

Agenda
Bayshore Gardens Park & Recreation District
Board of Trustee Work Session
Wednesday; September 13, 2023, @ 7:00 P.M.

1. Roll Call
2. Call to Order
3. Pledge to Flag
4. Trustee Committee Reports
 - Long Range Planning (Dan) - Discussion on 3 to 5 Year Plan
 - Long Range Planning (Dan) - Additional Items as Needed
 - Marina (Morris) - FOB to Exit North Marina - **Meeting Canceled**
 - Marina (Morris) - Ramp Sign - **Meeting Canceled**
 - Marina (Morris) - Additional Items Discussed (If Any) - **Meeting Canceled**
 - House & Grounds (Kyle) - Lighting (Pool & Courts) - **Meeting Canceled**
 - House & Grounds (Kyle) - Fitness Trail - **Meeting Canceled**
 - House & Grounds (Kyle) - Railings (Main Hall and Office Entrance) - **Meeting Canceled**
 - House & Grounds (Kyle) - Screen Room - **Meeting Canceled**
 - House & Grounds (Kyle) - Additional Items as Needed - **Meeting Canceled**
 - Policy & Procedure (Cori) - Equipment Agreement - New iPads
 - Policy & Procedure (Cori) - Policy & Procedure - Courts
 - Policy & Procedure (Cori) - Insurance Special Purpose Charge
 - Policy & Procedure (Cori) - Hall Contact - 1004HC
 - Policy & Procedure (Cori) - Screen Room Contract - 1004SR
 - Policy & Procedure (Cori) - Additional Items as Needed
5. Additional Items as Needed

(Resident comments agenda item 3 minutes)
6. Adjournment

Pursuant to Section 286.26, Florida Statutes, and the Americans with Disabilities Act, any handicapped person desiring to attend this meeting should contact the District Manager at least 48 hours in advance of meeting to ensure that adequate accommodations are provided for access to the meeting.

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the Board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is based.

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Chairs for hall - re-review of selection Meeting Date: 09/13/2023

Type of Meeting: _____ Workshop Board Meeting _____

Motion: _____ Discussion: _____ (check one)


Rationale for Request: _____

Discuss with the Board some suggestions give by vendor in regards to our selection of chairs. Recommend a sample chair. Review lower cost adjustment with vendor recommendation for chiars.

Estimated Costs to District: (if applicable)

none

Attachments/Supporting documents: None: _____

Board Trustee:  Date: 09/05/2023

Print Name: Cori Howell

Received By:  Date: 9/5/23

Simply the Best Built, Safest, Best Value and Most Comfortable Church Seating Available Anywhere!

MULTI FUNCTION CHAIRS | 9

Best Multi-function Chair at Exceptional Pricing



The
Best Value
Series

Versatility and Comfort at a Very Attractive Price

A pleasing combination of real comfort and functionality that is at home in both the sanctuary AND the banquet hall. The extra width and foam makes this chair the perfect mix (Harmony) between banquet/fellowship chairs and sanctuary chairs. Use it in either or both with our unique interlocking "ganging" system. Adult classrooms will also love its practical good looks and comfort. Available with or without ganging device and/or welded bookracks.

Harmony Chair

MoistureBarrier™ Fabric Treatment to protect your chairs from spills and accidents INCLUDED AT NO ADDITIONAL COST ON ALL OF OUR STANDARD FABRIC CHOICES.

QUALITY YOU CAN TRUST!

- MAS Certified, Safe and True Components.
- Generous 3" dual layer 18½" wide virgin foam seat for lasting comfort.
- 5-ply ½" industrial grade CARB 2 plywood seat and back base is stronger and more reliable than particle board or manufactured plywood.
- ChurchPlaza fabrics are certified among the highest quality commercial fabrics available with longer wear, durability and MoistureBarrier™ treatment at no additional cost.
- Contact our representatives to order your FREE fabric card.
- Chair comes standard with foam added lumbar support.
- Select with or without gangers and/or welded bookracks.
- Upgraded, self-leveling floor glides ensure level, non-rocking stance.
- Handhold built into the back for easy moving and stacking.
- Stafast™ steel-to-steel fastening system.

98% Recyclable since 1988.



Call today for your free sample chair.



Trusted for more than 35 Years

Simply the Best Built, Safest, Best Value and Most Comfortable Church Seating Available Anywhere!

Best Value Banquet Chair at Exceptional Pricing

Banquet Chair

MoistureBarrier™ Fabric Treatment to protect your chairs from spills and accidents INCLUDED AT NO ADDITIONAL COST ON ALL OF OUR STANDARD FABRIC CHOICES.

QUALITY YOU CAN TRUST!

- MAS Certified, Safe and True Components.
- Heavy duty 13/16" square 18 gauge 1010 Cold-Rolled steel frame.
- Stack bars are standard and protect the seat cushion when stacking.
- Handholds built into the back for easy moving and stacking.
- Generous 2.5" high density virgin foam seat for lasting comfort.
- Foam and fabrics meet the California Bulletin 117 specs for flame resistance.
- Upgraded self-leveling floor glides insure level non-rocking stance.
- Now available with MoistureBarrier Fabric™ to protect your chairs from spills and accidents.
- Highest quality chip resistant eight step electrostatic powder coating.
- Large selection of fabric frames and colors.
- Contact our representatives to order your FREE fabric card.



America's best value in durable and comfortable multi-use stacking chairs for classrooms or fellowship/banquet halls.

Elegantly finished backs with no screws or metal tabs showing



Deluxe
Banquet Chair

98% Recyclable since 1988.



Call today for your free sample chair.



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Simply the Best Built, Safest, Best Value and Most Comfortable Church Seating Available Anywhere!

Quality Fabric Collection™

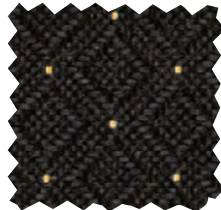
ChurchPlaza fabrics are among the highest quality commercial fabrics available and certified for safety, wearability, color fastness and durability with MoistureBarrier™ protection added at no additional cost. Many fabric choices to match any décor.

IMPORTANT

Due to slight variations in digital and printing presentation, colors may vary slightly. Before final selection speak with one of our representatives and order your FREE fabric card.



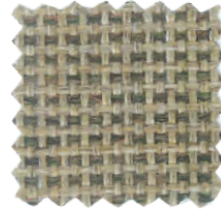
ESPRESSO - 629



WALNUT - 918



HAZELNUT - 902



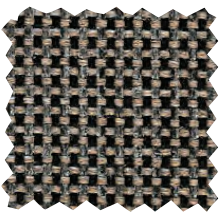
KHAKI - 940



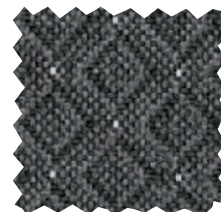
HOPSACK - 941



BLACK - 520



FOSSIL - 944



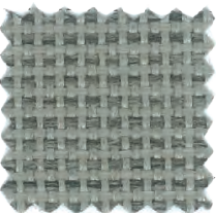
GRAPHITE - 948



BLACK MARBLE - 943



GREY HEATHER - 521



GREY MIX - 622



MAROON - 582



AUBURN - 911



COBALT - 912



INDIGO - 436



STEEL BLUE - 395



VIOLA - 853



PLUM - 947

ALL CHURCHPLAZA FABRIC SELECTIONS COME UPGRADED WITH MOISTUREBARRIER™ FABRIC
ALL FABRICS EXCEED 130,000 DOUBLE-RUB WYZEN BEEK ABRASION TEST



Trusted for more than 35 Years



Beware of the Potential Dangers of Uncertified Church Chairs!

ChurchPlaza is the first church and sanctuary chair provider to laboratory **certify** it's chairs, foundations, fabrics and foam to be in compliance with applicable international, United States, state government and industry recommended standards and requirements for no/low emissions from carcinogenic chemicals.



Following extensive testing by an internationally recognized United States based commercial testing laboratory, be it known that ChurchPlaza worship seating (models Jericho, Ambassador, Jubilee, Joshua, Celebration, Inspiration, Harmony and Banquet Chairs) and in accordance with ANSI/BIFMA e-3-2014 furniture sustainability standard, ChurchPlaza's worship seating is compliant with ANSI/BIFMA e3-2014 furniture sustainability standards section 7.6 established for seating to be classified as low-emitting furniture.

The chairs were also found to be compliant with California Department of Public Health (CDPH) freestanding criteria, LEED v4 and CHPS criteria. Qualified project uses of these chairs may be eligible for ANSI/BIFMA e3-2014, LEED and CHPS criteria.

By successful compliance with these standards, the chairs also meet the criteria of MAS Certified Green.



Please obtain the following assurances **in writing** from any church seating provider your church may be speaking with **or don't buy their chairs!**

1. That all plywood or pressboard seat/back foundations used in their chairs are certified to be in compliance with CARB Phase 2 (California Air Resources Board) AND The Formaldehyde Standards for Composite Wood Products Act (signed July 7, 2010).....both establishing formaldehyde emissions limits for indoor plywood and press board products. Failure to do so may expose your congregation to dangerous levels of carcinogenic chemical fumes.
2. That all foam used in the chair is laboratory certified to have non-detectable emission levels of TDCPP (a known carcinogen present in many commercial flame retardants) AND the foam used in the chairs is laboratory certified to be free from formaldehyde.
3. That the chair fabric has been laboratory certified to be in compliance with international free formaldehyde standards contained in JIS 112 and The European Oeko-Tex100 and American textile Restricted Substances List.
4. To further protect your church, insist the chair provider warrant **IN WRITING**; 1) That ALL (100%) foam used in the chair is **VIRGIN**, high density commercial grade foam 2) That ALL (100%) of the foundation fasteners are high quality steel to steel T-nut fasteners and 3) That all fabric wear, durability and fabric characteristics claims be certified by the fabric manufacturer and 4) That all paints used meet applicable regulations.

Effective 4/8/13

Trusted for more than 35 Years

Simply the Best Built, Safest, Best Value and Most Comfortable Church Seating Available Anywhere!

Features & Accessories

The World's Highest Quality Church Seating.

Strongest Frames

Always high tensile strength quality 1010 carbon steel. Our sanctuary chairs use TRUE 1 inch 16 gauge steel (not the weaker 18 gauge) with true mandrel bends with full 1 inch welds and 5/8 inch crossbars for foundations that will support over 1700 lbs and last a Lifetime.



Chair Ganging

Our QuickRelease™ and retractable interlocking chair systems will satisfy building and/or fire code requirements. Easy, convenient and safe to use.



Durable Foundations

Our seat and back foundations are industrial quality 1/2" CARB 2 certified plywood (never imitation plywood such as OSB, Strandboard or Multi-Ply™) or Space age PolymerTough™ lightweight for superior strength and holding power. Our wood foundations are certified for safety from cancer-causing formaldehyde emissions.

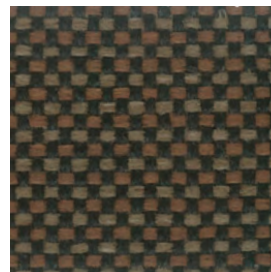


Stafast™ Fastening Systems

ChurchPlaza introduced "T"-Nut construction to the church seating market! We exclusively use Stafast™ steel-to-steel non-slip T-Nuts to hold our real plywood seat and back foundations to the world's strongest church chair frames. Provides 5X the holding power of wood screws and more holding power than BOS™ steel-to-plastic fastening system.

Quality Fabrics

ChurchPlaza fabrics are among the highest quality commercial fabrics available and certified for safety, wearability, color fastness and durability with MoistureBarrier™ protection added at no additional cost. Many fabric choices to match any décor.



Espresso



Khaki

Trusted for more than 35 Years

Simply the Best Built, Safest, Best Value and Most Comfortable Church Seating Available Anywhere!



Welded Bookrack/Holder

Factory installed and painted in the frame color of the chair installation. Designed to hold communion cup, Bible, Hymnal and Devices.



Stack Buttons

Multiple stack buttons have positive tight fit to stay in place and protect the legs from marring during stacking.



Wheeled Carts

2 wheeled cart for unloading and moving chair stacks into your facility; extra wide 24" toe plate covers the width of the chair and chair base. 3 wheeled cart (CP013-KD) accommodates up to 10 chairs for the ease of transporting chairs to storage within your facility.



Dual Layer Foam

ChurchPlaza introduced the first dual layer foam chairs to the Worship Market in 1989 and we have continued to perfect the additional comfort of combining a firmer Virgin underfoam with a softer Virgin top foam.



Floor Glides

We offer 4 choices of quality floor glides to best match your floor surface.



Card Pockets

Factory sewn fabric card pocket or plastic card pocket including hardware to be installed by customer.

Trusted for more than 35 Years

ChurchPlaza Chairs are built to last!

MAS Certified Safe Chair Components



ChurchPlaza is the first worship chair provider to laboratory certify all chair components safe and in compliance with applicable International, US, State and Industry standards for emissions from toxic cancer causing chemicals including formaldehyde and TDCPP. All wood foundations used are certified CARB 2 and compliant with US Standards for Composite Wood Products Act. All chair foam is free from formaldehyde and with non-detectable levels of TDCPP and compliant with California Proposition 65. Chair fabric has been laboratory certified in compliance with JIS112, European Oeko-Tex100 and American Restricted Substances List.

The Frame is the Strength of the Design

Once you have the opportunity to try one of our ChurchPlaza chairs, you'll know why these chairs are built to last. When you first sit down, you'll immediately feel frames that were designed to support you forever. As you examine the construction of the frame and see the quality of the workmanship, you'll understand why we extend a LIFETIME frame warranty.

Heavy Duty Steel

ChurchPlaza frames are designed to be maintenance free and are produced to exacting standards. We start with QUALITY STEEL that is precision welded, using heavy duty 1", 16 gauge square tubing in the base, and 5/8" cross bracing.

TRUE Mandrel Tube Bending

The ChurchPlaza Standard is to build the strongest chairs possible! We use mandrel bending for the steel used in our chair frames. In that way, the excess material from the bend is channeled to the inside of the curve to provide a smooth, even, and strong bend. There is no crushing to compromise the integrity of the steel, thus insuring your church of a quality chair that will support you for a lifetime.

Quality in Design

Mandrel bending is only part of the story. The design of the frame is what is really noteworthy. We actually use multiple frame designs for ChurchPlaza Sanctuary Seating chairs (not like others who save money by using one frame design for all applications) with each designed for a specific application. All Sanctuary Seating frames have tubular cross bracing between the legs and not simply welded rods. This provides the ultimate support and strength and contributes to the design of the frame to exceed BIFMA standards.

Trustworthy Warranty

The industry's most comprehensive and trustworthy seating warranty from those who have earned the endorsements and recommendations of 47 national denominations, fellowships, ministries, and/or their publishing houses. Be sure to read the fine print and compare with other chair providers.

Built to Exceed BIFMA Standards

ChurchPlaza chairs are built to exceed the rigorous standards set by the Business and Furniture Manufacturers Association (BIFMA). You can feel confident that your chairs are going to continue to look good, even after rigorous use.

Frame Finish

Scratch Resistance is the benefit of our 8-Step Electrostatic painting process, known as "Powder Coating." The paint used in ChurchPlaza chairs electronically bonds to the metal for a superior and durable finish. This is the same process used in automotive painting. It resists scratching, chipping and peeling so your chairs will retain their "like new" look over many years of use.

Trusted for more than 35 Years

Simply the Best Built, Safest, Best Value and Most Comfortable Church Seating Available Anywhere!

Foam Comfort: Two Are Better Than One

Our quality engineered dual layer foam construction has re-vitalized seating comfort and added to the life expectancy of our foam seats. The top layer of high density virgin polyurethane foam provides luxurious plush comfort. The base layer of durable foam provides durability and support, preventing bottoming out on the seat foundation. All the foam in ChurchPlaza seating is top quality, high density virgin foam and not recycled or re-manufactured foam. Comfort beyond expectation!

Better Built 1/2" Industrial Grade Plywood Foundation

Our chair's quality foundation are a key to providing the ultimate in support and durability for the life of the chair. ChurchPlaza's quality CARB 2 certified plywood is resistant to cracking and unwanted flexing found in less expensive particle board or manufactured plywood, known as Strandboard, OSB and Multi-ply. Seats and backs are attached using Stafast™ T-Nuts, not wood screws or metal-to-plastic dashboard fasteners, to insure a positive secure anchor to the frame. Stafast™ T-Nuts provide positive steel-to-steel contact and prevent screws from working loose and falling out.

Lumbar Back Support System

The ChurchPlaza collection of sanctuary chairs are available in multiple back designs. Our Back Support Systems are designed to provide the optimum comfort for the upper back area, additional support for the lumbar area and superior support for the back. Lumbar support is standard on all ChurchPlaza sanctuary chairs; this is accomplished by inserting extra foam in the lumbar area. To enhance the comfort, the back is designed in two sections. The upper section has 1 1/2" of foam plus 3/4" of added foam in the lumbar area and the lower section of the back foam is cut away, providing extra gentle pressure in the lumbar area of the back while also giving additional seat room. Comfort without compromise.

Highest Quality and Safest Fabrics

ChurchPlaza sanctuary chairs are upholstered with only the highest grade and safest commercial fabrics from quality mills. These mills have been selected to produce fabrics for the finest quality manufacturers of furniture and the automotive industry. Their quality control is the highest in the fabric industry. The fabric we recommend as our standard exceeds the commercial grade surface abrasion test known as the Wyzenbeek test and is also MAS safety certified to be safe from dangerous carcinogenic chemical emissions. Heavy duty is rated at 15,000 double rubs; our choices can exceed 150,000 double rubs. The Break Strength test (ASTM-D-1682) normal is 50 lbs. while our tests to 276 lbs. The tear resistance is almost 50 lbs., when the standard is 6 lbs. (ASTM-D-2262). All fabrics meet Cal 117 fire code. Our fabric will continue to keep its appearance for years to come. Expansion in the future with additional chairs will continue to match the original in color and good looks. All our fabrics come with MoistureBarrier Fabric™ treatment at no additional cost to protect your chairs and foam from spills and accidents. Contact our representatives for a FREE fabric card.

The ChurchPlaza Warranty

Our Trustworthy Stackable Seating Warranty™ is the industry's most comprehensive and includes:

- 25 year frame guarantee
- 25 year structural seat and back warranty
- 10 year foam warranty
- 10 year fabric limited warranty wear protection
- 5 year seam warranty

***The world's highest quality church seating...
from people you can trust!®***

Trusted for more than 35 Years

Bayshore Gardens Park and Recreation District
6919 26th St W
Bradenton, FL 34207
941-755-1912
office@bayshoregardens.org

INVITATION TO BID

PROJECT TITLE

Renovation of Breezeway Restrooms **Renovation of Pool Showers and Restrooms**

This ITB is for the purpose of selecting a firm to be engaged on a contractual basis for the service stated above.

- I. **GENERAL INFORMATION:** Bayshore Gardens Park and Recreation District, hereafter known as the District is advertising this ITB for interested parties that are qualified and experienced to provide the services contained in our Architectural drawings and Specifications.

REQUEST FOR ADDITIONAL INFORMATION: Upon distribution of the ITB, all prospective applicants and any agent, representative or person acting at the request of such prospective applicant shall be prohibited from discussing any matters related in any way to this ITB with any District Board member, officer, agent, or employee other than thru the submission of a question sent via US Mail or email to the District Office. Your question/concern will be answered with a copy of your question and the response being provided to those who have submitted a bid as well as those submitting a bid.

MINORITY BUSINESS ENTERPRISES: hereby notifies Bidders that it will ensure that minority business enterprises will be afforded full opportunity to participate in response to this ITB and that during the ITB process and subsequent contract negotiations process, no party will be discriminated against based on race, color, creed, sex, age, national origin, or disability. Anyone requiring accommodations to access any public meetings required as part of the ITB or contract process should contact the District Office at the address and phone number provided herein, at least 24 hours in advance of the meeting.

COMPLIANCE WITH THE LAW: The act of submitting a bid in response to this ITB shall constitute an agreement by the bidder that they have made themselves familiar with, and shall at all times observe and comply with, Federal, State, and Local laws, ordinances, codes, and regulations. No plea of misunderstanding will be considered on account of ignorance thereto. The Bidder shall indemnify and hold harmless the District and all of their officers, agents, employees, or representatives from all suits, actions, or claims arising from or based on violation of any such laws, ordinances codes, and regulations whether by themselves, their employees, subcontractors, or agents.

PUBLIC RECORDS: The Bidder understands that upon receipt of the bid by the District, the bid documents become a "public record" defined in Chapter 119, Florida Statutes, and those documents are subject to public disclosure in accordance with that Chapter.

- II. **INVITATION TO BID:** All ITBs MUST be in a sealed envelope/box and clearly marked in the lower left corner. **"ITB Renovation of Bayshore Gardens Breezeway and Pool Restrooms and Showers Project"** and shall be delivered to the following address only:

Bayshore Gardens Park and Recreation District
6919 26th Street West
Bradenton, FL 34207
Attention: Gia Cruz

All ITBs must be received in the Office by 3:00PM (EST) on _____ and will be opened in the publicly noticed work session _____ at 7:15 PM. ITBs will not be accepted after that date and time under any circumstances. One (1) original and three (3) copies of the ITB must be submitted: ITB openings are open to the public. All Bidders and their representatives are invited to be present. Any response received by the District Office Manager after the due date and time specified in this ITB will not be considered and will be returned unopened. Any ITB or copies that are sent to any other address may be refused and sent back to the Bidder unopened. ITBs must be typed or printed in ink. Use of erasable ink is not permitted. All ITBs must contain a manual signature of the authorized representative.

The District will not be liable for any cost incurred in the preparation of these ITBs. All ITBs received from Bidders in response to this ITB will become property of the District and will not be returned to the Bidder. In the event of a Contract Award, all documentation produced as a part of the contract shall become the exclusive property of the District. Responses to this ITB upon receipt by the District will become public record subject to provisions of Chapter 119F.S. Florida Public Records Law.

The Contractor will submit contractor's bid for the Bathroom/Showers.

- III. **SCOPE OF SERVICES:** The following work and services are presented as an indication of the work that will be required under the continuing contract but may not necessarily be all inclusive of work under this contract for the Bathrooms/Showers.

It will be the responsibility of the bidder to renovate the Bathrooms/Showers to the Architectural Drawings and Specifications provided with this ITB. Bids must comply with all of the specifications/instructions/drawing.

1. Proof of proper contractor licensing in the State of Florida and liability insurance must be provided naming the District as the certificate holder.
2. The contractor will obtain and pay for all permits associated with this job.
3. Proposed starting date including the permitting and timeline for the project.

- IV. **FEE BIDS:** The ITB will be all inclusive and it is the responsibility of the bidder to submit an ITB for a complete project pursuant to the Architectural drawings and Specifications. No change orders will be accepted by the District for items that were Left out by the bidder, or later deemed that more work is needed than in the original ITB without the written consent of the Board of Trustees.

V. **BID REQUIREMENTS:** All ITBs submitted should contain the following information:

1. **TRANSMITTAL LETTER:** A letter of interest and general information about the firm: Provide a summary describing the firm's ability to perform work requested in this solicitation; a history of the firm or the firm's principals' background and experience; and the qualifications and experience of the firm's personnel to be assigned to this project. The summary should apprise the District of the scope of services offered, experience and qualifications of the firm, as well as staff, subcontractors, sub-consultants, and/or suppliers who may be involved in the project. No additional subcontracting will be allowed without the prior written consent of the District. **Any firm submitting a bid must include the Signed and Notarized Exhibit 2.**
2. **PROFESSIONAL QUALIFICATIONS:** Bidder must provide documentation that demonstrates the ability of the firm to provide all of the scope of services listed in this document. A detailed qualifications statement, including short resumes and credentials of bidder and key personnel that may be assigned to the project, must be included. Licenses, certifications, or other appropriate credentials that demonstrate knowledge and practical application to perform this work should be submitted.
3. **SIMILAR PROJECTS:** List all projects of a similar nature within the past year. Describe the firm's qualifications and experience of comparable projects in size and scope. Experience working with Florida local governments and/or other government agencies and non-profits in the past five years should be noted.
4. **CONFLICT OF INTEREST:** Disclose any conflict of interest due to any other clients, contracts, or property interests for this project only. Include a statement certifying that no member of your firm, ownership, management, or staff, has a vested interest in any aspect of the District.

VI. **GENERAL TERMS AND CONDITIONS:**

1. **EMPLOYEE LIST:** All ITBs must include a complete listing of all individuals employed by the firm who will be responsible for performing work under the proposal. The District shall be authorized to perform a background check of all such employees to determine whether any employees of the firm pose a public safety or security threat or otherwise place the District at risk, as determined by the District. Failure to provide an employee list shall disqualify the firm from consideration under the ITB. In the event of Contract Award, the firm will be required during the term of the Contract to update the list and provide the same to the District immediately upon hiring new employees who will be responsible for performing work under the Contract so that background checks may be performed by the District. In the event the District determines that a new employee of the firm poses a public safety or security threat or otherwise places the District at risk, the firm shall restrict said employee from performing work under the contract. No officer, employee, or agent shall solicit or accept a gratuity, favor, or anything of monetary value from contractors, bidders, officers, or any person with an interest in a contract.
2. **E-VERIFY ;** Fs 448.09 makes it unlawful for any person to knowingly employ, hire, recruit, or refer, for private or public employment, and alien who is not duly authorized to work in the United States. Section 448.095 Florida Statute, prohibits public employers, contractors, and subcontractors from entering into any agreement or contract unless each party to the agreement or contract registers and uses E-Verify. The Bidder represents that it is in compliance with the requirements of 448.09 and 448.095 and will remain in compliance.

3. **LIMITATION OF LIABILITY:** In the event of a Contract Award, the firm shall be required to indemnify and hold harmless the District from and against any and all liability, penalties, fines, forfeitures, demands, claims, causes of actions, suits, and costs and expenses incidental thereto (including reasonable attorneys' fees actually incurred) directly arising out of or in connection with the firms' performance under the Contract in as far as such liability is caused by the negligence or willful misconduct of the firm and/or its employees.
4. **STANDARD OF CARE:** In the event of a Contract Award, the firm shall warrant that the services performed under the Contract shall be performed in accordance with established industry standards, the terms of the Contract, and all applicable existing federal, state and local laws and regulations.
5. **INSURANCE:** In the event of a Contract Award, the firm shall maintain Worker's Compensation Insurance at statutory limits. The firm shall be responsible for insuring, at its own expense, against claims resulting from the firm's performance under the Contract for errors and omissions, personal injury, loss of life, and property damage under a policy of liability insurance with limits of at least \$1,000,000. All such policies shall be issued by insurers of recognized responsibility satisfactory to the District. Within 10 days of being awarded the contract, the firm shall furnish the District with duly executed certificates showing that such insurance is in full force and effect and providing for 30 days' notice to the District prior to cancellation or termination of any policy.
6. **PUBLIC ENTITY CRIMES:** Per Section 287.133(2)(a) of the Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal or reply on a contract with a public entity for the construction or repair of a public building; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list. **Any firm submitting a bid in response to this ITB must include the notarized statement Exhibit 1 pursuant to FS 287.133(3)(a). PUBLIC ENTITY CRIMES.**
7. **LOBBYING:** Upon the issuance of this ITB, all prospective Bidders, and any agent, representative or person acting at the request of such prospective bidder, shall be prohibited from discussing any matters related in any way to this ITB with any officer, agent, or employee of the District, other than The District Office. **Any firm submitting a Bid in response to this ITB must submit a signed and notarized statement EXHIBIT 3**

VII. **AWARD OF CONTRACT:**

Bayshore Gardens will award a contract, in its absolute and sole discretion, to the most responsible and responsive Bidder whose bid, in the opinion of the District, will be most advantageous to Bayshore Gardens, price, warranty, and other factors considered.

1. Bayshore Gardens reserves the right to determine which Bid is responsible.
2. Bayshore Gardens to determine the qualifications of the Bidder to complete the project per Architectural drawings and specifications. Must be a licensed contractor.

3. Bayshore Gardens may consider any evidence available to Bayshore Gardens of the financial, technical, and other qualifications and abilities of a bidder to complete the work per drawings and specifications provided.
4. Bayshore Gardens Board of Trustees shall be the final authority in the awarding of any and all ITBs.
5. As part of the award on any ITB, Bayshore Gardens and the successful Bidder shall enter into an agreement setting forth with greater specificity the rights and obligations between the parties as defined in the bid awarded. Such rights may include the right to terminate the successful
6. f. Bidder's services without cause within 60 days after written notice and to terminate the successful Bidder's services with cause immediately.
7. Bayshore Gardens reserves the right to waive technicalities or irregularities, reject any or all ITBs, and/or accept the ITB that is in the best interest of the District, price, qualifications, and other factors taken into consideration. Bayshore Gardens reserves the right to award the contract to the respondent, which, in the sole discretion of the District, is the most responsive and responsible bidder, price, qualifications and other factors considered.
8. The winning Bidder shall not be permitted to assign the contract without the prior written consent of the District Board of Trustees

DISPUTE AND COMPLAINT: All complaints or grievances during the ITB process should be first submitted in writing to the District Office Manager who will take prompt remedial action by forwarding complaint/dispute to the District's Attorney for response/resolution. If the Bidder is dissatisfied with proposed remedies, they may then make a written appeal.

BAYSHORE GARDENS PARK AND RECREATION DISTRICT HAS THE RIGHT TO REFUSE ANY AND ALL ITBs FOR ANY REASON.

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Bayshore Gardens Park and Recreation District by:

(Print individual's name and title)

For: _____
(Print name of entity submitting sworn statement)

Whose business address is: _____

And (if applicable) its Federal Employer Identification Number (FEIN) is: _____

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement _____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), FLORIDA STATUTES, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), FLORIDA STATUTES, means a finding of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), FLORIDA STATUTES, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one (1) person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one (2) person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), FLORIDA STATUTES, means any natural person or entity organized under the laws of any state of the United States with the legal

power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement (indicate which statement applies).

_____ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one (1) or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICE FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Date: _____ Signature _____

The foregoing instrument was acknowledged before me by means of ___ physical presence or ___ online notarization, this ___ day of _____, 20___, by _____ (name of person, officer, or agent, title of officer or agent), of

_____ (name of corporation or partnership, a (state of incorporation or partnership, if applicable). Who is personally known to me _____, OR who produced _____ as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.

(Notary Seal)

SIGNATURE: _____

PRINT NAME: _____

NOTARY PUBLIC STATE OF: _____

MY COMMISSION EXPIRES: _____

COMMISSION NO: _____

BIDDERS CERTIFICATION

State of _____ County of _____

I _____ of _____ (name of company), submitting to furnish the following described materials, equipment, and or services to Bayshore Gardens Park and Recreation District.

HEREBY CERTIFIES THAT:

1. Bidder has thoroughly inspected the Architectural drawings and specifications for ITB and understands the terms and conditions thereof and they are incorporated by reference in the bid for said goods or services, and have verified measurements, if applicable.
2. The Bid is binding and shall be valid for not less than sixty (60) days from the date of proposal opening. A longer time may be set out in the proposal or the ITB.
3. The Bid is made by a person authorized to bind the Bidder.
4. The Bid is made without unlawful collusion between another bidder or potential bidder, or with any officer or employee of Bayshore Gardens.
5. The bid is in full compliance with the Copeland Anti-kickback statute.
6. The Bidder does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or in the provision of services.

Signature: _____ Print: _____

The foregoing instrument was acknowledged before me by means of ___ physical presence or ___ online notarization, this ___ day of _____, 20___, by _____ (name of person, officer, or agent, title of officer or agent), of _____ (name of corporation or partnership, a (state of incorporation or partnership, if applicable). Who is personally known to me ____, OR who produced _____ as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.

(Notary Seal)

SIGNATURE: _____

PRINT NAME: _____

NOTARY PUBLIC STATE OF: _____

MY COMMISSION EXPIRES: _____

COMMISSION NO. _____

NO LOBBYING AFFIDAVIT

State of _____ County of _____

This, _____, of _____, 20____, _____ being first duly sworn, deposes and says that he or she is the authorized representative of _____ (Name of the authorized Bidder or individual), maker of the attached bid in response to the ITB released by the Bayshore Gardens Park and Recreational District, and that the bidder and any of its agents agrees to abide by the Bayshore Gardens Park and Recreation District's no lobbying restrictions in regard to this solicitation.

Affiant:

The foregoing instrument was acknowledged before me by means of ___ physical presence or ___ online notarization, this _____ day of _____, 20____, by _____ (name of person, officer, or agent, title of officer or agent), of _____ (name of corporation or partnership, a (state of incorporation or partnership, if applicable). Who is personally known to me _____, OR who produced _____ as identification, who did take an oath, and who acknowledged before me that he executed the same freely and voluntarily for the purposes therein expressed.

(Notary Seal)

SIGNATURE: _____

PRINT NAME: _____

NOTARY PUBLIC STATE OF: _____

MY COMMISSION EXPIRES: _____

COMMISSION NO: _____

BAYSHORE GARDENS PARK AND RECREATION DISTRICT

INVITATION TO BID

ARCHITECTURAL DRAWINGS AND SPECIFICATIONS PROVIDED BY
THE DISTRICT

TO

RENOVATION OF BREEZEWAY BATHROOM

POOL RESTROOMS AND SHOWERS

THE BIDS TO BE SUBMITTED MUST BE RECEIVED IN A SEALED
ENVELOPE CLEARLY MARKED ON OUTSIDE

**"ITB Renovation of Bayshore Gardens Breezeway and Pool
Restrooms and Showers Project"**

ADDRESSED TO:

BAYSHORE GARDENS PARK AND RECREATION DISTRICT

6919 26TH ST. WEST

BRADENTON, FLORIDA 34207

ATT: GIA CRUZ

BIDS SUBJECT TO ITB MUST BE SUBMITTED NO LATER THAN

DATE

TIME