

**Bayshore Gardens Park & Recreation District  
Auditor Selection Committee Meeting Minutes  
Wednesday; February 04, 2025, at 6:00 P.M.**

The meeting was called to order by Skip Wilhoit at 6:00 P.M. Skip Wilhoit, Sharon Denson, Marlene Durgin, and Gwen Norris (Secretary) were in attendance.

The Committee's current proposed changes to the "Auditor Selection Committee policy 1016D" were reviewed by the Board in December and not approved. The Board is asking for a closer examination of the proposed responsibilities and had some concerns regarding the language used.

Our proposal was to reflect the need to oversee controls, risk management. As noted in FS 218.391 - The committee may serve other "audit oversight purposes." at the discretion of the governing body.

Page 3. Sharon Denson suggested that the "Sample Advertisement to Bradenton Herald" on page 3 be replaced by the currently used advertisement. The current advertisement has been used for a while. It is shorter and cheaper.

Page 6. We need to add a clause that states the Committee Chairman, or his/her designated representative, may attend the Auditor's Exit Interview (after the audit is complete). This will allow for some feedback on any recommendations, and or challenges brought forth.

Page 7. We reviewed and revised - "Any Auditor Selection Committee request for information beyond materials routinely provided as part of the audit process shall be made through the Committee Chairman." We struck the last portion of the sentence - "and subject to Board authorization" - and added "to the board for review, discussion, maybe changes, and acceptance."

Sharon moved to accept the December 3, 2025, Meeting Minutes. Marlene seconded the motion. The motion passed on vote.

Skip suggested this Committee should meet quarterly.

With no other items to discuss, Skip stated that this concludes the meeting.

We adjourned at 6:32 PM

**DRAFT MINUTES FROM THE AUDIT SELECTION COMMITTEE MEETING.  
MINUTES NOT YET APPROVED. APPROVAL WILL OCCUR AT THE NEXT NOTICED  
COMMITTEE MEETING.**

Recording Secretary: Gwen Norris

Approved by:

Date: