

BAYSHORE GARDENS PARK AND RECREATION DISTRICT

BOARD OF TRUSTEES

MINUTES OF MEETING

December 20, 2016

The regular meeting of the Board of Trustees of Bayshore Gardens Park and Recreation District was called to order by Chairman Maynard Boyce at 7:00 PM and was followed by the Pledge of Allegiance. Notice of the meeting was posted in the December Bayshore Banner.

Roll: Dan Rawlinson, Holly Clouse, Kathy Lokos, Debbie Korell, Maynard Boyce, Richard Nelson, Terry Zimmerly and Jonna Koellhoffer.

A quorum was established.

Present: Joanne Manse, Don Gassie, John Woodruff and Suzanna Young

Debbie made a motion to approve the November minutes. Holly seconded. **Motion passed.**

Debbie made a motion to approve the November Financials. Holly seconded. **Motion Passed**

BUDGET & FINANCE:

Kathy Lokos

Kathy stated the discussion at the committee meeting was to increase the assessments for 2017/2018 by \$10.00. Kathy made a motion to increase the 2018 assessment by \$10.00 making the fee \$357.00. Terry seconded. **Motion passed.** Kathy worked a budget for 2017-2018. Kathy then turned in a letter of resignation effective immediately. Maynard stated it is with sad heart to accept her resignation. A vote was taken to accept and passed. Maynard stated Vickie Ford turned in her resignation. Maynard called for a vote and her resignation was accepted.

Maynard appointed Terry Zimmerly as the new treasurer. Terry accepted. **Next meeting will be January 11th 2017 at 5:30 pm.**

HOUSE & GROUNDS:

Maynard Boyce/ Holly Clouse

Holly made a motion to spend \$1,240.00 to have Arrow Fence put a bottom rail on the Small Boat Area fence. Debbie seconded. **Motion passed. Five yes and one no.** Maynard presented a change addendum from Key Builders to add a TV niche on the hall wall. The cost is \$1,780.00. Holly made a motion to accept the change order from Key Builders. Debbie seconded. **Motion passed.** Maynard then presented a quote from Key Builders to take the office ceiling down and make repairs. The base bid is for \$9,450.00. Holly made a motion to accept the bid from Key Builders. Debbie seconded. **Motion passed.** Holly made a suggestion to relocate the office to the board room temporarily during construction. The office will be closed all day January 5th and 6th. January 9th, 10th, and 11th will be demolition.

Maynard had to leave the meeting and turned the meeting over to Richard Nelson, 1st Vice Chair. **Next meeting will be January 11th 2017 at 5:30 pm.**

NEIGHBORHOOD ASSOCIATION:

Dan Rawlinson

Dan reported he and Bob King will be sharing the duties of the pancake breakfast the first Saturday of the month. The pancake breakfast will be January 7th from 9 am to 11 am. Dan reported the kid's Christmas party was a success. The things BGNA wants to do for 2017 are to have music in the park, night at the opera, game night, wine and cheese night.. **Next meeting will be January 12, 2017 at 7:00 pm.**

CRIME WATCH:

Dan Rawlinson for Steve Watkins

Dan reported they now have six people patrolling. Steve has a training program set up for new people **Next meeting is January 10, 2017 at 7:00 pm**

RESTORE BAYSHORE:

Suzanna Young

Suzanna stated they are finalizing plans for the survey letter delivery. They have close to thirty volunteers. Suzanna will have a meeting to discuss the delivery of the survey.

MANAGER'S REPORT:

Joanne Manse

Joanne mentioned the 1/2% sales tax increase will take effect January 1st. The motor on the office a/c burned out and had to be replaced. The cost for this was \$394.00. The harvest assist on the ice maker also burned out. The cost for this was \$450.00. Joanne stated the cost for the referendum election was \$3,747.00; this included the advertising, Mike Bennett's office and the poll workers. We received a rebate from our property insurance for \$2,200.00. We spent \$200.00 for food for the Thanksgiving Dinner and collected \$180.00.

Holly reported that on Thursday, December 22 at 10:30, Patrick Mahoney from Fire Watch will be here to walk the park and evaluate the invasive species and fire risks.

MARINA:

Debbie Korell for Richard Nelson

Debbie stated we have received approval for the first half of our permits and we have an official authorization number from Army Corp of Engineers. The referendum passed. The marina committee recommends the first thing we do is the boat launch. Debbie made a motion to start the ramp. Jonna seconded. The cost is \$100,000.00. **Motion passed.** We will use the money we have set aside to do the work. We will start our research for engineers to add to the list that we will get from Coastal Engineering. Maynard and Richard will do a daily walk through, take pictures and then send their report to Coastal Engineering. **Next meeting will be January 11, 2017 at 5:30 pm**

WEB/BANNER:

Dan Rawlinson

Dan stated there are a few changes. The deadline for articles and ads to be put in the Banner is the 15th and club news is the 20th. All letters to the editor and opinions will be kept to 250 words or less. We added 500 papers to the circulation and will keep that number for a few months. **Next meeting is January 10, at 6:00 pm.**

PERSONNEL & SALARY:

Dan Rawlinson

No report **Next meeting will be January 10, at 6:00 pm.**

OLD BUSINESS: NONE

NEW BUSINESS: NONE

Next meeting is January 17, 2017 at 7:00 pm.

Richard requested a motion to adjourn. Holly made the motion and Debbie seconded. Meeting adjourned at 8:15 pm.

Respectfully submitted
Joanne Manse

Chairman, Maynard Boyce