

**Bayshore Gardens Park & Recreation District  
Board of Trustees Work Session Minutes  
Wednesday April 14, 2021 @ 7:00 PM**

The meeting was called to order by Board Chair Morris Raymer at 7:05 pm. Roll call was taken, and a quorum was established.

**Attending Trustees:** Barbara Greenberg, Terry Zimmerly, Morris Raymer, Dan Rawlinson, Steve Watkins, Belle Baxter and Melanie Woodruff. **Absent Trustee(s):** Barbara Susdorf

Reciting of The Pledge of Allegiance.

**Trustee Committee Reports:**

**Policy and Procedures** - Chair Melanie Woodruff presented proposed changes to district contracts. **Marina Ramp Access Contract** clarified placement for vehicle sticker, added June 1st date for fee for partial year contract. Provision for towing removed. Discussion ensued about adding an insurance requirement. This contract will go back to committee. **Small Boat Area Contract** clarification of type boats, deleted insurance information. Discussions were held on hours of operation, storage of vessels with motors. **Pool Contract Policy (Resident)** Clarified who shall obtain pool fob, specified required pool minimum temperature for opening. Struck specified month(s) of operation.

**House & Grounds** - Chair Morris Raymer reported no meeting due to no attendance. S. Watkins mentioned that the trench in the marina where it was dug up for the electrical was filled in with dirt and is continuously running into our newly dredged marina.

**Long Term Planning** - Chair Terry Zimmerly reported resident survey is still under development.

**Budget & Finance** - Chair Terry Zimmerly reported the budget is still under development and that another committee meeting will be held on April 20,2021. Once the proposed budget is complete it will be sent to all trustees for review and consideration for potential approval at next BOT meeting. The figures for the reserves were presented. Raising fees for the boat ramp access, marina work area usage, hall rental, and boat slip rental were discussed.

**Personnel & Salaries** - Chair Terry Zimmerly reported that the committee looked at the Maintenance Manual and that most of what they were working with did not apply to the District. The committee will continue to work on this.

**Communications** - Chair Dan Rawlinson reported that his committee meeting did not have the official committee members present. There was some discussion at that meeting about the Banner Mission Statement. Potential use of the free version of Zoom Meeting was discussed. It was decided that this needs to go to committee. Putting information on how to obtain the Banner with the required notice of proposed assessment increase was discussed. It was suggested to investigate bulk mailing. The Facebook page needs to be investigated.

**Recreation Committee** - Chair Belle Baxter reported that a fund raiser to be held by the Swim Team Boosters Club on May 15, 2021 is cancelled. The purchase of two volleyball sets was discussed. They are continuing to work out the particulars on how the volleyball program will be set up and are looking for the area upon which the games will take place to be made ready. There was no new information on the "Schools Out" pool party. Some ideas for more activities were discussed.

Motion to adjourn by Melanie Woodruff. Seconded by Steve Watkins. Meeting adjourned 9:15 p.m.

