
Total 4150 - Marina Rentals	<u>2,126.00</u>	<u>17,000.01</u>	<u>205,977.00</u>	<u>68,000.04</u>	<u>203,999.99</u>
Total 4100 - Rent	<u>6,451.00</u>	<u>19,095.85</u>	<u>210,054.09</u>	<u>76,383.40</u>	<u>229,150.00</u>
4300 - Pool					
4360 - Pool FOB	180.00	250.00	880.00	1,000.00	3,000.00
Total 4300 - Pool	<u>180.00</u>	<u>250.00</u>	<u>880.00</u>	<u>1,000.00</u>	<u>3,000.00</u>
4500 - Publications					
4520 - Banner - Subscriptions	40.00		70.00		
Total 4500 - Publications	<u>40.00</u>		<u>70.00</u>		
4600 - Interest Income (Interest Income)	122.04		481.46		
4800 - Miscellaneous Income					

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance January 2025

	Jan 25	Budget	Oct '24 - Jan 25	YTD Budget	Annual Budget
4802 · Office Services	5.00	6.66	26.60	26.64	80.00
4830 · Over/Short	0.00		0.01		
Total 4800 · Miscellaneous Income	5.00	6.66	26.61	26.64	80.00
Total Income	343,134.54	63,168.59	684,203.80	252,674.40	758,023.00
Gross Profit	343,134.54	63,168.59	684,203.80	252,674.40	758,023.00
Expense					
5000 · Administration Expenses					
5100 · Wages, Taxes and Fees					
5120 · Wages - Administration	6,832.00	5,000.00	26,200.00	20,000.00	60,000.00
5130 · Wages - Maintenance	4,781.00	6,666.66	19,560.00	26,666.64	80,000.00
5132 · Wages - Dockmaster	646.16	750.00	2,907.72	3,000.00	9,000.00
5135 · Wages - Pool	0.00	4,500.00	1,314.26	18,000.00	54,000.00
5170 · Health Insurance Compensation	200.00	291.66	900.00	1,166.64	3,500.00
5210 · FICA-941 Taxes	953.14	1,250.00	3,892.50	5,000.00	15,000.00
5215 · Unemployment Taxes	203.10	50.00	318.03	200.00	600.00
5610 · Accounting Fees	900.00	1,000.00	4,500.00	4,000.00	12,000.00
6080 · Travel Mileage	0.00	41.66	0.00	166.64	500.00
Total 5100 · Wages, Taxes and Fees	14,515.40	19,549.98	59,592.51	78,199.92	234,600.00
Total 5000 · Administration Expenses	14,515.40	19,549.98	59,592.51	78,199.92	234,600.00
5200 · Marina Expense					
5250 · Property Tax	0.00	300.00	2,860.52	1,200.00	3,600.00
5575 · Marina Repair/Maintenance/FOBS	0.00	2,083.34	-1,108.86	8,333.36	25,000.00
Total 5200 · Marina Expense	0.00	2,383.34	1,751.66	9,533.36	28,600.00
5300 · Security					
5311 · Security Camera R&M	0.00	1,891.66	-774.69	7,566.64	22,700.00
5300 · Security - Other	0.00		20,954.89		
Total 5300 · Security	0.00	1,891.66	20,180.20	7,566.64	22,700.00
5400 · Utilities					
5410 · Electric	1,271.69	2,500.00	3,521.26	10,000.00	30,000.00
5420 · Water/Sewer	1,529.47	1,666.66	6,233.54	6,666.64	20,000.00

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance January 2025

	Jan 25	Budget	Oct '24 - Jan 25	YTD Budget	Annual Budget
5430 · Telephone	0.00	100.00	0.00	400.00	1,200.00
5440 · Gas/Propane	0.00	8.34	0.00	33.36	100.00
5460 · Internet	0.00	258.34	803.01	1,033.36	3,100.00
Total 5400 · Utilities	2,801.16	4,533.34	10,557.81	18,133.36	54,400.00
5500 · Building and Grounds					
5511 · Professional/Contract Services	735.27	833.34	6,110.27	3,333.36	10,000.00
5512 · Repairs, Maintenance & Supplies	46.54	916.66	1,487.42	3,666.64	11,000.00
5514 · Building Maintenance	0.00	1,250.00	4,276.99	5,000.00	15,000.00
5515 · Janitorial and Cleaning	0.00	583.34	1,113.68	2,333.36	7,000.00
5516 · Gasoline (Grounds machinery fuel)	0.00	50.00	0.00	200.00	600.00
5520 · Maintenance Equipment	0.00	500.00	0.00	2,000.00	6,000.00
5530 · Pest Control	0.00	50.00	105.00	200.00	600.00
5560 · Landscaping	0.00	4,335.25	444.87	17,341.00	52,023.00
5580 · Pool Maintenance	0.00	483.34	0.00	1,933.36	5,800.00
5585 · Pool Repair/Replacement	0.00	166.66	24.56	666.64	2,000.00
5590 · Pool Chemicals	0.00	2,083.34	1,527.40	8,333.36	25,000.00
5591 · EPA/Water	0.00	108.34	0.00	433.36	1,300.00
5683 · Certification Reimbursement	0.00	83.34	0.00	333.36	1,000.00
5684 · Woodchoppers	0.00	83.34	188.00	333.36	1,000.00
6500 · Playground Expense	0.00	250.00	0.00	1,000.00	3,000.00
Total 5500 · Building and Grounds	781.81	11,776.95	15,278.19	47,107.80	141,323.00
5600 · Other Administration Expense					
5519 · Leased Equipment	331.10	183.34	1,927.36	733.36	2,200.00
5650 · Postage	0.00	100.00	0.00	400.00	1,200.00
5660 · Legal Fees	1,337.70	416.66	2,184.00	1,666.64	5,000.00
5665 · Seminars, Training and Fees	50.00	41.66	50.00	166.64	500.00
5670 · Office Supplies/Expenses	159.09	583.32	962.59	2,333.32	7,000.00
5680 · Audit Fees	0.00	1,166.66	0.00	4,666.64	14,000.00
5682 · Organizational Fees and License	0.00	16.66	20.00	66.64	200.00
5686 · Website Maintenance	206.00	133.34	790.00	533.36	1,600.00

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance January 2025

	Jan 25	Budget	Oct '24 - Jan 25	YTD Budget	Annual Budget
5690 · Advertising	41.94	58.34	292.00	233.36	700.00
6020 · Bank Fees	842.30	1,000.00	5,845.61	4,000.00	12,000.00
6040 · Trustee Election	0.00	250.00	0.00	1,000.00	3,000.00
6041 · Board Ethics Course	0.00	83.34	158.00	333.36	1,000.00
Total 5600 · Other Administration Expense	2,968.13	4,033.32	12,229.56	16,133.32	48,400.00
5630 · Insurance-Business					
5631 · Insurance - Liability	0.00	1,083.34	44,317.00	4,333.36	13,000.00
5632 · Insurance - Workers Compensatio	0.00	416.66	3,863.24	1,666.64	5,000.00
5633 · Insurance - Auto Liability	0.00		0.00	0.00	0.00
5634 · Insurance -Property	0.00	2,833.34	0.00	11,333.36	34,000.00
Total 5630 · Insurance-Business	0.00	4,333.34	48,180.24	17,333.36	52,000.00
5700 · Publications Expense					
5711 · Banner composition	830.00	416.66	2,100.00	1,666.64	5,000.00
5750 · Banner - Office Supplies					
5752 · Office supplies	56.00		56.00		
5750 · Banner - Office Supplies - Other	144.00	208.34	732.00	833.36	2,500.00
Total 5750 · Banner - Office Supplies	200.00	208.34	788.00	833.36	2,500.00
Total 5700 · Publications Expense	1,030.00	625.00	2,888.00	2,500.00	7,500.00
5800 · District Recreation					
5830 · Expenses -	0.00	416.66	0.00	1,666.64	5,000.00
5870 · Swim Team	0.00	416.66	0.00	1,666.64	5,000.00
Total 5800 · District Recreation	0.00	833.32	0.00	3,333.28	10,000.00
5900 · Capital Layout					
5901 · Survey	0.00		0.00	0.00	0.00
5915 · Maintenance Shed Awning	0.00	1,250.00	0.00	5,000.00	15,000.00
5917 · Pool ADA Bathrooms	21,617.30		21,617.30	0.00	0.00
5921 · Fitness Trail	0.00	2,500.00	0.00	10,000.00	30,000.00
5922 · Hall	285.00	1,125.00	27,745.00	4,500.00	13,500.00
5923 · Playground	0.00	8,333.34	40,881.49	33,333.36	100,000.00
Total 5900 · Capital Layout	21,902.30	13,208.34	90,243.79	52,833.36	158,500.00

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance

January 2025

	<u>Jan 25</u>	<u>Budget</u>	<u>Oct '24 - Jan 25</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
6900 - Uncategorized Expenses	0.00		0.00		
8500 - STORM EXPENSES	1,070.96		83,852.29		
Total Expense	<u>45,069.76</u>	<u>63,168.59</u>	<u>344,754.25</u>	<u>252,674.40</u>	<u>758,023.00</u>
Net Ordinary Income	298,064.78	0.00	339,449.55	0.00	0.00
Other Income/Expense					
Other Income					
10000 - Sales Tax Discount	30.00		90.00		
Total Other Income	<u>30.00</u>		<u>90.00</u>		
Net Other Income	<u>30.00</u>		<u>90.00</u>		
Net Income	<u><u>298,094.78</u></u>	<u><u>0.00</u></u>	<u><u>339,539.55</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>

Bayshore Gardens Park & Recreation District
Balance Sheet
As of January 31, 2025

Jan 31, 25

ASSETS

Current Assets

Checking/Savings

1000 · Checking-Operating 5/3 2537	256,496.55
1004 · Petty Cash - District	350.00
1005 · Escrow Account 5/3 - 3919	36,000.00
1006 · Checking-Payroll 5/3 2545	47,492.96
1016 · Savings - Operating 5/3 4032	175,868.75
1019 · Savings Reserves 5/3 5013	
1021 · Reserve Fund-Roofing	60,000.00
1032 · Reserve Fund - Marina	261,000.00
1033 · Reserve Fund-Outdoor Recreation	39,000.00
1036 · Reserve Fund - Security	60,000.00
1037 · Fitness Trail	79,000.00
1038 · Hall Floors	1,000.00
1050 · Reserve Account Bank Fees	-7,367.07
1051 · Reserve Account Interest Income	3,091.35

Total 1019 · Savings Reserves 5/3 5013 495,724.28

Total Checking/Savings 1,011,932.54

Accounts Receivable

1100 · Accounts Receivable 55,822.60

Total Accounts Receivable 55,822.60

Other Current Assets

11500 · Water Boy Bottle Deposit 35.00

1499 · *Undeposited Funds 2,581.84

Total Other Current Assets 2,616.84

Total Current Assets 1,070,371.98

Fixed Assets

1900 · Land 400,000.00

1910 · Buildings 1,338,396.93

1920 · Recreation Area 2,237,147.21

1940 · Recreation Area F & E 97,308.64

1960 · Machines & Equipment 136,811.67

1980 · Office Furniture and Equipment 38,436.48

1990 · Other Furniture and Equipment 53,448.88

1995 · Accumulated Depreciation -1,641,317.52

Total Fixed Assets 2,660,232.29

TOTAL ASSETS 3,730,604.27

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable -11,440.74

Bayshore Gardens Park & Recreation District
Balance Sheet
As of January 31, 2025

	<u>Jan 31, 25</u>
Total Accounts Payable	-11,440.74
Other Current Liabilities	
2010 - Accrued Wages	6,180.17
2100 - Payroll Liabilities	-1,464.01
2105 - Prepaid Expenses (Expense paid for previous FY)	-536.20
2171 - Sales Tax Payable	3,398.20
2500 - Security Deposits	
2501 - Hall Security Deposits	6,000.00
2502 - Marina Security Deposits	38,480.00
2503 - Screen Room Deposit (Screen Room Deposit)	-100.00
2500 - Security Deposits - Other	-250.00
Total 2500 - Security Deposits	<u>44,130.00</u>
2600 - Deferred Revenues	43,925.59
2800 - Deposit on Boat Slips	1,750.00
Total Other Current Liabilities	<u>97,383.75</u>
Total Current Liabilities	<u>85,943.01</u>
Total Liabilities	85,943.01
Equity	
3040 - Owners' Equity	182,295.76
3050 - Retained Earnings (Retained Earnings)	2,235,988.46
3200 - Fund Balance	-86,517.97
3300 - Investment in GFAAG	973,355.46
Net Income	339,539.55
Total Equity	<u>3,644,661.26</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,730,604.27</u></u>



Bayshore Gardens Park and Recreation District "Jewel of the Gulf Coast"

The 2024 Bayshore Gardens Community Survey yielded responses from 329 unique and qualified households. More than 92% of respondents owned their home, while 40.3% have lived in their home for more than 10 years and an additional 27.4% have lived there between 5 and 10 years. The top three project proposals from the survey are included in order below. The Committee is only recommending three projects, due to cost and time considerations. The Committee further recommends a community survey be conducted every five years with the intention of completing all proposed projects within the ensuing five-year period.

Pricing Estimates for Heating & Cooling of the pool

The project proposal receiving the most support from residents on the survey was the heating and cooling of our community pool. As such, the committee is recommending this project proposal be solidified and prepared for a community referendum, due to its cost. The committee did explore the cost of solar heating and received an estimate from SolarSource to heat the pool. The cost was between \$115,000 and \$125,000. This is comparable to the estimate for heating and cooling of the pool using the geothermal heat pump system, that was obtained by Trustee Howell in 2024. Solar is likely more cost-intensive to maintain and will not fully address the cooling of the pool in the Summer, the way heat pumps will. The Committee therefore recommends to move forward with the geothermal heat pump system.

Pricing Estimates for Beach Area Restoration

The beach area restoration finished as a close second to the heating and cooling of the pool on the survey and is comprised of several smaller projects. The beach restoration also encompasses the fitness and nature trail, which received the third highest amount of support from our residents. Each of these smaller projects has been placed on the chart below and is grouped under three phases of completion, with Phase One recommended to begin immediately. Phase Two should begin as soon as funds are available for all proposed projects. Each proposed project is additionally color-coded to identify the appropriate committee that should oversee the project and includes **House and Grounds**, **Landscaping**, and **Recreation**.

Beach Renourishment Projects

Item	Notes	Cost
Fob system for the pedestrian gate	This is part of security and should be completed as soon as possible.	NA
Phase One		
Pavilions	Power wash and paint. We likely need 2 gallons of each color (blue, yellow, and pink) paint. Maintenance staff can do this work, ideally with a sprayer. 6 gallons of paint @ \$35 each = \$210 Paint Spayer = \$65	\$275
Landscaping	This should be handed over to the landscaping committee, to have a comprehensive design with the rest of the grounds.	Estimated \$15,000
Firepit	We should be able to build one using the source rocks and material on the property. Need location.	No Cost
Relocate Small craft area	No cost to remove fencing and relocate/repair storage racks – can be done by our maintenance staff (but may be time intensive). Need 1 gallon of stain/sealer. Need to remove weeds and reclaim the sandy area for new activity area.	\$50
LED lighting for big tree	This needs to be hard-wired and not solar.	
Replace damaged grills	Need to replace at least 3 grills that are damaged or missing @ \$300 each.	\$900
Bike rack	There is an extra metal bike rack already in the picnic area. This item has been removed	NA
Volleyball Setup	Posts, edging, net, balls (balls can be signed out by residents). Court will be where current small boat storage is.	\$200
Bocce Ball Setup	Bag and balls (can be signed out by residents). Court/area will be adjacent to volleyball court.	\$50
Horseshoe Pit	Stakes and horseshoes	\$50
Benches for Beach Area	We have the cement end caps for two benches. Need to purchase lumber and 1 gallon of stain/sealer for backrest and seat.	\$250
Mangrove Trimming	Create windows in the mangroves, along fitness/nature trail (700 feet). Our current trimmer, Suncoast Environmental, states that we must get a new general permit to do this. Our current permit only allows for trimming mangroves from the navigational waterway.	\$8,750

	Permit costs roughly \$1,250 and trimming is estimated at \$7,500. Cannot trim more than 65%.	
Phase Two		
Walking path between pavilions	Crushed shell @ 275 ft x 6 ft = 11 yards Should we include enough shell to have paths that encircle the tree and connect to the cement walkway? Yes (21 yards) Parking lot at the beach? Yes (46 yards)	\$5,889 No delivery
Paver Border for path	Need to inventory our current paver inventory. Look at left over pavers from pool.	TBD
Nature/fitness trail	Cost for shell path (calculated at 850 ft x 6 ft = 51 yards @ \$75.50 per yard) is \$2,567. Need estimate for a paver border (or other material).	\$3,850 No delivery
Beach sand	Measured area (using Google Maps) from the parking lot to just past the low tide line was 150 ft x 140 ft. x 6 inches = 389 cubic yards Price estimated at \$57 per cubic yard.	\$22,173
Phase Three		
Exercise Stations	This estimate is for 5 exercise stations purchased through Outdoor Work Supply . The cost does not include installation.	\$10,000
Observation/fishing Dock	Located off of nature/fitness trail. Need to decide on the size of the dock and will contact Duncan Seawall for an estimate.	TBD
Rental Kayaks	Purchase two to start the rental process	\$1,000
Kayak storage tubes	Need to contact Robinson Preserve staff	
Total		\$68,437

Children's Splash Park

The fourth most popular project from the community survey was a children's splash park. Support for this project can also be found in the survey results for both a splash park and zero-depth entry kiddie pool. An estimate for a small 1,200 sq. ft. area was obtained via email from a company called Aquatix. They thought we could get some features and a system installed for roughly \$50,000 (minimum). While the company does not install the concrete pad, they estimated that to be at least another \$10-\$15,000. The final estimate should be between \$75,000 and \$100,000 total. The Committee recommends utilizing the area where the old kiddie pool used to be. There is a grassy area outside the current fencing, if we wanted to build a larger splash park or take up less space on the main pool deck.

New recreation opportunities include:

- Volleyball
- Bacchii ball
- Horseshoes
- Fitness stations
- Walking trail
- Kayaking/paddleboarding
- Kids splashpad
- Increased fishing opportunities

Additional proposed activities:

- Food trucks
- Movie nights on the lawn
- Wedding/event destination
- Community yard sales

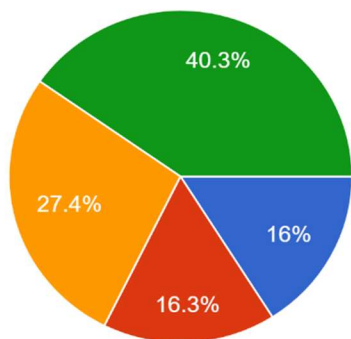
Other resident feedback (not reflected in proposals):

- More lighting **This was seen as a priority but security-related.**
- Community garden using recycled water for watering gardens
- Limit use of the entire recreation area to residents only – **We can limit public access to "reasonable times". (recommended priority)**
- Pool slide **(the Committee favors this suggestion and would like to see something out of the ordinary and fun).**
- Turn the spoils island into a rookery, or preserve
- Cover for Pickleball & Basketball Courts
- Boat truck and trailer parking close to boat ramp for the handicap **(recommended priority)**
- Shade canvases over part of the pool
- Boat lifts at the marina (installed by district, paid for through increased fees for the slip)

Please rate the following activities or facilities, using the below numbering system: 1 - Would very much support this amenity; 2 - Would somewhat support this amenity; 3 - Am neutral regarding this amenity; 4 - Would not support this amenity. *Please note that amenities over \$25,000.00 require a community referendum and vote. The cost would be made available prior to the vote. The...portioned (saved for) over several years. You may find a more detailed explanation of the some of the proposed projects here.

How long have you lived at that address?

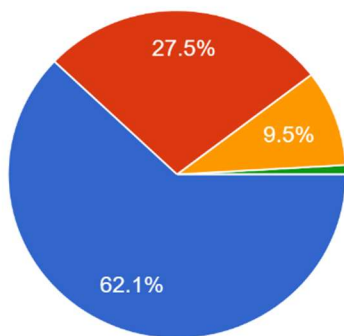
325 responses



- 1-2 years
- 3-4 years
- 5-10 years
- 10 years or more

How many persons live at your address?

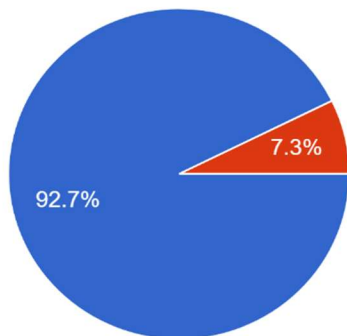
327 responses



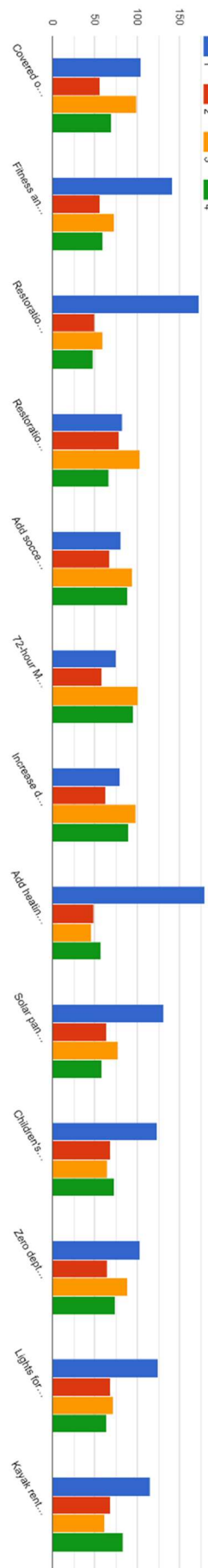
- 1-2
- 3-4
- 5-6
- More than six

Do you own or rent your home?

329 responses



- Own
- Rent



BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Discuss Pool Panel upgrade and riser Meeting Date: 02/26/2025

Type of Meeting: _____ Workshop _____ Board Meeting X

Motion: X Discussion: _____ (check one)

Rationale for Request: _____

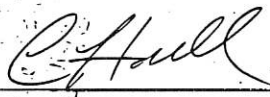
The current 100amp panel is scheduled to be removed and replaced. With the new long range planning concepts for the park area more voltage will most certainly be needed, 150-200amps. We can opt to change to a new higher amp panel and raise it if the timing will not interfere with the pool being run.

Estimated Costs to District: (if applicable)

TBD

Attachments/Supporting documents: None: _____

Currently being coordinated with MC permitting and electrician

Board Trustee:  Date: 02/17/2025

Print Name: Cori Howell

Received By:  Date: 2/18/25

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Clarification of committee responsibilities Meeting Date: 02/26/2025

Type of Meeting: _____ Workshop _____ Board Meeting X

Motion: _____ Discussion: X (check one)

Rationale for Request: _____


Clarification on committee responsibilities to avoid multiple estimates with different scopes, clear communication and maintain schedules.

Estimated Costs to District: (if applicable)

None

Attachments/Supporting documents: None: _____

Committee sheet

Board Trustee:  Date: 02/17/2025

Print Name: Cori Howell

Received By:  Date: 2/18/25