

Agenda
Bayshore Gardens Park & Recreation District
Board of Trustees Meeting
Wednesday; March 29, 2023 @ 7:00 P.M.

1. Roll Call
2. Call to Order
3. Pledge to Flag
4. Approval of Minutes: 1/25/23 BOT Meeting / 2/22/23 BOT Meeting & 3/15/23 BOT Work Session
5. Treasurer's Report
 - Resolution 2023 - 01
 - Resolution 2023 - 02
6. Trustee Committee Reports
7. District Office Manager's Report
8. Old Business
 - Agenda Motion - Terry - Pool Pay Scale - 1010PS
 - Agenda Motion - Morris - Fence South Marina
 - Agenda Motion - Morris - Beach Access Road Gate
 - Agenda Motion - Kyle - RFP for Basketball Court and the Former Shuffleboard Court
9. New Business
10. Resident comments agenda item 3 minutes
11. Announcements for Clubs & Organizations
12. Adjournment

Pursuant to Section 286.26, Florida Statutes, and the Americans with Disabilities Act, any handicapped person desiring to attend this meeting should contact the District Manager at least 48 hours in advance of meeting to ensure that adequate accommodations are provided for access to the meeting.

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the Board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is based.

Bayshore Gardens Treasurer's Monthly Report

Fiscal Year - 2022 - 2023	Month - 02/28/2023
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INCOME	Year to date	Budget
ASSESSMENTS	\$465,787.93	\$531,424.00
RENTAL INCOME	\$232,204.52	\$142,250.00
OTHER INCOME	\$1,970.38	\$0.00
TOTAL INCOME	\$699,962.83	\$673,674.00

RESERVES FORWARD	\$91,660.86	\$91,660.86
BALANCE FORWARD	\$200,000.00	\$200,000.00
TOTAL	\$991,623.69	\$965,334.86

EXPENSES		
Wages/5100	\$60,805.65	\$289,600.00
Marina expense/5200	\$6,706.24	\$8,200.00
Security/5300	\$233.30	\$5,000.00
Utilities/5400	\$12,515.19	\$38,320.00
Bldg & Grounds /5500	\$15,382.09	\$101,930.00
Other Administration/5600	\$17,801.77	\$52,350.00
Insurance /5630	\$12,410.75	\$55,000.00
Publication/5700	\$2,414.12	\$7,000.00
Recreation/5800	\$0.00	\$5,000.00
TOTAL OPERATING	\$128,269.11	\$562,400.00

CAPITAL OUTLAY		
Hall 5922	\$0.00	\$15,000.00
Basketball Court 5907	\$0.00	\$64,502.00
Marina Bathroom 5903	\$0.00	\$5,000.00
ADA Bathroom 5917	\$0.00	\$26,772.00
TOTAL OUTLAY	\$0.00	\$111,274.00

TOTAL EXPENSES	\$128,269.11	\$673,674.00
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RESERVES		
Marina	\$59,942.88	\$59,942.88
Pool/ Shower / ADA	\$150,000.00	\$150,000.00
Pool Repair	\$7,110.59	\$7,110.59
Screen Room	\$40,000.00	\$40,000.00
Roofing	\$4,607.39	\$4,607.39
Security System	\$10,000.00	\$10,000.00
Pickleball Court	\$10,000.00	\$10,000.00
Fitness Trail	\$10,000.00	\$10,000.00
RESERVES TOTAL	\$291,660.86	\$291,660.86

TOTAL INCOME & RESERVES	\$991,623.69	\$965,334.86
LESS TOTAL EXPENSE	-\$128,269.11	-\$673,674.00
BALANCE FORWARD	\$863,354.58	\$291,660.86

ESCROW ACCOUNT	\$36,000.00
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RESOLUTION 2023-01

A RESOLUTION TO AMEND THE 2021-2022 BUDGET OF
BAYSHORE GARDENS PARK AND RECREATION DISTRICT

Whereas, The Bayshore Gardens Park and Recreation District is a tax supported Special purpose district authorized under the provisions of House Bill 997, the 2002 Legislature, Florida Law 2002-365, to charge a "Recreation District Tax" on all taxable real property and,

Whereas, the Board of Trustees held a properly advertised public Board of Trustee Meeting in accordance with Florida Statute 189.015 to amend the Budget for the fiscal year 2021-2022.

Whereas, the provisions of Florida Law 189.016 (6)(C) require that the Board of Trustees amend the budget by Resolution for the transfer funds for the fiscal year 2021-2022.

Now, therefore, be it Resolved by the Board of Trustees of Bayshore Gardens Park and Recreation District to the following accounts:

- \$36,000 from Operating (1000) to Reserve Basketball / All Purpose / Pickleball Courts (1027.5)
- \$20,000 from Operating (1000) to Reserve Outdoor Recreation (1033)
- \$20,000 from Operating (1000) to Reserve Pool (1023)
- \$74,000 from Operating (1000) to Reserve ADA Pool Bathroom (1025)

TOTAL = \$150,000

1. The Resolution shall become an attachment to the minutes.
2. This Resolution shall be posted on the Official Website for a minimum of two years.
3. The Resolution shall be forwarded to Account for adjustment to the Budget.
4. The Resolution shall be made a part of the funds available for 2022-2023.

Adopted: 3/29/2023

Morris Raymer, Chairman

Terry Zimmerly, Treasurer

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Pool Pay Scale 1010PS Meeting Date: 3-29-23
~~3-15-23~~

Type of Meeting: _____ Workshop Board Meeting

Motion: Discussion: (check one)

Rationale for Request: Removed strong swimmer & past
first aid/CPR Certification from Pool Attendant.
With minimum wage increasing the revised Pool
Pay Scale will cover the District with the annual
minimum wage increase through the Sep. 30, 2024
increase.

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____

Board Trustee: Terry Zimmerly Date: 3/8/23

Print Name: Terry Zimmerly

Received by: [Signature] Date: 3/8/23

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
 POOL PAY SCALE

1010PS

POOL ATTENDANT PAY SCALE				
		Per Hour		Per Hour
	STRONG SWIMMER PLUS CURRENT FIRST AID/CPR	\$12.00	to	\$13.00
LIFEGUARD PAY SCALE				
MUST HAVE CURRENT CERTIFICATION AND CPR/FIRST AID				
STEP 1	STARTING PAY/ JUST COMPLETED TRAINING	\$15.00	to	\$16.00
STEP 2	ASSISTANT SUPERVISOR	\$17.00	to	\$18.00
STEP 3	SUPERVISOR	\$20.00	to	\$22.00
SWIMMING INSTRUCTOR				
STEPS 1-3	SWIMMING INSTRUCTOR CERTIFICATION AND CPR/FIRST AID BY YMCA, RED CROSS, OR OTHER ACCREDITED AGENCIES.	\$18.00	to	\$20.00

Approved: 3/19/19 *Sharon Denson*
 Revised: 5/21/19 Revised: 1/1/21 Revised: 8/25/21 Revised: 3/29/23
 Effective: 3/19/19

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
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Agenda Item: FENCE SOUTH MARINA Meeting Date: 3-29-23

Type of Meeting: _____ Workshop _____ Board Meeting X

Motion: X Discussion: _____ (check one)

Rationale for Request: SAFETY

Estimated Costs to District (if applicable)

APPROX 4,000

Attachments/Supporting documents: None: 1

USA FENCE

FIX FENCE NORTH SIDE (STORM DAMAGE)

Board Trustee: Morris Raymer Date: 3-21-23

Print Name: MORRIS RAYMER

Received by: [Signature] Date: 3-21-23

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

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Agenda Item: GATE BEACH ACC. Meeting Date: 3-29-23

Type of Meeting: _____ Workshop _____ Board Meeting X

Motion: X Discussion: _____ (check one)

Rationale for Request: _____

SECURITY

Estimated Costs to District (if applicable)

APPROX 12,000

Attachments/Supporting documents: None: _____

USA EST. JOB WORK ORDER

Board Trustee: Morris Raymer Date: 3-21-23

Print Name: MORRIS RAYMER

Received by: [Signature] Date: 3-21-23



Bradenton (941) 756-8727
 Tampa (813) 677-4411
 Englewood (941) 697-3345

State License CRC 016172, CCC 014577, CBC 1262677
 Charlotte County License AAA0010138

JOB WORK ORDER

CONTRACT

BUYER: Property Owner Not Property Owner

Date: 3-10-23

Buyer's Name Bayshore Gardens Park
E Reception Restaurant

Mail Address 6919 26th ST W
BRADENTON FL 34207

Phone Number 941-755-1912 (941-713-5850)

Installation Address: Same

Installed in the County of Manatee

City of _____

ITEMIZED MATERIALS AND / OR SERVICES

*Remove Ex- Gate and Gate
+ TAKE AWAY*

INSTALL

*1- 4'x12' Cantilever Roll
Gate and Black Vinyl
Chain Link*

*2- 4" 56H 40 Gate Post
INSTALL 31' OF 4' TALL AND
BLACK VINYL CHAIN LINK
FENCE*

MECHANIC				HOURS	DATE COMPLETED
CL	WD	VYL	ORN	ACC	PERMIT
Gauge	<input type="checkbox"/> 9	<input type="checkbox"/> 11 1/2	<input type="checkbox"/> Reg.		
Knuckled	<input type="checkbox"/>	<input type="checkbox"/> Safeguard			
Corner Post	_____	O.D.	Top Rail	_____	O.D.
Walk Gate Post	_____	O.D.	Line Post	_____	O.D.
Drive Gate Post	_____	O.D.	End Post	_____	O.D.
Gate Frames	_____	O.D.			
Top Rail of Fence to Follow Ground			<input type="checkbox"/>		
Be Level With:	<input type="checkbox"/> Lowest Grade		<input type="checkbox"/> Highest Grade		

PARK

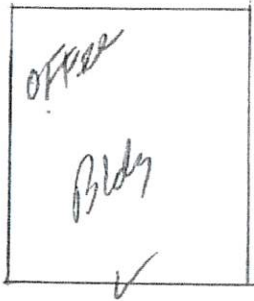
Part #	Description	Qty.	Cost
	<i>Remove all Post</i>		
	<i>TOTAL \$ 5972.98</i>		
	<i>* Gate Operator INSTALL \$ 5531.80</i>		

[Signature]

CANDY _____ FPL

I hereby acknowledge the satisfactory completion of the above described work

CUSTOMER _____ DATE _____



ASPHALT
Cantilever
Roll Gate
31'
ENT

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

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This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: RFP / Basketball @ Old Shuffleboard Court Meeting Date: ~~2-15-23~~ 3-29-23

Type of Meeting: _____ Workshop Board Meeting

Motion: Discussion: (check one)

Rationale for Request: _____

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____
RFP

Board Trustee: [Signature] Date: 2/6/2023

Print Name: Kyle Weatherly

Received by: [Signature] Date: 2/6/23

Bayshore Gardens Park and Recreation District
6919 26th St. W.
Bradenton, FL 34207
941-755-1912
office@bayshoregardens.org

REQUEST FOR PROPOSAL

PROJECT TITLE
Revitalization of Basketball Court
Build a Pickleball Court

This RFP is for the purpose of selecting a firm(s) to be engaged on a contractual basis for the service stated above.

- I. **GENERAL INFORMATION:** Bayshore Gardens Park and Recreation District, hereafter known as Bayshore Gardens is advertising this RFP for interested parties that are qualified and experienced to provide installation of fencing, resurfacing/repair or replace of the Basketball Court and to build a Pickleball Court. The Basketball Court to be made safe, and complete, ready to play Basketball in same footprint and Three (3) options for a Pickleball Court that is complete and ready to play.

REQUEST FOR ADDITIONAL INFORMATION: Upon distribution of the RFP, all prospective applicants and any agent, representative or person acting at the request of such prospective applicant shall be prohibited from discussing any matters related in any way to this RFP with any District Board member, officer, agent, or employee other than thru the submission of a question sent via US Mail or email to the District Office. Your question/concern will be answered with a copy of your question and the response being provided to those who have submitted a proposal as well as those who may submit a proposal.

MINORITY BUSINESS ENTERPRISES: hereby notifies proposers that it will ensure that minority business enterprises will be afforded full opportunity to participate in response to this RFP, and that during the RFP process and subsequent contract negotiations process, no party will be discriminated against based on race, color, creed, sex, age, national origin, or disability. Anyone requiring accommodations to access any public meetings required as part of the RFP or contract process should contact the District Office at the address and phone number provided herein, at least 24 hours in advance of the meeting.

COMPLIANCE WITH THE LAW: The act of submitting a proposal in response to this RFP shall constitute an agreement by the proposer that they have made themselves familiar with, and shall at all times observe and comply with, Federal, State, and Local laws, ordinances, codes, and regulations. No plea of misunderstanding will be considered on account of ignorance thereto. The proposer shall indemnify and hold harmless Bayshore Gardens and all of their officers, agents, employees, or representatives from all suits, actions, or claims arising from or based on violation of any such laws, ordinances codes, and regulations whether by themselves, their employees, subcontractors, or agents.

PUBLIC RECORDS: The proposer understands that upon receipt of the bid by Bayshore Gardens, the Proposal documents become a "public record" defined in Chapter 119, Florida Statutes, and those documents are subject to public disclosure in accordance with that Chapter. The proposer/contractor understands that the records pertaining to this contract belonging to the proposer/contractor are also public record.

- II. **REQUEST FOR PROPOSALS:** All RFPs MUST be in a sealed envelope/box and clearly marked in the lower left corner. "**RFP Bayshore Gardens Basketball/Pickleball courts Project**" and shall be delivered to the following address only:

Bayshore Gardens Park and Recreation District
6919 26th St W.
Bradenton, Florida 34207
Attention: Gia Cruz

All RFPs must be received in the Office by 3:00PM (EST) on May 10, 2023, and will be opened in the publicly noticed work session May 10, 2023, at 7:15 PM. RFPs will not be accepted after that date and time under any circumstances. One (1) original and three (3) copies of the RFP must be submitted: RFP openings are open to the public. All Proposers and their representatives are invited to be present. Any response received by the District Office Manager after the due date and time specified in this RFP will not be considered and will be returned unopened. Any RFP or copies that are sent to any other address may be refused and sent back to the Proposer unopened. RFPs must be typed or printed in ink. Use of erasable ink is not permitted. All RFPs must contain a manual signature of the authorized representative.

Bayshore Gardens will not be liable for any cost incurred in the preparation of these RFPs. All RFPs received from Proposers in response to this RFP will become property of Bayshore Gardens and will not be returned to the Proposer. In the event of a Contract Award, all documentation produced as a part of the contract shall become the exclusive property of Bayshore Gardens. Responses to this RFP upon receipt by Bayshore Gardens will become public record subject to provisions of Chapter 119F.S. Florida Public Records Law.

The Contractor will submit contractor's proposal for the Basketball Court and three options for the Pickleball court as described below.

Award of Contract: Bayshore Gardens reserves the right to waive technicalities or irregularities, reject any or all RFPs, and/or accept the RFP that is in the best interest of the District, price, qualifications and other factors taken into consideration. Bayshore Gardens reserves the right to award the contract to the respondent, which, in the sole discretion of the Town, is the most responsive and responsible proposer, price, qualifications and other factors considered.

- III. **SCOPE OF SERVICES:** The following work and services are presented as an indication of the work that will be required under the continuing contract, but may not necessarily be all inclusive of work under this contract.

BASKETBALL COURT REVITALIZATION APPROXIMATELY 75' X 80'

1. Proof of proper contractor licensing in the State of Florida and liability insurance must be provided naming Bayshore Gardens as the certificate holder.
2. Contractor will pay all permits associated with this job.
3. It will be the responsibility of the contractor to submit a proposal for the cost to repair/resurface/replace the existing Basketball court to a very safe and reliable playing surface including the lane markings. The proposal will also include the cost of replacing the goals/backboards and all other existing equipment. The court shall be ADA accessible. The footprint will remain as is.
4. Fences at the Basketball court will be removed for construction and reinstalled/replaced with similar product. Specs will be the same or better than what is currently installed or existing. Existing fencing should be used wherever possible. If new fencing is necessary the fence color will be black. The fence shall be 12 foot high with ADA accessible gate/s.
5. All debris will be removed.
6. Proposal will be reviewed for value and reliability of the work to be performed in restoring the court.

7. Length and content of the warranty will be considered in selection.
8. Include proposed starting Date. Timeline to complete project from proposed starting date, includes permitting.
9. A list of similar work performed in the last 12 months.

SHUFFLEBOARD COURT REVITALIZATIN FOR PICKLEBALL APPROXIMATELY 55' X 70'

OPTION 1

1. Proof of proper contractor licensing in the State of Florida and liability insurance must be provided naming Bayshore Gardens as the certificate holder.
2. Contractor will pay all permits associated with this job.
3. To be constructed in the area known as Shuffleboard court. Fences at the Pickleball court will be removed for construction and reinstalled/replaced with similar product if necessary. Specs will be the same or better than what is currently installed or existing. Existing fencing should be used wherever possible. If new fencing is necessary, the fence color will be black. The fence shall be 8 foot high with ADA accessible gate/s.
4. The finished Pickleball court shall be standard size 20X44 to sit evenly in a 30X64 Playing surface. It will be the responsibility of the contractor to submit a proposal for the cost to repair/resurface/replace the existing Shuffleboard courts to a very safe, reliable playing surface, and ready to play Pickleball, The court shall be ADA accessible.
5. The proposal shall include lane markings, nets, and posts. All debris to be removed.
6. Proposal will be reviewed for value and reliability of the work to be performed in creating the Pickleball court.
7. Length and contents of the warranty will be considered in selection.
8. Include proposed starting Date. Timeline to complete project from proposed starting date, includes permitting.
9. A list of similar work performed in the last 12 months.

PICKLEBALL COURT IN SMALL BOAT ENCLOSURE 37 FT 6" X 156 FT 6" - SAND BASE

OPTION 2

1. Build a Pickleball Court, starting at the South end of the Small Boat enclosure build **ONE (1)** 30x64 Pickleball court WITH 20x44 court centered in the 30x64 going from south end of the Small Boat Enclosure north with an entrance gate to the small boat area.
2. Construct an East to West fence matching existing fence on the North end of the enclosure as designated by the District. Once boats are secured on the North end of the enclosure, Fences to be removed for construction and reinstalled whenever possible. Fence to be 8 foot high. The District will be responsible for moving the boats and racks. Must be ADA accessible.
3. The Proposal shall include all necessary lane markings, nets, and posts for playing Pickleball. Debris to be removed.
4. Proposal will be reviewed for value and reliability of the work to be performed in creating the Pickleball court.
5. Length and contents of the warranty will be considered in selection.
6. Include proposed starting Date. Timeline to complete project from proposed starting date, includes permitting.
7. A list of similar work performed in the last 12 months and references from those customers.

PICKLEBALL COURT IN SMALL BOAT ENCLOSURE 37 FT 6" X 156 FT 6" - SAND BASE

OPTION 3

1. Same as Option 2, except, will include the building of a second Pickleball court that will be end to end with Option 2, going south to north. When complete, the enclosure will have TWO (2) pickleball courts and a Small Boat storage area at the very north end of the enclosure.

- IV. **FEE PROPOSALS**: The 'RFP will be all inclusive and it is the responsibility of the contractor to submit a RFP for a complete project. No change orders will 'be accepted by Bayshore Gardens for items that were Left out or later deemed that more work is needed than in the original RFP.
- V. **PROPOSAL REQUIREMENTS**: All RFPs submitted should contain the following information:
- A. **TRANSMITTAL LETTER**: A letter of interest and general information about the firm: Provide a summary describing the firm's ability to perform work requested in this solicitation; a history of the firm or the firm's principals' background and experience; and the qualifications and experience of the firm's personnel to be assigned to this project. The summary should apprise Bayshore Gardens of the scope of services offered, experience and qualifications of the firm, as well as staff, subcontractors, sub-consultants, and/or suppliers who may be involved in the project. No additional subcontracting will be allowed without the prior written consent of Bayshore Gardens. **Any firm submitting a proposal must include the Signed and Notarized Exhibit 2.**
- B. **PROFESSIONAL QUALIFICATIONS**: Submittal must provide documentation that demonstrates the ability of the firm to provide all of the scope of services listed in this document. A detailed qualifications statement, including short resumes and credentials of proposer and key personnel that may be assigned to the project, must be included. Licenses, certifications or other appropriate credentials that demonstrate knowledge and practical application to perform this work should be submitted.
- C. **SIMILAR PROJECTS**: List all projects of a similar nature within the past five years. A brief description of each project should include the title of the project and client, year project completed, the nature of work involved in each project, and the amount of time for completion of the project. Describe the firm's qualifications and experience of comparable projects in size and scope. Experience working with Florida local governments and/or other government agencies and non-profits in the past five years should be noted.
- D. **CONFLICT OF INTEREST**: Disclose any conflict of interest due to any other clients, contracts or property interests for this project only. Include a statement certifying that no member of your firm, ownership, management or staff, has a vested interest in any aspect of Bayshore Gardens.

GENERAL TERMS AND CONDITIONS:

EMPLOYEE LIST: All RFPs must include a complete listing of all individuals employed by the firm who will be responsible for performing work under the proposal. The Town shall be authorized to perform a background check of all such employees to determine whether any employees of the firm pose a public safety or security threat or otherwise place Bayshore Gardens at risk, as determined by Bayshore Gardens. Failure to provide an employee list shall disqualify the firm for consideration under the RFP. In the event of Contract Award, the firm will be required during the term of the Contract to update the list and provide the same to the Town immediately upon hiring new employees who will be responsible for performing work under the Contract so that background checks may be performed by Bayshore Gardens. In the event Bayshore Gardens determines that a new employee of the firm poses a public safety or security threat or otherwise places Bayshore Gardens at risk, the firm shall restrict said employee from performing work under the contract. No officer, employee, or agent shall solicit or accept a gratuity, favor, or anything of monetary value from contractors, proposers, offerors or any person with an interest in a contract.

E-VERIFY: FS 448.09 makes it unlawful for any person to knowingly employ, hire, recruit, or refer, for private or public employment, and alien who is not duly authorized to work in the United States. Section 448.095 Florida Statute, prohibits public employers, contractors, and subcontractors from entering into any agreement or contract unless each party to the agreement or contract registers and uses E-Verify. The proposer represents that it is in compliance with the requirements of 448.09 and 448.095 and will remain in compliance.

LIMITATION OF LIABILITY: In the event of a Contract Award, the firm shall be required to indemnify and hold harmless Bayshore Gardens from and against any and all liability, penalties, fines, forfeitures, demands, claims, causes of actions, suits, and costs and expenses incidental thereto (including reasonable attorneys' fees actually incurred) directly arising out of or in connection with the firms' performance under the Contract in as far as such liability is caused by the negligence or willful misconduct of the firm and/or its employees.

STANDARD OF CARE: In the event of a Contract Award, the firm shall warrant that the services performed under the Contract shall be performed in accordance with established industry standards, the terms of the Contract, and all applicable existing federal, state and local laws and regulations.

INSURANCE: In the event of a Contract Award, the firm shall maintain Worker's Compensation Insurance at statutory limits. The firm shall be responsible for insuring, at its own expense, against claims resulting from the firm's performance under the Contract for errors and omissions, personal injury, loss of life, and property damage under a policy of liability insurance with limits of at least \$1,000,000. All such policies shall be issued by insurers of recognized responsibility satisfactory to Bayshore Gardens. Within 10 days of being awarded the contract, the firm shall furnish Bayshore Gardens with duly executed certificates showing that such insurance is in full force and effect and providing for 30 days' notice to Bayshore Gardens prior to cancellation or termination of any policy.

PUBLIC ENTITY CRIMES: Per Section 287.133(2)(a) of the Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal or reply on a contract with a public entity for the construction or repair of a public building; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list. **Any firm submitting a proposal in response to this RFP must include the notarized statement Exhibit 1 pursuant to FS 287.133(3)(a). PUBLIC ENTITY CRIMES.**

LOBBYING: Upon the issuance of this RFP, all prospective proposers, and any agent, representative or person acting at the request of such prospective proposer, shall be prohibited from discussion any matters related in any way to this RFP with any officer, agent, or employee of Bayshore Gardens, other than The District Office. **Any firm submitting a proposal in response to this RFP must submit a signed and notarized statement EXHIBIT 3**

AWARD OF CONTRACT:

Bayshore Gardens will award a contract, in its absolute and sole discretion, to the most responsible and responsive proposer whose proposal, in Bayshore gardens opinion, will be most advantageous to Bayshore Gardens, price, warranty, and other factors considered. Bayshore Gardens reserves the right to aid in determining which proposal is responsible, to require a proposer to submit evidence of qualifications as Bayshore gardens may deem necessary. Bayshore Gardens may consider any evidence available to Bayshore Gardens of the financial, technical, and other qualifications and abilities of a proposer. Bayshore Gardens Board of Trustees shall be the final authority in the awarding of any and all RFPs. As part of the award on any RFP, Bayshore Gardens and the successful proposer shall enter into an agreement setting forth with greater specificity the rights and obligations between the parties as defined in the proposal awarded. Such rights may include the right to terminate the successful proposer's services without cause within 60 days after written notice and to terminate the successful proposer's services with cause immediately.

ASSIGNMENT OF CONTRACT: The winning proposer shall not be permitted to assign the contract without the prior written consent of Bayshore Gardens Board of Trustees.

EQUAL EMPLOYMENT: Proposer shall not discriminate against any employee because of race, color, religion, age, sex, national origin, or handicap.

DISPUTE AND COMPLAINT: All complaints or grievances during the RFP process should be first submitted in writing to the District Office Manager who will take prompt remedial action by forwarding complaint/dispute to the District's Attorney for response/resolution. If the proposer is dissatisfied with proposed remedies, they may then make a written appeal.

BAYSHORE GARDENS PARK AND RECREATION DISTRICT MAY REFUSE ANY AND ALL RFPS FOR ANY REASON.

EXHIBIT 1

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Bayshore Gardens Park and Recreation District by:

(Print individual's name and title)

For: _____
(Print name of entity submitting sworn statement)

Whose business address is: _____

And (if applicable) its Federal Employer Identification Number (FEIN) is: _____

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement
_____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), FLORIDA STATUTES, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), FLORIDA STATUTES, means a finding of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), FLORIDA STATUTES, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one (1) person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one (2) person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), FLORIDA STATUTES, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity or which otherwise transacts or applies to transact business with a public entity. The term

EXHIBIT 1

“person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

- 6. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement (indicate which statement applies).

_____ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one (1) or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICE FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMONT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Date: _____

Signature

The foregoing instrument was acknowledged before me by means of ___ physical presence or ___ online notarization, this ___ day of _____, 20___, by _____ (name of person, officer, or agent, title of officer or agent), of _____ (name of corporation or partnership, a (state of incorporation or partnership, if applicable). Who is personally known to me ____, OR who produced _____ as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.

(Notary Seal)

SIGNATURE: _____

PRINT NAME: _____

NOTARY PUBLIC STATE OF: _____

MY COMMISSION EXPIRES: _____

COMMISSION NO: _____

EXHIBIT 2

PROPOSERS CERTIFICATION

State of _____ County of _____

I _____ of _____ (name of company),
submitting to furnish the following described materials, equipment, and or services to Bayshore Gardens Park and
Recreation District.

HEREBY CERTIFIES THAT:

1. Proposer has thoroughly inspected the specifications or request for RFP and understands the terms and conditions thereof and they are incorporated by reference in the proposal for said goods or services, and have verified measurements, if applicable.
2. The proposal is binding and shall be valid for not less than sixty (60) days from the date of proposal opening. A longer time may be set out in the proposal or the RFP.
3. The proposal is made by a person authorized to bind the Proposer.
4. The proposal is made without unlawful collusion between another proposer or potential proposer, or with any officer or employee of Bayshore Gardens.
5. The proposal in full compliance with the Copeland Anti-kickback statute.
6. The proposer does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or in the provision of services.

Signature: _____ Print: _____

The foregoing instrument was acknowledged before me by means of __ physical presence or __ online notarization, this ____ day of _____, 20____, by _____ (name of person, officer, or agent, title of officer or agent), of _____ (name of corporation or partnership, a (state of incorporation or partnership, if applicable). Who is personally known to me _____, OR who produced _____ as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.

(Notary Seal)

SIGNATURE: _____

PRINT NAME: _____

NOTARY PUBLIC STATE OF: _____

MY COMMISSION EXPIRES: _____

COMMISSION NO: _____

EXHIBIT 3

NO LOBBYING AFFIDAVIT

State of _____ County of _____

This, _____, of _____, 20____, _____ being first duly sworn, deposes and says that he or she is the authorized representative of _____ (Name of the authorized Contractor, Contractor or individual), maker of the attached proposal in response to the RFP released by the Bayshore Gardens Park and Recreational District, and that the proposer and any of its agents agrees to abide by the Bayshore Gardens Park and Recreation District's no lobbying restrictions in regard to this solicitation.

Affiant:

The foregoing instrument was acknowledged before me by means of ___ physical presence or ___ online notarization, this ___ day of _____, 20____, by _____ (name of person, officer, or agent, title of officer or agent), of _____ (name of corporation or partnership, a (state of incorporation or partnership, if applicable). Who is personally known to me _____, OR who produced _____ as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.

(Notary Seal)

SIGNATURE: _____

PRINT NAME: _____

NOTARY PUBLIC STATE OF: _____

MY COMMISSION EXPIRES: _____

COMMISSION NO: _____

REQUEST FOR PROPOSALS
TO
BASKETBALL AND PICKLEBALL COURTS

- I. Bayshore Gardens Park and Recreation District places this request for RFP'S to interested parties that are qualified and experienced to provide a Basketball and Pickleball court/s for our District. Your proposal will include, your choice for resurfacing, repairing, or replacing existing court/s, and would include the installation of fencing where necessary. The courts are to be made safe, and ready to play for Basketball and Pickleball.

To obtain the RFP, Contact: Bayshore Gardens Park and Recreation District, by U.S. Mail 6919 26th St W, Bradenton, Fl 34207, by phone 941-755-1912, or email, office@bayshoregardens.org. Attention: Gia Cruz

Proposals must be received in the District Office by 3:00PM,EST May 10, 2023 and will be opened at the meeting of the Board of Trustees on May 10th at 7:15 PM. You are invited to attend the opening of the proposals. The Proposal to be voted on in the Board of Trustee meeting, May 24th.

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
DISPOSAL OF PUBLIC PERSONAL SURPLUS PROPERTY POLICY

1018F

This form is to be used to identify and dispose of personal surplus property of the District.

Date of this inspection 3-16-2023

Trustee inspector Morris Raymer

Employee Inspector Gia Cruz

Reason for the inspection Replaced by a 26" newer operating saw

Name of property Craftsman 16" Scroll ^{Saw} Where located Woodchoppers

Description of the Property considered surplus 120 V, 2amps

Craftsman 16" Scroll Saw with stand and casters

- Direct Drive

- Cast Iron Base

- 2" Max Cut

Condition of the Property Good / Used

Estimated value \$40 OBO

Value basis _____

Disposed of date _____ Method _____ Amount sold for _____

TRUSTEE SIGNATURE

EMPLOYEE SIGNATURE

DATE

Upon completion this form to be completed and filed with the inventory of the District

APPROVED 5-15-18
REVISED [Signature]
EFFECTIVE 5-15-18

