

Agenda
Bayshore Gardens Park & Recreation District
Board of Trustees Meeting
Wednesday; September 27, 2023 @ 7:00 P.M.

1. Roll Call
2. Call to Order
3. Pledge to Flag
4. Approval of Minutes: 7/12/23 Work Session / 8/23/23 BOT Meeting & 9/13/23 Work Session
5. Treasurer's Report
6. Trustee Committee Reports
 - House & Grounds (Kyle) - **No Meeting**
 - Long Range Planning (Dan)
 - Policy and Procedure (Cori)
 - Marina (Morris) - **No Meeting**
7. District Office Manager's Report
8. Old Business
 - Agenda Motion - (Cori) - Trustee Equipment Agreement - 1014AE
 - Agenda Motion - (Cori) - Hall Chairs
 - Agenda Motion - (Dan) - Office Hours
 - ITB for Pool / Showers / ADA
9. New Business
 - Agenda Motion - (Cori) - Locking System for New Courts
 - Insurance for District
10. Resident comments agenda item 3 minutes
11. Announcements for Clubs & Organizations
12. Adjournment

Pursuant to Section 286.26, Florida Statutes, and the Americans with Disabilities Act, any handicapped person desiring to attend this meeting should contact the District Manager at least 48 hours in advance of meeting to ensure that adequate accommodations are provided for access to the meeting.

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the Board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is based.

Bayshore Gardens Treasurer's Monthly Report

Fiscal Year - 2022 - 2023	Month - 08/31/2023
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INCOME	Year to date	Budget
ASSESSMENTS / 4000	\$527,494.20	\$531,424.00
RENTAL INCOME / 4100	\$251,955.08	\$142,250.00
OTHER INCOME	\$17,046.90	\$0.00
TOTAL INCOME	\$796,496.18	\$673,674.00

RESERVES FORWARD	\$91,660.86	\$91,660.86
BALANCE FORWARD	\$200,000.00	\$200,000.00
TOTAL	\$1,088,157.04	\$965,334.86

EXPENSES		
Wages/5100	\$142,262.16	\$289,600.00
Marina expense/5200	\$23,773.67	\$8,200.00
Security/5300	\$8,307.86	\$5,000.00
Utilities/5400	\$33,910.54	\$38,320.00
Bldg & Grounds /5500	\$62,373.02	\$101,930.00
Other Administration/5600	\$33,636.00	\$52,350.00
Insurance /5630	\$37,232.25	\$55,000.00
Publication/5700	\$6,079.52	\$7,000.00
Recreation/5800	\$0.00	\$5,000.00
TOTAL OPERATING	\$347,575.02	\$562,400.00

CAPITAL OUTLAY		
Hall 5922	\$0.00	\$15,000.00
Basketball Court 5907	\$64,502.00	\$64,502.00
Marina Bathroom 5903	\$0.00	\$5,000.00
ADA Bathroom 5917	\$1,500.00	\$26,772.00
TOTAL OUTLAY	\$66,002.00	\$111,274.00

TOTAL EXPENSES	\$413,577.02	\$673,674.00
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RESERVES		
Marina	\$59,942.88	\$59,942.88
Pool/ Shower / ADA	\$150,000.00	\$150,000.00
Pool Repair	\$7,110.59	\$7,110.59
Screen Room	\$40,000.00	\$40,000.00
Roofing	\$4,607.39	\$4,607.39
Security System	\$10,000.00	\$10,000.00
Pickleball Court	\$10,000.00	\$10,000.00
Fitness Trail	\$10,000.00	\$10,000.00
RESERVES TOTAL	\$291,660.86	\$291,660.86

TOTAL INCOME & RESERVES	\$1,088,157.04	\$965,334.86
LESS TOTAL EXPENSE	-\$413,577.02	-\$673,674.00
BALANCE FORWARD	\$674,580.02	\$291,660.86

ESCROW ACCOUNT	\$36,000.00
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Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance August 2023

Ordinary Income/Expense	Aug 23	Budget	Oct '22 - Aug 23	YTD Budget	Annual Budget
Income					
4000 · Assessments					
4005 · Property Tax	0.00	44,285.33	540,581.65	487,138.67	531,424.00
4006 · Commission fees	0.00		-16,232.98	0.00	0.00
4007 · Excess fees (Excess commission fees)	0.00		3,145.53		
Total 4000 · Assessments	0.00	44,285.33	527,494.20	487,138.67	531,424.00
4100 · Rent					
4111 · Screen Room Rental	75.00	66.67	675.00	733.33	800.00
4120 · Hall Rentals	3,751.35	1,416.67	31,023.00	15,583.33	17,000.00
4150 · Marina Rentals					
4151 · Slip Rental					
4152 · Resident slip rentals	167.16	3,208.33	57,482.88	35,291.67	38,500.00
4153 · Non Resident slip rentals	84.00	5,958.33	132,685.50	65,541.67	71,500.00
4158 · Homeowner-Non Resident	0.00		0.00	0.00	0.00
Total 4151 · Slip Rental	251.16	9,166.66	190,168.38	100,833.34	110,000.00
4154 · Small Boat Area	0.00	83.33	2,880.00	916.67	1,000.00
4156 · Trailer Space Rental	0.00	250.00	6,660.00	2,750.00	3,000.00
4157 · Gate Keys	430.00	500.00	7,440.10	5,500.00	6,000.00
4162 · NR Boat Ramp	20.00	366.67	11,250.00	4,033.33	4,400.00
4825 · Work Area/Pressure Washer	0.00		1,858.60		
Total 4150 · Marina Rentals	701.16	10,366.66	220,257.06	114,033.34	124,400.00
Total 4100 · Rent	4,527.51	11,850.00	251,955.08	130,350.00	142,200.00
4300 · Pool					
4360 · Pool FOB	150.00		4,942.24	0.00	0.00
Total 4300 · Pool	150.00		4,942.24	0.00	0.00
4500 · Publications					
4520 · Banner - Subscriptions	0.00		205.00		
Total 4500 · Publications	0.00		205.00		
4600 · Interest Income (Interest Income)	342.20		3,711.87	0.00	0.00
4800 · Miscellaneous Income					
4802 · Office Services	5.00	4.17	150.05	45.83	50.00

Bayshore Gardens Park & Recreation District
Profit & Loss Budget Performance
August 2023

	Aug 23	Budget	Oct '22 - Aug 23	YTD Budget	Annual Budget
4815 · Insurance Refunds	0.00		0.00		
4830 · Over/Short	-0.70		0.30		
4800 · Miscellaneous Income - Other	0.01		8,037.44	0.00	0.00
Total 4800 · Miscellaneous Income	4.31	4.17	8,187.79	45.83	50.00
Total Income	5,024.02	56,139.50	796,496.18	617,534.50	673,674.00
Gross Profit	5,024.02	56,139.50	796,496.18	617,534.50	673,674.00
Expense					
5000 · Administration Expenses					
5100 · Wages, Taxes and Fees					
5120 · Wages - Administration	3,437.50	4,583.33	41,208.75	50,416.67	55,000.00
5130 · Wages - Maintenance	6,041.75	10,833.33	59,694.79	119,166.67	130,000.00
5132 · Wages - Dockmaster	646.16	750.00	7,538.52	8,250.00	9,000.00
5133 · Marina Project Manager	0.00		0.00		
5135 · Wages - Pool	2,980.03	4,500.00	12,034.71	49,500.00	54,000.00
5170 · Health Insurance Compensation	250.00	583.33	2,150.00	6,416.67	7,000.00
5210 · FICA-941 Taxes	1,104.40	1,666.67	9,480.62	18,333.33	20,000.00
5215 · Unemployment Taxes	49.93	50.00	504.77	550.00	600.00
5610 · Accounting Fees	750.00	1,125.00	9,650.00	12,375.00	13,500.00
6080 · Travel Mileage	0.00	41.67	0.00	458.33	500.00
Total 5100 · Wages, Taxes and Fees	15,259.77	24,133.33	142,262.16	265,466.67	289,600.00
Total 5000 · Administration Expenses	15,259.77	24,133.33	142,262.16	265,466.67	289,600.00
5200 · Marina Expense					
5240 · Sales Tax	0.00		-0.01		
5250 · Property Tax	0.00	516.67	3,486.43	5,683.33	6,200.00
5575 · Marina Repair/Maintenance	4,273.70	166.67	20,287.25	1,833.33	2,000.00
5200 · Marina Expense - Other	0.00		0.00		
Total 5200 · Marina Expense	4,273.70	683.34	23,773.67	7,516.66	8,200.00
5300 · Security					
5311 · Security Camera R&M	595.75	416.67	8,307.86	4,583.33	5,000.00
5300 · Security - Other	0.00		0.00		
Total 5300 · Security	595.75	416.67	8,307.86	4,583.33	5,000.00
5400 · Utilities					

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance August 2023

	Aug 23	Budget	Oct '22 - Aug 23	YTD Budget	Annual Budget
5410 · Electric	0.00	1,375.00	15,521.55	15,125.00	16,500.00
5420 · Water/Sewer	1,830.74	1,433.33	15,357.49	15,766.67	17,200.00
5430 · Telephone	0.00	250.00	338.42	2,750.00	3,000.00
5440 · Gas/Propane	0.00	10.00	0.00	110.00	120.00
5460 · Internet	245.88	125.00	2,693.08	1,375.00	1,500.00
Total 5400 · Utilities	2,076.62	3,193.33	33,910.54	35,126.67	38,320.00
5500 · Building and Grounds					
5511 · Professional/Contract Services	3,937.20	733.33	9,368.20	8,066.67	8,800.00
5512 · Repairs, Maintenance & Supplies	399.91	675.00	9,763.08	7,425.00	8,100.00
5514 · Building Maintenance	771.00	1,250.00	671.00	13,750.00	15,000.00
5515 · Janitorial and Cleaning	224.15	250.00	3,884.28	2,750.00	3,000.00
5516 · Gasoline (Grounds machinery fuel)	60.00	66.67	440.63	733.33	800.00
5520 · Maintenance Equipment	0.00	250.00	4,512.37	2,750.00	3,000.00
5530 · Pest Control	0.00	83.33	503.00	916.67	1,000.00
5560 · Landscaping	927.43	1,916.67	8,312.28	21,083.33	23,000.00
5580 · Pool Maintenance	667.25	416.67	5,093.31	4,583.33	5,000.00
5585 · Pool Repair/Replacement	0.00	416.67	1,627.72	4,583.33	5,000.00
5590 · Pool Chemicals	2,673.00	2,083.33	13,611.15	22,916.67	25,000.00
5591 · EPA/Water	0.00	102.50	146.00	1,127.50	1,230.00
5683 · Certification Reimbursement	0.00	41.67	1,500.00	458.33	500.00
6500 · Playground Expense	0.00	208.33	2,940.00	2,291.67	2,500.00
Total 5500 · Building and Grounds	9,659.94	8,494.17	62,373.02	93,435.83	101,930.00
5600 · Other Administration Expense					
5519 · Leased Equipment	147.84	183.33	1,722.01	2,016.67	2,200.00
5650 · Postage	0.00	62.50	1,236.54	687.50	750.00
5660 · Legal Fees	300.00	833.33	2,780.00	9,166.67	10,000.00
5665 · Seminars, Training and Fees	0.00	83.33	175.00	916.67	1,000.00
5670 · Office Supplies/Expenses	783.04	750.01	5,218.13	8,249.99	9,000.00
5680 · Audit Fees	0.00	1,166.67	10,800.00	12,833.33	14,000.00
5682 · Organizational Fees and License	10.00	125.00	10.00	1,375.00	1,500.00
5686 · Website Maintenance	126.00	100.00	1,026.00	1,100.00	1,200.00
5690 · Advertising	0.00	58.33	793.78	641.67	700.00

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance

August 2023

	Aug 23	Budget	Oct '22 - Aug 23	YTD Budget	Annual Budget
6020 · Bank Fees	635.76	1,000.00	9,874.54	11,000.00	12,000.00
6040 · Trustee Election	0.00		0.00	0.00	0.00
Total 5600 · Other Administration Expense	2,002.84	4,362.50	33,636.00	47,987.50	52,350.00
5630 · Insurance-Business					
5631 · Insurance - Liability	0.00	833.33	7,944.75	9,166.67	10,000.00
5632 · Insurance - Workers Compensatio	0.00	1,166.66	9,069.75	12,833.34	14,000.00
5633 · Insurance - Auto Liability	0.00	20.83	196.50	229.17	250.00
5634 · Insurance -Property	0.00	2,562.50	20,021.25	28,187.50	30,750.00
5635 · Insurance -Marina	0.00		0.00	0.00	0.00
Total 5630 · Insurance-Business	0.00	4,583.32	37,232.25	50,416.68	55,000.00
5700 · Publications Expense					
5711 · Banner composition	0.00	375.00	4,360.00	4,125.00	4,500.00
5720 · Banner - Printing Costs	185.12		1,110.52		
5740 · Banner - Paper Delivery	45.00		495.00		
5750 · Banner - Office Supplies	0.00	208.33	114.00	2,291.67	2,500.00
Total 5700 · Publications Expense	230.12	583.33	6,079.52	6,416.67	7,000.00
5800 · District Recreation					
5830 · Expenses -	0.00	416.67	0.00	4,583.33	5,000.00
Total 5800 · District Recreation	0.00	416.67	0.00	4,583.33	5,000.00
5900 · Capital Layout					
5903 · Sheds to Replace Porta Potty	0.00	416.67	0.00	4,583.33	5,000.00
5907 · Basketball Court	41,502.00	5,375.17	64,502.00	59,126.83	64,502.00
5909 · Screen Room Repair	0.00		0.00	0.00	0.00
5911 · Pool Repairs	0.00		0.00	0.00	0.00
5917 · Pool ADA Bathrooms	0.00	2,231.00	1,500.00	24,541.00	26,772.00
5921 · Capital Layout Exercise Path	0.00		0.00	0.00	0.00
5922 · Hall Floors	0.00	1,250.00	0.00	13,750.00	15,000.00
5940 · Security Cameras	0.00		0.00	0.00	0.00
Total 5900 · Capital Layout	41,502.00	9,272.84	66,002.00	102,001.16	111,274.00
6900 · Uncategorized Expenses					
Total Expense	75,600.54	56,139.50	413,577.02	617,534.50	673,674.00
Net Ordinary Income	-70,576.52	0.00	382,919.16	0.00	0.00

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance August 2023

	Aug 23	Budget	Oct '22 - Aug 23	YTD Budget	Annual Budget
Other Income/Expense					
Other Income					
10000 - Sales Tax Discount	4.67		153.06		
Total Other Income	4.67		153.06		
Net Other Income	4.67		153.06		
Net Income	<u>-70,571.85</u>	<u>0.00</u>	<u>383,072.22</u>	<u>0.00</u>	<u>0.00</u>

Bayshore Gardens Park & Recreation District

Balance Sheet
As of August 31, 2023

Aug 31, 23

ASSETS

Current Assets

Checking/Savings

1000 · Checking-Operating 5/3 2537	124,857.74
1004 · Petty Cash - District	350.00
1005 · Escrow Account 5/3 - 3919	36,000.00
1006 · Checking-Payroll 5/3 2545	24,395.22
1016 · Savings - Operating 5/3 4032	174,193.91
1019 · Savings Reserves 5/3 5013	
1021 · Reserve Fund-Roofing	14,607.39
1022 · Reserve Fund-Hall Upgrade	1,935.22
1022.5 · Building Maintenance	15,000.00
1023 · Reserve Fund-Pool	77,335.91
1024 · Reserve Fund - Wood Shop Exp	215.01
1025 · Reserve Fund - ADA	119,000.00
1027.5 · Basketball Court	41,502.00
1032 · Reserve Fund - Marina	136,643.44
1033 · Reserve Fund-Outdoor Recreation	25,000.00
1036 · Reserve Fund - Security System	10,000.00
1019 · Savings Reserves 5/3 5013 Interest minus Fees	-4,628.99

Total 1019 · Savings Reserves 5/3 5013 436,609.98

Total Checking/Savings 796,408.85

Accounts Receivable

1100 · Accounts Receivable 45,397.42

Total Accounts Receivable 45,397.42

Other Current Assets

11500 · Water Boy Bottle Deposit	35.00
11600 · A/R Lupson (gate repair)	150.00
1499 · *Undeposited Funds	2,355.00

Total Other Current Assets 2,540.00

Total Current Assets 844,344.27

Fixed Assets

1900 · Land	400,000.00
1910 · Buildings	1,307,197.93
1920 · Recreation Area	1,768,907.19
1940 · Recreation Area F & E	97,308.64
1960 · Machines & Equipment	104,094.21
1980 · Office Furniture and Equipment	38,112.48
1990 · Other Furniture and Equipment	53,448.88
1995 · Accumulated Depreciation	-1,195,385.52
1999 · Reserve Expenses	139,455.39

Total Fixed Assets 2,713,139.20

Other Assets

1800 · Utility Deposits 280.00

Total Other Assets 280.00

Bayshore Gardens Park & Recreation District

Balance Sheet

As of August 31, 2023

	Aug 31, 23
TOTAL ASSETS	<u>3,557,763.47</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	27,945.04
Total Accounts Payable	<u>27,945.04</u>
Other Current Liabilities	
2010 · Accrued Wages	6,180.17
2100 · Payroll Liabilities	
2215 · SUTA Payable	-0.70
2220 · FUTA Payable	-4.20
2300 · Garnishment of Wages	-327.90
2100 · Payroll Liabilities - Other	<u>-2,963.69</u>
Total 2100 · Payroll Liabilities	-3,296.49
2171 · Sales Tax Payable	2,432.22
2500 · Security Deposits	
2501 · Hall Security Deposits	-190.00
2502 · Marina Security Deposits	37,500.00
2503 · Screen Room Deposit (Screen Room Deposit)	<u>-840.00</u>
Total 2500 · Security Deposits	36,470.00
2600 · Deferred Revenues	46,682.59
2700 · Prepaid Income	665.65
2800 · Deposit on Boat Slips	<u>500.00</u>
Total Other Current Liabilities	<u>89,634.14</u>
Total Current Liabilities	<u>117,579.18</u>
Total Liabilities	117,579.18
Equity	
3040 · Owners' Equity	182,295.76
3050 · Retained Earnings (Retained Earnings)	1,884,416.67
3200 · Fund Balance	-86,517.97
3300 · Investment in GFAAG	1,076,917.61
Net Income	<u>383,072.22</u>
Total Equity	<u>3,440,184.29</u>
TOTAL LIABILITIES & EQUITY	<u>3,557,763.47</u>

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: 1014EA Trustee IPAD Meeting Date: 9/27/23

Type of Meeting: _____ Workshop _____ Board Meeting X

Motion: X Discussion: _____ (check one)

Rationale for Request: Accept 1014EA for issuance and usage of Trustee iPads

Estimated Costs to District (if applicable)

none

Attachments/Supporting documents: None: _____

1014EA

Board Trustee: Cori Howell Date: 9/18/23

Print Name: Cori Howell

Received by: [Signature] Date: 9/18/23

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
TRUSTEE EQUIPMENT AGREEMENT

1014AE

Name of Trustee: _____

Seat Position: _____

Committee: _____

Trustee Address: _____

Phone Number: _____

Equipment information:

Make: _____

Model: _____

Serial Number: _____

Additional description or equipment accessories: _____

TERMS: By signing this form, I, the trustee, acknowledge the equipment above is in good working ordered that I agree to the following terms:

- A) The equipment is to be used strictly for BGPRD purposes only.
- B) If the equipment is damaged (excluding normal wear and tear), lost or stolen outside of district premises I am responsible for any repair or replacement costs
- C) Upon separation from BGPRD Trustee position, I will return the equipment in good working order. If I fail to return the equipment upon separation, or if it is damaged (excluding normal wear and tear), I understand I will be held liable for repair or replacement of the above device.

Trustee Signature: _____ Date: _____

Office Manager Name: _____

Office Manager Signature: _____ Date: _____

Equipment returned on (Date) _____

Trustee signature:

Office Manager Signature:

In (Office Manager circle one): good working order / damaged or poor condition

Approved: _____

Revision: _____

Effective: _____

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

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Agenda Item: Chairs for hall - re-review of selection Meeting Date: ~~09/13/2023~~ 9-27-23

Type of Meeting: _____ Workshop Board Meeting _____

Motion: Discussion: _____ (check one)

Rationale for Request: _____
Discuss with the Board some suggestions give by vendor in regards to our selection of chairs. Recommend a sample chair. Review lower cost adjustment with vendor recommendation for chairs.

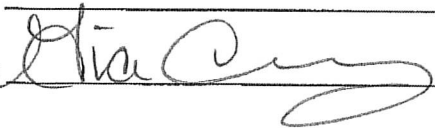
Estimated Costs to District: (if applicable)

none

Attachments/Supporting documents: None: _____

Board Trustee:  Date: 09/05/2023

Print Name: Cori Howell

Received By:  Date: 9/5/23

ChurchPlaza
 1725 Barber Road
 Sarasota, Florida 34240

Phone: (941) 927-3377 Fax: (941) 924-4656



Quote Number 00061303 Expiration Date 10/6/2023

Prepared For

Contact Name Cori Howell Prepared By Jeff Care
 Phone 941-447-6377 Email jcare@churchplaza.com
 Email seat06@bayshoregardens.org

Bill To Name Bayshore Gardens Park and Recreation Ship To Name Bayshore Gardens Park and Recreation
 Bill To 1106 Harvard Ave. Ship To 6919 26th Street West
 Bradenton, FL 34207 Bradenton, FL 34207

Product	Line Item Description	Sales Price	Quantity	Total Price
122S Deluxe Sculptured Banquet Chair 2 1/2" Foam & 1/2" Plywood	#395 Steel Blue/#030 Silvertone	\$37.95	224.00	\$8,500.80
40449: 2 Wheeled Hand Cart		\$190.00	1.00	\$190.00
MBF Fabric 395 Steel Blue		\$0.00	224.00	\$0.00
Frame 30 Silvertone		\$0.00	224.00	\$0.00
Free Moisture Barrier Fabric Treatment	\$4.00 added value per chair	\$0.00	224.00	\$0.00
Comprehensive Limited Warranty:25yr Frame;15yr Foam/10yr Fabric		\$0.00	1.00	\$0.00
Estimated lead time 14-16 weeks.		\$0.00	1.00	\$0.00
Standard Delivery 53' trailer. Please discuss with sales representative. If your location will not accommodate delivery, additional charges may apply.		\$0.00	1.00	\$0.00
Tailgate Delivery / Customer Responsible To Unload		\$0.00	1.00	\$0.00
Credit card 3% Fee	ACH payment option available without transaction fee	\$0.00	1.00	\$0.00

Deposit \$5,207.90 Total Price \$8,690.80
 Tax Amount \$0.00
 Shipping \$1,680.00
 Administrative Fee \$45.00
 Grand Total: \$10,415.80

Bayshore Gardens Park and Recreation
 Signature: _____

Name and Title: _____

Sales Tax ID#: _____

Sign all Order Pages

Enclosed ADDENDUM must also be signed and returned

Please attach a copy of your Tax Exemption Certificate

ChurchPlaza
1725 Barber Road
Sarasota, Florida 34240

Phone: (941) 927-3377 Fax: (941) 924-4656



Date:

This order is subject to confirmation by
ChurchPlaza within 5 business days of receipt

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

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This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Office Hours Meeting Date: 9-18-23

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: 4 (10 hour days) Tue - Fri.

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____

Board Trustee: Don Rowlen Date: 9-18-23

Print Name: Don Rowlen

Received by: Alice C. Date: 9-18-23

INVITATION TO BID (ITB)

Renovation of Breezeway Restrooms Renovation of Pool Showers and Restrooms

- I. Bayshore Gardens Park and Recreation District requests bids from licensed contractors to renovate Bathrooms and Showers to meet all ADA requirements for our District. Your bid will comply with all of the architectural drawings, specifications, and requirements provided in the ITB.

To obtain the ITB, Contact: Bayshore Gardens Park and Recreation District, by U.S. Mail 6919 26th St W, Bradenton, FL 34207, by phone 941-755-1912, or email, office@bayshoregardens.org. Attention: Gia Cruz

Bids must be received in the District Office by 3:00PM, EST November 8, 2023 and will be opened at the meeting of the Board of Trustees on November 29, 2023 at 7:15 PM. You are invited to attend the opening of the bids. The Bid to be accepted in the Board of Trustee meeting

Bayshore Gardens Park and Recreation District
6919 26th St W
Bradenton, FL 34207
941-755-1912
office@bayshoregardens.org

INVITATION TO BID

PROJECT TITLE

Renovation of Breezeway Restrooms **Renovation of Pool Showers and Restrooms**

This ITB is for the purpose of selecting a firm to be engaged on a contractual basis for the service stated above.

- I. **GENERAL INFORMATION:** Bayshore Gardens Park and Recreation District, hereafter known as the District is advertising this ITB for interested parties that are qualified and experienced to provide the services contained in our Architectural drawings and Specifications.

REQUEST FOR ADDITIONAL INFORMATION: Upon distribution of the ITB, all prospective applicants and any agent, representative or person acting at the request of such prospective applicant shall be prohibited from discussing any matters related in any way to this ITB with any District Board member, officer, agent, or employee other than thru the submission of a question sent via US Mail or email to the District Office. Your question/concern will be answered with a copy of your question and the response being provided to those who have submitted a bid as well as those submitting a bid.

MINORITY BUSINESS ENTERPRISES: hereby notifies Bidders that it will ensure that minority business enterprises will be afforded full opportunity to participate in response to this ITB and that during the ITB process and subsequent contract negotiations process, no party will be discriminated against based on race, color, creed, sex, age, national origin, or disability. Anyone requiring accommodations to access any public meetings required as part of the ITB or contract process should contact the District Office at the address and phone number provided herein, at least 24 hours in advance of the meeting.

COMPLIANCE WITH THE LAW: The act of submitting a bid in response to this ITB shall constitute an agreement by the bidder that they have made themselves familiar with, and shall at all times observe and comply with, Federal, State, and Local laws, ordinances, codes, and regulations. No plea of misunderstanding will be considered on account of ignorance thereto. The Bidder shall indemnify and hold harmless the District and all of their officers, agents, employees, or representatives from all suits, actions, or claims arising from or based on violation of any such laws, ordinances codes, and regulations whether by themselves, their employees, subcontractors, or agents.

PUBLIC RECORDS: The Bidder understands that upon receipt of the bid by the District, the bid documents become a "public record" defined in Chapter 119, Florida Statutes, and those documents are subject to public disclosure in accordance with that Chapter.

- II. **INVITATION TO BID:** All ITBs MUST be in a sealed envelope/box and clearly marked in the lower left corner. **"ITB Renovation of Bayshore Gardens Breezeway and Pool Restrooms and Showers Project"** and shall be delivered to the following address only:

Bayshore Gardens Park and Recreation District
6919 26th Street West
Bradenton, FL 34207
Attention: Gia Cruz

All ITBs must be received in the Office by 3:00PM (EST) on _____ and will be opened in the publicly noticed work session _____ at 7:15 PM. ITBs will not be accepted after that date and time under any circumstances. One (1) original and three (3) copies of the ITB must be submitted: ITB openings are open to the public. All Bidders and their representatives are invited to be present. Any response received by the District Office Manager after the due date and time specified in this ITB will not be considered and will be returned unopened. Any ITB or copies that are sent to any other address may be refused and sent back to the Bidder unopened. ITBs must be typed or printed in ink. Use of erasable ink is not permitted. All ITBs must contain a manual signature of the authorized representative.

The District will not be liable for any cost incurred in the preparation of these ITBs. All ITBs received from Bidders in response to this ITB will become property of the District and will not be returned to the Bidder. In the event of a Contract Award, all documentation produced as a part of the contract shall become the exclusive property of the District. Responses to this ITB upon receipt by the District will become public record subject to provisions of Chapter 119F.S. Florida Public Records Law.

The Contractor will submit contractor's bid for the Bathroom/Showers.

- III. **SCOPE OF SERVICES:** The following work and services are presented as an indication of the work that will be required under the continuing contract but may not necessarily be all inclusive of work under this contract for the Bathrooms/Showers.

It will be the responsibility of the bidder to renovate the Bathrooms/Showers to the Architectural Drawings and Specifications provided with this ITB. Bids must comply with all of the specifications/instructions/drawing.

1. Proof of proper contractor licensing in the State of Florida and liability insurance must be provided naming the District as the certificate holder.
2. The contractor will obtain and pay for all permits associated with this job.
3. Proposed starting date including the permitting and timeline for the project.

- IV. **FEE BIDS:** The ITB will be all inclusive and it is the responsibility of the bidder to submit an ITB for a complete project pursuant to the Architectural drawings and Specifications. No change orders will be accepted by the District for items that were Left out by the bidder, or later deemed that more work is needed than in the original ITB without the written consent of the Board of Trustees.

V. **BID REQUIREMENTS:** All ITBs submitted should contain the following information:

1. **TRANSMITTAL LETTER:** A letter of interest and general information about the firm: Provide a summary describing the firm's ability to perform work requested in this solicitation; a history of the firm or the firm's principals' background and experience; and the qualifications and experience of the firm's personnel to be assigned to this project. The summary should apprise the District of the scope of services offered, experience and qualifications of the firm, as well as staff, subcontractors, sub-consultants, and/or suppliers who may be involved in the project. No additional subcontracting will be allowed without the prior written consent of the District. **Any firm submitting a bid must include the Signed and Notarized Exhibit 2.**
2. **PROFESSIONAL QUALIFICATIONS:** Bidder must provide documentation that demonstrates the ability of the firm to provide all of the scope of services listed in this document. A detailed qualifications statement, including short resumes and credentials of bidder and key personnel that may be assigned to the project, must be included. Licenses, certifications, or other appropriate credentials that demonstrate knowledge and practical application to perform this work should be submitted.
3. **SIMILAR PROJECTS:** List all projects of a similar nature within the past year. Describe the firm's qualifications and experience of comparable projects in size and scope. Experience working with Florida local governments and/or other government agencies and non-profits in the past five years should be noted.
4. **CONFLICT OF INTEREST:** Disclose any conflict of interest due to any other clients, contracts, or property interests for this project only. Include a statement certifying that no member of your firm, ownership, management, or staff, has a vested interest in any aspect of the District.

VI. **GENERAL TERMS AND CONDITIONS:**

1. **EMPLOYEE LIST:** All ITBs must include a complete listing of all individuals employed by the firm who will be responsible for performing work under the proposal. The District shall be authorized to perform a background check of all such employees to determine whether any employees of the firm pose a public safety or security threat or otherwise place the District at risk, as determined by the District. Failure to provide an employee list shall disqualify the firm from consideration under the ITB. In the event of Contract Award, the firm will be required during the term of the Contract to update the list and provide the same to the District immediately upon hiring new employees who will be responsible for performing work under the Contract so that background checks may be performed by the District. In the event the District determines that a new employee of the firm poses a public safety or security threat or otherwise places the District at risk, the firm shall restrict said employee from performing work under the contract. No officer, employee, or agent shall solicit or accept a gratuity, favor, or anything of monetary value from contractors, bidders, officers, or any person with an interest in a contract.
2. **E-VERIFY ;** Fs 448.09 makes it unlawful for any person to knowingly employ, hire, recruit, or refer, for private or public employment, and alien who is not duly authorized to work in the United States. Section 448.095 Florida Statute, prohibits public employers, contractors, and subcontractors from entering into any agreement or contract unless each party to the agreement or contract registers and uses E-Verify. The Bidder represents that it is in compliance with the requirements of 448.09 and 448.095 and will remain in compliance.

3. **LIMITATION OF LIABILITY:** In the event of a Contract Award, the firm shall be required to indemnify and hold harmless the District from and against any and all liability, penalties, fines, forfeitures, demands, claims, causes of actions, suits, and costs and expenses incidental thereto (including reasonable attorneys' fees actually incurred) directly arising out of or in connection with the firms' performance under the Contract in as far as such liability is caused by the negligence or willful misconduct of the firm and/or its employees.
4. **STANDARD OF CARE:** In the event of a Contract Award, the firm shall warrant that the services performed under the Contract shall be performed in accordance with established industry standards, the terms of the Contract, and all applicable existing federal, state and local laws and regulations.
5. **INSURANCE:** In the event of a Contract Award, the firm shall maintain Worker's Compensation Insurance at statutory limits. The firm shall be responsible for insuring, at its own expense, against claims resulting from the firm's performance under the Contract for errors and omissions, personal injury, loss of life, and property damage under a policy of liability insurance with limits of at least \$1,000,000. All such policies shall be issued by insurers of recognized responsibility satisfactory to the District. Within 10 days of being awarded the contract, the firm shall furnish the District with duly executed certificates showing that such insurance is in full force and effect and providing for 30 days' notice to the District prior to cancellation or termination of any policy.
6. **PUBLIC ENTITY CRIMES:** Per Section 287.133(2)(a) of the Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal or reply on a contract with a public entity for the construction or repair of a public building; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list. **Any firm submitting a bid in response to this ITB must include the notarized statement Exhibit 1 pursuant to FS 287.133(3)(a). PUBLIC ENTITY CRIMES.**
7. **LOBBYING:** Upon the issuance of this ITB, all prospective Bidders, and any agent, representative or person acting at the request of such prospective bidder, shall be prohibited from discussing any matters related in any way to this ITB with any officer, agent, or employee of the District, other than The District Office. **Any firm submitting a Bid in response to this ITB must submit a signed and notarized statement EXHIBIT 3**

VII. **AWARD OF CONTRACT:**

Bayshore Gardens will award a contract, in its absolute and sole discretion, to the most responsible and responsive Bidder whose bid, in the opinion of the District, will be most advantageous to Bayshore Gardens, price, warranty, and other factors considered.

1. Bayshore Gardens reserves the right to determine which Bid is responsible.
2. Bayshore Gardens to determine the qualifications of the Bidder to complete the project per Architectural drawings and specifications. Must be a licensed contractor.

3. Bayshore Gardens may consider any evidence available to Bayshore Gardens of the financial, technical, and other qualifications and abilities of a bidder to complete the work per drawings and specifications provided.
4. Bayshore Gardens Board of Trustees shall be the final authority in the awarding of any and all ITBs.
5. As part of the award on any ITB, Bayshore Gardens and the successful Bidder shall enter into an agreement setting forth with greater specificity the rights and obligations between the parties as defined in the bid awarded. Such rights may include the right to terminate the successful
6. f. Bidder's services without cause within 60 days after written notice and to terminate the successful Bidder's services with cause immediately.
7. Bayshore Gardens reserves the right to waive technicalities or irregularities, reject any or all ITBs, and/or accept the ITB that is in the best interest of the District, price, qualifications, and other factors taken into consideration. Bayshore Gardens reserves the right to award the contract to the respondent, which, in the sole discretion of the District, is the most responsive and responsible bidder, price, qualifications and other factors considered.
8. The winning Bidder shall not be permitted to assign the contract without the prior written consent of the District Board of Trustees

DISPUTE AND COMPLAINT: All complaints or grievances during the ITB process should be first submitted in writing to the District Office Manager who will take prompt remedial action by forwarding complaint/dispute to the District's Attorney for response/resolution. If the Bidder is dissatisfied with proposed remedies, they may then make a written appeal.

BAYSHORE GARDENS PARK AND RECREATION DISTRICT HAS THE RIGHT TO REFUSE ANY AND ALL ITBs FOR ANY REASON.

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Bayshore Gardens Park and Recreation District by:

(Print individual's name and title)

For: _____
(Print name of entity submitting sworn statement)

Whose business address is: _____

And (if applicable) its Federal Employer Identification Number (FEIN) is: _____

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement _____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), FLORIDA STATUTES, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), FLORIDA STATUTES, means a finding of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), FLORIDA STATUTES, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one (1) person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one (2) person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), FLORIDA STATUTES, means any natural person or entity organized under the laws of any state of the United States with the legal

power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement (indicate which statement applies).

_____ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one (1) or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICE FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Date: _____ Signature _____

The foregoing instrument was acknowledged before me by means of ___ physical presence or ___ online notarization, this ___ day of _____, 20___, by _____
(name of person, officer, or agent, title of officer or agent), of

_____ (name of corporation or partnership, a (state of incorporation or partnership, if applicable). Who is personally known to me _____, OR who produced _____ as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.

(Notary Seal)

SIGNATURE: _____

PRINT NAME: _____

NOTARY PUBLIC STATE OF: _____

MY COMMISSION EXPIRES: _____

COMMISSION NO: _____

BIDDERS CERTIFICATION

State of _____ County of _____

I _____ of _____ (name of company), submitting to furnish the following described materials, equipment, and or services to Bayshore Gardens Park and Recreation District.

HEREBY CERTIFIES THAT:

1. Bidder has thoroughly inspected the Architectural drawings and specifications for ITB and understands the terms and conditions thereof and they are incorporated by reference in the bid for said goods or services, and have verified measurements, if applicable.
2. The Bid is binding and shall be valid for not less than sixty (60) days from the date of proposal opening. A longer time may be set out in the proposal or the ITB.
3. The Bid is made by a person authorized to bind the Bidder.
4. The Bid is made without unlawful collusion between another bidder or potential bidder, or with any officer or employee of Bayshore Gardens.
5. The bid is in full compliance with the Copeland Anti-kickback statute.
6. The Bidder does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or in the provision of services.

Signature: _____ Print: _____

The foregoing instrument was acknowledged before me by means of ___ physical presence or ___ online notarization, this ___ day of _____, 20___, by _____ (name of person, officer, or agent, title of officer or agent), of _____ (name of corporation or partnership, a (state of incorporation or partnership, if applicable). Who is personally known to me ____, OR who produced _____ as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.

(Notary Seal)

SIGNATURE: _____

PRINT NAME: _____

NOTARY PUBLIC STATE OF: _____

MY COMMISSION EXPIRES: _____

COMMISSION NO. _____

NO LOBBYING AFFIDAVIT

State of _____ County of _____

This, _____, of _____, 20____, _____ being first duly sworn, deposes and says that he or she is the authorized representative of _____ (Name of the authorized Bidder or individual), maker of the attached bid in response to the ITB released by the Bayshore Gardens Park and Recreational District, and that the bidder and any of its agents agrees to abide by the Bayshore Gardens Park and Recreation District's no lobbying restrictions in regard to this solicitation.

Affiant:

The foregoing instrument was acknowledged before me by means of ___ physical presence or ___ online notarization, this _____ day of _____, 20____, by _____ (name of person, officer, or agent, title of officer or agent), of _____ (name of corporation or partnership, a (state of incorporation or partnership, if applicable). Who is personally known to me _____, OR who produced _____ as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.

(Notary Seal)

SIGNATURE: _____

PRINT NAME: _____

NOTARY PUBLIC STATE OF: _____

MY COMMISSION EXPIRES: _____

COMMISSION NO: _____

BAYSHORE GARDENS PARK AND RECREATION DISTRICT

INVITATION TO BID

ARCHITECTURAL DRAWINGS AND SPECIFICATIONS PROVIDED BY
THE DISTRICT

TO

RENOVATION OF BREEZEWAY BATHROOM

POOL RESTROOMS AND SHOWERS

THE BIDS TO BE SUBMITTED MUST BE RECEIVED IN A SEALED
ENVELOPE CLEARLY MARKED ON OUTSIDE

**"ITB Renovation of Bayshore Gardens Breezeway and Pool
Restrooms and Showers Project"**

ADDRESSED TO:

BAYSHORE GARDENS PARK AND RECREATION DISTRICT

6919 26TH ST. WEST

BRADENTON, FLORIDA 34207

ATT: GIA CRUZ

BIDS SUBJECT TO ITB MUST BE SUBMITTED NO LATER THAN

DATE

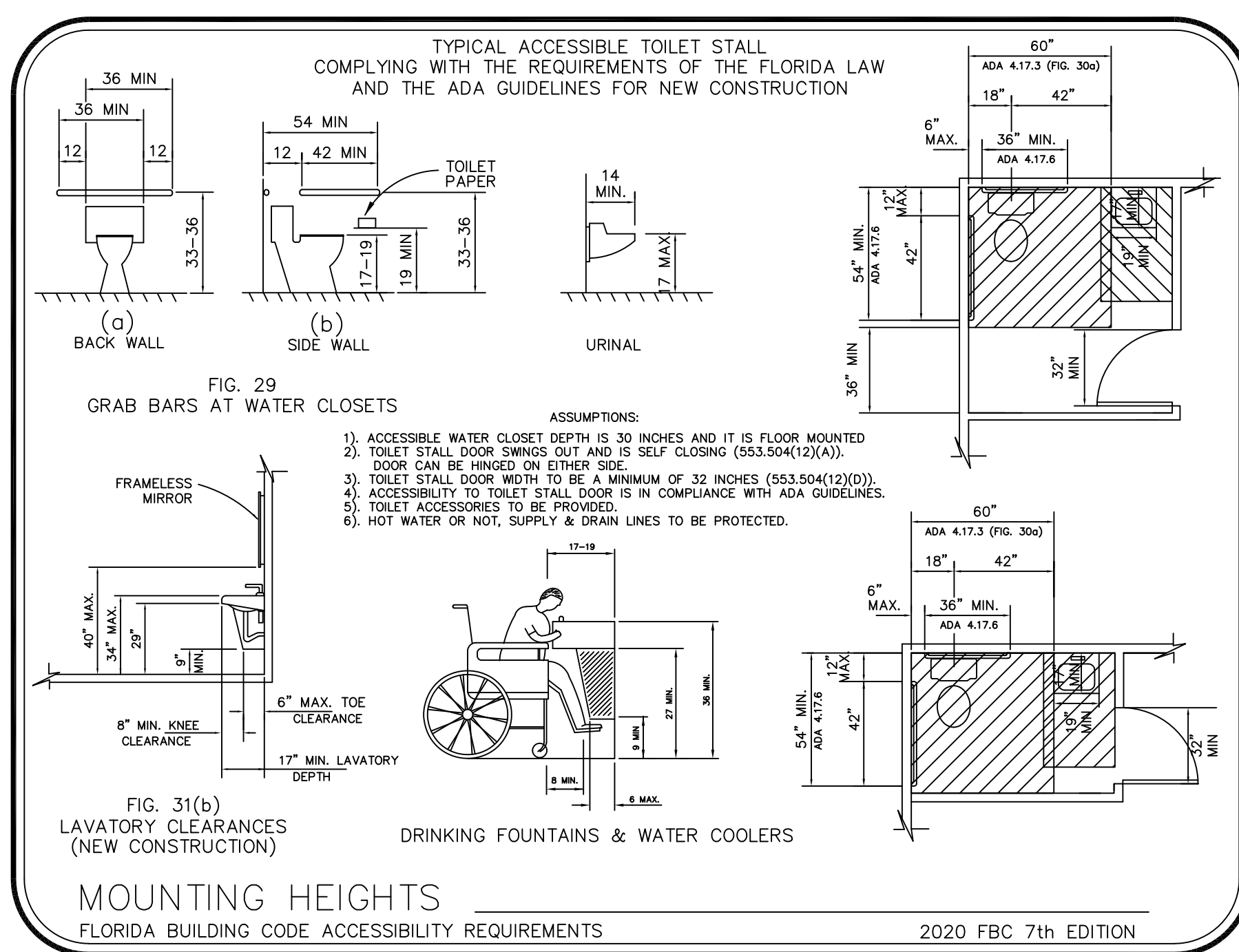
TIME

ABBREVIATIONS:

©	AT	K.P.	KICK PLATE
A.B.	ANCHOR BOLT	K.S.	KNEE SPACE
ACOUST.	ACOUSTICAL	KW.	KILOWATT
ADJ.	ADJUSTABLE	L.	LENGTH
A.D.O.	AUTOMATIC DOOR OPERATOR	L.A.	LAY-IN ACOUSTICAL
A.F.F.	ABOVE FINISH FLOOR	L.A.C.	LAY-IN ACOUSTICAL, CERAMAGUARD
A.H.	AIR HANDLER	LAV.	LAVATORY
ALT.	ALTERNATE	LAM.	LAMINATE
AL., ALUM.	ALUMINUM	L.F.	LINEAR FEET
AN., ANOD.	ANODIZED	LKR.	LOCKER
ANNUN.	ANNUNCIATOR	L.L.	LEAD LINED
A.P.	ACCESS PANEL	LOCN.	LOCATION
APP.	APPROXIMATE	MACH.	MACHINE
ARCH.	ARCHITECT	MAS.	MASONRY
A.T.	ACOUSTICAL TILE	MAX.	MAXIMUM
B.B.	BULLETIN BOARD	MECH.	MECHANICAL
BD.	BOARD	MED. CAB.	MEDICINE CABINET
BM.	BEAM	MTL.	METAL
BOT.	BOTTOM	MFD.	MANUFACTURED
B.U.R.	BUILT-IN ROOFING	MFR.	MANUFACTURER
BLDG.	BUILDING	M.H.	MAN HOLE
CAB.	CABINET	MIN.	MINIMUM
C.I.	CAST IRON	MIR.	MIRROR
C.J.	CONTROL JOIST	MISC.	MISCELLANEOUS
CL.	CLEAR	MLDG.	MOLDING
CLG.	CEILING	M.O.	MASONRY OPENING
C.L.	CENTER LINE	M.R.	MOISTURE RESISTANT
CLO.	CLOSET	M.S.L.	MEAN SEA LEVEL
C.M.P.	CORRUGATED METAL PIPE	M.T.	METAL THRESHOLD
C.M.U.	CONCRETE MASONRY UNIT	MTD.	MOUNTED
C.O.	CASED OPENING	M.W.R.	MASONRY WALL REINFORCING
COL.	COLUMN	N.I.C.	NOT IN CONTRACT
CONC.	CONCRETE	NOM.	NOMINAL
CONST.	CONSTRUCTION	N.T.S.	NOT TO SCALE
CONT.	CONTINUOUS	O.A.	OVERALL
CONTR.	CONTRACTOR	OBS.	OBSCURE
CORR.	CORRIDOR	O.C.	ON CENTER
CP.	CARPET	O.C.H.	ON CENTER HORIZONTALLY
C.T.	CERAMIC TILE	O.C.V.	ON CENTER VERTICALLY
CTR.	COUNTER	O.D.	OUTSIDE DIAMETER
DET.	DETAIL	O.H.	OPPOSITE HAND
DIA.	DIAMETER	OPNG.	OPENING
DIAG.	DIAGONAL	OPP.	OPPOSITE
DIM.	DIMENSION	P.	PAINT
DISP.	DISPENSER	PL.	PLATE
DN.	DOWN	P.L.	PLASTIC LAMINATE
DWG.	DRAWING	PLAS.	PLASTER PLASTIC
E.B.	EXPANSION BOLT	PLMG.	PLUMBING
EL.	ELEVATION	PLWG.	PLYWOOD
ELC.	ELECTRICAL	P.T.	PRESSURE TREATED
ELV.	ELEVATOR	PUB.	PUBLIC
E.P.	ELECTRICAL PANEL	P.V.C.	POLYVINYL CHLORIDE
EQ.	EQUAL	Q.T.	QUARRY TILE
EQUIP.	EQUIPMENT	R.	RADIUS
E.R.	EMERGENCY RELEASE	R.C.	RUNNER CHANNEL
E.W.C.	ELECTRIC WATER COOLER	R.C.P.	REINFORCED CONCRETE PIPE
EX., X	EXISTING	R.D.	ROOF DRAIN
EXT.	EXTERIOR	R.O.W.	RIGHT OF WAY
EXTR.	EXTRUDED	REF.	REFRIGERATOR
F.A.	FIRE ALARM	REINF.	REINFORCED
F.C.	FURRING CHANNEL	REQD.	REQUIRED
F.E.C.	FIRE EXTINGUISHER CABINET	REV.	REVERSE
F.D.	FLOOR DRAIN	RM.	ROOM
F.FL.	FINISH FLOOR	R.O.	ROUGH OPENING
FIN.	FINISH	SCRN.	SCREEN
FL.	FLOOR	SCHD.	SCHEDULE
F.P.	FOLDING PARTITION	SEAL.	SEALANT
F.R.	FIRE RATED	SEC.	SECTION
F.S.	FLOOR SINK	S.F.	STORE FRONT
FTG.	FOOTING	SIM.	SIMILAR
FURR.	FURRING	S.M.	SHEET METAL
F.W.	FLUSH WOOD	S.P.	SOUND PROOF
GA.	GAUGE	SPECS.	SPECIFICATIONS
GALV.	GALVANIZED	S & R	SHELF & ROD
G.B.	GRAB BAR	S.S.	STAINLESS STEEL
G.C.	GENERAL CONTRACTOR	STL.	STEEL
GL.	GLASS	STA.	STATION
G.M.	GALVANIZED METAL	STO.	STORAGE
GR.	GRADE	STRUCT.	STRUCTURAL
G.S.	GYPNUM SHEATHING	SUSP.	SUSPEND
G.W.B.	GYPNUM WALLBOARD	TEL.	TELEPHONE
GYP.	GYPNUM	TEMP.	TEMPERED
H., HT.	HEIGHT	T.P.D.	TOILET PAPER DISPENSER
H.B.	HOSE BIB	TR.	TREAD
H.C.	HANDICAPPED	T.S.	THIN SET
H.M.	HOLLOW METAL	TYP.	TYPICAL
HW.	HARDWARE	UTL.	UTILITY
HR.	HOSE	V.	VINYL
HVAC.	HEATING, VENTILATING AND AIR CONDITIONING	V.C.T.	VINYL COMPOSITION TILE
I.D.	INSIDE DIAMETER	VEST.	VESTIBULE
I.E.	INVERT ELEVATION	VERT.	VERTICAL
INSUL.	INSULATION	V.I.F.	VERIFY IN FIELD
INT.	INTERIOR	WD.	WOOD
INV.	INVERT	WP.	WEATHER PROOF
JT.	JOINT	W.S.	WOOD SCREWS, WEATHER STRIP
K.C.	KEENE'S CEMENT	W.O.	WHERE OCCURS
KIT.	KITCHEN	W.W.F.	WELDED WIRE FABRIC



ARCHITECTURAL SITE PLAN
SCALE : NTS



PERMIT THIS AREA

NOTE: ARCHITECT STATES THAT TO THE BEST OF MY KNOWLEDGE, SAID PLANS AND SPECIFICATIONS COMPLY WITH ALL APPLICABLE MINIMUM BUILDING CODES AND ALL APPLICABLE MINIMUM FIRE SAFETY STANDARDS AS DETERMINED IN ACCORDANCE WITH THE STATE OF FLORIDA STATUTES 553 AND 633.

NOTE : THESE DRAWINGS WERE PREPARED UNDER THE 2020 EXISTING BUILDING CODE. ARCHITECT ASSUMES RESPONSIBILITY FOR THE DESIGN OF THE BUILDING ONLY. THE ARCHITECT DOES NOT ASSUME THE RESPONSIBILITY FOR THE INTENDED USE BY OTHERS OF THESE DRAWINGS, NOR THE USE OF THE BUILDING BY ITS OWNERS OR OTHERS.

LEVEL II ALTERATION FOR;
BAYSHORE GARDENS
PARK & RECREATION DISTRICT

6919 26th STREET WEST
MANATEE COUNTY, FLORIDA

INDEX OF SHEETS

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BUILDING CODE ANALYSIS

PROJECT NAME: BAYSHORE GARDENS PARK & RECREATION DISTRICT
ZONING: EXISTING FLOOR AREA ENTIRE BUILDING: 1,332 SQFT
PARKING REQUIRED: YES PARKING PROVIDED: YES
CLASSIFICATION OF BUILDING BY OCCUPANCY: A-4 SWIMMING POOLS
CLASSIFICATION OF BUILDING BY CONSTRUCTION TYPE: V-B
YEAR & CODE IN EFFECT BY BUILDING DEPARTMENT: 2020 EXISTING BUILDING CODE
SPRINKLER SYSTEM PROVIDED: YES NO X

DESIGN LOADS AND STRESSES

1. UNIFORM LIVE LOADS:	ROOF-DEAD	N/A	PSF	2ND FLOOR-DEAD	N/A	PSF
	LIVE	N/A	PSF	LIVE	N/A	PSF
	FLOOR LIVE	N/A	PSF	BALCONIES-DEAD	N/A	PSF

2. SOIL BEARING CAPACITY: N/A PSF
3. WIND LOAD VELOCITY: 150 MPH
4. CAST IN PLACE CONCRETE: ULTIMATE COMPRESSIVE STRENGTH @ 28 DAYS
FLOOR: 2,500 PSI BEAMS: N/A PSI
5. REINFORCING STEEL: GRADE: N/A
6. EXPOSURE: B 7. RISK FACTOR: II
MAXIMUM ALLOWABLE FLOOR AREA PER FLOOR (TABLE 503): N/A
ACTUAL GROSS AREA PER FLOOR: N/A
MAXIMUM ALLOWABLE BUILDING HEIGHT AND NUMBER OF STORIES: N/A
ACTUAL BUILDING HEIGHT AND NUMBER OF STORIES: 10' - 1 STORY
FIRE RESISTANCE RATING OF BUILDING COMPONENTS AND ELEMENTS PER TABLE 601 FBC:
EXTERIOR BEARING WALLS: N/A INTERIOR BEARING WALLS: N/A
EXTERIOR NON-BEARING WALLS: N/A INTERIOR NON-BEARING WALLS: N/A
COLUMNS AND BEAMS: N/A EXIT ACCESS ENCLOSURES: N/A
FLOOR/CEILING FRAMING: N/A EXIT ENCLOSURES: N/A
NO. OF REQUIRED EXITS FROM BUILDING AND FROM MAJOR SPACE WITHIN A BLDG.: 2
MAXIMUM ALLOWABLE TRAVEL DISTANCE WITHIN ROOMS, OR SPACES AND ALONG ROUTE OF EXIT ACCESS (TABLE 1016.1 FBC): 250
THE REQUIRED SEPARATION WITHIN ROOMS FROM A COMMON OR ASSUMED PROPERTY LINE (PER TABLE 602 FBC): N/A
ARCHITECT OR ENGINEER: JOHN A. ZIEMNICKI, AR 00012518

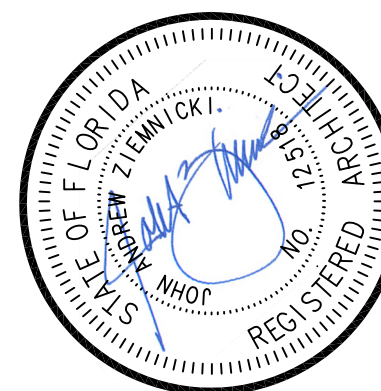
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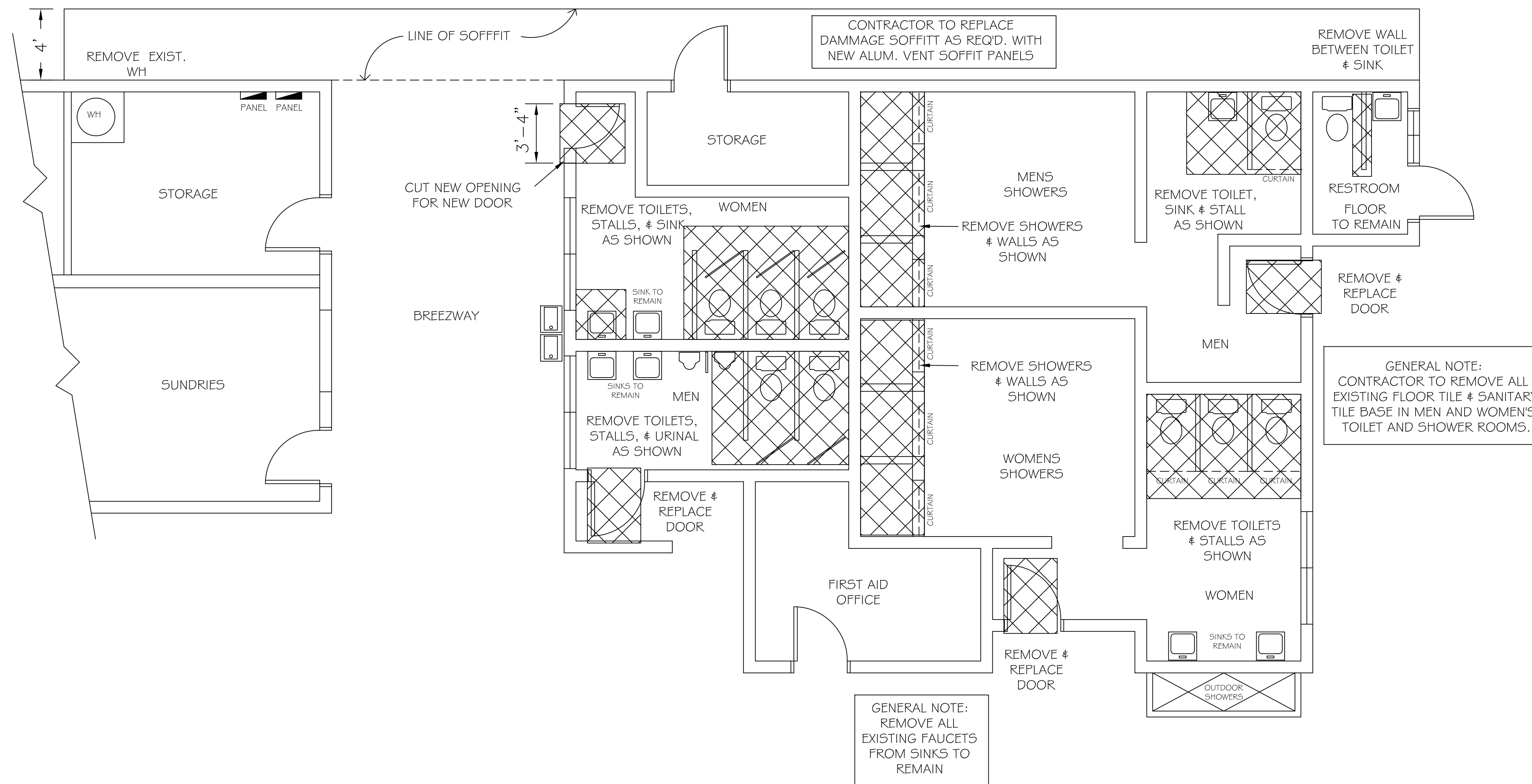
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LEVEL II ALTERATION TO EXISTING BUILDING FOR;
BAYSHORE GARDENS
6919 26th STREET WEST
MANATEE COUNTY, FLORIDA



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EXISTING FLOOR & DEMOLITION PLAN

SCALE : 1/4" = 1'-0"

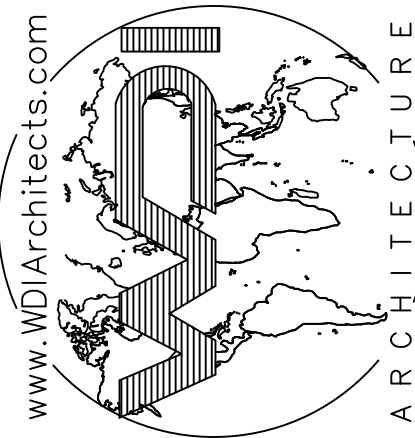


DEMOLITION	EXECUTION
<p>SCOPE</p> <p>A. Complete all demolition work as shown on the drawings and as specified herein.</p> <p>CONDITIONS AT SITE</p> <p>A. Visit the site and examine the existing structure. Note all conditions as to the character and extent of work involved.</p> <p>PERMITS, ORDINANCES, ETC.</p> <p>A. Procure and pay for all necessary permits or certificates required to complete the work specified. Make any and all required notifications and comply with all applicable federal, state and local ordinances.</p> <p>PROTECTIONS</p> <p>A. Execute all demolition work in an orderly and careful manner with due consideration for any existing structures, including any parts of the surrounding areas which are to remain. Barricade and cover as necessary to protect pedestrians, workmen, landscaping and adjacent properties. Protect any active service lines, indicated or not.</p> <p>B. Avoid any encroachment on adjacent properties. Repair and make good any damage to adjoining properties or improvements caused by operations, including any damage or loss to adjoining tenants or property owners, whether to buildings, stocks of merchandise, trade fixtures or the like.</p> <p>C. Protect and secure the building against weather or intrusion during the demolition period and leave such secure against future intrusion until construction commences.</p> <p>D. In the event that asbestos materials are present in the existing building, cease demolition and notify the architect, the City or County Building Department, any other city, county or state agency having jurisdiction including the Health Department immediately. Proceed only as directed.</p> <p>E. Protect from damage any materials to be reused per drawings.</p>	<p>A. Keep all through lines and drives clean and clear at all times.</p> <p>B. Conduct operations so as not to interfere with adjacent roads, streets, alleys, drives, walks, service lines and the like.</p> <p>C. Disconnect any electric, telephone, gas, water, steam or other lines servicing the structure per rules and regulations of authorities having jurisdiction.</p> <p>D. New construction required for demolition shall be completed prior to demolition of adjacent materials where the new materials are required to maintain structural integrity.</p> <p>DISPOSITION OF REMOVED MATERIAL</p> <p>A. All material removed under this contract which is not to be salvaged or reused shall become the property of the contractor and be promptly removed from the site. Do not store or permit debris to accumulate on the site.</p> <p>B. Stockpile material to be reused in a neat orderly condition, wrapped in 2 mil Visqueen in a secure, dry location within the building, ready for reuse. This material is to be removed with utmost care as to render the material reusable. Clean and/or repair as necessary those items to be reused as to be in a useable condition, acceptable to the owner and the architect.</p> <p>C. Dispose of any asbestos materials in full compliance with requirements of the Health Department and the City or County Sanitation Department, or any other city, county or state agency having jurisdiction.</p> <p>CLEAN UP</p> <p>On completion of demolition work, leave the property and adjacent areas clean and satisfactory to local authorities, the building owner, architect and the owner.</p>

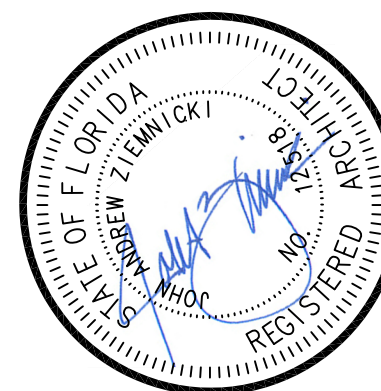
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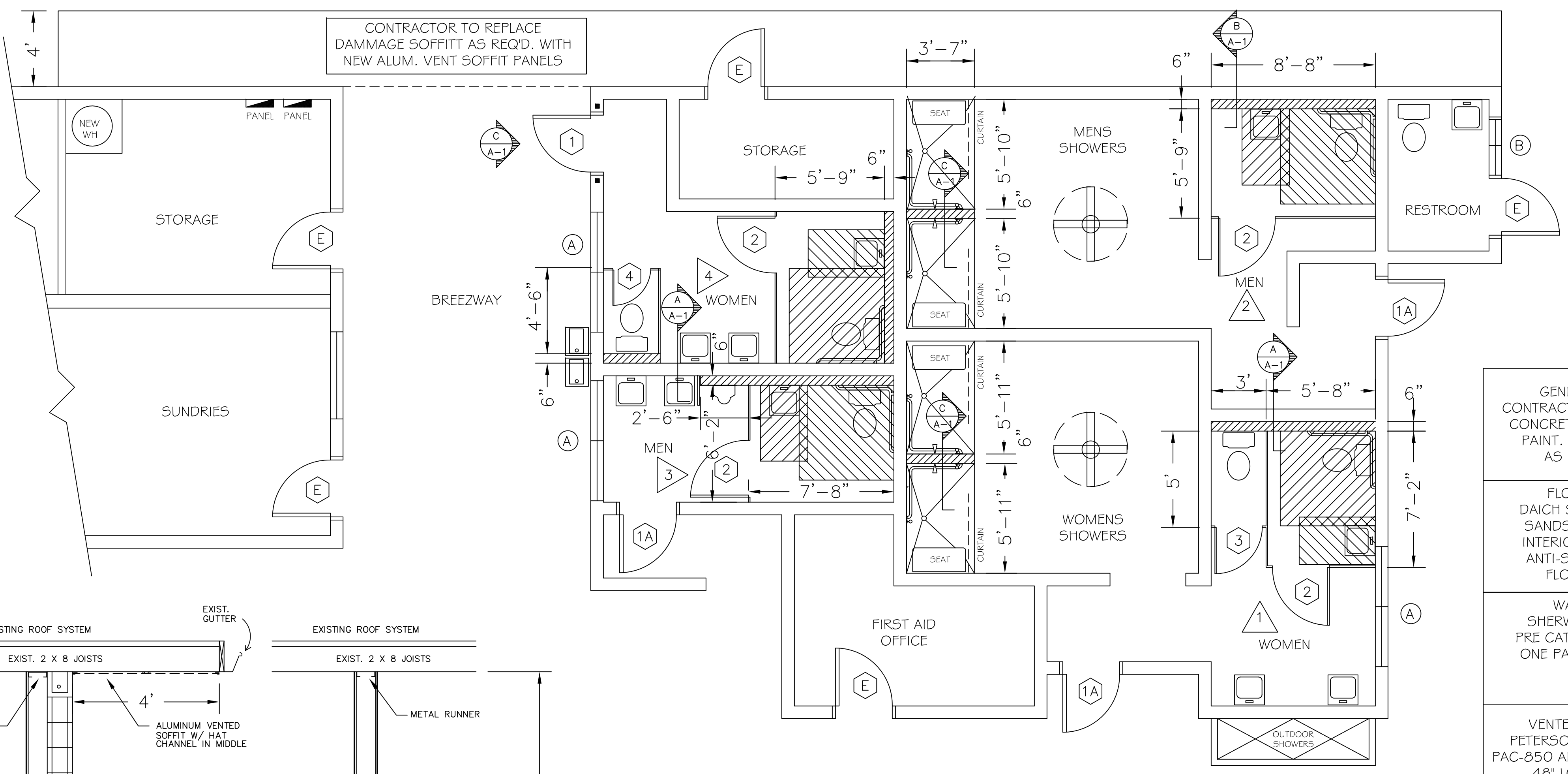
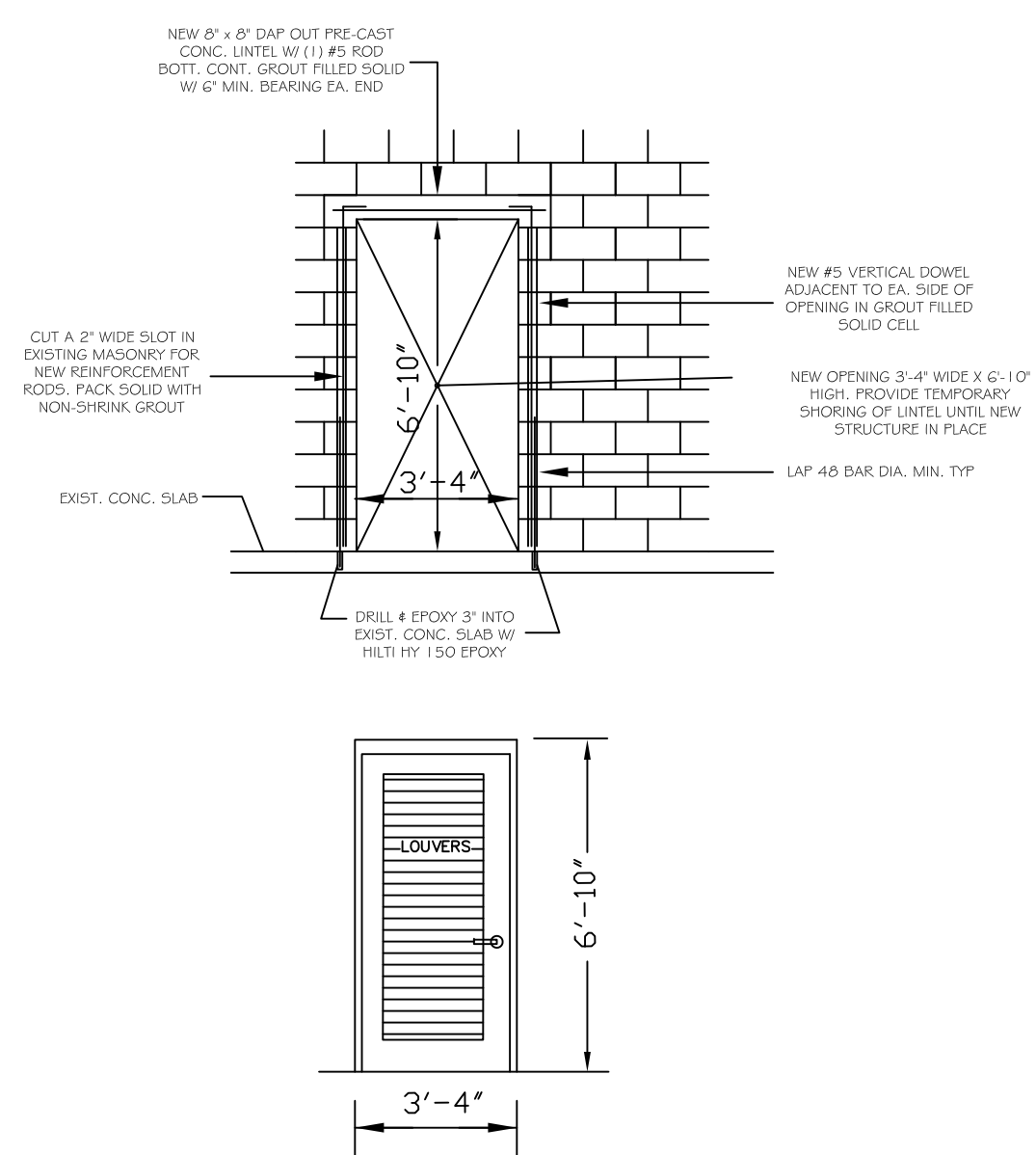
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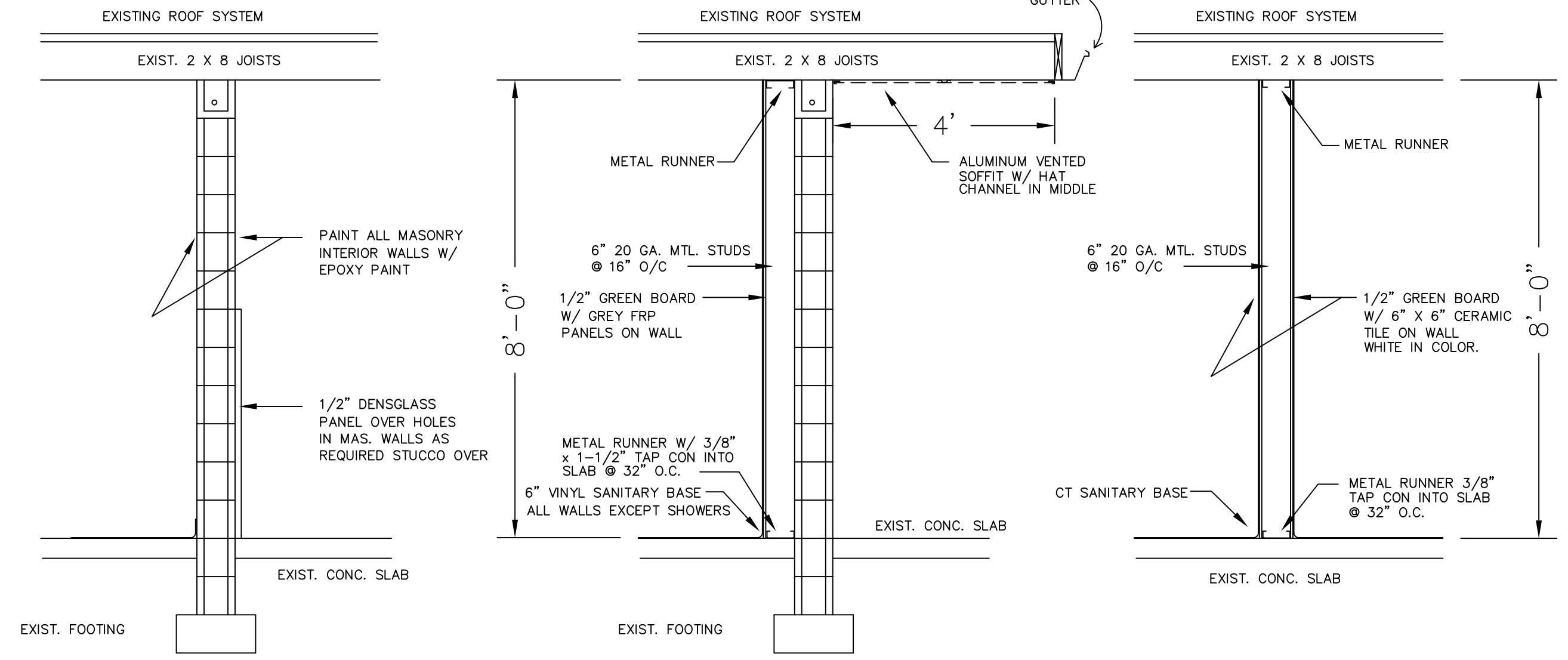


GENERAL NOTE:
CONTRACTOR TO PREPARE CONCRETE FLOORS FOR PAINT. SAND / GRIND AS REQUIRED.

FLOOR PAINT
DAICH SPREAD ROCK SANDSTONE / SATIN INTERIOR / EXTERIOR ANTI-SKID PORCH & FLOOR PAINT.

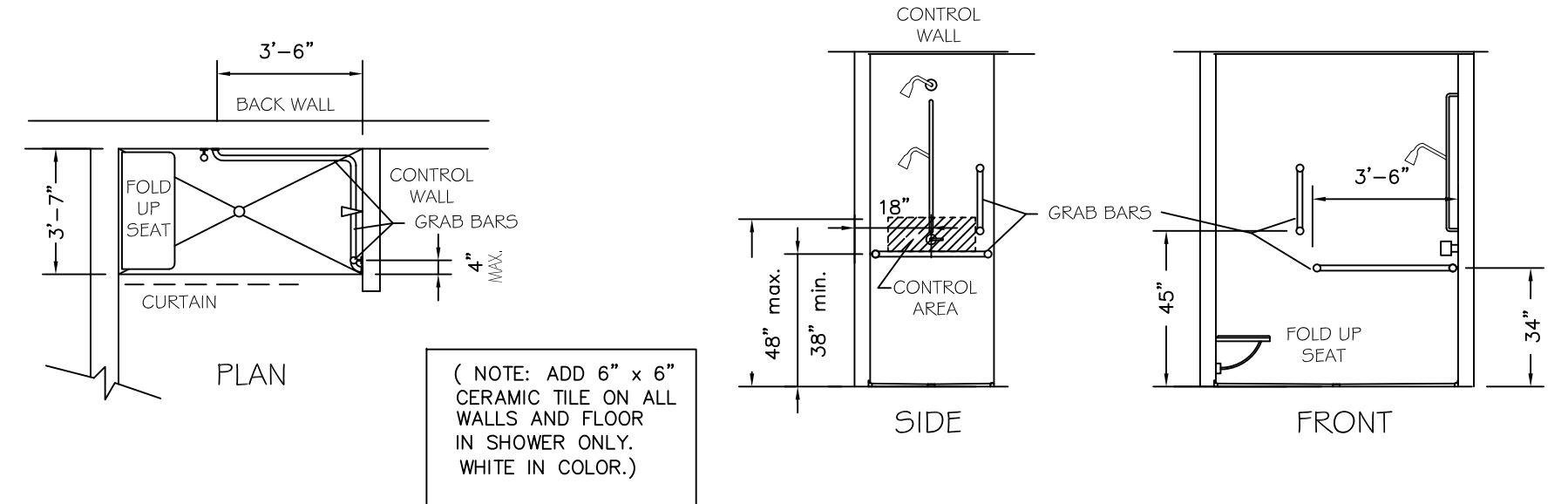
WALL PAINT
SHERWIN WILLIAMS PRE CATALYZED EPOXY ONE PART NO MIXING WHITE

VENTED SOFFIT BY PETERSON ALUM. CORP. PAC-850 ALUM. VENT SOFFIT 48" LONG PANELS FL 23157.6



(NOTE: ADD 6" x 6" CERAMIC TILE ON ALL WALLS AND FLOOR IN SHOWER ONLY. WHITE IN COLOR.)

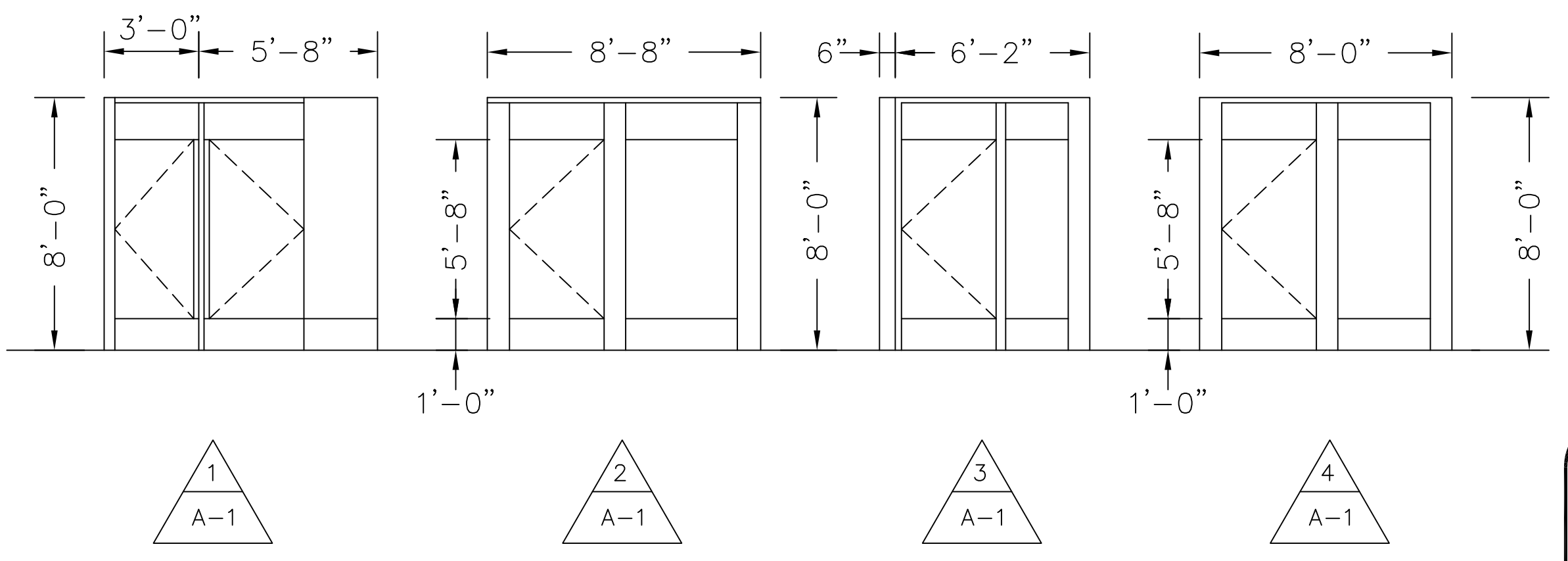
REMODELED FLOOR PLAN
SCALE : 1/4" = 1'-0"



WALL SCHEDULE

EXISTING WALLS	[Symbol]
NEW INTERIOR WALLS	[Symbol]

- GENERAL NOTES:
- BUILDING IS EXISTING CONSTRUCTION TYPE V B PER FBC SECTION 602. PERMIT IS FOR LEVEL 2 ALTERATIONS.
 - TOILET ROOMS TO MEET FLORIDA BUILDING CODE OCTOBER 2020 7th EDITION. SHOWERS ARE "ROLL-IN" TYPE. ALL EMERGENCY FIXTURES TO BE WIRED AHEAD OF SWITCHES ON THEIR RESPECTIVE CIRCUITS WITH BATTERY BACKUPS.
 - ALL INTERIOR FINISHES TO BE CLASS "A" OR "B" FINISH. ALL FLOOR FINISHES CLASS I.
 - ALL EXTERIOR DOOR LOCKS ARE EXISTING. ALL DOORS TO HAVE 6" LEVER SET HANDLES W/ LOCKSETS AS REQUIRED PER DOOR.
 - NO HVAC IN BUILDING. NO ENERGY CODE REQUIRED.
 - ELECTRICAL SERVICE IS EXIST. WITH MINOR CHANGES.
 - GENERAL CONTRACTOR TO CO-ORDINATE WORK WITH ALL SUB-CONTRACTORS SO AS NO DUPLICATE WORK OCCURS.



WINDOW SCHEDULE

(A)	(3) 6'-4" x 2'-0" METAL VENT WINDOWS. WIRE BRUSH OLD SCREENING AND REPAINT W/ RUST-OLEUM PAINT WHITE IN COLOR.
(B)	(1) 3'-4" x 2'-8" GLASS & METAL VENT WINDOW. WIRE BRUSH OLD SCREENING AND REPAINT W/ RUST-OLEUM PAINT WHITE IN COLOR. REPLACE BROKEN GLASS PANEL.

DOOR SCHEDULE

(E) DENOTES EXISTING DOORS TO REMAIN

(1)	(1) 3'-0" x 6'-8" x 1-3/4" ALUM. LOUVERED DOOR IN NEW FRAME. CLOSER & PEMKO 2005AV THRESHOLD. MATCH LOCK SET WITH EXIST. EXTERIOR DOORS. FLORIDA PRODUCT APPROVAL NO. FL 6336.10 MFG. CLINE DOOR COMPANY.
(1A)	(3) 3'-0" x 6'-8" x 1-3/4" ALUM. LOUVERED DOOR IN EXISTING FRAME. MODIFY EXISTING FRAME FOR NEW DOOR. CLOSER & PEMKO 2005AV THRESHOLD. MATCH LOCK SET WITH EXIST. EXTERIOR DOORS. FLORIDA PRODUCT APPROVAL NO. FL 6336.10 MFG. CLINE DOOR COMPANY.
(2)	(4) 3'-0" x 5'-4" x 1" METAL TOILET PARTITION DOOR WITH METAL SLIDE LOCK.
(3)	(1) 2'-6" x 5'-4" x 1" METAL TOILET PARTITION DOOR WITH METAL SLIDE LOCK.
(4)	(1) 2'-0" x 5'-4" x 1" METAL TOILET PARTITION DOOR WITH METAL SLIDE LOCK.

NOTE: LOCKSETS & LEVERSETS CAL-ROYAL OR EQUAL BRUSHED ALUMINUM PIONEER SL/CSL SERIES ANSI GRADE 2 6" LEVER SETS. CLOSER CAL ROYAL 900 SERIES ALUM. FINISH.

OCCUPANCY CALCULATIONS & EGRESS WIDTHS

AREA:	1,332 GSF
BUILDING CODE:	FBC 2020 7th EDITION
OCCUPANCY: POOL HOUSE RESTROOMS	A-4 SWIMMING POOLS
FIRE SPRINKLERS:	NO
OCCUPANT LOAD FACTOR:	
FIRST AID OFFICE AREA	120 S.F./ 100 = 1 PERSON
TOILET, LOCKER & SHOWER AREA	1,141 S.F./ 50 = 23 PERSONS
STORAGE AREA	71 S.F./300 = 1 PERSON
OCCUPANT LOAD	25 PERSONS
EGRESS WIDTH (DOORS)	
25 PERSONS X .2 PER PERSON = 5" REQ'D. 144" PROVIDED	
CONSTRUCTION TYPE:	I B

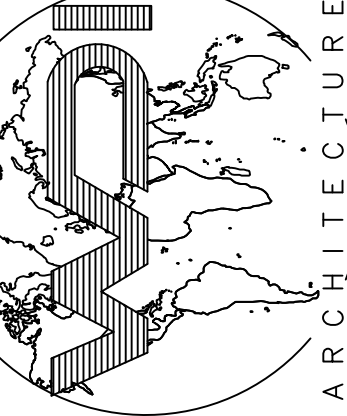
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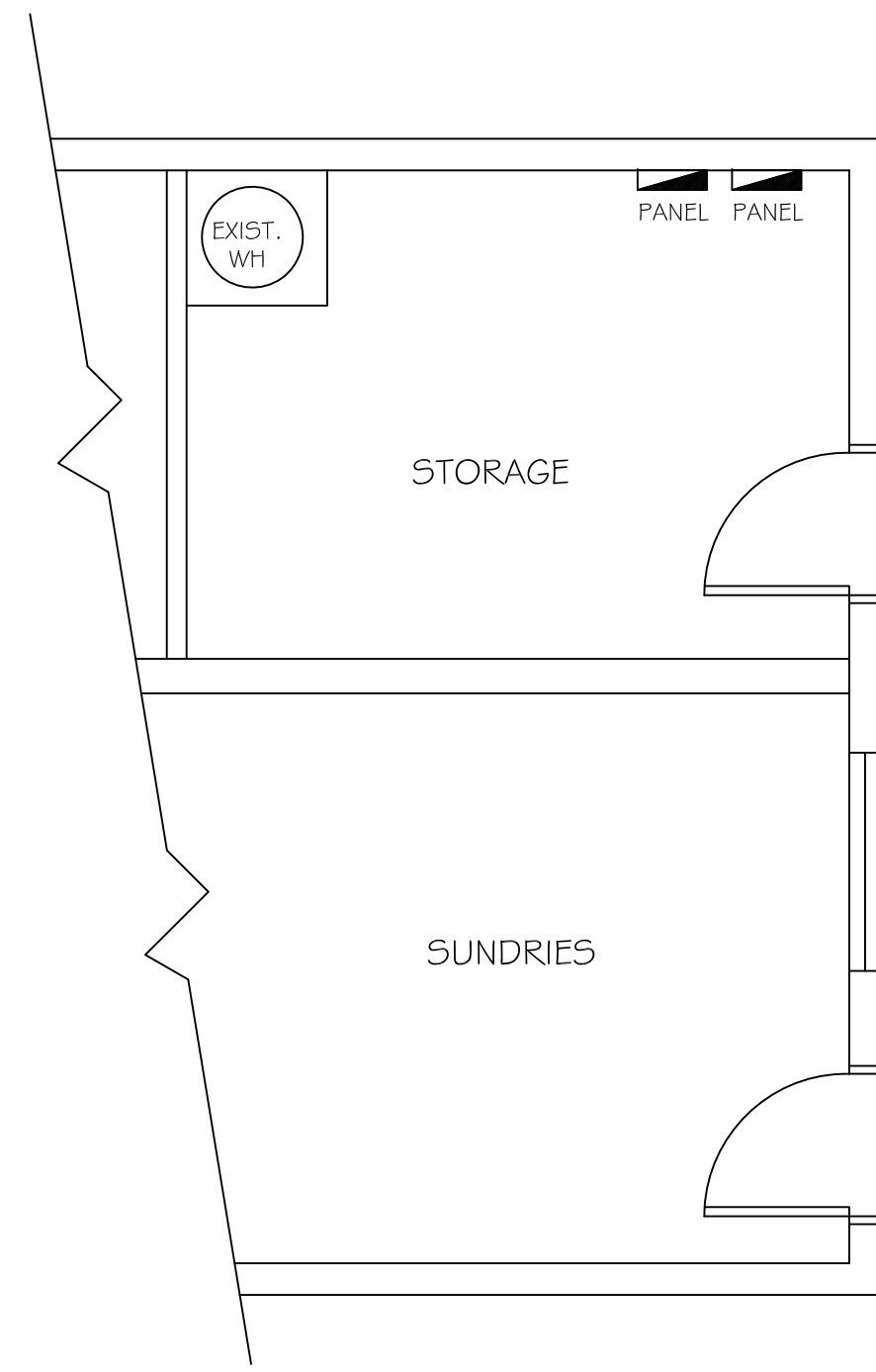
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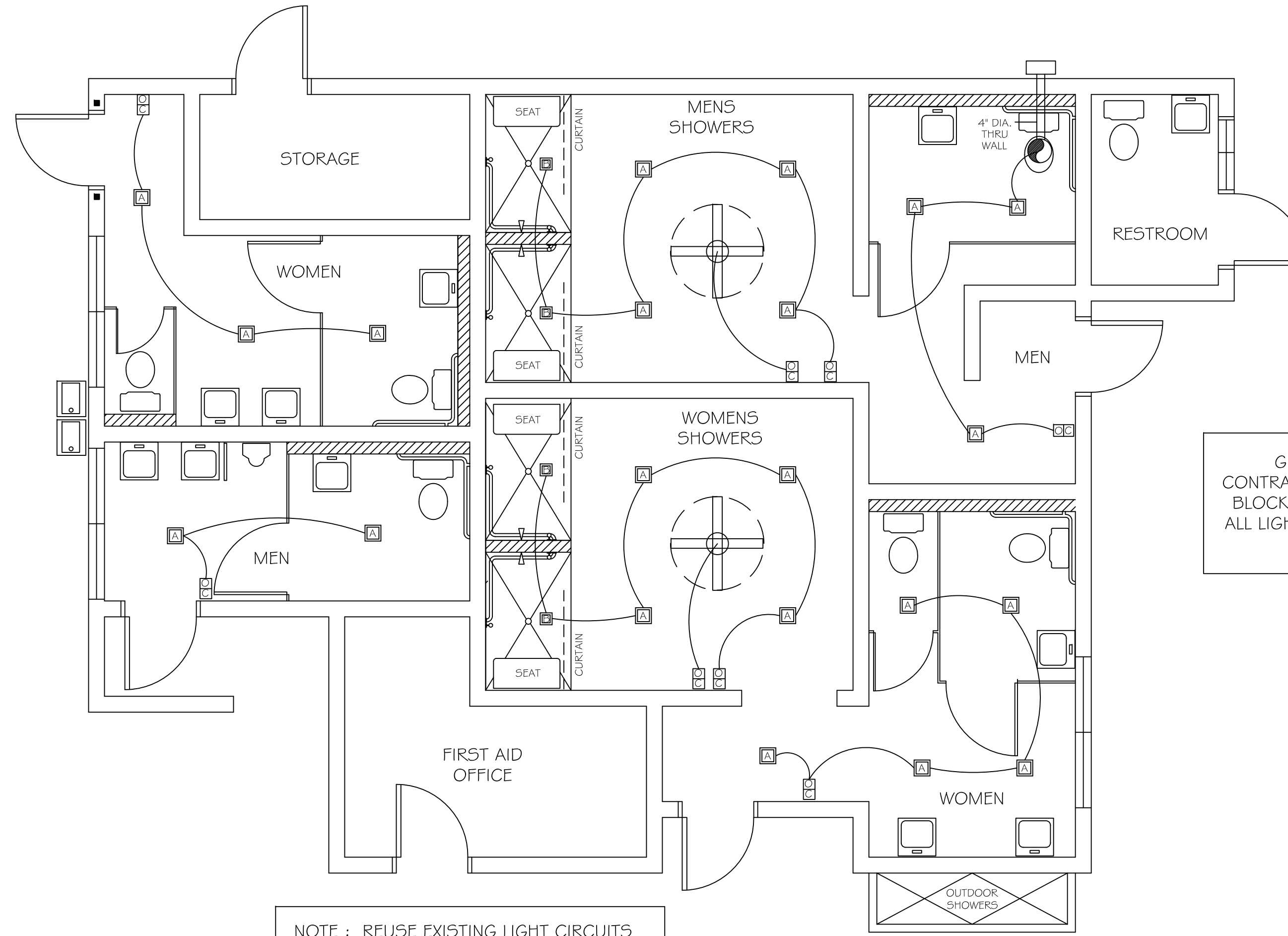


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FIXTURE LEGEND

- A HALO LED SMD65 SQUARE SURFACE MOUNT DOWNLIGHT
SMD65930WH W/ T24HWKIT
- B HALO LED SMD45 SQUARE SURFACE MOUNT DOWNLIGHT
SMD45930WH W/ T24HWKIT
- C OCCUPANCY SENSOR
LUTRON M5-OPS2-WH
WALL MOUNTED
- CEILING EXHAUST FAN
BROAN AE-110K
EXHAUST THRU BACK WALL
- CEILING FAN
KICHLER 52" BLADE HUGGER
330021 WH



GENERAL NOTE:
CONTRACTOR TO USE 2 x 8
BLOCKING MATERIAL FOR
ALL LIGHT & FAN SUPPORTS

PARTIAL ELECTRICAL PLAN

SCALE : 1/4" = 1'-0"

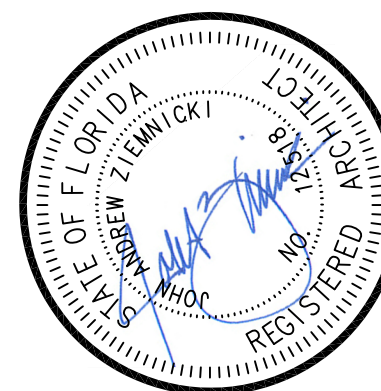


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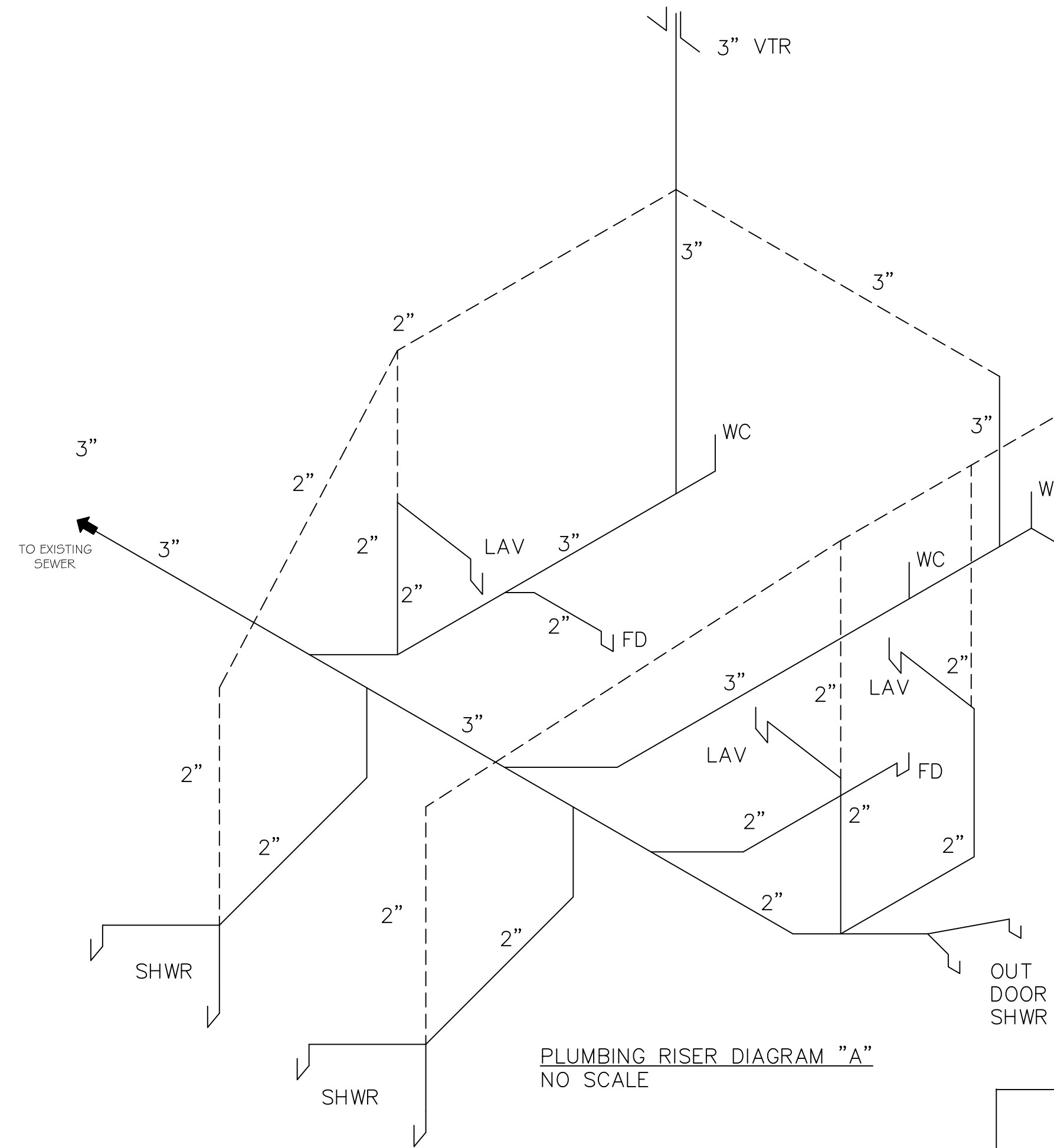
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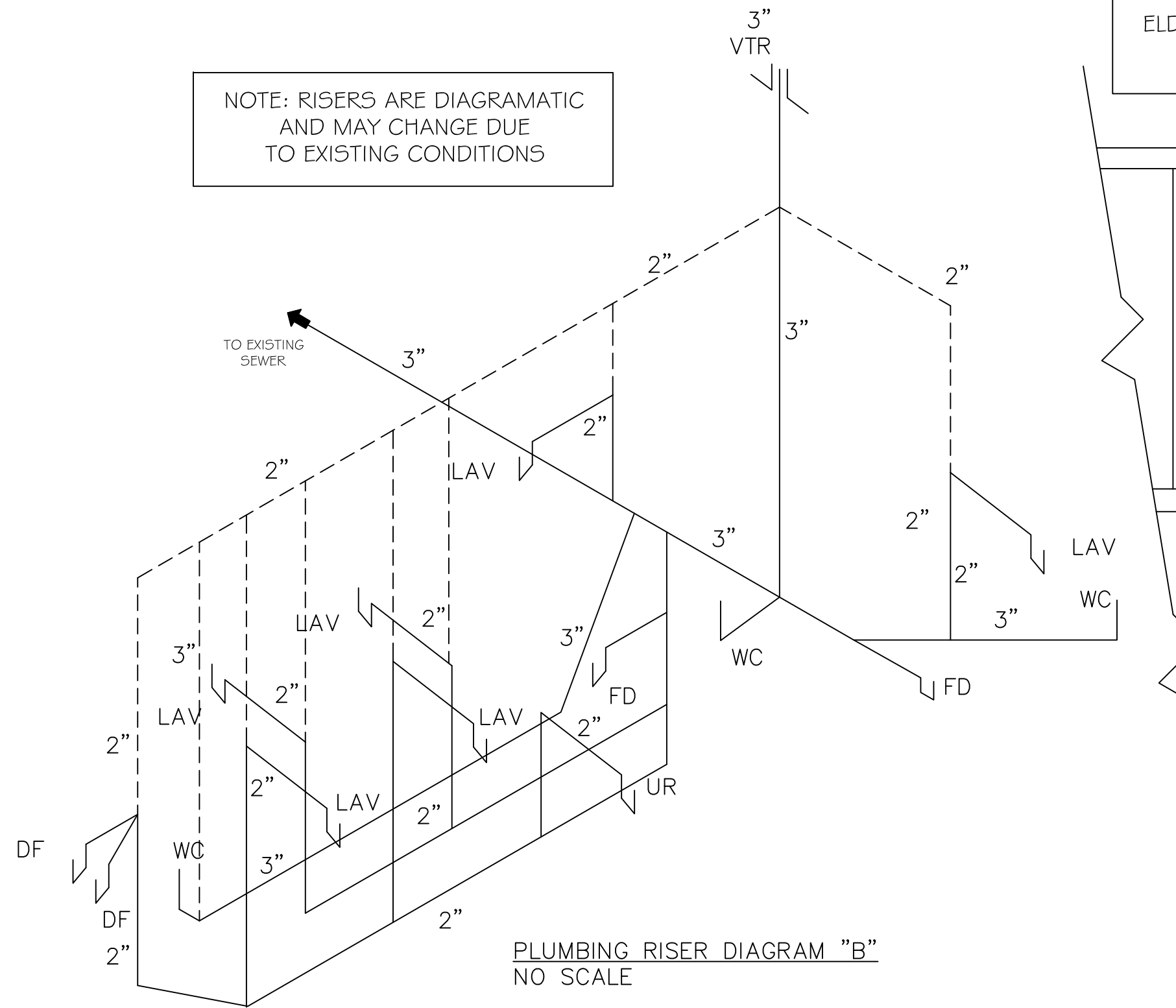
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PLUMBING RISER DIAGRAM "A"
NO SCALE



PLUMBING RISER DIAGRAM "B"
NO SCALE

NOTE: RISERS ARE DIAGRAMATIC AND MAY CHANGE DUE TO EXISTING CONDITIONS

PLUMBING CONTRACTOR TO PROVIDE NEW RHEEM ELD552-TB W.H. W/SAFETY PAN & DRAIN TO OUTSIDE

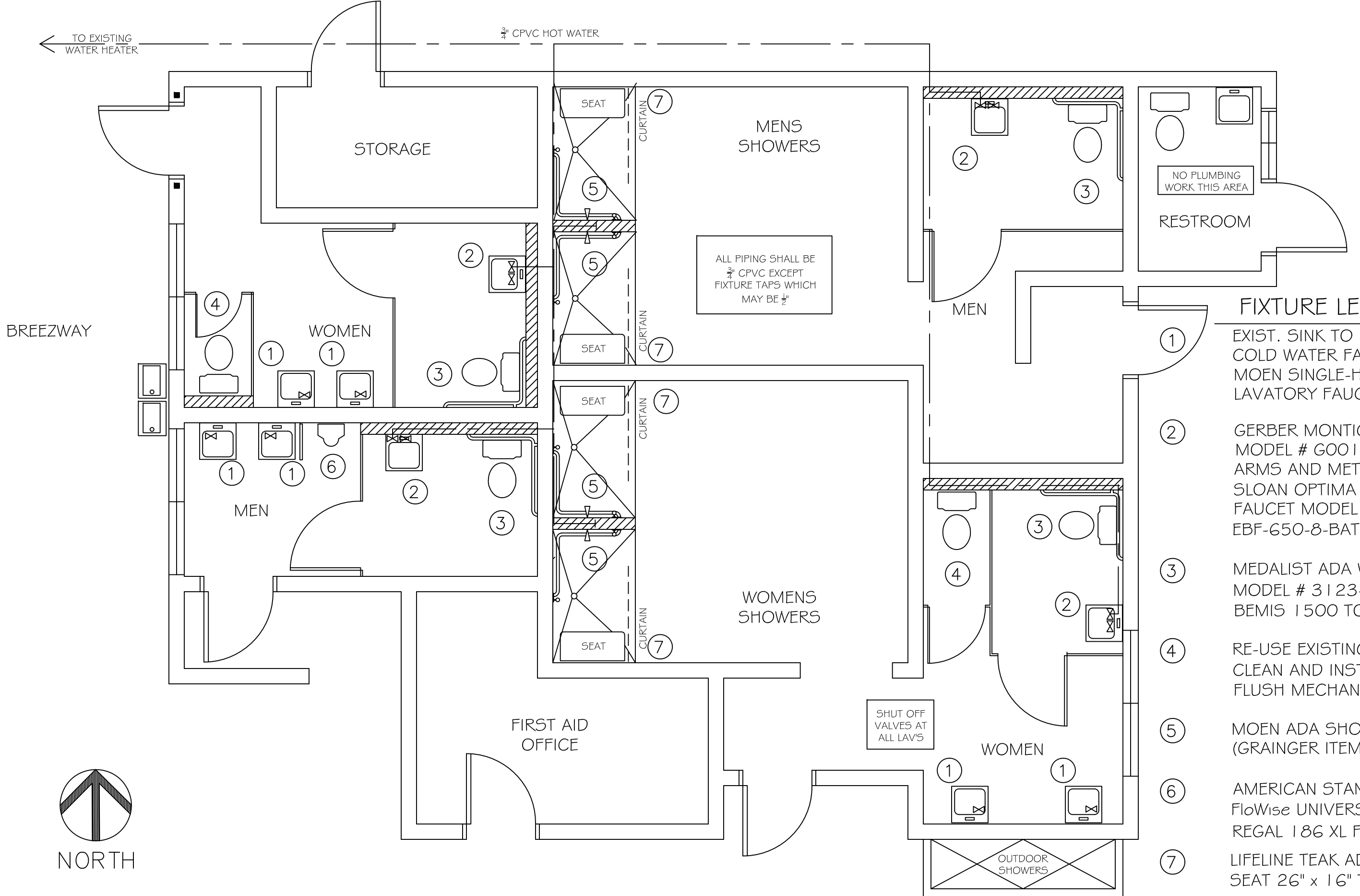
PARTIAL PLUMBING PLAN

SCALE : 1/4" = 1'-0"



PARTIAL SANITARY PLUMBING PLAN

SCALE : 1/4" = 1'-0"

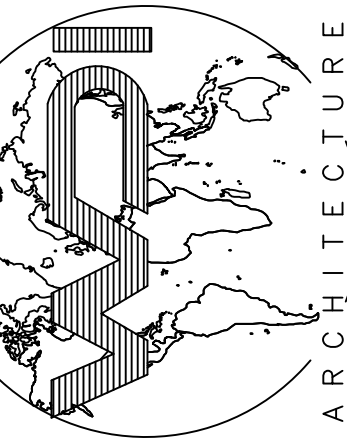


- FIXTURE LEGEND**
- ① EXIST. SINK TO REMAIN WITH NEW COLD WATER FAUCET
MOEN SINGLE-HANDLE ADA MEETING LAVATORY FAUCET MODEL 8884
 - ② GERBER MONTICELLO II SINK MODEL # G0012654 W/CONCEALED ARMS AND METAL LEGS
SLOAN OPTIMA SENSOR LAVATORY FAUCET MODEL 3315138BT
EBF-650-8-BAT-BDM-CP-0.5GPM-MLM-IR-FCT
 - ③ MEDALIST ADA WATER CLOSET MODEL # 3123-3494 WHITE
BEMIS 1500 TOILET SEAT
 - ④ RE-USE EXISTING COMFORT TOILETS CLEAN AND INSTALL NEW TANK FLUSH MECHANISM
 - ⑤ MOEN ADA SHOWERHEAD KIT 8342 (GRAINGER ITEM # 40D665)
 - ⑥ AMERICAN STANDARD ALLBROOK FloWise UNIVERSAL URINAL W/ REGAL 186 XL FLUSHOMETER
 - ⑦ LIFELINE TEAK ADA COMPLIANT SHOWER SEAT 26" x 16" TEAK W/ BRUSHED NICKLE LL-TK226BN
GBS GRAB BAR SPECIALISTS

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PROJECT MANUAL NOTES

DIVISION 1 – GENERAL CONDITIONS

0101. THE STRUCTURAL DESIGN OF THIS WORK IS BASED ON THE FOLLOWING CRITERIA :
 ROOF LOADS : N/A
 SOIL BEARING CAPACITY : N/A
 WIND LOADS : N/A
 USE FACTOR 1
0102. CONTRACTOR SHALL PROVIDE (4) CONC. TEST CYLINDERS FOR EACH BAY'S POUR AND FOR EACH STRENGTH OF CONCRETE BREAK CYLINDERS AT 7, 14, & 28 DAYS. HOLD ONE CYLINDER IN RESERVE. COST TO BE BORNE BY THE CONTRACTOR.
0103. CONTRACTOR SHALL SECURE AND PAY ALL TAP, IMPACT, PERMIT, MSTU AND ALL OTHER GOVERNMENTAL FEES, LICENSES AND INSPECTIONS NECESSARY FOR THE PROPER EXECUTION AND COMPLETION OF THE WORK. THESE FEES TO BE INCLUDED IN BASE BID.
0104. DEMOLITION PERMIT SHALL BE INCLUDED IN BASE BID IF ANY.
0105. CONTRACTOR SHALL COORDINATE AND INCLUDE IN BASE BID, ALL EXTENSIONS OF SITE UTILITIES, ELECTRICAL, CABLE TELEVISION, AND TELEPHONE SERVICE.
0106. THE CONTRACTOR TO PROVIDE BUILDERS RISK INSURANCE.
0109. ALL DEBRIS SHALL BE STORED AND REMOVED FROM SITE IN PROPER CONTAINERS AT NO ADDITIONAL COST TO OWNER.
0110. OWNER SHALL HAVE FIRST RIGHT TO SALVAGE ANY MATERIALS TO BE REMOVED UNDER THIS CONTRACT.
0113. UPON COMPLETION AND PRIOR TO REQUEST FOR FINAL PAYMENT, CONTRACTOR SHALL SUBMIT (2) BOND COPIES OF A LIST OF SUBCONTRACTORS WITH NAMES, ADDRESSES & PHONE NUMBERS, ALL WARRANTIES, GUARANTEES, OPERATING INSTRUCTIONS & EQUIPMENT MANUALS TO INCLUDE RECOMMENDED SERVICE AND MAINTENANCE ALONG WITH A SET OF "AS-BUILT" DRAWINGS SHOWING ALL DEVIATIONS FROM THE CONTRACT DOCUMENTS INDICATING LOCATIONS OF VALVES, CLEANOUTS, VENTS, JUNCTION BOXES AND ALL MECHANICAL AND ELECTRICAL COMPONENTS.
0124. THE CONTRACTOR SHALL WARRANT ALL WORK FROM DEFECTS IN MATERIAL AND WORKMANSHIP FOR A PERIOD OF ONE YEAR. (TWO YEARS FOR ALL ROOFING INSTALLATIONS.)
0129. CONTRACTOR TO FURNISH, INSTALL, AND MAINTAIN AMPLE TEMPORARY TOILET FACILITIES FOR THE USE OF WORKMEN ENGAGED IN WORK UNDER THIS CONTRACT. TEMPORARY FACILITIES SHALL BE SUBJECT TO ALL APPLICABLE ORDINANCES, HEALTH DEPT. REQUIREMENTS, AND RULES AND REGULATIONS OF GOVERNING AUTHORITIES.
0130. CONTRACTOR SHALL MAKE ALL NECESSARY ARRANGEMENTS AND SHALL PAY FOR ALL TEMPORARY WATER, ELECTRICAL POWER, SEWAGE, AND RUBBISH REMOVAL SERVICES AS MAY BE REQUIRED FOR CONSTRUCTION OF THIS PROJECT.
0131. CONTRACTOR SHALL FURNISH, INSTALL, OPERATE, AND PAY FOR TEMPORARY HOISTING EQUIPMENT REQUIRED FOR CONSTRUCTION OF THIS PROJECT.
0133. IT SHALL BE THE RIGHT OF THE OWNER TO PLACE AND INSTALL EQUIPMENT PURCHASED UNDER SEPARATE CONTRACT, THOUGH THIS ACTION SHALL BE IN COORDINATION WITH THE CONTRACTORS CONSTRUCTION SCHEDULE.
0134. IN CASE OF DISCREPANCY CONCERNING DIMENSION, QUANTITY, OR LOCATION, GRAPHIC DRAWINGS SHALL TAKE PRECEDENCE OVER THE SPECIFICATIONS. EXPLANATORY NOTES ON THE DRAWINGS SHALL TAKE PRECEDENCE OVER CONFLICTING DRAWN INDICATIONS. LARGE SCALE DETAILS SHALL TAKE PRECEDENCE OVER SCALED MEASUREMENTS. CONSULT ARCHITECT SHOULD ANY SUCH DISCREPANCY BE FOUND.
0135. IN CASE OF DISCREPANCY CONCERNING QUALITY AND/OR QUANTITY WITHIN THE CONTRACT DOCUMENTS, THE CONTRACTOR SHALL PROVIDE THE BETTER QUALITY UNLESS OTHERWISE DETERMINED IN WRITING BY THE ARCHITECT.
0142. CHANGES TO THE CONTRACT DOCUMENTS SHALL BE MADE IN WRITING BY THE ARCHITECT VIA CHANGE ORDERS APPROVED BY THE OWNER. NO CLAIM FOR COMPENSATION FOR CHANGES WILL BE ALLOWED THE CONTRACTOR WITHOUT SUCH WRITTEN AUTHORIZATION, EXCEPT IN EMERGENCIES ENDANGERING LIFE OR PROPERTY.
0143. WHEN VALUES AT RISK ARE CHANGED BY A CHANGE ORDER, ALL REQUIRED INSURANCES, PERFORMANCE BONDS, AND OTHER SUCH PROVISIONS SHALL BE ALTERED TO PROVIDE 100% COVERAGE OF THE VALUES AT RISK.
0146. PROVIDE A PERMANENT NAMEPLATE ON EACH ITEM OF SERVICE-CONNECTED OR POWER-OPERATED EQUIPMENT. LOCATE ON AN INCONSPICUOUS, ACCESSIBLE SURFACE. NAMEPLATE SHALL CONTAIN ESSENTIAL OPERATING DATA, NAME OF PRODUCT AND MANUFACTURER, MODEL AND SERIAL NUMBER, CAPACITY, SPEED AND RATINGS.
0147. DELIVER, STORE, AND HANDLE PRODUCTS IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS, USING METHODS THAT WILL PREVENT DAMAGE, DETERIORATION, AND LOSS.

DIVISION 2 – SITE WORK

0201. FOUNDATION DESIGN IS BASED ON A SOIL BEARING CAPACITY OF 2,000 PSF. MINIMUM. PRIOR TO ANY WORK, THE CONTRACTOR SHALL ENGAGE A SOILS LABORATORY TO CONDUCT TEST BORINGS TO DETERMINE THE CONSISTENCY OF SUBSURFACE SOIL AND THE ABSENCE OF ANY UNSUITABLE MATERIAL. IF ANY MATERIAL OTHER THAN CLEAN, COMPACT WELL GRADED SAND IS PRESENT, INCONSISTENT MATERIAL SHALL BE REMOVED AND REPLACED WITH CLEAN, COMPACTED FILL AT THE DIRECTION OF THE SOILS LABORATORY.
0204. CONTRACTOR SHALL COORDINATE AND VERIFY SIZES AND LOCATIONS OF ALL UTILITY CONNECTIONS WITH RESPECTIVE AGENCIES AND RESTORE ALL DISTURBED AREAS TO ORIGINAL CONDITION.
0205. PRIOR TO EXCAVATION, CONTRACTOR SHALL NOTIFY "SUNSHINE" AT 1-800-432-4770 TO VERIFY LOCATIONS OF ALL UNDERGROUND SERVICES.
0222. REFER TO CIVIL ENGINEERING DRAWINGS FOR ALL SITE RELATED INFORMATION.
0238. CONTRACTOR SHALL REMOVE OR CAP ALL ABANDONED UTILITY LINES AS ENCOUNTERED.
0245. DE-WATERING OF EXCAVATIONS, IF NECESSARY, SHALL BE ACCOMPLISHED WITH PUMPS, WELL POINTS, SUMPS, SUCTION AND DISCHARGE LINES AND OTHER DE-WATERING COMPONENTS NECESSARY TO CONVEY WATER AWAY FROM EXCAVATIONS.
0246. CONVEY WATER REMOVED FROM EXCAVATIONS TO COLLECTING OR RUN-OFF AREAS. ESTABLISH AND MAINTAIN TEMPORARY DRAINAGE DITCHES OR OTHER DIVERSIONS OUTSIDE BUILDING EXCAVATION LIMITS. DO NOT USE TRENCH EXCAVATIONS FOR SITE UTILITIES AS TEMPORARY DRAINAGE DITCHES.
0247. STOCKPILE EXCAVATED MATERIALS SUITABLE FOR USE AS FILL MATERIALS WHERE DIRECTED UNTIL REQUIRED FOR FILL OR BACKFILL. PLACE, GRADE, AND SHAPE STOCKPILES FOR PROPER DRAINAGE.
0248. LOCATE AND RETAIN FILL MATERIALS AWAY FROM EDGES OF EXCAVATIONS.
0250. SUBGRADE PREPARATION SHALL INCLUDE STRIPPING AND GRUBBING OF SURFICIAL VEGETATION FOLLOWED BY COMPACTION OF THE BUILDING AREA PLUS A MARGIN OF 5'-0" WITH A (10) TON VIBRATORY ROLLER WITH A MINIMUM OF TWO OVERLAPPING PASSES IN EACH DIRECTION. REFER TO SUBSURFACE SOIL INVESTIGATION REPORT PROVIDED FOR FURTHER INFORMATION AND INSTRUCTIONS.
0251. AT NEW SLAB-ON-GRADE CONSTRUCTION, PROVIDE SOIL TREATMENT FOR TERMITES AND VEGETATIVE CONTROL. ENGAGE A LICENSED PROFESSIONAL PEST CONTROL OPERATOR FOR APPLICATION OF SOIL TREATMENT.

DIVISION 3 – CONCRETE

0301. CONCRETE SLAB AREAS TO RECEIVE FINISH FLOORING SHALL BE CLEAN AND FREE OF DUST AND SEALED WITH A SUITABLE CONCRETE SEALER PRIOR TO THE INSTALLATION OF FINISH.
0320. ALL STRUCTURAL CONCRETE SHALL CONFORM TO ACI 318, AND SHALL ATTAIN A MINIMUM 28-DAY ULTIMATE COMPRESSIVE STRENGTH OF 3,000 & 3,500 PSI.
0321. ALL REINFORCING STEEL SHALL CONFORM TO ASTM DESIGNATION A615 GRADE 60.
0322. WHERE NOT DETAILED IN DRAWINGS, REINFORCING STEEL SHALL BE DETAILED IN ACCORDANCE WITH THE LATEST EDITION OF THE "MANUAL OF STANDARD PRACTICE FOR DETAILING REINFORCED CONCRETE STRUCTURES" (ACI-315).
0323. IN FLEXURAL MEMBERS SPLICES FOR CONTINUOUS TOP BARS SHALL BE MADE AT OR NEAR THE MID-SPAN OF THE MEMBER. SPLICES FOR CONTINUOUS BOTTOM BARS SHALL BE MADE AT OR NEAR POINTS ON INTERMEDIATE SUPPORT. LAP SPLICE LENGTH SHALL BE IN ACCORDANCE WITH ACI 318.
0324. CONCRETE COVERAGE OF REINFORCING STEEL SHALL BE PLACED AS FOLLOWS :
 A. CONCRETE PLACED DIRECTLY IN CONTACT WITH THE GROUND 3"
 B. CONCRETE EXPOSED DIRECTLY TO THE WEATHER OR IN CONTACT WITH THE GROUND AFTER REMOVAL OF FORMS : #6 DIAMETER BARS AND LARGER – 2" #5 DIAMETER BARS AND SMALLER – 1-1/2"
 C. CONCRETE NOT EXPOSED DIRECTLY TO THE GROUND OR WEATHER : WALLS AND SLABS – 3/4" BEAMS AND GIRDERS – 1-1/2"
 D. ALL OTHERS – 1-1/2"
0328. DESIGN, CONSTRUCT, AND MAINTAIN CONCRETE FORM WORK SO AS TO INSURE THAT AFTER REMOVAL, FINISHED CONCRETE MEMBERS SHALL HAVE TRUE SURFACES, BE FREE OF WAVES, BULGES AND CONFORM ACCURATELY TO INDICATED SHAPES, DIMENSIONS, LINES, AND POSITIONS OF CONCRETE MEMBERS SHOWN.
0329. FORMS SHALL BE READILY REMOVABLE WITHOUT IMPACT, SHOCK OR DAMAGE TO CONCRETE.
0330. FORMWORK SHALL BE POSITIONED TO MAINTAIN HARDENED CONCRETE FINISH LINES WITHIN THE FOLLOWING PERMISSIBLE DEVIATIONS.
 -VARIATION FROM PLUMB:
 3/8" IN ANY STORY OR 20 FEET MAXIMUM
 1/2" IN 40 FEET OR MORE
 -VARIATION FROM LEVEL OR FROM GRADES INDICATED:
 1/8" IN 10 FEET
 1/4" IN ANY BAY OR 20 FEET MAXIMUM
 3/8" IN 40 FEET OR MORE
 -CROSS-SECTIONAL DIMENSIONS:
 MINUS 1/8"
 PLUS 1/4"
 -BUILDING LINES (VARIATION OF THE LINEAR BUILDING LINES FROM ESTABLISHED POSITION IN PLAN AND RELATED POSITION OF COLUMNS, WALLS, AND PARTITIONS)
 1/4" IN ANY BAY OR 20 FEET MAXIMUM
 1/2" IN 40 FEET OR MORE
 -VARIATIONS IN THE SIZES AND LOCATIONS OF SLEEVES AND SLAB OPENINGS:
 1/3"
0334. SLUMP TEST SHALL BE TAKEN BY CONTRACTOR WHEN CYLINDERS ARE TAKEN. MAXIMUM SLUMP, 5", MINIMUM SLUMP, 3".
0336. CONCRETE MATERIALS :
 1. PORTLAND CEMENT – ASTM 150, TYPE 1 FOR GENERAL PURPOSE CONCRETE.
 2. AGGREGATES
 A. FINE AGGREGATES – ASTM C33, WASHED SAND
 B. COARSE AGGREGATES – ASTM C33, CRUSHED STONE
 1) MEMBERS TO 8" SECTION – TABLE II, SIZE 67
 2) GROUDED MASONRY – PEA ROCK GRAVEL
 3) ALL OTHER CONCRETE TABLE II, SIZE 467
 3. ADMIXTURE FOR STRUCTURAL CONCRETE : AIR ENTRAINING ADMIXTURE AND CHEMICAL ADMIXTURE ASTM C494.
 4. WATER – FRESH, POTABLE TAP WATER.
 5. UNDERSLAB VAPOR BARRIER-PLASTIC SHEETING, 6 MIL THICK, LAID AS RECOMMENDED BY MANUFACTURER. LAPPED 12" MINIMUM WITH TAPED JOINTS.
0341. CONCRETE SLAB FINISH :
 1. WHILE PLACING CONCRETE, TAMP TO FORCE COURSE AGGREGATE AWAY FROM SURFACE, THEN SCREED WITH STRAIGHT EDGES TO BRING SURFACE TO FINISH LEVEL.
 2. WOOD FLOAT TO TRUE PLANE (LEVEL OR SLOPED AS SHOWN ON DRAWINGS) WITH NO COARSE AGGREGATE SHOWING; FLOAT WHILE CONCRETE IS GREEN YET HARD ENOUGH TO SUPPORT MAN'S WEIGHT WITHOUT IMPRINT.
 3. STEEL TROWEL NOT LESS THAN TWO PASSES. TROWEL WHEN LITTLE OR NO CONCRETE STICKS TO TROWEL BLADES.
 4. HAND TROWEL THIRD PASS TO REMOVE IMPERFECTIONS AND PRODUCE SMOOTH IMPERVIOUS SURFACE.
 5. LIGHT BROOM FINISHED SURFACES NEED ONLY BE FINISHED THROUGH WOOD FLOATING, THEN LIGHTLY BROOM FOR SLIP-RESISTANCE SURFACE.
0342. CURE CONCRETE NOT LESS THAN TIME REQUIRED TO REACH 75% OF DESIGN STRENGTH. CURE WITH CURING COMPOUND APPLIED PER ASTM C 309, IMPERVIOUS – SHEET CURING WITH PLASTIC MEMBRANE, MOIST-CURE BY COVERING WITH WET SAND OR WET BURLAP KEPT CONTINUOUSLY WET BY KEEPING FORMWORK CONTINUOUSLY WET FOR DURATION OF CURING TIME.

DIVISION 4 – MASONRY

0402. CONCRETE MASONRY UNITS SHALL BE TWO CELL BLOCKS MADE OF PORTLAND CEMENT, WATER AND APPROVED AGGREGATES, AND SHALL CONFORM TO THE STANDARD SPECIFICATIONS FOR HOLLOW LOAD BEARING MASONRY UNITS ASTM DESIGNATION C90 WITH A MINIMUM COMPRESSIVE STRENGTH OF 1900 PSI. NO DAMAGED OR IRREGULAR MATERIAL SHALL BE USED.
0403. MORTAR SHALL BE TYPE "M" AND SHALL CONFORM TO ASTM C90, WITH STANDARD HORIZONTAL JOINT REINFORCING AT 1'-4" CENTERS VERTICALLY.
0405. GROUDED CELLS SHALL BE FILLED WITH A "PEA GRAVEL" CONCRETE WITH A MINIMUM 28-DAY STRENGTH OF 3,000 PSI. THE CELLS SHALL HAVE VERTICAL ALIGNMENT SUFFICIENT TO MAINTAIN A CLEAN, UNOBSTRUCTIVE CONTINUOUS VERTICAL CELL. GROUT SHALL BE POURED IN LIFTS NOT TO EXCEED 8'-0".
0406. CLEANOUT OPENINGS SHALL BE PROVIDED AT THE BOTTOM OF ALL GROUDED CELLS AT EACH LIFT FOR FIELD INSPECTION. OPENINGS SHALL BE COVERED AFTER INSPECTION AND BEFORE GROUTING. WALLS SHALL CURE A MINIMUM OF 24 HOURS PRIOR TO FILLING GROUDED CELLS.
0407. WHEN GROUTING IS STOPPED FOR ONE HOUR OR LONGER, THE GROUTING SHALL BE STOPPED 1-1/2" BELOW THE TOP OF THE UPPERMOST UNIT.
0412. LAY BLOCK IN RUNNING BOND UNLESS OTHERWISE INDICATED.
0413. LAYING TOLERANCES : WALL, CORNERS, PIERS, JAMB TO BE PLUMB WITHIN TOLERANCE OF 1/8" IN 5 FEET, COURSES TO BE LEVEL WITHIN 1/4" IN 50 FEET. FACES OF WALLS STRAIGHT WITHIN 1/4" IN 50 FEET.
0415. ALL MASONRY UNITS SHALL BE SAWN FOR FINAL FIT. NO BREAKING OR HAND SPLITTING OF BLOCKS SHALL BE PERMITTED.

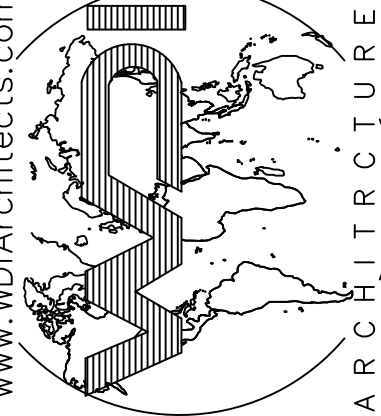
DIVISION 5 – METALS

0501. FINISH AND ERECT ALL STRUCTURAL STEEL, INCLUDING JOISTS, COLUMNS, ANCHORAGES, ANCHOR BOLTS, ERECTION BOLTS, BEARING PLATES, AND ANGLES, AND ALL MISCELLANEOUS IRON AND STEEL AS SHOWN, INDICATED, AND IMPLIED IN THE CONTRACT DOCUMENTS FOR A COMPLETE STRUCTURAL SYSTEM.
0503. STRUCTURAL STEEL Fy = 36 KSI.
0504. STRUCTURAL STEEL SHALL CONFORM TO ASTM SPECIFICATION "A6-79B" STANDARD SPECIFICATIONS FOR GENERAL REQUIREMENTS FOR ROLLED STEEL PLATES, SHAPES, SHEET PILING AND BARS FOR STRUCTURAL USE.
0510. SUBMIT SHOP DRAWINGS FOR APPROVAL BY ARCHITECT. SHOP DRAWINGS SHALL SHOW IN DETAIL THE SIZE OF MEMBERS AND METHODS OF CONNECTING AND/OR ANCHORING MEMBERS. ALL STRUCTURAL METAL WORK SHALL BE EXECUTED IN STRICT ACCORDANCE WITH APPROVED SHOP DRAWINGS, AND NO WORK SHALL BE FABRICATED UNTIL SHOP DRAWINGS HAVE BEEN APPROVED.
0511. ALL STRUCTURAL STEEL SHALL BE DESIGNED, FABRICATED, AND ERECTED IN ACCORDANCE WITH THE SPECIFICATIONS FOR THE DESIGN, FABRICATION, AND ERECTION OF STRUCTURAL STEEL FOR BUILDINGS, AMENDED DATE, THE CODE OF STANDARD PRACTICE, LATEST EDITION, AS ADOPTED BY THE AMERICAN INSTITUTE OF STEEL CONSTRUCTION, A.S.T.M. A-36, LATEST REVISION, AND THE A.I.S.C. MANUAL FOR STEEL CONSTRUCTION, LATEST EDITION.
0512. RUST INHIBITIVE PRIMER PAINT FOR STRUCTURAL STEEL SHALL BE ONE OF THE FOLLOWING : ZINC CHROMATE OR RED OXIDE, AND SHALL BE APPLIED TO ALL STRUCTURAL STEEL UNDER THIS CONTRACT IN STRICT ACCORDANCE WITH MAUNFACTURER'S PRINTED INSTRUCTIONS, EXCEPT FOR ITEMS TO BE EMBEDDED IN CONCRETE AS NOTED.
0514. STEEL CONSTRUCTION MEMBERS SHALL BE ERECTED PLUMB, LEVEL, AND TRUE. ALL WORK SHALL BE SECURELY ANCHORED (BOLTED OR WELDED AS REQUIRED) AS THE ERECTION WORK PROGRESSES.
0515. THE WELDING TECHNIQUE EMPLOYED THE APPEARANCE OF QUALITY OF WELDS MADE, AND THE METHODS OF CORRECTING DEFECTIVE WORK SHALL CONFORM TO THE "CODE OF ARC AND GAS WELDING IN BUILDING CONSTRUCTION" OF THE AMERICAN WELDING SOCIETY AND THE AMERICAN BUREAU OF WELDING. SURFACES TO BE WELDED SHALL BE FREE OF LOOSE SCALE, SLAG, RUST, GREASE PAINT, AND ANY OTHER FOREIGN MATERIAL.
0516. DETAILS OF DESIGN, WORKMANSHIP AND TECHNIQUE FOR WELDING, INSPECTION OF WELDING, AND QUALIFICATION OF WELDING OPERATORS SHALL CONFORM TO THE FOLLOWING SPECIFICATONS ;
 1. AWS STRUCTURAL WELDING CODE.
 2. AISI SPECIFICATION FOR THE DESIGN OF COLD-FORMED STEEL STRUCTURAL MEMBERS.
0517. AFTER ERECTION, TOUCH UP PAINT SHALL BE APPLIED TO FIELD WELDS, ABRASIONS TO SHOP COAT, AND ANY AREAS NOT PREVIOUSLY PAINTED.
0518. PROOF OF WELDER CERTIFICATION SHALL BE AVAILABLE AT JOB SITE.
0521. THE DESIGN, FABRICATION, AND ERECTION OF COLD FORMED STEEL CONSTRUCTION SHALL CONFORM TO THE ASCE SPEC. FOR THE DESIGN OF COLD-FORMED STEEL STRUCTURAL MEMBERS. ALL INDIVIDUAL STRUCTURAL MEMBERS AND ASSEMBLIES OF COLD-FORMED STEEL CONSTRUCTION, EXCEPT WHERE FABRICATED OF APPROVED CORROSION-RESISTANT STEEL OR OF STEEL HAVING CORROSION-RESISTANT METALLIC OR OTHER APPROVED COATING, SHALL BE PROTECTED AGAINST CORROSION WITH AN ACCEPTABLE SHOP COAT OF PAINT, ENAMEL, OR OTHER APPROVED PROTECTION.

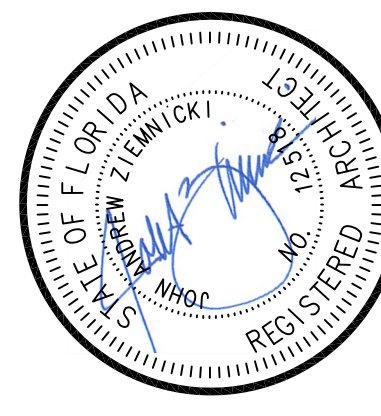
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 John A. Ziemnicki, A.I.A.
 FL 12518 SC 35568 IL 11783 TN 23111



LEVEL II ALTERATIONS TO EXISTING BUILDING FOR;
BAYSHORE GARDENS
 6919 26th STREET WEST
 MANATEE COUNTY, FLORIDA



Job No.23-19
 Date 9-18-23
 Sheet No.
SP-1
 of 2

DIVISION 6 – WOOD AND PLASTICS

- 0602. ALL WOOD IN CONTACT WITH CONCRETE OR CONCRETE MASONRY SHALL BE PRESSURE TREATED OR PROTECTED WITH DECAY RESISTANT MATERIAL.
- 0603. BUILDING PAPER SHALL BE ASPHALT SATURATED FELT, 30-LB. NON PERFORATED, COMPLYING WITH ASTM D226.

DIVISION 7 – THERMAL & MOISTURE PROTECTION

- 0705. FLASHING SHALL BE FABRICATED FROM 26 GAUGE ZINC. WHERE FLASHING IS INSTALLED DIRECTLY ONTO CEMENTITIOUS OR WOOD SUBSTRATES, INSTALL A SLIP SHEET OF RED ROSIN PAPER AND A COURSE OF 6 MIL POLYETHYLENE UNDERLAYMENT. ISOLATE ALUMINUM SURFACES FROM SURFACES OF DISSIMILAR METALS.
- 0707. ROOF INSULATION SHALL BE 12" BATT R-30.
- 0716. BACKING FOR SEALED JOINTS, WHERE BACKING IS REQUIRED, SHALL BE CLOSED CELL NEOPRENE ROD OF DIAMETER REQUIRED TO FORM FRICTION SURFACE AT SIDES OF OPEN JOINT.

DIVISION – DOORS & WINDOWS

- 0814. HOLLOW METAL DOOR FRAMES SHALL BE PRIME QUALITY HOT-ROLLED SHEET CARBON STEEL CS 242 OR PS 4, 16 GA., HOT-DIPPED GALVANIZED PRIOR TO FABRICATION, WITH BAKED-ON COAT OF GRAY SYNTHETIC PRIMER. FURNISHED LABELED FRAMES AS REQUIRED. FRAMES SHALL BE SINGLE PIECE WITH CORNERS MITERED AND FULLY ELECTRIC-WELDED.
- 0815. HOLLOW METAL DOORS : 18 GA. GALVANIZED, COLD-ROLLED STRETCHER LEVELED STEEL WITH BAKED-ON COAT OF GRAY SYNTHETIC PRIMER. STEEL-REINFORCED MINERAL ROCK WOOL OR FIBERGLASS CORE RESISTANT TO VERMIN, FUNGUS, BACTERIA, MOISTURE, MILDEW AND ROT.
- 0816. HOLLOW METAL DOOR FRAMES SHALL HAVE THREE ANCHORS MINIMUM PER JAMB, STANDARD DESIGN FOR WALL TYPE TO RECEIVE FRAME.
- 0817. HOLLOW METAL DOOR EDGES SHALL BE WELDED AROUND ENTIRE PERIMETER WITH NO SEAMS VISIBLE ON EDGES OR SURFACES OF DOORS. PROVIDE CONCEALED REINFORCEMENT FOR HARDWARE. DOORS SHALL BE FULLY PREPARED TO RECEIVE HARDWARE.
- 0818. METAL DOOR FRAMES SHALL RECEIVE RUBBER SILENCERS : (3) PER JAMB AND (2) AT HEAD OF EACH LEAF.

- 0820. SOLID CORE WOOD FLUSH DOORS SHALL BE PAINT GRADE BEACH OR BIRCH OF SOUND GRADE OR BETTER AND BE OF UNIFORM COLOR, WITHOUT DARK SPOTS OR STREAKS OR LARGE VARIATION IN GRAIN BETWEEN VENEERS, UNLESS MATCHED.
- 0821. WOOD DOORS SHALL BE STORED IN CLEAN, DRY SPACE. PROTECT FINISHED SURFACES FROM SOILING AND STAINING.
- 0822. WOOD DOORS SHALL BE GUARANTEED AGAINST WARPAGE FOR ONE YEAR. GLUE LINES AND MATERIALS SHALL BE GUARANTEED FOR TWO YEARS.
- 0824. BEFORE ANY HARDWARE IS PREPARED, SUBMIT TO THE ARCHITECT FOR APPROVAL A HARDWARE SCHEDULE SHOWING EACH DIFFERENT ITEM OF HARDWARE TO BE FURNISHED. SUBMIT FOUR COPIES. THIS PROVISION IS A CONTRACT REQUIREMENT.

- 0830. ALL LOCKS AND KEYS SHALL BE UNDER ONE MASTER KEY SYSTEM. CO-ORDINATE WITH OWNER.

DIVISION 9 – FINISHES

- 0903. PORTLAND CEMENT PLASTER APPLICATIONS SHALL CONFORM TO THE FOLLOWING : MATERIALS SHALL CONSIST OF ASTM C150 TYPE I PORTLAND CEMENT, ASTM C206 OR ASTM C207 TYPE "S" LIME, ASTM C 897 MANUFACTURED OR NATURAL SAND. MIXES SHALL CONFORM TO ASTM C 926. BONDING AGENT SHALL COMPLY WITH ASTM C 932.

- 0904. TWO-COAT CEMENT PLASTER SHALL BE APPLIED OVER CONCRETE MASONRY UNITS AND CONCRETE AND HAVE 5/8" TOTAL THICKNESS. THREE-COAT CEMENT PLASTER SHALL BE APPLIED OVER 30# FELT-BACKED GALVANIZED 3.4 LB. DIAMOND MESH METAL LATH. PROVIDE ACCESSORIES AS SPECIFIED HEREIN, AND INSTALL IN ACCORDANCE WITH ASTM C926. PROVIDE CASING BEADS AT TERMINATION OF PLASTER WORK. INSTALL PLASTER EXPANSION JOINTS TO COINCIDE WITH ARCHITECTURAL FEATURES AND AS INDICATED ON DRAWINGS.

- 0906. ALL CEMENT PLASTER ON MASONRY OR LATH SHALL BE INSTALLED WITH THE FOLLOWING ACCESSORIES :
CORNER BEAD
CASING BEAD
EXPANSION JOINT
CONTROL JOINT
OTHER ACCESSORIES WHICH MAY BE APPROPRIATE OR REQUIRED.

- ALL ACCESSORIES SHALL BE SOLID ZINC ALLOY MANUFACTURED BY AMICO (1-800-366-2642). GALVANIZED ACCESSORIES WILL NOT BE ACCEPTED. PLASTIC ACCESSORIES WILL BE ALLOWED AS AN ALTERNATE UPON APPROVAL BY ARCHITECT. SUBMIT SAMPLE TO ARCHITECT FOR APPROVAL.

- 0930. ALL INTERIOR GYPSUM WALLBOARD UNLESS NOTED SHALL RECEIVE TWO COATS VINYL-ACRYLIC LAYTEX OVER MANUFACTURER'S RECOMMENDED PRIMER OVER LIGHT ORANGE PEEL TEXTURE. PROVIDE SEMIGLOSS SHEEN.

- 0931. ALL INTERIOR WOOD SURFACES TO RECEIVE PAINTED FINISH SHALL BE FINISHED WITH TWO COATS OF VINYL-ACRYLIC LATEX SEMI-GLOSS ENAMEL OVER MANUFACTURER'S RECOMMENDED PRIMER.

- 0932. INTERIOR CONCRETE MASONRY TO BE PAINTED SHALL RECEIVE TWO COATS SEMI GLOSS SHEEN VINYL-ACRYLIC LATEX OVER VINYL-ACRYLIC LATEX BLOCK SEALER.

- 0937. PREPARE ALUMINUM SURFACES TO BE PAINTED WITH THINNER AND METAL PREPARATION, WIPE CLEAN WITH ZYLENE. PAINT WITH ONE COAT OF ZINC CHROMATE PRIMER AND TWO COATS OF 100% ACRYLIC EXTERIOR ENAMEL.

- 0938. ALL SURFACES TO BE PAINTED SHALL BE IN PROPER CONDITION TO RECEIVE FINISH. PRIOR TO PAINTING, REMOVE OR AMPLY PROTECT HARDWARE, ACCESSORIES, PLATES, LIGHTING FIXTURES, AND SIMILAR ITEMS. REINSTALL THESE ITEMS WHEN PAINTING IS COMPLETE. IF NECESSARY, REMOVE AND REPLACE DOORS TO PAINT TOP & BOTTOM DOOR EDGES.

- 0944. PAINT SHALL BE APPLIED IN STRICT ACCORDANCE WITH MANUFACTURER'S INSTRUCTIONS FOR EACH TYPE OF PAINT AND APPLICATION.

DIVISION 10 – SPECIALTIES

- 1001. MINIMUM 6" ADDRESS NUMBERS SHALL BE DISPLAYED ON BUILDING IN CONTRASTING COLORS. (FIELD VERIFY WITH OWNER).

- 1004. PROVIDE WALL MOUNTED, DRY CHEMICAL TYPE, ABC RATED 10 LB. CAPACITY FIRE EXTINGUISHERS WITH PRESSURE GAUGES. FIRE EXTINGUISHERS SHALL BE BRACKET MOUNTED.

DIVISION 15 – MECHANICAL

- 1501. PLUMBING CONTRACTOR SHALL COORDINATE LOCATION OF ALL UNDERGROUND LINES WITH OTHER APPLICABLE TRADES.

- 1502. BRANCH WATER LINES TO ALL FIXTURE GROUPS WITH 1/2" FINAL CONNECTION AT EACH FIXTURE.

- 1503. PLUMBING PLAN IS SCHEMATIC AND SHALL NOT BE LIMITED TO ITEMS SHOWN. ALL MATERIALS AND LABOR REQUIRED TO PROVIDE A COMPLETE WATER AND SEWER SYSTEM IN ACCORDANCE WITH ALL APPLICABLE CODES AND ORDINANCES SHALL BE SUPPLIED AND INSTALLED.

- 1506. DOMESTIC WATER SYSTEM PIPING SHALL BE DISINFECTED PER FLORIDA BOARD OF HEALTH AND OTHER REQUIREMENTS OF AUTHORITIES HAVING JURISDICTION.

- 1507. WATER HEATERS SHALL HAVE DRAIN PAN AND BLOW OFF LINE TO EXTERIOR.

- 1508. ALL EXPOSED HOT WATER LINES SHALL BE INSULATED WITH "ARMAFLEX".

- 1509. UNDERGROUND WATER AND SEWER PIPING SHALL BE SEPARATED BY NOT LESS THAN 10 FEET HORIZONTALLY IF WATER PIPING IS INSTALLED AT THE SAME LEVEL OR LOWER THAN SEWER PIPING. WHERE WATER PIPING IS CLOSER THAN 10 FEET TO SEWER LINE, THE BOTTOM OF THE WATER PIPE SHALL BE PLACED 12 INCHES ABOVE THE TOP OF THE SEWER PIPE.

- 1510. ALL PVC LINES SHALL BE SCHEDULE 40, CONFORMING TO ASTM D-1784-60T, AND MAY BE USED FOR SANITARY SEWERS, STORM DRAINAGE, AND FOR DOMESTIC WATER LINES OUTSIDE OF BUILDING LIMITS.

- 1511. JOINTS IN PVC PIPING SHALL BE JOINED WITH SOLVENT CEMENT PER ASTM D-2235.

- 1512. ALL JOINTS AND CONNECTIONS SHALL BE MADE PERMANENTLY AIR AND WATER TIGHT.

- 1513. PROVIDE CHROMIUM PLATED BRASS ESCUTCHEONS AT EACH LOCATION THAT A PIPE PASSES THROUGH A FINISHED SURFACE.

- 1514. FURNISH AND INSTALL SLEEVES AT ALL LOCATIONS WHERE PIPES PASS THROUGH WALLS AND PARTITIONS. SLEEVES SHALL BE PROPERLY SET IN WALLS AND BE 3" LARGER IN INSIDE DIAMETER THAN PIPE PASSING THROUGH. LENGTHS OF SLEEVES SHALL MATCH TOTAL WALL THICKNESS. WHERE PIPE PASSES THROUGH FLOORS ON FILL, CAULK WITH POLYSULFIDE SEALANT (PRC-5000 BY PRODUCT RESEARCH AND CHEMICAL COMPANY).

- 1515. ALL TRAPS SHALL BE SELF-CLEANING AND SHALL NOT DEPEND ON MOVABLE PARTS OR CONCEALED INTERIOR PARTITIONS TO MAINTAIN SEAL.

- 1516. PLACE CLEANOUTS 50 FEET APART, MAXIMUM INTERIOR HORIZONTAL RUN, AND 75 FEET APART, MAXIMUM EXTERIOR RUN, WHEATHER OR NOT SUCH IS SHOWN ON DRAWINGS. CLEANOUTS SHALL BE EASILY ACCESSIBLE, FLUSH WITH FLOOR FINISH, AND SUITED TO HEAVY TRAFFIC.

- 1517. ALL VENT AND BRANCH VENT PIPING SHALL BE FREE OF DROPS AND SAGS, AND SHALL BE GRADED AND CONNECTED SO AS TO DRIP BACK TO THE VENTED SOIL OR WASTE LINES BY GRAVITY.

DIVISION 16 – ELECTRICAL

- 1605. ALL ELECTRICAL SYSTEMS SHALL BE INSTALLED COMPLETE WITH ALL COMPONENTS.

- 1606. ALL WIRING AND GROUNDING SHALL BE COPPER.

- 1609. CONTRACTOR SHALL OBTAIN ALL INSPECTIONS AS REQUIRED.

- 1610. ALL EQUIPMENT SHALL BE NEW UNLESS OTHERWISE INDICATED.

- 1611. OUTLET BOXES SHALL BE 4" OCTAGONAL OR SQUARE GALVANIZED.

- 1623. ALL WORK AND MATERIAL SHALL BE IN ACCORDANCE WITH LATEST EDITION OF NATIONAL ELECTRICAL CODE AS AMENDED BY LOCAL ORDINANCES AND AUTHORITIES HAVING JURISDICTION.

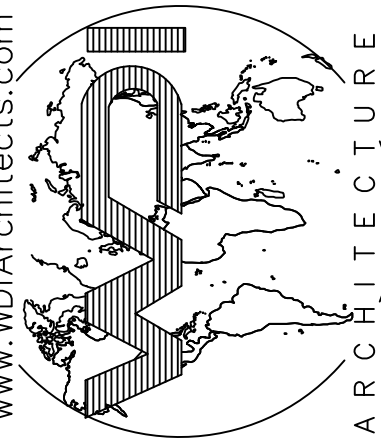
- 1624. PROVIDE SHOP DRAWINGS FOR ALL FIXTURES, SERVICES, EQUIPMENT AND PANELBOARDS REQUIRED.

- 1626. ALL EXIT LIGHTS AND EMERGENCY LIGHTING UNITS SHALL BE EQUIPPED WITH EMERGENCY POWER IN ACCORDANCE WITH NFPA 70 (NATIONAL ELECTRIC CODE, & ALL APPLICABLE LOCAL CODES AND ORDINANCES).

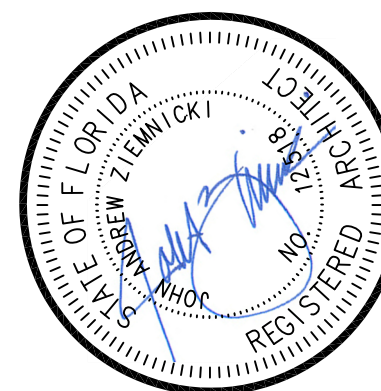
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LEVEL II ALTERATIONS TO EXISTING BUILDING FOR;
BAYSHORE GARDENS
6919 26th STREET WEST
MANATEE COUNTY, FLORIDA



Job No. 23-19
Date 9-18-23
Sheet No.
SP-2
of 2

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Discuss lock system Meeting Date: 9/27/23
to Pickleball + Baselineball

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: _____ Discussion: _____ (check one)

Rationale for Request: Options for new
Courts

Estimated Costs to District (if applicable)
TRD

Attachments/Supporting documents: None: _____
none

Board Trustee: [Signature] Date: 9/19/23

Print Name: Cori Howell

Received by: [Signature] Date: 9/19/23



Florida Municipal Insurance Trust

First Installment Billing - 23/24 Fund Year

FMIT # 0036 Invoice Date: 8/15/2023
 Invoice ID #: INV-39045-N5Z8 Due Date: 10/1/2023

Bank ACH: Capital City Bank
 217 N. Monroe St.
 Tallahassee, FL 32301

RTN#/ABA#: 063100688 ACCT#: 0032620701

Acct Type: Checking

Acct Name: Florida Municipal Insurance Trust

Please make check payable to:

Florida Municipal Insurance Trust

P.O. Box 1757

Tallahassee, FL 32302-1757

ATTN: Gia Cruz
 Bayshore Gardens Park & Recreation District
 6919 26th Street West
 Bradenton, FL 34207

REVISED INVOICE

Policy Summary

	General Liability	Cyber Liability	Auto Liability	Auto Physical Damage	Property	Workers' Comp.	Total
Gross Premium	\$9,946	\$968	\$294	\$0	\$72,607	\$11,029	\$94,844
Total Net Premium	\$9,946	\$968	\$294	\$0	\$72,607	\$11,029	\$94,844

Current Installment

Coverage	Premium	Total Net Premium
General Liability Coverage	\$2,486.50	\$2,486.50
Cyber Liability Coverage	\$230.50	\$230.50
Auto Liability Coverage	\$73.50	\$73.50
Property Coverage	\$18,151.75	\$18,151.75
Workers Compensation Coverage	\$2,757.25	\$2,757.25
Total Installment Amount		\$23,699.50

Total Due by 10/1/2023 **\$23,699.50**

NOTE: THIS RENEWAL IS BASED ON ALL COVERAGES. IF ANY OF THE LINES OF COVERAGE ARE NOT RENEWED, THE OTHER LINE PRICING WILL CHANGE OR COVERAGE OFFERINGS ON THE REMAINING LINES COULD BE WITHDRAWN ALTOGETHER.

POLICIES WILL BE MADE AVAILABLE AFTER OCTOBER 1, 2023 AND CAN BE VIEWED AND PRINTED ONLINE ONCE PAYMENT IS RECEIVED. ELECTRONIC POLICIES ARE ALSO AVAILABLE AFTER OCTOBER 1, 2023 UPON REQUEST.

Please see below for a copy of our Premium Installment Plan, Penalty Policy and ACH Instructions.

PLEASE READ THIS PAGE CAREFULLY

NO COVERAGES, TERMS OR CONDITIONS ARE TO BE ASSUMED

All Trust Programs are Non-Assessable

Terms of this Agreement:

Premiums shown are subject to year-end audit adjustments

All coverages provided by the Florida Municipal Insurance Trust are on an occurrence format. The Florida Municipal Insurance Trust does not automatically include prior acts (tail) coverage.

2023 / 24 PREMIUM INSTALLMENT PLAN

First Installment

25% minimum due
October 1, 2023

Second Installment

25% minimum due
January 1, 2024

Third Installment

25% minimum due
April 1, 2024

Fourth Installment

25% minimum due
July 1, 2024

NOTE: If the total net premium is under \$6,000.00 the installment provision does not apply

Payment is to be forwarded to the League Office in Tallahassee.

For any other coverages, the premium is billed by the Florida League of Cities and due in full at inception, regardless of the size of the premium

Forty-five (45) Days Notice of Cancellation and Non-Renewal

Ten (10) Days Notice of Cancellation for Non-Payment of Premium

Note: Coverage summaries provided herein are intended as an outline of coverage only and are necessarily brief. In the event of loss, all terms, conditions, and exclusions of actual Agreement and / or policies will apply.

Florida Municipal Insurance Trust (FMIT)

ACH instructions to remit payment to FMIT

Bank:	Capital City Bank 217 N. Monroe St. Tallahassee, FL 32301
RTN#/ABA#:	063100688
ACCT#:	0032620701
Acct Type:	Checking
Acct Name:	Florida Municipal Insurance Trust

Payments for insurance deductibles cannot be made via ACH. Deductible payments should be made by check and mailed to the Florida League of Cities Orlando office. If you have questions, contact the person whose name is listed on the deductible invoice.

Please note: When making ACH payments to the FMIT, email the invoice number, payment amount, and a copy of the invoice for which the payment applies to: accountsreceivable@flcities.com. (A PDF image of the invoice is preferred.) This information will ensure that the funds are applied to your account in a timely manner.

For questions regarding ACH payments, please contact Thomas Johnsen, Accounting Specialist1, for the Florida Municipal Insurance Trust, at (850) 701-3612 or tjohnsen@flcities.com.

FMIT Coverage & Deductible

Location Number	Asset Name	Asset Address	Building Limit (Current)	Named Storm Deductible Amount: Building Limit	Personal Property Limit (Current)
001001	Office Building/ Recreation Building - Marina	6919 26th Street West	\$1,500,000	\$75,000	\$84,480
001002	Swimming Pool: Concrete: 190000 Gallons - Marina	6919 26th Street West	\$459,000	\$22,950	\$0
001005	Maintenance Building - Marina	6919 26th Street West	\$45,320	\$2,266	\$0
001006	Wood Shop Building - Marina	6919 26th Street West	\$104,500	\$5,225	\$0
001007	Gates (2) with Keypad - Marina	6919 26th Street West	\$19,000	\$950	\$0
001008	Pool Pump/Pit	6919 26th Street West	\$49,500	\$2,475	\$0
001009	Light Poles (13) @ \$1,000 each - Marina	6919 26th Street West	\$13,000	\$650	\$0

NOTICE OF CHANGE IN POLICY TERMS
Florida Municipal Insurance Trust (FMIT)
2023-2024 Coverage Year

GENERAL LIABILITY/PUBLIC OFFICIALS LIABILITY COVERAGE ENDORSEMENTS

- **FLORIDA MUNICIPAL INSURANCE TRUST PRIOR ACTS ENDORSEMENT
PUBLIC OFFICIALS ERRORS AND OMISSIONS AND EMPLOYMENT PRACTICES
LIABILITY AND SEXUAL ABUSE LIABILITY (FMIT PA EO)**

Added Sexual Abuse Liability Coverage. The Sexual Abuse or Sexual Action coverage provided by the endorsement will be subject to a limit which is reduced by expenses incurred by the Trust to investigate, settle, or defend any Claim.

- **SPECIFIC EXCESS ENDORSEMENT SELF-INSURED RETENTION MEMBERS –
GENERAL LIABILITY (FMIT SE SIR GL)**

Expanded claim reporting requirements in section G. to all claims, opened or closed. Added provisions requiring Designated Member to provide information reasonably related to claims that are or could be covered and specifying the requirements for the Designated Member to provide loss run reports for preceding years.

Added section N. which prohibits the Designated Member from settling claims which exceed or may exceed the retention without the written consent of the Trust.

AUTOMOBILE LIABILITY AND PHYSICAL DAMAGE COVERAGE

- **SPECIFIC EXCESS ENDORSEMENT SELF-INSURED RETENTION MEMBERS –
AUTOMOBILE LIABILITY (FMIT SE SIR AL)**

Expanded claim reporting requirements in section G. to all claims, opened or closed. Added provision requiring Designated Member to provide information reasonably related to claims that are or could be covered and specifying requirements for the Designated Member to provide loss run reports for preceding years.

Added section N. which prohibits the Designated Member from settling claims which exceed or may exceed the retention without the written consent of the Trust.

PROPERTY COVERAGE

- **FMIT PROPERTY, ALLIED LINES AND CRIME DECLARATIONS (FMIT PROP DEC)**

Revised Named Storm Deductible section to refer to the Named Storm Coverage and Percentage Deductible Endorsement for applicable percentage deductible.

Updated Schedule to reflect current form numbers and current forms within the policy.

- **FMIT PROPERTY COVERAGE AGREEMENT (FMIT PROP CA)**

I. COVERAGE, TERMS, AND CONDITIONS OF ALL PROPERTY COVERAGE

Removed section I. B. altering the Building and Personal Property Coinsurance alteration.

Consistent with Florida law, added new section I. B. requiring notice of property claims within one (1) year for initial claims or reopened claims and within eighteen (18) months for supplemental claims. Added definition for "reopened claim" and "supplemental claim."

Added new section I. C. regarding covered losses which prohibits transfers to third parties of any interests in such losses, payments for such losses, or claims for any such losses.

Added new section I. D. which prohibits the granting of a financial interest in any claim to a third party.

Added new section I. E. expressly authorizing the Trust to adjust values of scheduled and insured property values during the coverage term and providing for pro-rata adjustments of premium due in such cases.

Added new section I. F. which contains the provisions already existing in FMIT Appraisal Clause Amendment (FMIT APPRAISAL 1020). The FMIT Appraisal Clause Amendment (FMIT APPRAISAL 1020) will be deleted.

II. DEFINITIONS

Clarified that definition A. Blanket Coverage is subject to the fulfillment of all policy conditions.

III. EXCLUSIONS

Revised section A. 3. to correct reference from the FMIT PROP 3 form to the Building and Personal Property Form (FMIT CP 00 10 04 02).

• **FMIT SPECIFIED VALUE PROPERTY FORM OF COVERAGE ELIMINATED**

If your expiring FMIT property insurance coverage was on a Specified Value coverage basis it is being renewed on a Blanket and Agreed Value coverage basis.

PROPERTY COVERAGE AGREEMENT ENDORSEMENTS

• **CAUSES OF LOSS – SPECIAL FORM (CP 10 30 04 02)**

Update only to reflect the existing coverage limit of \$250,000 for SECTION F. 1. Property in Transit, which was moved from COVERAGE EXTENSIONS FMIT PROP 03 (as the FMIT PROP 03 form is being eliminated).

• **FLOOD COVERAGE EXTENSION (FMIT FLOOD)**

Amended exclusions to include any piers, wharves, or docks.

- **MISCELLANEOUS PROPERTY COVERAGES (FMIT MPC)**

Update only to add reference to the BUILDING AND PERSONAL PROPERTY COVERAGE FORM CP 00 10 04 02 instead of reference to COVERAGE EXTENSIONS FMIT PROP 03 (as the FMIT PROP 3 form is being eliminated).

- **FMIT ASSET SURVEY PROGRAM DISCLOSURE AND ACKNOWLEDGMENT (FMIT ASSET SURVEY DA)**

Revised form to require participation in the FMIT Asset Survey Program. Clarified that the values determined within the Program will be replacement cost values. Revised language to include that additional premium will be owed if any property value is increased as a result of an asset survey. Eliminated Specified Value property coverage from the Program.

- **FMIT SPECIFIED VALUE POLICY FORM OF PROPERTY COVERAGE ACKNOWLEDGEMENT (FMIT SPECIFIED VALUE DA)**

Added language allowing the Trust to review and increase Specified Value property coverage limits and providing that additional premium will be owed in the event of any coverage limit increase.

- **FMIT PROPERTY TURNKEY RECOVERY COVERAGE (FMIT RECOVERY)**

Reduced the Turnkey Coverage election period to 90 days. Relabeled "previously closed claims" to "reopened claims." Added exclusion for non-scheduled property in the open caused by Named Storm.

- **LEASEHOLD INTEREST COVERAGE FORM (CP 00 60 06 95)**

Update only to reflect the existing \$100,000 aggregate limit per Trust coverage year, which was moved from COVERAGE EXTENSIONS FMIT PROP 3 (as the FMIT PROP 3 form is being eliminated).

- **NAMED STORM COVERAGE AND PERCENTAGE DEDUCTIBLE ENDORSEMENT (FMIT PROP 11NS-A)**

Increased Named Storm Percentage Deductible to 5%. Removed coinsurance clarification that replacement cost value is the applicable value for coinsurance calculation (as this same language was inserted into the BUILDING AND PERSONAL PROPERTY COVERAGE FORM (CP 00 10 04 02)). Update only to reflect existing Property Damage Mitigation Coverage, which was moved from COVERAGE EXTENSIONS FMIT PROP 03 (as the FMIT PROP 03 form is being eliminated.) Relabeled "previously closed claims" to "reopened claims," consistent with state law. Replaced "landfall date" with "date of loss or damage occurrence" when referencing Named Storm claim notice requirements. Consistent with state law, the Named Storm claim notice period was reduced from 2 years to 1 year for initial claims or reopened claims and from 3 years to 18 months for supplemental claims. Period required to

complete repairs or replacement for entitlement to full Replacement Cost Coverage was reduced from 3 to 2 years.

- **NAMED STORM COVERAGE AND PERCENTAGE DEDUCTIBLE ENDORSEMENT (FMIT PROP 11NS-B)**

Increased Named Storm Percentage Deductible to 7.5%. Removed coinsurance clarification that replacement cost value is the applicable value for coinsurance calculation (as this same language was inserted into the BUILDING AND PERSONAL PROPERTY COVERAGE FORM (CP 00 10 04 02)). Update only to reflect existing Property Damage Mitigation Coverage, which was moved from COVERAGE EXTENSIONS FMIT PROP 03 (as the FMIT PROP 03 form is being eliminated.) Relabeled "previously closed claims" to "reopened claims," consistent with state law. Replaced "landfall date" with "date of loss or damage occurrence" when referencing Named Storm claim notice requirements. Consistent with state law, the Named Storm claim notice period was reduced from 2 years to 1 year for initial claims or reopened claims and from 3 years to 18 months for supplemental claims. Period required to complete repairs or replacement for entitlement to full Replacement Cost Coverage was reduced from 3 to 2 years.

- **NAMED STORM COVERAGE AND PERCENTAGE DEDUCTIBLE ENDORSEMENT (FMIT PROP 11NS-C)**

This is a new Named Storm coverage and deductible form created to permit optional 10% Named Storm Percentage Deductible. Notwithstanding the deductible, coverage is the same provided in FMIT PROP 11NS-A and FMIT PROP 11NS-B.

- **HOUSING AUTHORITY WINDSTORM AND HAIL COVERAGE AND DEDUCTIBLE ENDORSEMENT (FMIT PROP 11H)**

Removed coinsurance clarification that replacement cost value is the applicable value for coinsurance calculation (as this same language was inserted into the BUILDING AND PERSONAL PROPERTY COVERAGE FORM (CP 00 10 04 02)). Update only to reflect existing Property Damage Mitigation Coverage, which was moved from COVERAGE EXTENSIONS FMIT PROP 03 (as the FMIT PROP 03 form is being eliminated.) Relabeled "previously closed claims" to "reopened claims," consistent with state law. Replaced "landfall date" with "date of loss or damage occurrence" when referencing Named Storm claim notice requirements. Consistent with state law, the Named Storm claim notice period was reduced from 2 years to 1 year for initial claims or reopened claims and from 3 years to 18 months for supplemental claims. Period required to complete repairs or replacement for entitlement to full Replacement Cost Coverage was reduced from 3 to 2 years.

- **COVERAGE EXTENSIONS (FMIT PROP 3)**

Eliminated this form. All coverage provisions formerly provided therein were reincorporated elsewhere in the Property Coverage Agreement, primarily in the BUILDING AND PERSONAL PROPERTY COVERAGE FORM (CP 00 10 04 02). The elimination of this form will not result in the loss of any coverage.

- **BUILDING AND PERSONAL PROPERTY COVERAGE FORM (CP 00 10 04 02)**

- Clarified that A. 5. Coverage Extensions are subject to corresponding deductible;
- Clarified that A. 5. Coverage Extensions limits apply only as stated and do not increase, or apply in addition to, any other applicable limit of coverage shown in the Property Coverage Agreement or Declarations;
- Removed reference stating that coinsurance may extend to the A. 5. Coverage Extensions;
- Reincorporated all applicable coverage from the FMIT PROP 3 form;
- Clarified language in A. 5. a. Newly Acquired Or Constructed Property that no additional premium is owed if the total insured value applicable to newly acquired or constructed property is less than \$2,500,000;
- A. 5. f. Piers, wharves, and docks – added language excluding the peril of flood;
- E. Loss Conditions 2. Appraisal – provision which was previously replaced by the APPRAISAL CLAUSE AMENDMENT (FMIT APPRAISAL 1020) was replaced with a reference to FMIT PROPERTY COVERAGE AGREEMENT (FMIT PROP CA 1023) I. F.;
- E. Loss Conditions 6. Vacancy – added language defining when a building is “under construction or renovation;” added fungus and fire as excluded causes of loss; excluded vacant buildings from blanket coverage; increased the loss recovery reduction to 50%;
- F. Additional Conditions 1. Coinsurance – inserted “replacement cost” as a modifier of a value. Added language stating that Replacement Cost Value will be the value used for coinsurance calculations;
- G. Optional Coverages 3. Replacement Cost – amended entitlement to replacement cost coverage, requiring repairs to be made within a period of 2 years after loss.

- **FMIT Appraisal Clause Amendment (FMIT APPRAISAL)**

Form was eliminated and all coverage provisions were reincorporated throughout into FMIT PROPERTY COVERAGE AGREEMENT (FMIT PROP CA 1023) I. F.

- **FMIT Equipment Breakdown Coverage Schedule Commercial Package Policy (FMIT EBC)**

Increased limit for Hazardous Substances coverage from \$500,000 to \$1,000,000.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY COVERAGE AGREEMENT

- **SPECIFIC EXCESS ENDORSEMENT WORKERS COMPENSATION INSURANCE ENDORSEMENT (FMIT WC SE)**

Expanded claim reporting requirements in Section VII (7) to all claims, opened or closed. Added provision requiring Designated Member to provide information reasonably related to claims that are or could be covered and specifying requirements for the Designated Member to provide loss run reports for preceding years.



Bayshore Gardens Park & Recreation District

Coverage Type	Florida League of Cities / FMIT Expiring Policy	Public Risk - Preferred (PGIT) Proposal 2023-2024
Property:		
Building Coverage	\$2,193,300	\$2,383,300
Contents Coverage	\$81,500	\$81,500
Equipment Breakdown	Unknown	Included
Property Deductibles:		
Hazard / All Other Perils	\$1,000	\$5,000
Wind / Hurricane	5% -Named Storm	5% -Named Storm
General & Professional Liability:		
Public Official - Amount	\$500,000	\$500,000
General Liability - Amount	\$500,000	\$500,000
Retention / Deductible	\$0	\$0
Marina Operations	Excluded from Policy	Not Excluded
Deadly Weapon	Unknown	\$1,000,000
Crime / Forgery / Bond	\$50,000	\$50,000
Data Breach & Cyber	\$1,000,000	\$2,000,000
Auto - Hired & Nonowned	\$500,000	\$500,000
Workers Compensation:		
Coverage Amount:	\$1,000,000	\$1,000,000
Clerical - 8810 Wages	\$37,000	\$51,920
Park Workers - 9102 Wages	\$150,000	\$207,680
Experience Mod	0.90	1.00
Annual Premium	\$49,643	\$61,942

Building Coverages	Florida League of Cities / FMIT	Public Risk - Preferred (PGIT)
Office / Recreation Building	\$1,500,000	\$1,500,000
Office / Recreation Contents	\$84,480	\$84,480
Swimming Pool - Bath House	\$459,000	\$459,000
Swimming Pool	\$0	\$190,000
Maintenance Blding	\$45,320	\$45,320
Wood Shop	\$104,500	\$104,500
Gate & Key Pad - Marina	\$19,000	\$19,000
Pool Pump & Equip	\$49,500	\$49,500
Light Poles (13)	\$13,000	\$13,000
Total	\$2,274,800	\$2,464,800

Exposures	
Number of Homes	1406
Number of Boat Slips	97
Boat Slip Rental - Annual	\$96.30 \$428.00
Pool Membership Cost	\$21.40 / yr
Boat Ramp	1
Playground	1

DISCLAIMER: The abbreviated outlines of coverages used throughout this document is not intended to express any legal opinion as to the nature of coverage. They are only visuals for a basic understanding of coverages. Please read your policy for specific details of coverages.

Boyd Insurance and Preferred Governmental Insurance Trust (PGIT)

- | | |
|--|---|
| (1) Boyd Insurance is a Local, Family Owned Insurance Agency | (2) PGIT has an exceptional claims service & payment history. |
| (3) Boyd Insurance has been providing Insurance Services since 1974 | (4) PGIT offers free safety and loss control services. |
| (5) Boyd Insurance is Bradenton's Best / Peoples Choice Award for 2023 | (6) PGIT Offers free appraisals for all your buildings. |

Russ Dozeman

Boyd Insurance and Investment Services Inc
 717 Manatee Ave W, Suite 300, Bradenton FL 34205
 Office: 941-745-8300 | Mobile: 941-726-1319
 Email: RussD@BoydInsurance.com



Bayshore Gardens Park & Recreation District

Deductibles	FMIT 2022-23 Policy	FIA 2023-24 Proposals
Property - All Other Perils	\$1,000	\$1,000
Property - Named Storm	5% Subject to min. not specified	5% Subject to a min. of \$10,000
Property - Flood	\$1,000 Except Flood Zones A & V which are excess of NFIP limits	\$1,000 Except Flood Zones A & V which are excess of NFIP limits
Inland Marine	N/A	\$1,000
General Liability	\$0	\$0
Public Officials Liability	\$0	\$0
Employment Practices Liability	\$0	\$0
Auto Liability (Hired & Non-Owned Only)	\$0	\$0
Crime	\$0	\$1,000
Cyber	\$35,000	\$0

Property Coverages	FMIT 2022-23 Policy	FIA 2023-24 Proposals
Total Insured Value - Property	\$2,274,800	\$2,374,800 - Option 1 \$2,653,100 - Option 2 w/Dock and Pier
Property Coinsurance (Penalty if not insured to % of actual value stated)	No Coinsurance Penalty	No Coinsurance Penalty
Property Coverage for Boat Dock and Fishing Pier	Excluded	Available as Option 2
Flood	Included	Included
Inland Marine	\$0	\$13,000 Light Poles scheduled as Inland Marine
Crime	\$50,000	\$100,000
Debris Removal	25% Additional \$10,000 if claim eligible	Greater of \$250,000 or 25%
Property In Transit	\$250,000	\$1,000,000
Preservation of Property	\$100,000	\$250,000
TRIA	Included	Included

Liability Coverages	FMIT 2022-23 Policy	FIA 2023-24 Proposals
General Liability - Overall	\$500,000	\$1,000,000
General Liability - Medical Payments	\$0	\$5,000
Errors & Omissions / Public Officials Liability	\$500,000	\$1,000,000 / \$2,000,000
Employment Practices Liability (EPLI)	\$500,000	\$1,000,000 / \$2,000,000
Active Assailant / Deadly Weapon Protection	\$1,000,000	\$1,000,000
Cyber (most coverages)	\$1,000,000	\$1,000,000
Cyber (social engineering)	Not Specified	\$250,000
Auto Liability (Hired & Non-Owned)	\$500,000	\$1,000,000

Package Premium	FMIT 2022-23 Policy	FIA 2023-24 Proposals	Savings	
Option 1	\$37,550	\$39,758	(\$2,208)	-5.9%
Option 2 - Includes Dock & Fishing Pier	\$37,550	\$43,238	(\$5,688)	-15.1%

Workers Compensation	FMIT 2022-23 Policy	FIA 2023-24 Proposals	Savings	
Limits: \$1,000,000 / \$1,000,000 / \$1,000,000	\$12,093.00	\$3,746.56	\$8,346	69.0%

Total Premium	FMIT 2022-23 Policies	FIA 2023-24 Proposals	Savings	
Option 1	\$49,643.00	\$43,504.56	\$6,138	12.37%
Option 2 - Includes Dock & Fishing Pier	\$49,643.00	\$46,984.56	\$2,658	5.36%

Only the FIA provides the option to add property coverage (including Wind/Hail) to the Boat Dock and Fishing Pier. Please note a placeholder value of \$250,000 for the Boat Dock and \$40,000 for the Fishing Pier were used. If you would like to amend these values, please let us know.
 *This comparison doesn't include the coverages and premiums for the District's individual Flood Policies or Public Officials Bonds.