

BAYSHORE GARDENS BOARD OF TRUSTEES - SPECIAL MEETING MINUTES SEPTEMBER 30, 2019

Items 1 through 3. Roll Call, Call to Order, Pledge to the Flag. Jim Frost opened the meeting at 10:03 am with a pledge to the flag. Jim thanked those who came and stated that we are close to the end of the year and we need to get a new pool contract approved. A roll call was taken. Trustees in attendance were Jim Frost, Dan Rawlinson, Terry Zimmerly, Belle Baxter and Sharon Denson. Trustees not in attendance were Sandy McCarthy and Barbara Susdorf. A quorum was established. Others in attendance were District Manager Jodie Lawman, Barbara Greenberg and Allan Riga.

BOARD APPROVAL OF NEW SWIMMING POOL CONTRACT: Jim opened the meeting stating the purpose of the Special Meeting was to get a new Pool Contract approved by the board prior to the new fiscal year, commencing on October 1st. Each Trustee had a contract for review in front of them. Jim advised the board that Attorney Laura Donaldson has reviewed the new contract and suggested some changes. The office staff revised the contract per suggestion of the Attorney. Discussion ensued by the board regarding the FOB contract which was presented by the Policy and Procedure Committee. This proposed contract was presented in place of a new contract. The board determined that the FOB contract was not necessary. There was further discussion about enforcement of contract terms. Sharon stated that we do not have enforcement authority. Jim stated that under contract law we do and the lifeguards have the right to have someone leave the pool area for rule violations. The board discussed a warning to a rule violator and giving them three warnings. Thereafter, the FOB could be turned off for approximately 5 days. Sharon said you can't do that without due process. Jim stated under the terms of the contract this could be done. As long as a resident signs the contract and acknowledges the terms by signing, they are agreeing. Jim made a motion to accept the new Swimming Pool Contract, 1010C, Sharon seconded, **MOTION PASSED.**

GOLF CART FOR MAINTENANCE: Jim advised the board that maintenance is in need of a golf cart due to continuing problems and ongoing maintenance issues with the existing cart. Four estimates were presented for board review. Sharon made a motion to approve the purchase of a golf cart. Jim seconded. The board discussed the features needed and the price to be set for the purchase of a cart. Board determined that the monetary limit for a golf cart purchase would not exceed \$4,000. **MOTION PASSED.**

ADDITION OF ATTORNEYS FOR BAYSHORE REPRESENTATION: Sharon presented two attorneys for consideration of representation of the District. The law firm is Blalock & Walters and attorneys Mark Barnaby and Scott Rudacille are the recommended attorneys. This law firm represents Trailer Estates, a special district and they are well versed in handling these matters. There was a recommendation to add these attorneys to the call list. Jim stated we could add this matter to the October Agenda. Thom asked why they could not be added to the list now. Why wait? Jim said he would call the law firm and discuss representation and have the law firm determine if there are any conflicts of interest. Sharon suggested that this matter be taken up at the next board meeting.

BOARD TRAINING: Chairman Frost informed the board that they needed to put money aside to have board training and it should start in January when the new board is seated. He advised the board that it is important for board members to understand how business should be conducted in the "Sunshine" and that their actions need to be in accordance with the Charter and Florida statutes. He suggested

bringing in attorneys to discuss the Sunshine law and do presentations for the board. Jim also advised that Jodie is completing a board orientation manual for her CDM certification and will be able to present the manual for board training as well. Jim asked the board to consider a budget for board training of \$1,500. This matter will be discussed further by the board at workshop.

TEMPEST: VIDEO SURVEILLIANCE FOR THE HALL: Jim gave the board information about Tempest and the plan to install a sound and video surveillance system in the hall. After installation of the new doors, the FOB entry apparatus will be installed on the doors. This will assist us with events. The doors can be electronically programmed to open and lock automatically according to the contract terms. The office can do all this from the computer. The video surveillance can be viewed to determine if there were any rule violations by the renters. Jim suggested this discussion be taken to workshop.

BANNER: Sharon stated that her submission for CERT which was submitted to the office did not appear in print in the October banner. Jodie stated that she did in fact forward to Kim for print. The email was obtained proving that the office did forward to Kim on Oct. 19th for print. It appears that it was overlooked by Kim. Jodie stated that there is no banner chair at this time and the responsibility of proofing, etc. is falling on the office. A request was made that the board appoint a banner chair to oversee all aspects of the banner. The CERT article will be re-submitted to Kim to run in the November banner.

Jim made a motion to adjourn the meeting at 10:47 a.m.

Daniel Rawlinson 1st chair