

BAYSHORE GARDENS PARK AND RECREATION DISTRICT

BOARD OF TRUSTEES

MINUTES OF MEETING

March 21, 2017

The regular meeting of the Board of Trustees of Bayshore Gardens Park and Recreation District was called to order by Chairman Maynard Boyce at 7:00 PM and was followed by the Pledge of Allegiance. Notice of the meeting was posted in the March Bayshore Banner.

Roll: Dan Rawlinson, Steve Watkins, Holly Clouse, Terry Zimmerly, Debbie Korell, Maynard Boyce, Jonna Koellhoffer and Jim Couey.

A quorum was established.

Present: Joanne Manse, Don Gassie, John Woodruff, Allan Riga, Barbara Greenberg and Marie Young.

Steve made a motion to approve the February minutes. Jim seconded. **Motion passed.**

Holly made a motion to amend the February minutes. Debbie seconded. Amend the two next committee dates from February 8th to March 8th. **Motion passed**

Terry made a motion to approve the February Financials. Debbie seconded. **Motion Passed**

NEIGHBORHOOD ASSOCIATION:

Dan Rawlinson

Dan stated the recent breakfast with the Board was successful. The Town Hall meeting was also successful. Dan reported April 1st may be the last Saturday Morning Breakfast for the summer. BGNA would like to plan activities over the summer. **Next meeting will be Thursday April 13, 2017 at 7:00 pm.**

CRIME WATCH:

Steve Watkins

Steve reported the Attic Sale will be huge this time. Rose reported Restore Bayshore will be having a bake sale at the Attic Sale. Crime Watch will be delivering the Bayshore Banner beginning in April. **Next meeting is April 11, 2017 at 7:00 pm.**

RESTORE BAYSHORE:

Holly Clouse for Suzanna Young

Holly reported they desperately need people to get involved. They are looking to elect and nominate officers. They need people to help log in names from the survey and create a contact base. They need a volunteer to pursue a 501C3 status from Tallahassee for Restore Bayshore. The subject of collecting membership fees will be discussed at the April meeting. They are also looking at picking a house or yard for a face lift. **Next meeting will be April 10, 2017 at 7:00 pm.**

MANAGER'S REPORT:

Joanne Manse

Joanne reported Aqua Pool and Spa repaired the pool deck that had cracked and was loose. This was still under warranty so there was no cost to the District. The pool is ready to be opened; the water just needs to warm up. The ADA bathroom is almost finished. The office is slowly coming together. The pool will not be open during the week until the office is moved back to its former location for safety reasons. When the phones are moved back to the original office, the phone lines will be converted back to the way they were before the hosted voice was installed. Holly made a motion for \$125.00 and not to exceed \$180.00 to be the fee for lifeguard classes. Terry seconded. **Motion passed.** Debbie made a motion to pay the lifeguard instructor \$20.00 per hour with a minimum of two persons per class. Terry seconded. **Motion passed.**

BUDGET & FINANCE:

Terry Zimmerly

Terry stated make sure that you come and vote. We are asking for a \$10.00 increase in the assessment. **Next meeting will be April 12th 2017 at 5:30 pm.**

WEB/BANNER:**Dan Rawlinson**

Dan stated there are no problems at this time. Joanne asked since Steve is now a trustee can he still collect commission on ads he sells. This will be sent to the attorney for clarification. **Next meeting is April 12th, 2017, at 5:30 pm.**

MARINA:**Debbie Korell for Richard Nelson**

Debbie stated she spoke with Mark Kincaid and Mark is hopeful that Richard from the Army Corp of Engineers will finish the paperwork portions of our permits by the end of next week. Mark told Debbie they have 90% of our specs finished. **There will be a stand a-lone Marina Committee meeting on April 5th at 7:00 pm.** Debbie will be asking Mark to identify the cost of the center pier and work up projections at a 3%, 5% and 10% annual increase if this project is delayed for 3, 5 or 10 years. Debbie also asked Terry if she can get a rate quote from the bank for \$500,000.00. Debbie will do the projections on how much it will cost to pay back the loan over 5, 6, 7 or 10 years. Debbie will also ask Mark what the difference would be if we do two dredges vs. one and the difference of having two contracts with Coastal versus one. **Next meeting will be April 12th, at 2017 at 5:30 pm**

HOUSE & GROUNDS:**Holly Clouse**

Holly made a motion to spend up to \$1,000.00 to have the back flow installed. Debbie seconded. **Motion passed.** Holly made a motion to have an RFP to remove the invasive species from the south end of parking lot over to the west end up to the Australian Pines and removal of the dead pines. Debbie seconded. **Motion passed.** Holly made a motion to have an RFP for the removal of invasive species from the shoreline to the north end of the pool. Terry seconded. **Motion passed.** This RFP will include successful removal. Holly made a motion to have an RFP for annual trimming of the mangroves and or having a maintenance person go through the certification program. Terry seconded. Holly rescinded her motion and Terry rescinded her motion. Holly made a motion to have an RFP to have an annual contract for the trimming of the mangroves and to trim up to the north end of the pool. Steve seconded. **Motion passed. Next meeting will be April 12th, 2017 at 5:30 pm.**

PERSONNEL & SALARY:**Dan Rawlinson**

Dan stated he wants to discuss past motions. Dan would like to rescind the motion that says the Chairman of the board will direct the manager only as to bylaws and the motions that modify them. The Chairman must not give direction that is not endorsed by the board. Dan made a motion to remove this motion. Steve seconded. **Motion Passed with 4 yes and 3 no.** Dan made a motion to rescind the motion made reading "any employee with a grievance, safety warning or other concern that they believe may affect the District may directly communicate with any or all trustees without fear of reprisal". Steve seconded. Dan rescinded his motion Steve rescinded his second. Dan made a motion to remove this motion and refer to #7.3 in the employee manual. And remove the word chairman at the end of the sentence. Steve seconded. **Motion passed 5 yes and 1 no.** Dan made a motion to start a search for an administrative assistant. Steve seconded. **Motion passed.** Debbie made a motion to change the wording on a previous motion to read, "all applicants will be asked the same initial questions." Holly seconded. **Motion passed. Next meeting will be April 12th at 6:00 pm.**

OLD BUSINESS: Terry stated in an email that was sent the dollar figure for the supplies needed for the TV niche was \$300.00. The motion was for \$325.00.

NEW BUSINESS: Steve brought up that it was mentioned at a committee meeting that we should cc anybody who wants the same information that is being sent to the board. This will be taken to the lawyer to review. Holly stated she is in contact with several individuals who will train us on Roberts Rules of Order and the Sunshine Laws.


Maynard reminded the board the Budget Meeting will be Friday April 28th, 2017.

Next meeting is April 18, 2017 at 7:00 pm.

Debbie made a motion to adjourn. Terry seconded. Meeting adjourned at 9:30 pm.

Respectfully submitted

Joanne Manse

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Chairman, Maynard Boyce