

**Bayshore Gardens Park & Recreation District**  
**Board of Trustees Meeting**  
**Wednesday October 27, 2021 @ 7:00 PM**

**Preliminaries** - Roll call was taken, and a quorum was established. The Pledge of Allegiance was conducted. Meeting was called to order at 7:02 p.m. by Chairman Morris Raymer.

**Trustees Attending** - Morris Raymer, Steve Watkins, Barbara Greenberg, Melanie Woodruff, Terry Zimmerly, Barbara Susdorf, Belle Baxter, and Dan Rawlinson

**Also Attending** - Gia Cruz, District Office Manager.

**Approval of Minutes** - M. Raymer called for the approval of the minutes for the Board of Trustees Meeting from September 29, 2021. S. Watkins asked about the soil testing mentioned in the minutes. M. Raymer responded that it was by the County for the lift station. S. Watkins made a **motion to accept the Minutes for 9/29/2021 Board of Trustees Meeting. M. Woodruff Seconded.** A typo was noted in citing B. Susdorf as S. Susdorf. Gia will correct. **S. Watkins Amended the motion to accept the Minutes for 9/29/2021 Board of Trustees Meeting with corrections. M. Woodruff Seconded.** B. Greenberg questioned her voting when she had not attended the meeting. It was established that a Trustee must vote unless a conflict of interest had been filed. She then voted to approve. **Motion Passed, Unanimously.** M. Raymer asked for approval of the minutes from the **Board of Trustees Work Session from October 13, 2021.** M. Woodruff made a **motion to accept the minutes for the October 13, 2021, Work Session. B. Baxter Seconded. Motion Passed, Unanimously.**

**Treasurer's Report** - T. Zimmerly presented the monthly reports. End of the year Profit and Loss - County administration fee went up causing our income from taxes to be lower than expected. Rentals were about what was anticipated. The marina rentals came in for next fiscal year before the end of this fiscal year. This makes it appear that we received more than anticipated. Wages - Administration was lower than planned because we had a position open, Maintenance was about right, as was Dockmaster. Wages for the Pool were low due to maintenance issues closing the pool for two weeks and reduced lifeguard hours. The pool repair was the biggest unplanned expense. Insurances, Utilities, and the Banner costs went up. Due to projects being on hold we have money left. There is still money left for Rec Hall and Marina projects to finish up. B. Greenberg asked about EPA testing costs and what is included in Property Insurance. Marina Insurance is separate. Jenny had some questions reference accounting procedures showing money for the new year showing up in last years numbers. M. Woodruff made a **motion to approve the report. B. Baxter Seconded. Motion Passed 7 to 1. B. Greenberg voted no.**

**District Office Manager's Report** - Gia announced the passing of our employee, Austin Dunn, Thursday of last week. Donations for the family are being collected. Woodchopper's building has to be tented for termites. Pool hours are adjusting for daylight savings time. There is an overall problem with finding lifeguards. Richards Plumbing advised that we need a leak detection done for under the pool. Per S. Watkins request a cost for clay for the ball field was obtained. Randy has advised that a Drag Net will be needed for putting down the clay. Total cost (clay \$892.10 and Net \$180.00) will be about \$1,072.09. Due to the County vote November 2, Policy and Procedures Committee, Personnel and Salaries Committee, House and Grounds, and Banner and Communications Committee, will meet at 7: p.m. Wednesday November 3<sup>rd</sup>. No Marina meeting. Previous estimates for the Pool Plumbing replacement without problems under the pool was \$70,000.00. Simone Peters was welcomed to the meeting by M. Raymer. S. Watkins made a **motion to approve up to \$1,400.00 for the purchase of clay and the drag net. B. Baxter Seconded. Motion Passed, Unanimously.**

**Board of Trustees Appointment** - Three potential appointees to the Board of Trustees were asked to speak about themselves to the Board. Dan Smith spoke first, Keely Brown second, and Kyle Weatherly spoke third. Each prospective appointee spoke about their background, qualifications, and experience. Each answered questions from the Board and others present at the meeting. The three candidates were asked to step out of the meeting while the Board considered who to appoint. They departed to the screen room. Discussion ensued. It was pointed out that in addition to this appointment, next January another appointment will be available. A poll of the board was taken with all except M. Woodruff and T. Zimmerly in favor of appointing one of the candidates at this meeting. M. Raymer called for a vote to appoint Kyle Weatherly to seat number one. Result of vote, six in favor, S. Watkins and M. Woodruff were opposed. The candidates were brought back into the meeting and Kyle Weatherly was welcomed to the Board.

### **Committee Reports**

**Recreation Committee** - B. Baxter reported that there will be no November committee meeting, The next meeting will be first Tuesday in December at 8:00 p.m. B. Baxter made a **motion to spend \$150.00 for a portable AED and First Aid Kit for the outdoor sports. M. Woodruff Seconded. Motion Passed, Unanimously.**

**Marina Committee** - T. Zimmerly stated that the dual Dockmasters are working well but to be legal both needed to be hired. **Motion to hire both Jose Alicea and Jose Alicea Senior as Dockmaster at no additional cost to the District. B. Susdorf Seconded.** Discussion ensued. T. Zimmerly **rescinded the motion.** T. Zimmerly made a **Motion to hire Jose Alicea Jr. as Dockmaster and Jose Alicea Senior as Assistant Dockmaster. B. Susdorf Seconded. Motion Passed 7 to 1. S. Watkins voted no.** Adam Hange commented that having the two of them has been working well.

**Personnel and Salaries** - T. Zimmerly made a **Motion to hire Chad Saunders as Office Assistant for 10 to 15 hours at the pay rate of \$14.00 an hour. The Board voted unanimously to hire Chad Saunders as Office Assistant.** T. Zimmerly made a **motion to hire a part-time maintenance position. B. Baxter Seconded.** S. Watkins stated that when we advertise the position it needs to state that there would be a background check. **Motion Passed, Unanimously.**

**Policy and Procedures** - M. Woodruff made a **motion to accept the FOB for Swimming Pool Gate 1026 FOB. T. Zimmerly Seconded. Motion Passed, Unanimously.** A proposed correction/change to the Gate Access Non-Resident FOB replacement cost will go back to Committee.

**Additional Items** - B. Baxter proposed a Spanish language version of the Banner be put on the website in January. B. Baxter asked for volunteers to fold the Banner. Susan Donaldson reported that she had not been receiving her mailed Banner. S. Watkins suggested a translation program. D. Rawlinson made a motion to create a Spanish version of the Banner on-line. This motion will go back to committee.

**Resident Comments** – Adam Hange questioned the status of the District’s sign at the entry to the property. It will be checked on.

D. Rawlinson made a **motion for the meeting to be adjourned. B. Baxter Seconded. Motion Passed, Unanimously.** Meeting adjourned at 9:07 p.m.

