

**Bayshore Gardens Park & Recreation District
Policy & Procedures Committee Meeting Minutes
Friday; July 16, 2021 @ 7:00PM**

In Attending: (Committee Chair) Melanie Woodruff, (Committee Members) Sharon Denson and (absent) Marie Young. Quorum established.

The Meeting was called to Order at 7:00 PM by Melanie Woodruff (Committee Chair)

Agenda Items Discussed

- Marina Boat Slip Agreement 1005C– Worked toward finalizing contract. S. Denson will type changes and send to M. Woodruff
- Addendum Marina Rules and Regulations.
- Marina Work Area Waiting List 1005WL change to contain north/south work area designation.
- Work Area Request form 1005FR adding vacuum sanding and north/south work area designation.
- Discussed organizing and bringing the Policy and Procedure book up to date with the index reflecting current changes.
- Discussed upcoming policies and procedures to be reviewed and potential changes if needed at future meetings. (i.e., Hall Contract, Screen Room Contract)

Meeting adjourned at 8:15 p.m.

Melanie Woodruff