

**Agenda**  
**Bayshore Gardens Park & Recreation District**  
**Board of Trustees Meeting**  
**Wednesday; November 16, 2022 @ 7:00 P.M.**

1. Roll Call
2. Call to Order
3. Pledge to Flag
4. Approval of Minutes: 9/14/22 BOT Work Session / 10/26/22 BOT Meeting & 11/9/22 BOT Work Session
5. Treasurer's Report
6. Trustee Committee Reports
7. District Office Manager's Report
8. Old Business
9. New Business
  - Terry - Resolution 2002-05
  - Agenda Motion - Morris - Signs
10. Resident comments agenda item 3 minutes
11. Announcements for Clubs & Organizations
12. Adjournment

**Pursuant to Section 286.26, Florida Statutes, and the Americans with Disabilities Act, any handicapped person desiring to attend this meeting should contact the District Manager at least 48 hours in advance of meeting to ensure that adequate accommodations are provided for access to the meeting.**

**Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the Board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is based.**

Bayshore Gardens Park & Recreation District  
Profit & Loss Budget Performance  
October 2022

Ordinary Income/Expense	Oct 22	Budget	Oct 22	YTD Budget	Annual Budget
<b>Income</b>					
4000 · Assessments					
4005 · Property Tax	0.00	44,285.37	0.00	44,285.37	531,424.00
4006 · Commission fees	0.00	0.00	0.00	0.00	0.00
4007 · Excess fees (Excess commission fees)	2,628.02		2,628.02		
<b>Total 4000 · Assessments</b>	<b>2,628.02</b>	<b>44,285.37</b>	<b>2,628.02</b>	<b>44,285.37</b>	<b>531,424.00</b>
4100 · Rent					
4111 · Screen Room Rental	-25.00	66.66	-25.00	66.66	800.00
4120 · Hall Rentals	5,347.04	1,416.66	5,347.04	1,416.66	17,000.00
4150 · Marina Rentals					
4151 · Slip Rental					
4152 · Resident slip rentals	49,782.72	3,208.34	49,782.72	3,208.34	38,500.00
4153 · Non Resident slip rentals	120,721.50	5,958.34	120,721.50	5,958.34	71,500.00
4158 · Homeowner-Non Resident	0.00	0.00	0.00	0.00	0.00
<b>Total 4151 · Slip Rental</b>	<b>170,504.22</b>	<b>9,166.68</b>	<b>170,504.22</b>	<b>9,166.68</b>	<b>110,000.00</b>
4154 · Small Boat Area	1,248.00	83.34	1,248.00	83.34	1,000.00
4156 · Trailer Space Rental	5,040.00	250.00	5,040.00	250.00	3,000.00
4157 · Gate Keys	4,140.00	500.00	4,140.00	500.00	6,000.00
4162 · NR Boat Ramp	8,800.00	366.66	8,800.00	366.66	4,400.00
<b>Total 4150 · Marina Rentals</b>	<b>189,732.22</b>	<b>10,366.68</b>	<b>189,732.22</b>	<b>10,366.68</b>	<b>124,400.00</b>
<b>Total 4100 · Rent</b>	<b>195,054.26</b>	<b>11,850.00</b>	<b>195,054.26</b>	<b>11,850.00</b>	<b>142,200.00</b>
4300 · Pool					
4360 · Pool FOB	40.00	0.00	40.00	0.00	0.00
<b>Total 4300 · Pool</b>	<b>40.00</b>	<b>0.00</b>	<b>40.00</b>	<b>0.00</b>	<b>0.00</b>
4500 · Publications					
4520 · Banner · Subscriptions	10.00		10.00		
<b>Total 4500 · Publications</b>	<b>10.00</b>	<b>0.00</b>	<b>10.00</b>	<b>0.00</b>	<b>0.00</b>
4600 · Interest Income (Interest Income)	83.38	0.00	83.38	0.00	0.00
4800 · Miscellaneous Income					
4802 · Office Services	12.60	4.16	12.60	4.16	50.00
4830 · Over/Short	1.00		1.00		

**Bayshore Gardens Park & Recreation District  
Profit & Loss Budget Performance**

October 2022

	Oct 22	Budget	Oct 22	YTD Budget	Annual Budget
4800 · Miscellaneous Income - Other	-1.57	0.00	-1.57	0.00	0.00
<b>Total 4800 · Miscellaneous Income</b>	<b>12.03</b>	<b>4.16</b>	<b>12.03</b>	<b>4.16</b>	<b>50.00</b>
<b>Total Income</b>	<b>197,827.69</b>	<b>56,139.53</b>	<b>197,827.69</b>	<b>56,139.53</b>	<b>673,674.00</b>
<b>Gross Profit</b>	<b>197,827.69</b>	<b>56,139.53</b>	<b>197,827.69</b>	<b>56,139.53</b>	<b>673,674.00</b>
<b>Expense</b>					
5000 · Administration Expenses					
5100 · Wages, Taxes and Fees					
5120 · Wages - Administration	3,442.50	4,583.34	3,442.50	4,583.34	55,000.00
5130 · Wages - Maintenance	6,721.08	10,833.34	6,721.08	10,833.34	130,000.00
5132 · Wages - Dockmaster	700.00	750.00	700.00	750.00	9,000.00
5133 · Marina Project Manager	0.00		0.00		
5135 · Wages - Pool	0.00	4,500.00	0.00	4,500.00	54,000.00
5170 · Health Insurance Compensation	250.00	583.34	250.00	583.34	7,000.00
5210 · FICA-941 Taxes	850.20	1,666.66	850.20	1,666.66	20,000.00
5215 · Unemployment Taxes	18.30	50.00	18.30	50.00	600.00
5610 · Accounting Fees	1,725.00	1,125.00	1,725.00	1,125.00	13,500.00
6080 · Travel Mileage	0.00	41.66	0.00	41.66	500.00
<b>Total 5100 · Wages, Taxes and Fees</b>	<b>13,707.08</b>	<b>24,133.34</b>	<b>13,707.08</b>	<b>24,133.34</b>	<b>289,600.00</b>
<b>Total 5000 · Administration Expenses</b>	<b>13,707.08</b>	<b>24,133.34</b>	<b>13,707.08</b>	<b>24,133.34</b>	<b>289,600.00</b>
5200 · Marina Expense					
5250 · Property Tax	0.00	516.66	0.00	516.66	6,200.00
5575 · Marina Repair/Maintenance	420.85	166.66	420.85	166.66	2,000.00
<b>Total 5200 · Marina Expense</b>	<b>420.85</b>	<b>683.32</b>	<b>420.85</b>	<b>683.32</b>	<b>8,200.00</b>
5300 · Security					
5311 · Security Camera R&M	233.30	416.66	233.30	416.66	5,000.00
5300 · Security - Other	0.00		0.00		
<b>Total 5300 · Security</b>	<b>233.30</b>	<b>416.66</b>	<b>233.30</b>	<b>416.66</b>	<b>5,000.00</b>
5400 · Utilities					
5410 · Electric	854.75	1,375.00	854.75	1,375.00	16,500.00
5420 · Water/Sewer	1,451.28	1,433.34	1,451.28	1,433.34	17,200.00
5430 · Telephone	0.00	250.00	0.00	250.00	3,000.00
5440 · Gas/Propane	0.00	10.00	0.00	10.00	120.00

# Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance

October 2022

	Oct 22	Budget	Oct 22	YTD Budget	Annual Budget
5460 · Internet	243.56	125.00	243.56	125.00	1,500.00
<b>Total 5400 · Utilities</b>	<b>2,549.59</b>	<b>3,193.34</b>	<b>2,549.59</b>	<b>3,193.34</b>	<b>38,320.00</b>
<b>5500 · Building and Grounds</b>					
5511 · Professional/Contract Services	0.00	733.34	0.00	733.34	8,800.00
5512 · Repairs, Maintenance & Supplies	1,170.14	675.00	1,170.14	675.00	8,100.00
5514 · Building Maintenance	0.00	1,250.00	0.00	1,250.00	15,000.00
5515 · Janitorial and Cleaning	0.00	250.00	0.00	250.00	3,000.00
5516 · Gasoline (Grounds machinery fuel)	0.00	66.66	0.00	66.66	800.00
5520 · Maintenance Equipment	0.00	250.00	0.00	250.00	3,000.00
5530 · Pest Control	188.00	83.34	188.00	83.34	1,000.00
5560 · Landscaping	0.00	1,916.66	0.00	1,916.66	23,000.00
5580 · Pool Maintenance	0.00	416.66	0.00	416.66	5,000.00
5585 · Pool Repair/Replacement	0.00	416.66	0.00	416.66	5,000.00
5590 · Pool Chemicals	0.00	2,083.34	0.00	2,083.34	25,000.00
5591 · EPA/Water	146.00	102.50	146.00	102.50	1,230.00
5683 · Certification Reimbursement	0.00	41.66	0.00	41.66	500.00
6500 · Playground Expense	0.00	208.34	0.00	208.34	2,500.00
<b>Total 5500 · Building and Grounds</b>	<b>1,504.14</b>	<b>8,494.16</b>	<b>1,504.14</b>	<b>8,494.16</b>	<b>101,930.00</b>
<b>5600 · Other Administration Expense</b>					
5519 · Leased Equipment	147.84	183.34	147.84	183.34	2,200.00
5650 · Postage	0.00	62.50	0.00	62.50	750.00
5660 · Legal Fees	450.00	833.34	450.00	833.34	10,000.00
5665 · Seminars, Training and Fees	175.00	83.34	175.00	83.34	1,000.00
5670 · Office Supplies/Expenses	479.72	750.02	479.72	750.02	9,000.00
5680 · Audit Fees	0.00	1,166.66	0.00	1,166.66	14,000.00
5682 · Organizational Fees and License	0.00	125.00	0.00	125.00	1,500.00
5686 · Website Maintenance	100.00	100.00	100.00	100.00	1,200.00
5690 · Advertising	0.00	58.34	0.00	58.34	700.00
6020 · Bank Fees	2,083.92	1,000.00	2,083.92	1,000.00	12,000.00
6040 · Trustee Election	0.00	0.00	0.00	0.00	0.00
<b>Total 5600 · Other Administration Expense</b>	<b>3,436.48</b>	<b>4,362.54</b>	<b>3,436.48</b>	<b>4,362.54</b>	<b>52,350.00</b>
<b>5630 · Insurance-Business</b>					

Bayshore Gardens Park & Recreation District  
Profit & Loss Budget Performance

October 2022

	Oct 22	Budget	Oct 22	YTD Budget	Annual Budget
5631 · Insurance - Liability	0.00	833.34	0.00	833.34	10,000.00
5632 · Insurance - Workers Compensatio	0.00	1,166.67	0.00	1,166.67	14,000.00
5633 · Insurance - Auto Liability	0.00	20.84	0.00	20.84	250.00
5634 · Insurance -Property	0.00	2,562.50	0.00	2,562.50	30,750.00
5635 · Insurance -Marina	0.00	0.00	0.00	0.00	0.00
<b>Total 5630 · Insurance-Business</b>	<b>0.00</b>	<b>4,583.35</b>	<b>0.00</b>	<b>4,583.35</b>	<b>55,000.00</b>
5700 · Publications Expense					
5711 · Banner composition	390.00	375.00	390.00	375.00	4,500.00
5720 · Banner - Printing Costs	33.37		33.37		
5740 · Banner - Paper Delivery	45.00		45.00		
5750 · Banner - Office Supplies	0.00	208.34	0.00	208.34	2,500.00
<b>Total 5700 · Publications Expense</b>	<b>468.37</b>	<b>583.34</b>	<b>468.37</b>	<b>583.34</b>	<b>7,000.00</b>
5800 · District Recreation					
5830 · Expenses -	0.00	416.66	0.00	416.66	5,000.00
<b>Total 5800 · District Recreation</b>	<b>0.00</b>	<b>416.66</b>	<b>0.00</b>	<b>416.66</b>	<b>5,000.00</b>
5900 · Capital Layout					
5903 · Sheds to Replace Porta Potty	0.00	416.66	0.00	416.66	5,000.00
5907 · Basketball Court	0.00	5,375.16	0.00	5,375.16	64,502.00
5909 · Screen Room Repair	0.00	0.00	0.00	0.00	0.00
5911 · Pool Repairs	0.00	0.00	0.00	0.00	0.00
5917 · Pool ADA Bathrooms	0.00	2,231.00	0.00	2,231.00	26,772.00
5921 · Capital Layout Exercise Path	0.00	0.00	0.00	0.00	0.00
5922 · Hall Floors	0.00	1,250.00	0.00	1,250.00	15,000.00
5940 · Security Cameras	0.00	0.00	0.00	0.00	0.00
<b>Total 5900 · Capital Layout</b>	<b>0.00</b>	<b>9,272.82</b>	<b>0.00</b>	<b>9,272.82</b>	<b>111,274.00</b>
<b>Total Expense</b>	<b>22,319.81</b>	<b>56,139.53</b>	<b>22,319.81</b>	<b>56,139.53</b>	<b>673,674.00</b>
<b>Net Ordinary Income</b>	<b>175,507.88</b>	<b>0.00</b>	<b>175,507.88</b>	<b>0.00</b>	<b>0.00</b>

# Bayshore Gardens Park & Recreation District Balance Sheet

As of October 31, 2022

Oct 31, 22

**ASSETS**

**Current Assets**

**Checking/Savings**

1000 · Checking-Operating 5/3 2537	191,795.37
1004 · Petty Cash - District	350.00
1005 · Escrow Account 5/3 - 3919	36,000.00
1006 · Checking-Payroll 5/3 2545	22,825.51
1016 · Savings - Operating 5/3 4032	374,895.42
1019 · Savings Reserves 5/3 5013	
1021 · Reserve Fund-Roofing	4,607.39
1022 · Reserve Fund-Hall Upgrade	-2,373.67
1023 · Reserve Fund-Pool	112,591.59
1024 · Reserve Fund - Wood Shop Exp	800.00
1025 · Reserve Fund - ADA	25,000.00
1032 · Reserve Fund - Marina	44,754.69
1033 · Reserve Fund-Outdoor Recreation	5,000.00
1036 · Reserve Fund - Security System	10,000.00
1019 · Savings Reserves 5/3 5013 - Other	-4,456.11

**Total 1019 · Savings Reserves 5/3 5013** 195,923.89

**Total Checking/Savings** 821,790.19

**Accounts Receivable**

1100 · Accounts Receivable 47,526.62

**Total Accounts Receivable** 47,526.62

**Other Current Assets**

11500 · Water Boy Bottle Deposit	35.00
11600 · A/R Lupson (gate repair)	150.00
1499 · *Undeposited Funds	<u>1,829.77</u>

**Total Other Current Assets** 2,014.77

**Total Current Assets** 871,331.58

**Fixed Assets**

1900 · Land	400,000.00
1910 · Buildings	1,307,197.93
1920 · Recreation Area	1,768,907.19
1940 · Recreation Area F & E	97,308.64
1960 · Machines & Equipment	93,144.21
1980 · Office Furniture and Equipment	36,158.54
1990 · Other Furniture and Equipment	53,448.88
1995 · Accumulated Depreciation	-1,195,385.52
1999 · 2019-2020 FY Reserve Expenses	<u>59,521.69</u>

**Total Fixed Assets** 2,620,301.56

**Other Assets**

1800 · Utility Deposits 280.00

**Total Other Assets** 280.00

**TOTAL ASSETS** 3,491,913.14

**LIABILITIES & EQUITY**

## Bayshore Gardens Park & Recreation District Balance Sheet

As of October 31, 2022

Oct 31, 22

**Liabilities**

**Current Liabilities**

**Accounts Payable**

2000 · Accounts Payable 19,073.31

**Total Accounts Payable** 19,073.31

**Credit Cards**

2055 · Fifth Third CC -4,562.00

**Total Credit Cards** -4,562.00

**Other Current Liabilities**

2010 · Accrued Wages 6,180.17

**2100 · Payroll Liabilities**

2215 · SUTA Payable -0.70

2220 · FUTA Payable -4.20

2300 · Garnishment of Wages 73.36

2100 · Payroll Liabilities - Other -2,328.91

**Total 2100 · Payroll Liabilities** -2,260.45

2171 · Sales Tax Payable 14,192.98

**2500 · Security Deposits**

2501 · Hall Security Deposits -2,040.00

2502 · Marina Security Deposits 35,000.00

2503 · Screen Room Deposit (Screen Room Deposit) -900.00

**Total 2500 · Security Deposits** 32,060.00

2600 · Deferred Revenues 46,682.59

2700 · Prepaid Income 665.65

2800 · Deposit on Boat Slips 500.00

**Total Other Current Liabilities** 98,020.94

**Total Current Liabilities** 112,532.25

**Total Liabilities** 112,532.25

**Equity**

3040 · Owners' Equity 182,295.76

3050 · Retained Earnings (Retained Earnings) 1,893,427.39

3200 · Fund Balance -86,517.97

3300 · Investment in GFAAG 1,214,661.51

Net Income 175,514.20

**Total Equity** 3,379,380.89

**TOTAL LIABILITIES & EQUITY** 3,491,913.14

RESOLUTION 2022-05

A RESOLUTION TO AMEND THE 2021-2022 BUDGET OF  
BAYSHORE GARDENS PARK AND RECREATION DISTRICT

Whereas, The Bayshore Gardens Park and Recreation District is a tax supported Special purpose district authorized under the provisions of House Bill 997, the 2002 Legislature, Florida Law 2002-365, to charge a "Recreation District Tax" on all taxable real property and,

Whereas, the Board of Trustees held a properly advertised public Board of Trustee Meeting in accordance with Florida Statute 189.015 to amend the Budget for the fiscal year 2022-2023.

Whereas, the provisions of Florida Law 189.016 (6)(C) require that the Board of Trustees amend the budget by Resolution for the transfer funds for the fiscal year 2022-2023.

Now, therefore, be it Resolved by the Board of Trustees of Bayshore Gardens Park and Recreation District to the following accounts:

- \$172,000 from Saving Operating (1016) to Reserve Fund Pool (1023)
1. The Resolution shall become an attachment to the minutes.
  2. This Resolution shall be posted on the Official Website for a minimum of two years.
  3. The Resolution shall be forwarded to Account for adjustment to the Budget.
  4. The Resolution shall be made a part of the funds available for 2022-2023.

Adopted: 11/16/2022

\_\_\_\_\_  
Morris Raymer, Chairman

\_\_\_\_\_  
Terry Zimmerly, Treasurer



BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Signs Meeting Date: 11-16-22

Type of Meeting: \_\_\_\_\_ Workshop \_\_\_\_\_ Board Meeting

Motion:  Discussion: \_\_\_\_\_ (check one)

Rationale for Request: Sign For Marina & by Ball  
Field. Installation included in price

Estimated Costs to District (if applicable)

Marina = \$420.85 } Total For Both  
Ball Field = \$295.00 } \$715.85

Attachments/Supporting documents: None: 3

Board Trustee: Morris Raper Date: 11-8-22

Print Name: MORRIS RAYMEK

Received by: [Signature] Date: 11-8-22



# Estimate

6718 14th St. W. (US41), Bradenton, FL 34207  
 Tel: 941-753-3172 / Fax: 941-753-3264

Date	Invoice #
10/28/2022	3193

Bill To	
BAYSHORE GARDENS PARK & REC DISTRICT GIA CRUZ 6919 26TH ST WEST BRADENTON, FL 34207	
Job	

Yr/Make/Model	
VIN#	
TAG#	
Odometer	
STK# / Color	

P.O.#	Terms	Paymt Met...	Rep	Customer Phone	Customer E-mail	Installer			
	Due on receipt			941-755-1912	OFFICE@BAYSHOREG...				
Description						Qty	U/M	Price ...	Amount
CREATE & INSTALL 1/4" C-BOND SIGN ON EXISTING WOODEN WALL: SIZE: 10'L x 5'H COLOR: LOGO LARGE FORMAT PRINTED, LETTERING IS BLACK HP CUT VINYL								325.00	325.00
CREATE & INSTALL 1/8" C-BOND SIGN ON EXISTING WOODEN WALL: SIZE: 8'L x 5'H COLOR: LOGO LARGE FORMAT PRINTED, LETTERING IS BLACK HP CUT VINYL								295.00	295.00
DESIGN / ART WORK SET UP FEE: VECTORIZED LOGO FOR LARGER SIZE(ORIGINAL LOGO WAS TOO LOW RESOLUTION)						1	ea	75.00	75.00
SUBTOTAL									695.00
Shop Supplies & Waste Disposal Fee								3.00%	20.85

\*\*\*\*\* PLEASE READ CAREFULLY AND SIGN BELOW \*\*\*\*\*  
 There is no charge for this estimate. All estimates valid for 15 days. If replaced parts are to be saved for inspection or return, the customer must mention this before work begins. All products that have been installed are NON-returnable unless product is defective, which is subject to MFG. warranty. A 20% restock fee may apply to returned products. ALL DEPOSITS AND PURCHASES ARE NON-REFUNDABLE AFTER 30 DAYS. Shop supplies and waste disposal fee: "this charge represents costs and profits to the motor vehicle repair facility. Changes to the estimate that exceed \$10.00 or 10% of the total invoice must be submitted to the customer before said changed can be made. All products are new unless otherwise specified. All labor is warrantied for 1 year from date of installation. Hourly labor \$80.00 per hr.

<b>Subtotal</b>	\$715.85
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$715.85

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



6718 14th Street West  
Bradenton, FL 34207  
941-753-3172

Marina

CUSTOMER NAME  
DATE:  
VEHICLE:



Please review all aspects of this proof. Once approved, the client assumes responsibility of all information contained within.

Artwork or designs not supplied by the client or others remain the intellectual property of Auto Trim Design of Suncoast, Inc., unless or until specifically released in writing.

APPROVAL:

DATE:



6718 14th Street West  
Bradenton, FL 34207  
941-753-3172

CUSTOMER NAME  
DATE:  
VEHICLE:

Ball Field  
8'

5'



Please review all aspects of this proof. Once approved, the client assumes responsibility of all information contained within.

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APPROVAL:

DATE: