

**Bayshore Gardens Park & Recreation District  
Policy & Procedures Committee Meeting Minutes  
Tuesday; August 3, 2021 @ 7:00PM**

The Meeting was called to Order at 7:00 PM by Melanie Woodruff (Committee Chair)

**In Attending:** (Committee Chair) Melanie Woodruff, (Committee Members) Sharon Denson and Marie Young. Guest attending Belle Baxter and Rose Woodruff

Quorum established.

**Agenda Items Discussed**

- Marina Boat Slip Agreement 1005C– Worked toward finalizing contract. S. Denson will type changes and send to M. Woodruff
- Addendum Marina Rules and Regulations.
- Employee Safety Rules – 1007SPF
- Pool Pay Scale – 1010PS
- Discussed organizing and bringing the Policy and Procedure book up to date with the index reflecting current changes.
- Discussed upcoming policies and procedures to be reviewed and potential changes if needed at future meetings. (i.e., Non-Resident Gate Parking agreement, Employee Complaint Form, and Club and Organization Policy Items)

Meeting adjourned at 8:10 p.m.

Melanie Woodruff